

POLICY AND PROCEDURE

Policy #02 Probationary Members

Created 1-15

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Effective date 1/1/2025

The Training Officer, with the approval of the Executive Board, will have a set of guidelines established for new members to meet and to guide them through their probationary period. The Training Officer will also have a checklist that all new members will receive and must be initialed by the Training Officer or designate before they will be eligible to do their final review.

It will be the responsibility of the probationary member to make sure that he/she makes their required attendance and participation at drill, as outlined in the By-Laws. Furthermore, if they are not making their required drills, it will be the responsibility of the Training Officer to inform the Executive Board Members.

The Executive Board will then investigate as to why the member has not been able to make the required drills. The Board may then decide to terminate the new member or extend his/her probationary service until drills resume.

It will also be up to the new member to set a date and time at the end of their probation to meet with the Training Officer or designate and demonstrate that he/she can perform all the functions required to participate in an LODD. Again, if they are unable to perform these duties, then the Executive Board has the discretion to terminate or extend their probation.