

## **POLICIES**

### **We look forward to your stay with us.**

- Check-In time is 1:00 p.m. for RV Sites and Tent Sites. Check in time for Cabins is 4:00 p.m. to 9:00 p.m. Please call 304-703-5898 if unable to arrive during this schedule. After hours RV and tent campers may use the night kiosk at the campground entrance by filling out the forms and placing their payment in an envelope and dropping it in the black lock box on the porch of the office at 59 Just Plane Adventures Lane Medley, WV 26710.
- All guests must register online or with our paper registration form at the office. RV Sites are for 4 people an additional charge of \$10.00 per person for more than 4 people. Tent Sites are for 2 people an additional charge of \$10.00 per person for more than 2 people. Contact us for the door code to the bathhouse and WIFI which is only available to our registered guest.
- Check-out time is 11:00 a.m. for all guest.
- Payment by, cash, check, MasterCard, or Visa, is required at reservation to confirm your rental. RV and tent campers must register and pay prior to setting up.
- Damages to the property or missing items will be billed to the credit card on file to reserve the unit.
- Cancellations received seven days or more in advance will receive a refund minus the credit card processing fees if applicable and a \$20.00 administrative service fee. No refunds are available beyond 180 days after the booking date. You may take a rain check for full credit and contact us at 304-703-5878 to reserve a different date that is available at the time of cancellation during the same year May through October.
- Cancellations received within seven days of your arrival forfeit the deposit unless we can rent the unit.
- Rates are subject to change.
- Although all of our lodging facilities and conference room are smoke-free, smokers are encouraged to reserve a room with a private deck, where ashtrays are provided for you to smoke outdoors.
- Some of our Cabins are pet friendly, but all pets must be on a leash while outdoors on the property. There is an additional pet cleaning fee of \$25.00 if you are bringing a pet.
- Quiet hours are from 10:00 PM to 8:00 AM
- We reserve the right to refuse service to anyone and will not be responsible for accidents or injury to our guest or for loss of money, jewelry or valuables of any kind.

**Please enjoy your stay at Just Plane Adventures Lodging & Campground!**