



Albany County Assessor Vacancy FAQs

(Released October 13, 2021)

How will the anticipated Albany County Assessor vacancy be filled?

Wyoming Statute §22-18-111(a)(ii) outlines the process for filling a vacancy in a county elective office:

- If a vacancy occurs in a county elective office, the board of county commissioners shall immediately notify the chair of the county central committee of the political party which the last incumbent represented at the time of their election.
- The chair shall call a meeting of the county central committee to be held not later than fifteen (15) days after receiving notice of the vacancy. At the meeting, the county central committee shall select and transmit to the board of county commissioners the names of three (3) persons qualified to hold the office.
- Within five (5) days after receiving these three (3) names, the board of county commissioners shall fill the vacancy by appointment of one (1) of the three (3) to hold the office.

How can I apply?

Applicants may apply by emailing Albany County Democratic Party Chair Carrie Murthy (albanycountydems.chair@gmail.com) with:

1. your resume, and
2. a cover letter that describes your background and vision for this position

To apply, you must be a registered Democratic voter, and, as per state requirements, you must own real property (aka real estate) in Albany County.

The constitutional duty of the Assessor is to evaluate all property in the county for property tax purposes, fairly and equitably according to Wyoming State Law. [To view the statutory duties of the County Assessor, refer to Wyoming Statute 18-3-204.](#)

When are applications due?

Applications must be received no later than 10pm on October 30, 2021.

What will happen after I apply?

If more than 6 applications are received, a Screening Committee¹ will review all application materials and narrow the group of candidates to present to the Central Committee.

Semifinalists (no more than 6) may be asked to participate in a live public forum to introduce themselves to the community and share their background and vision for the office. Each candidate will be informed via email whether they have been selected as a semifinalist. In order to proceed as a semifinalist, candidates must be comfortable with being announced publicly and willing to participate in a public forum.

The Central Committee will solicit community input following the public forum.

Members of the community may email albanycounty@wyodems.org to share their thoughts and preferences with the Central Committee.

The Central Committee will meet and submit the names of three finalists to the Board of County Commissioners within 15 days of receiving official notice of the vacancy from the Board. If the process described above results in fewer than three semifinalists, the Central Committee will accept nominations from the floor.

The Board of County Commissioners will conduct further screening activities, and will appoint one of the finalists to fill the vacancy.

¹ If a Screening Committee is needed, members will be appointed by the Albany County Democratic Party Executive Committee, as authorized by the Central Committee. Members of the Screening Committee are prohibited from becoming candidates.