



Conference Support for Storytelling by Community Partners

To support field-building related to community well-being and equity, and to increase community voice, Healthy Communities Delaware will support our community partners in sharing your stories of place-based community development in Delaware and beyond. HCD may cover 75% - 100% of the costs associated with presenting at local, regional or national conferences or other communications/dissemination activities that meet the following criteria:

1. Are focused on sharing the story of building healthy, safe and vibrant communities in Delaware
2. Are told with a focus on increasing equity
3. Are told with a vital conditions/social determinants of health lens

Conferences

HCD will consider requests for scholarships covering a portion or all of the associated costs of conference presentations (i.e., registration fees, poster supplies, lodging and travel expenses) for our funded community partners. The percentage of costs considered for scholarship requests will be based on the following:

- Single organization partner: up to 75% of costs, with a limit of \$1000/year
- Single organization partner with community resident as co-developer and co-presenter: up to 100% of costs, with a limit of \$2000/year
- Two or more partner organizations collaborating on a place-based effort: up to 75% of costs, with a limit of \$2000/year
- Two or more partner organizations collaborating on a place-based effort with a resident as co-developer and co-presenter: up to 100% of costs, with a limit of \$2500/year

Where possible, HCD will aim to include costs associated with dissemination into funding awards. If such costs were not included in project proposals, HCD will accept requests for funding on a rolling basis. Requests should be made in writing in the format below, describing the dissemination method and approach, a budget with the proposed total expenses, and the scholarship amount requested. Please send these requests to your HCD liaison. Please allow 30 days for HCD to review. The HCD Executive Director has final discretion for issuing scholarship awards. Payment processes may vary (i.e., expenses paid directly by HCD, applicant reimbursement) as these are guided by UD and DCF policy.

Funding recipients will be requested to support HCD in telling our story about collective efforts to build thriving communities in Delaware, in ways such as:

- Presenting findings at an HCD community partner meeting, HCD Leadership Council or Investment Council meeting
- Permitting HCD to disseminate findings via social media, news outlets, on our website, etc. All promotion would be done with scholarship awardee knowledge and consent.

Healthy Communities Delaware Conference/Meeting/Event Request Form

Name of Organization #1	
Name of Attendee #1	
Name of Organization #2	
Name of Attendee #2	
Name of Community Resident Co-Developer/Co-Presenter	
Conference/Meeting/Event Title	
Description	
Date(s)	
Location	
Travel costs and justification (e.g., 100 miles * .56/mi = x; flight or train ticket cost)	
Lodging costs and justification (e.g., hotel at \$150/night * 3 nights = \$450)	
Meal per diem - \$60 per day (e.g., \$60/day * 3 days = \$180)	
Other costs (e.g., poster presentation, etc.)	
Total Costs	
Other sources of funding	
Total Requested	
Please briefly describe your presentation/poster	
Has your proposal for a presentation/poster been submitted to the conference? If so, has it been accepted?	