

Customer Service Agreement

Vessel owners name: _____

Billing address: _____

Contact number(s): _____ Email address: _____

Boat address: _____

Boat make/model/year: _____

Engine make and model – include all suffixes *(skip this part if you are a current customer)*:

Port: _____

Stbd: _____

Serial number P: _____ Serial number S: _____

Name of vessel and slip location: _____

Registration or documentation number: _____

Hull number: _____

Please note: All service work orders may be subject to a minimum diagnostic fee.

___ Initial here for authorization to proceed with work request and select from below:

☐ **Estimate** ☐ **Limit \$250** ☐ **Limit \$500** ☐ **Limit \$1000**

Hoffmaster's Marina will contact you if needed to authorize over the checked limit.

By signing below I certify that the information provided on this form is true and accurate and shall not hold Hoffmaster's Marina accountable in any fashion for false information of any kind and pre-existing conditions that may be damaged by performing work requested. Please either fax (703-494-8786), e-mail (service@hoffmasters.com) or return this form in person to the marina office.

Note: All work orders are subject to a diagnostic fee of \$125 which is usually incorporated into the cost of the repair.

Customer Signature

Date

Customer complaint or request (please specify below):

HOFFMASTER'S MARINA

1214 Swan Point Road • Woodbridge VA 22192 • Tel: (703) 494-7161 • Fax: (703) 494-8786