

HARRIETT'S HOUSE

RESIDENT HANDBOOK



MARY'S
SANCTUARY
Refuge • Respite • Restoration

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WELCOME STATEMENT

Welcome to Mary's Sanctuary, a place of refuge, respite, and restoration. We are so happy you chose to partner with us in your healing. Our program was developed to offer comprehensive care physically, emotionally, educationally, and spiritually. We want you to experience safety, stabilization, healing, and new life. Our goal is to provide you with a loving, safe, and supportive environment so that you can have the opportunity to grow, heal and attain your goals. We believe, regardless of who you are or what you have done, you should be received with non-judgment and compassion. We believe that through a transformational relationship with Christ, your past is no longer who you are; you can be used for **AMAZING** things in Him.

PROGRAM OVERVIEW

Our Program is designed to be 18 months in length with a goal that you will make a clear and firm decision to leave some things behind and open yourself up to the future God has for you.

In the beginning phase, we're both "checking each other out." We're learning about you and seeing if this program can help you reach your goals and you are making some important decisions about your future.

Every 30 days, you will meet with our Care Team to discuss your progress and your goals. We will determine progress based on five main areas:

1. **Compliance** –Are you able to follow the rules without conflict? Are you willing to try new things?
2. **Consistency** –Are you able to follow the schedule and follow through on completing activities?
3. **Community** – Are you showing a willingness to open up and engage in the community?
4. **Coping** –Are you receptive to learning new strategies/tools and integrate them into your daily life?
5. **Commitment** –Are you willing to do the hard work that it's going to take to have a new life?

What to Expect in the beginning Phase

Your first few weeks at Harriett's House you will come to realize that you will have a safe and warm place to sleep, three meals a day, caring people who want to help you, and a lot of time to just EXHALE. Don't let yourself get anxious about tomorrow. The food will be here. The staff will be here. No one is going to harm you. You will be safe.

It will be easy to take advantage of what Harriett's House has to offer. What will be hard is "detoxing" from the fast-paced life of survival, letting go of the thoughts, behaviors, and relationships that have kept you in a dangerous cycle. You may start to feel restless or begin to question your decision. You may disagree with a rule or think you should be entitled to something you don't have. When that happens, consider what you are getting versus what you had to give up. A wise person counts the cost before making a rash decision.

Some things to think about:

- *Why did I come here in the first place?*
- *What was so great about where I was?*
- *What am I getting here that I can't get on my own?*
- *What would I be going back to if I left now?*

Your body will also be going through a lot of changes in this phase. You will be working on a normal sleep pattern and eating regular, healthy meals. You may even be weaning yourself off medications. If you haven't had a menstrual cycle in a while, it often starts up again. If you have been high for a long time, you will start to feel the normal sensations of life, like pain, and that may seem foreign to you. Allow your body a chance to heal. Talk to staff about what you are experiencing.

Women tell us the single hardest part of this phase of the program is "being up in my own head." Just press through it. Talk those thoughts out. Write in a journal. Compose poetry. Make artwork. Let yourself be okay with your own thoughts. Once you start to feel optimistic about your future and start dreaming about possibilities, you may be ready to take some bold next steps.

At your 3rd or 4th month with us, together we will assess your progress and readiness to move forward. You have options:

- Many women choose to continue with the program to continue building towards a new life. Our program offers support for getting an education, learning job skills, and continuing your therapeutic and spiritual growth.
- Some women have a safe and supportive home to which they can return. That's not everyone, but if that's you, together we can build a Family Reunification Plan.
- Some women are ready to move to independence, and that means taking on responsibility for your own income, housing, personal care, and relationships. We will help you think through all that goes into doing life on your own.

BOTTOM LINE: You won't be doing this alone. We are here to help you make those courageous steps of leaving the past behind and reaching out to grab what is ahead.

PROGRAM AND SCHEDULE

Your schedule during the beginning phase is pre-determined. You are expected to actively participate in all groups and responsibilities. The specific activities or programs may change, but this schedule has been designed to help you where you are now and prepare you for your future. The general schedule is:

Mondays – Friday

7:30am	You are expected to be dressed and at the table for Morning Devotions. Devotions are led by the staff and last <i>at least</i> 30 minutes. After Devotions, you have time to take care of chores and personal readiness. At 9:45am, the Supervisor will begin to make rounds to check rooms and chores.
10:00am	In the first phase you will have groups and other activities. In later phases, Academic time in the Schoolhouse
12:00pm	Lunch
1:00pm	In the early afternoon you will either have additional classes, tutoring, one-on-one meetings
3:00pm	The rest of the day is scheduled into therapeutic or enrichment groups.
4:30 pm	Person responsible for dinner will work with a volunteer to prepare the meal
6:00pm	Dinner is served by resident & staff, according to schedule
7:30pm	Programming or Personal time
10:00pm	Personal Quiet Time – you can read, journal, or engage in other quiet activities in your room until ready to fall asleep

Saturdays

8:30am	Morning Devotions
10:00	Each week may be different, but will either include going volunteering, working as a group on a household chore, or some special activity or outing. There may also be time for you to be working on topics of interest to you or engage in hobbies.
6:00pm	Dinner
7:30pm	Programming or Game Night
11:00pm	Personal Quiet Time

Sundays

9:30am	Church as a group Sunday afternoons are a time to relax with art, crafts, and entertainment.
6:00pm	Family Dinner
7:30pm	Movie and Discussion or Game Night
10:00pm	Personal Quiet Time

PHASES OF CARE

Phase 1 Respite (0-3 months) Residents will focus on stabilization with an emphasis on safety, sobriety, and dealing with trauma in a group setting. There will be a check list of accomplishments before residents move to the next phase regardless of time spent in this phase. This applies to each phase of care.

Phase 2 Renewal (3-6 months) Residents will start attending one-on-one therapy, academics and have a higher focus on their trauma and self-care.

Phase 3 Redirection (6-12 months) Residents will continue with one-on-one therapy and academics. They will begin to receive job training, resume writing, mock interviews and will be encouraged to get a job. We will establish relationships with a few local businesses to employ our residents. Residents will be able to work certain hours so they can continue their education in the morning and work in the afternoon or evening. When residents secure a job, they will be given access to their cell phones on a limited basis.

Phase 4 Restoration (12-18 months) Residents will continue all areas in the previous phase and will be encouraged to start saving money so they will have funds available when they leave the program. They will plan with their case manager next steps and transitioning from our program.

ACADEMICS

Residents are required to do 2 hours of academic work per day Monday – Friday, no matter what your educational background. We will provide classes, materials and support to meet you at your current grade level, and plenty of books to read, brain games, puzzles, etc.

CASE MANAGEMENT

You will have a weekly meeting with our Case Manager. Her job is to help you identify and overcome obstacles that may get in the way of your healing. Her focus is to attend to urgent needs such as:

- Medical Issues & Insurance
- Pharmacology/prescriptions
- Legal Identification & Reporting

CHORES

You are responsible for the maintenance and cleanliness of your bedroom area and specific common space chores. Do your own chores to the best of your ability. Chores may be reassigned based on illness or absence. Chores are assigned by the Supervisor and rotated weekly. Chores average about 30-45minutes of work per day.

Chores will be checked daily. If you fail to complete your chore or it's done poorly, you will be required to go back and do it again. If you need instruction, just ask.

COUNSELING

Counseling will start in phase 2. We will get you connected with a therapist where you will attend weekly sessions.

You will have access to a range of resource for self-directed therapies, books, and materials you can work through on your own pace. If you are struggling with an issue or question and would like some suggestions for materials, please reach out to us.

COMMUNITY MEETINGS

Community meetings occur weekly and are intended to discuss rules, review the handbook, group living concerns, and seek resident input. The Community Meetings are led by the Staff member on Duty. A Community Meeting can be called at any time there is a problem involving the whole household.

SPIRITUAL GROWTH

We believe that healing happens from the inside out. It starts with your spirit and engages your mind and body. As a Christian organization, we will attend worship services on Sunday mornings, have daily devotions, Bible study, celebrate Christian holy days, and use the Scripture as our authority and guide. You will be offered a wide range of materials and people to help you grow in your own spiritual journey. Staff and volunteers are available to pray and learn with you, at any time.

We are not trying to make you become a Christian. We know only the Holy Spirit can put that desire in your heart. We are here to help you explore your questions, doubts, and fears, and give you a safe place for you to explore on your own. If you seek the services of a pastoral counselor, spiritual director, or clergy, please advise any member of the Care Team.

RESIDENT EXIT

There are four ways you can leave Harriett's House:

1. **Poor Exit**- In other words, you walk out. If you do, within 12 hours your room will be cleaned out and all items taken to thrift. Harriett's House is not responsible for any financial or emotional loss due to the discard of your belongings. If you are on parole or probation, or under house arrest, your court official will be called immediately. If you desire to re-enter HH, you have to start the process over again, but you are not eligible for consideration for a minimum of six months.
2. **Provoked Exit**- You violate a major rule and HH asks you to leave the program. HH will assist you in making arrangements, but in most cases, you will need to leave immediately. You will be given no more than 2 hours to pack up your room and arrange for your own transportation from HH.
 - ➔ The offenses that lead to immediate expulsion from this program are:
 - compromising the security of self or others
 - using drugs or alcohol in any form
 - stealing
 - sexual or otherwise inappropriate contact with any volunteer, staff, or resident
 - acts of physical violence towards self or others
 - any illegal activity or attempt to engage in illegal activity
 - repeated and willful violation—without attempt to correct behavior—of lesser rules
 - pregnancy that was undetected during your arrival – we will help make arrangements for you to transfer to another program
 - ➔ If you are disruptive about leaving, your belongings will be packed up for you. If you do not pick up your items within 48 hours, or make arrangements for them to be picked up, your belongings will be taken to the thrift store or discarded. Any items that you had secured will either be returned to you or we will attempt to contact a family member to return those items. Any items held by HH that are not picked up within one week of your departure will become the property of HH.
3. **Premature Exit**- You choose to leave the program before completing your goals. HH will work with you to make a plan, but you must leave within 48 hours. You still leave with a blessing. Any future contact with HH must go through the Intake Counselor or the Director.
4. **Planned Exit**- Either you have not fully completed the program and are transitioning to another program, or family reunification, or you have completed the program (Graduation) and moving to family reunification or independence..

Once you leave Harriett's House, you are not to contact any existing resident or staff, beyond the Director or Intake Counselor. If you leave the program prematurely, you may submit an application to come back into the program. You must wait 6 months before submitting an application.

HEALTH & MEDICATION MANAGEMENT

EMERGENCIES

Medical professionals define an emergency as a life-threatening situation. If you believe you are experiencing a medical emergency, you must alert staff. Staff will assess if the issue is life-threatening and if so, call 911 immediately.

For non-emergencies, Staff will determine the course of action. This may include calling the Manager or Director for a second opinion.

ILLNESS

If you show signs of illness, Staff will determine the need for medical care or in-home care. At the Staff members discretion, you may be excused from program activities.

MEDICATIONS

Any medications, prescribed, over the counter and/or homeopathic, are kept in a locked cabinet. You must take all prescribed medications as prescribed by your physician and the Staff member will document each in the medication log.

MEDICATION PROTOCOL:

1. It is YOUR responsibility to remember to take your prescribed medications.
2. You will enter the Staff office one at a time and indicate the medication needed.
3. You are to bring a glass of water with you and cannot leave the office until you have ingested the medication. The Staff member has the right to verify that you took your meds.
4. You and the Staff member will sign the log to keep a record of what you have taken.
5. If you choose not to take a prescribed medication, you must sign a Decline of Medication waiver.

If you need to take over the counter medications, such as a pain reliever, for example, you must ask the Staff member for those items and follow the same process.

You should avoid herbal supplements, caffeine, and nicotine if you are taking medications as they may impact the ability of prescribed medications to work.

YOUR BEHAVIOR

ACT OF VIOLENCE OR THREAT

This program considers an act of violence or threat to be one where the individual (1) feels unsafe and (2) has made a verbal instruction or request to the aggressor and she has failed to respond to the request. For example, if someone steps into the personal space of another and fails to step back when requested, that would be considered a threatening gesture and it will not be tolerated.

Acts of Violence or Threat might be:

- Posturing, standing over someone in an intimidating manner
- Raising one's hand over another (with or without an object)
- Escalated verbal violence
- Hitting or throwing objects in the household

CONFLICT MANAGEMENT

When a conflict arises between residents, you are to resolve it using the Grievance process. Failure to use constructive strategies for conflict management may result in a withdrawal of privileges or dismissal.

Disrespectful actions include:

- Name calling
- Making faces or gestures to evoke a response
- Failing to lower your voice when requested
- Failing to leave the scene of a conflict when requests
- Unwanted personal contact

In a conflict situation, we will first agree on the parties directly involved in the conflict. All other persons must be excused. A Staff member will serve as moderator unless the staff person was involved in the conflict (in such case, a second staff person will be called in to moderate-if this cannot be done at the time of the incident a "cooling off" period will be advised until a second staff member can be present).

CONVERSATION

You are encouraged to be friendly with other residents. REMEMBER, some residents may be here under a threat, may be sensitive to certain topics, or may not be comfortable sharing the details of her life and experiences. **Repeating confidential information about another resident is grounds for termination from this program.** Any resident who feels a conversation is too personal, intrusive, or threatening should excuse herself from that conversation immediately. **Conversation that boasts about or glamorizes "the Life" (or any kind of exploitation or violence) will not be tolerated.**

DATING/SEX

We advocate for a Biblical approach to intimacy, which includes celibacy outside of marriage. No intimate relationships are to develop during your time here.

DRESS

For health and safety reasons, bare feet are not allowed outside of the showers.

Residents may not wear revealing clothing, clothing containing sexually explicit pictures/words or other inappropriate language, racist comments, or alcohol and/or drug references. Inappropriate clothing also includes cleavage-baring, midriff-baring, see-through shirts, shorts that do not fully cover all areas and clothing that exposes undergarments.

You are expected to dress for the day. Residents may not leave the building in pajamas, robes, or exposed undergarments. Staff may send you back to your room to change if your clothing is not appropriate.

DRUG USE

Drugs, alcohol, drug paraphernalia, or any substance legal or illegal, that is intended for personal consumption for the purpose of a sensory-altered experience, are prohibited.

Residents must comply with random drug testing/urinalysis/breathalyzer, at Staff discretion and will be subject to immediate dismissal if testing produces a positive result or if the resident refuses to be tested.

FIRE

Read and understand the posted information on fire safety. Become familiar with the designated escape routes and safe gathering location. Periodic fire drills will be organized by the Program Director. At this time, in the case of a real fire, you are to exit the building and meet at the designated location so everyone can be accounted for. Leave your belongings behind, as these can be replaced- human lives cannot! Practice safe habits, smoke only in designated areas, and be aware of the fire extinguisher locations.

GRIEVANCE PROCESS

We encourage you to develop good conflict resolution and communication skills by working out your differences with one another in a calm and respectful manner. If you cannot, the grievance process is as follows:

Against another resident:

1. Get a Grievance Form from the staff office and complete it calmly (and privately). Staff is willing to help you think through your responses, if you prefer.
2. Give the completed form to the Staff, discuss as needed.
3. Staff will identify a time and place to have a moderated discussion between you and the other person.

Against Staff/Volunteer:

1. Submit your grievance form to the Staff on duty. She will determine how to address your concern.
2. You may appeal any decision of the Manager to the Director. The decision of the Director is final.

MAIL

During your stay, your outside contacts are restricted to US Postal mail and your once-a-week phone call. You may give agencies and family the following postal address ONLY:

Harriett's House, P.O. Box 586, Cambridge, MD 21613

Residents are not permitted to give out the physical address of the property unless it is part of a Case Management action (e.g., legal form). Residents are allowed to write letters only to individuals that have been identified on their safe contact list.

Residents are not allowed to have correspondence with individuals who are incarcerated or in other treatment programs.

For your safety, the Director reserves the right to read any incoming or outgoing mail. Mail must be placed in an UNSEALED envelope and given to Staff before it can be mailed. The staff will provide a stamp and send the mail. You are limited to 3 stamps per week. Likewise, you are to open any mail or packages in front of Staff and that is subject to inspection.

MONEY MANAGEMENT

This program provides for your basic needs; therefore, you should have little-or-no need for money. Because money can be a temptation or trigger for some of our residents, you are NOT to keep money where it can be compromised, on your person or in your room.

- We will hold cash, credit cards, and checks for any resident in a safe.
- Theft of another resident's possessions, including cash is grounds for dismissal.
- You are not to lend or give money to other residents.
- We will not loan or give money to residents.
- If a resident is experiencing financial hardship that requires funds, please make this known to the Director and if we can secure assistance for you, we will try.

MUSIC

We appreciate that music can add to the household, but we also have different tastes in music. If all parties present agree with the selection, music may be played publicly at a respectful volume. We do not allow any music that is violent, racist, sexist, or profane and reserves the right to confiscate any offensive music.

Personal listening devices are NOT allowed during the First phase of our program.

PERSONAL TOUCHING

Program staff, volunteers, and residents are required to respect the personal space of one another. There is to be no touching- out of correction or platonic affection- between residents, staff, or volunteers unless prior permission has been given. Appropriate forms of personal touch (once you have permission) include: handshake, comforting hug, high 5, etc.

Any form of sexual touching between residents, staff and/or volunteers is ground for immediate dismissal.

PRIOR AGENCY

If you have been referred to this Program from another agency, keep in mind that you have chosen to leave that agency's program and services in order to participate in this Program. It may be best for you to cut ties with that former agency so you can move forward.

PROBATION/PAROLE

Residents on probation or parole must inform the Case Manager of your reporting responsibilities and contact information for Parole Officer. It is also your responsibility- not ours - to ensure that all reporting requirements are met.

SISTER SABOTAGE

Learning to get along with everyone takes work. We don't expect that you are going to love everyone else who shares the home, but you are to give it your best effort. The ONE offense that will never be tolerated is the intentional sabotage of another resident.

Causing another resident to “stumble” or get in trouble in any way will be grounds for immediate expulsion.

SOCIAL MEDIA

You will not have access to any form of social media while in this Program. Attempting to get on the Internet for socializing is grounds for your dismissal from the program.

SMOKING/VAPING

We are a non-smoking property, within the buildings. Residents may only smoke outside the home in the designated smoking area, at specified break times. This includes vapes. All cigarette butts will be disposed of properly in a container provided.

There are no smoke breaks permitted after 10:00 p.m. lock-up or before 7:00 a.m. wake-up. Items left in common areas will be discarded.

Harriett's House will provide 3 packs of cigarettes, per week, per resident until the resident has a job. Once the resident has a job, she will purchase her own cigarettes. Harriett's House will provide one generic brand of cigarettes for the residents. HH will not provide vapes or vape cartridges.

Residents are NEVER allowed to “sell” cigarettes to one another.

TELEPHONE

Residents are not allowed to have personal cell phones. Residents are allowed to have a supervised phone call using the House/the staff's phone for 20 minutes/week and only for approved calls/contacts. Telephone privileges will begin after the first 30 day period has ended.

While using the phone, if you engage in any other activity beyond your approved call (texting, web surfing, etc.) your phone privileges will be taken away for a month.

Television/Video

We have limited television service. Residents will be allowed to watch movies during designated time in the schedule and during Evening Activities as planned.

- Television may not be used after 10 pm on Sundays- Thursdays, or after 11:00 pm on Fridays or Saturdays.
- The television may NOT be turned on before 5pm.
- Television will NOT be allowed if all household chores have not been verified as done.
- At the Supervisor's discretion, an occasional documentary, educational video, fitness DVD, or Bible study can be viewed prior to 5pm with a follow up discussion and/or homework or project to follow. But ONLY educational/instructional/fitness or Biblical material before 5pm.

Television privileges will be immediately withdrawn if it becomes the source of fighting and disagreement among residents.

TOILETRIES

Upon acceptance into the program, you will be presented with a starter basket of basic toiletries. We will restock these toiletries, as needed.

TRANSPORTATION

As part of Case Management, if your outside appointment requires transportation, the Case Manager will work to find a volunteer driver. You are not permitted to have a personal vehicle, take a cab, or use public transportation on your own.

PROPERTY

Residents are expected to respect and care for this home and property. Any willful destruction or misuse of Program property may be cause for expulsion.

VISITORS

You are not permitted visitors during the first phases of our program. Please see the Director if you have an extenuating circumstance.

VOLUNTEER HOURS

Each resident must complete 40 hours of volunteer service as part of successfully completing this program. Volunteering helps you develop good work habits and accountability. The Supervisor authorizes what can be done for volunteer hours and will keep track of your progress.

WITHIN THE HOME

BEDROOM AREA

You are to keep your bedroom area clean at all times. Staff will check rooms daily before the 10am start of groups or academics. The checklist for cleanliness of a room check is:

1. Bed is made
 2. Clothing put away
 3. No items on the floor
 4. No trash and the trash can has been emptied.
- You are allowed to visit another bedroom ONLY if the resident assigned to that room is present at the time and the door must be left open.
 - You are not allowed to use any other room as personal space or sleeping quarters.
 - You must only have personal items in your room. Communal items such as craft/storage/furniture/blankets, are to be kept in common areas.

CLEANING PRODUCTS

We will provide the supplies and tools needed to support household chores. You may not purchase your own cleaning supplies or keep cleaning supplies in your room.

CLOTHING

Upon acceptance into the program, if you do not have sufficient clothing, you will be provided with a starter wardrobe and toiletries. Please let staff know if you have a clothing need.

COMPUTERS/ INTERNET ACCESS

Residents are not allowed to have personal computers or devices that access the Internet. Program computers are **for academic work only**, not for games, entertainment, Web surfing, or outside communications. Computer privileges can be withdrawn at any time for violation of these terms.

- ➔ *Any compromise to the computers, network, or security filters will be considered a security violation and grounds for dismissal.*
- ➔ *Using a computer or any Internet-enabled device to make contact with an unsafe or unknown person is grounds for dismissal from the program*
- ➔ *Using a computer to engage in illegal activity of any kind will result in you being immediately dismissed from the program*

CONSERVATION

Please help us control costs. Turn off lights, fans, etc., when not in use. Do not let the water run while you are washing your face, brushing your teeth, or doing dishes.

CONTRABAND

Any illegal substance or item used to ingest illegal substances that is found in a resident's possession will be confiscated immediately and may be grounds for immediate dismissal.

CONTROLLED ACCESS ITEMS

Please be advised that the following items, if brought to this Program, will be held in secure storage and you will only have controlled access to these items.

- Prescription medication, Diet Pills, OTC medicines, homeopathic medicines
- Cameras or phones with cameras
- Secular Music and any music-playing devices
- Video games or other gaming devices

FOOD

All food is to be served and eaten in the dining room ONLY. No food is to be stored or eaten in the living areas, bathrooms, laundry room or bedrooms. Water ONLY is allowed in other areas. The evening meal is planned and prepared by residents. Meals are served family- style and all residents eat together, wait until everyone has finished eating to be dismissed and share in the clean-up.

HH purchases only the food products necessary to support basic menu planning. We will not purchase the following type of food items:

- Bottled Water
- Candy or desserts (cake, cookies, pies, donuts, etc.)
- Protein powders/ meal substitutes /diet foods
- Expensive luxury food items (seafood, steaks, gourmet cheeses, nuts, etc.)
- Food for only one resident
- Soda or other canned beverages
- Religious observance foods

If you have food stamps, you may purchase these items with your food benefits. If you have a unique dietary need, please communicate that to the Staff.

FURNITURE/DECORATIONS

Resident bedrooms contain generally the same set of furnishings. You are not to move furniture or decorations from one room to another. You are not to rearrange furniture or decorations in the bedrooms.

You are not to rearrange the furniture in any of the common rooms, unless directed by staff.

KITCHEN

The kitchen(s) are for meal preparation or culinary classes only. The kitchens will be OPEN for meal prep and clean up during the hours of:

Monday- Friday	Saturday-Sunday
7:00am – 10:00am	8:00am – 10:00am
11:30am – 1:30pm	11:30am – 1:30pm
4:30pm – 8:00pm	4:30pm - 8:00pm

LAUNDRY

Laundry facilities are provided for your use. Two towels and 1 set of bed linens are provided for each resident. Towels and bed sheets are washed as a part of your personal laundry. You are assigned a laundry day and must do your laundry on that day or skip to the following week. Laundry pods are issued, as needed.

PERSONAL ITEMS

We want you to be comfortable but remember: Storage space is limited. You are required to confine your personal items to your room space and the storage bins provided.

This Program is not responsible for personal belongings and cannot be held liable for replace, lost or stolen items. **We reserve the right to conduct room searches without prior notice.**

PROHIBITED ITEMS

The following items are not allowed at any time in/around any associated Harriett's House property. Possession of these items is grounds for immediate expulsion.

- Drugs, Alcohol, Drug Paraphernalia, or any substance legal or illegal, that is intended for personal consumption for the purpose of a sensory-altered experience
- Any form of explosive device or supplies
- Knives, Guns, blade, razor, needles, or a weapon of any kind
- Anything related to the Occult
- Any personal device accessing the Internet

STAFF OFFICE

The Staff office is not available to residents unless a staff member is present.

OUTSIDE THE HOME

LIBRARY

We schedule a library visit once a week. All items are checked out under our library card. This is a privilege and your opportunity to take advantage of all the free resources. **You will not be allowed to check out any resources that are rated R, or are profane, violent, terrorizing, cult, Wiccan, new Age, anti-Christian, or contain violence against persons.** Unsupervised computer use in the Library may be cause for immediate dismissal.

OUTINGS/ACTIVITIES

We believe it is valuable to be connected to the community. As such we endeavor to provide you with a variety of community functions and special events. Participation in these activities is a privilege and consistent poor behavior may result in you being excluded from a special activity or a consequence in the household.

WORSHIP SERVICES

All residents will travel to worship services together on Sundays. You are not required to worship, but you are required to follow the instructions of the Staff in terms of being under her supervision.