

Increased Frequency Cleaning & Sanitizing Checklist

Week Ending Date: _____

Clean and sanitize guest touch points every hour and team member touch points every two hours using a disposable wiper cloth (US/CN only) or single-use towel/cloth*. Complete tasks in order. Dispose of the towel or cloth after one use. This is not an exhaustive list; you may have additional touch points that must be cleaned and sanitized.

*Restaurants in the US and Canada must spray disinfectant directly on all high frequency guest touch points (Guest Area and Restrooms), except the credit card reader. Guest touch points must remain wet for 45 seconds and can air dry or be wiped after the 45-second contact time. Continue to use SuperSan sanitizer for Service Area and Backroom touch points.

Initial checklist after cleaning and sanitizing each touch point.

WEDNESDAY	Time:	7am	8am	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10pm
Guest Area: Front door handle, table tops, chair pads/backs, sandwich unit glass, chip rack, cookie display, POS counter, credit card reader, trash unit top/push-flap, beverage counter, fountain machine levers/buttons, bottle cooler handles																	
Restroom: Door/sink handles, basin, mirror, trash unit, toilet seat/lever, trash receptacle lids/flaps																	
Service Area (2 hours): Handles/touch screens/dials (bread oven/cabinet, back counter, speed oven, microwave, faucet, portion scoops, utensils, coffee machines, POS), cash drawer, tablets																	
Backroom (2 hours): Cooler/freezer handles, sink faucets/handles, door handles, microwave, prep table, pens/markers, tablets/ computer keyboards/ computer mouse																	
THURSDAY	Time:	7am	8am	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10pm
Guest Area: Front door handle, table tops, chair pads/backs, sandwich unit glass, chip rack, cookie display, POS counter, credit card reader, trash unit top/push-flap, beverage counter, fountain machine levers/buttons, bottle cooler handles																	
Restroom: Door/sink handles, basin, mirror, trash unit, toilet seat/lever, trash receptacle lids/flaps																	
Service Area (2 hours): Handles/touch screens/dials (bread oven/cabinet, back counter, speed oven, microwave, faucet, portion scoops, utensils, coffee machines, POS), cash drawer, tablets																	
Backroom (2 hours): Cooler/freezer handles, sink faucets/handles, door handles, microwave, prep table, pens/markers, tablets/ computer keyboards/ computer mouse																	
FRIDAY	Time:	7am	8am	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10pm
Guest Area: Front door handle, table tops, chair pads/backs, sandwich unit glass, chip rack, cookie display, POS counter, credit card reader, trash unit top/push-flap, beverage counter, fountain machine levers/buttons, bottle cooler handles																	
Restroom: Door/sink handles, basin, mirror, trash unit, toilet seat/lever, trash receptacle lids/flaps																	
Service Area (2 hours): Handles/touch screens/dials (bread oven/cabinet, back counter, speed oven, microwave, faucet, portion scoops, utensils, coffee machines, POS), cash drawer, tablets																	
Backroom (2 hours): Cooler/freezer handles, sink faucets/handles, door handles, microwave, prep table, pens/markers, tablets/ computer keyboards/ computer mouse																	

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SATURDAY	Time:	7am	8am	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10pm
Guest Area: Front door handle, table tops, chair pads/backs, sandwich unit glass, chip rack, cookie display, POS counter, credit card reader, trash unit top/push-flap, beverage counter, fountain machine levers/buttons, bottle cooler handles																	
Restroom: Door/sink handles, basin, mirror, trash unit, toilet seat/lever, trash receptacle lids/flaps																	
Service Area (2 hours): Handles/touch screens/dials (bread oven/cabinet, back counter, speed oven, microwave, faucet, portion scoops, utensils, coffee machines, POS), cash drawer, tablets																	
Backroom (2 hours): Cooler/freezer handles, sink faucets/handles, door handles, microwave, prep table, pens/markers, tablets/ computer keyboards/ computer mouse																	
SUNDAY	Time:	7am	8am	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10pm
Guest Area: Front door handle, table tops, chair pads/backs, sandwich unit glass, chip rack, cookie display, POS counter, credit card reader, trash unit top/push-flap, beverage counter, fountain machine levers/buttons, bottle cooler handles																	
Restroom: Door/sink handles, basin, mirror, trash unit, toilet seat/lever, trash receptacle lids/flaps																	
Service Area (2 hours): Handles/touch screens/dials (bread oven/cabinet, back counter, speed oven, microwave, faucet, portion scoops, utensils, coffee machines, POS), cash drawer, tablets																	
Backroom (2 hours): Cooler/freezer handles, sink faucets/handles, door handles, microwave, prep table, pens/markers, tablets/ computer keyboards/ computer mouse																	
MONDAY	Time:	7am	8am	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10pm
Guest Area: Front door handle, table tops, chair pads/backs, sandwich unit glass, chip rack, cookie display, POS counter, credit card reader, trash unit top/push-flap, beverage counter, fountain machine levers/buttons, bottle cooler handles																	
Restroom: Door/sink handles, basin, mirror, trash unit, toilet seat/lever, trash receptacle lids/flaps																	
Service Area (2 hours): Handles/touch screens/dials (bread oven/cabinet, back counter, speed oven, microwave, faucet, portion scoops, utensils, coffee machines, POS), cash drawer, tablets																	
Backroom (2 hours): Cooler/freezer handles, sink faucets/handles, door handles, microwave, prep table, pens/markers, tablets/ computer keyboards/ computer mouse																	
TUESDAY	Time:	7am	8am	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10pm
Guest Area: Front door handle, table tops, chair pads/backs, sandwich unit glass, chip rack, cookie display, POS counter, credit card reader, trash unit top/push-flap, beverage counter, fountain machine levers/buttons, bottle cooler handles																	
Restroom: Door/sink handles, basin, mirror, trash unit, toilet seat/lever, trash receptacle lids/flaps																	
Service Area (2 hours): Handles/touch screens/dials (bread oven/cabinet, back counter, speed oven, microwave, faucet, portion scoops, utensils, coffee machines, POS), cash drawer, tablets																	
Backroom (2 hours): Cooler/freezer handles, sink faucets/handles, door handles, microwave, prep table, pens/markers, tablets/ computer keyboards/ computer mouse																	