

JOSIE KALBAKLIAN



WORK EXPERIENCE

Owner, Wastesavers - Los Angeles, CA

Founder of company, offering businesses and municipalities with zero waste program management, especially to promote green events, perform waste characterizations and audits to measure progress, and provide support to municipalities on contract compliance.

Manager of Business and Community Partnerships & Customer Service, and Waste Zero Recology, Los Angeles, CA

Project management through company acquisition, leading projects in the areas of government and community relations, set up process for diversion reporting, analysis of rate structures and implement rate increases, contract negotiations and sales management. Provided assistance to improve operational practices within the company related to routing, field auditing, and collection standards. Participated in local organizations to build establish brand in the Los Angeles market. Overall management of customer service, establishment of policy & procedures, develop waste and operational audits for customer & municipal reporting.

Community Relations Manager, Republic Services, Sacramento, CA

Management of company sponsorships and activities, community engagement, including development and promotion of new and existing campaigns for municipalities, communication and presentation with City Council and officials, analysis and data reporting, proposal development, corporate branding and creation of collateral material, municipal contract management, and public relations.

Corporate Administrator, Athens Services, Industry, CA

Management of corporate processes, evaluation and development of sales and marketing department functions, assist in transitions of company acquisitions and organizational changes, managing various projects such as data analysis, proposal development, contract management, and public relations.

Associate Analyst, HF&H Consultants, Newport Beach, CA

Management of environmental contracts for client municipalities, assistance with state diversion reporting, event organization through advertisement, press releases, and community outreach. Conducting surveys and field observations relating to solid waste and recycling, working with communities to improve sustainability. Practice development functions within firm to expand services to other regions and markets via public relations, responses to RFP's and marketing programs.

Economic Development Manager Assistant, City of San Juan Capistrano, San Juan Capistrano, CA

Assisted the Economic Development Manager, City Council, and City Manager to ensure contract compliance with waste management contractor, developed program and tools for Preferential Parking Program in the City, conducted research for City Council on future policies and authored resolutions, worked on City-wide Façade Improvement Program.

City Council Intern, City of West Hollywood, West Hollywood, CA

Provided support to Council offices with the production of press releases, staff reports, and resolutions, organization of several community events, responded to constituent correspondence, served as contact to local, state, federal and international organizations.

EDUCATION

Bachelor of Science in Political Science

University of California at Irvine - Irvine, CA

AFFILIATIONS

Society for Orphaned Armenian Relief – Los Angeles Chapter

Community Relations Director

LANGUAGES

Armenian (speak, read, write)