



COLONY CREEK VILLAGE COMMUNITY ASSOCIATION, INC. ANNUAL MEETING ANNOUNCEMENT & PROXY

Q: What is this form and why is it important?

A: It is a form used to cast your vote as homeowner without attending the annual meeting or it can be used to help establish the quorum without placing a vote. The HOA bylaws require a certain number of homeowners (a quorum) be represented at the meeting or by proxy.

Q : Can I change my vote if I attend the meeting?

A: Yes, if you decide to attend you can request your Proxy be returned and change your vote at the meeting.

ANNUAL MEETING ANNOUNCEMENT & PROXY

MEETING ANNOUNCEMENT
Please take notice that the Community Association, a T

ASSIGN PROXY
The undersigned assign proxy otherwise represent the undersigned at the annual meeting of the members of the Colony Creek Village Community Association with the same effect as if the undersigned were present.

This proxy will continue in effect until a quorum of members in person or by proxy is achieved or

HOA board member positions are voted on and filled at the Annual Meeting.

the Colony Creek Village will be held on **10/10/2023** at **7102 Colony Creek Drive, Spring, Texas (behind the swimming pool)**. This meeting is being held in accordance with the By-Laws, to elect Director(s) to fill board positions for a term of three (3) years and to discuss any matters, which should properly come before the meeting.

The Proxy is your way to cast a vote without attending the meeting. If you complete a Proxy but decide to attend the meeting you can request your proxy back and change your vote.

The HOA bylaws require a certain number of homeowners attend the meeting or provide a proxy form. This is called a "quorum"

Q: How do I fill out the form?

A: Read and select **ONE** of the three proxy options listed. If you choose option 1 or 3 skip to the signature section. If you select the 2nd option don't forget to vote for or write in someone for each open position.

Select ONE of the three options. See below for an explanation of the three options.

1

2

3

Assign this proxy to _____ or the President of the Association if I have written no name above, **to vote on my behalf. (Check no boxes below)**

Assign this proxy to the President of the Association with the stipulation that the President **cast my vote as marked below. (Check box in each position below to vote)**

Assign this proxy to the President of the Association with the stipulation to abstain from casting my vote(s) in the election, that is, to use my proxy **for the purpose of establishing a quorum only.**

1. The person you list on the blank line will vote of your behalf. If the line is left blank the HOA president will vote on your behalf. In years the HOA president is up for election the Vice President would vote on your behalf.
2. Your Vote will be cast as marked on the Election of Directors section
3. No vote will be cast, but you will help establish the required quorum

If you select **OPTION 2** vote for or write in one candiate for each position listed. ("Incumbent" means that the person is currently on the board and running for reelection)

ELECTION OF DIRECTOR(S)

If you selected **OPTION 2** above: Vote for one candidate or write in one candidate for each position listed

Please vote for each position below or write in your candidate(s) name:

Position 3: ☐ First Name Last Name (INCUMBENT) ☐ First Name Last Name

☐ _____

Q: Am I required to provide an address in Colony Creek Village, my name, and signature to complete the proxy?

A: Yes, the address, date, printed name, and signature are required to validate your homeowner proxy vote.

Property Address in the Association _____

Signature of Member _____

Date _____

Printed Name of Member _____

Provide the address of the home you own in Colony Creek Village, the current date, print and sign your name



**COLONY CREEK VILLAGE COMMUNITY ASSOCIATION, INC.
ANNUAL MEETING ANNOUNCEMENT & PROXY**

MEETING ANNOUNCEMENT

Please take notice that the Annual Meeting of the members of the Colony Creek Village Community Association, a Texas non-profit corporation, will be held on **Thursday, April 22, 2021 at 7:00 p.m.** to be held online only. To attend the meeting, go to <https://zoom.us/join> and enter the meeting ID 988 6974 2185 and then the pass code of 200678. Alternately, you may call in to 346-248-7799 and enter the Meeting ID: 988 6974 2185 and Passcode: 200678 when prompted. This meeting is being held in accordance with the By-Laws, to elect Director(s) to fill board positions for a term of three (3) years and to discuss any matters, which should properly come before the meeting in accordance with the By-Laws. **All voting in this election must be done using this proxy which must be filled out and returned to this office prior to April 22, 2021.**

ASSIGN PROXY

The undersigned assign proxy as specified below with the power of substitution to vote and otherwise represent the undersigned at the Annual Meeting of the members of the Colony Creek Village Community Association on April 22, 2021 and any adjournment or continuation thereof with the same effect as if the undersigned were present and voting. This proxy will continue in effect until a quorum of members in person or by proxy is achieved or until revoked by the undersigned in writing and delivered to an officer of the Association c/o Beacon Residential Management LLC or in person at the Annual Meeting. **Check box 1 or 2 to vote in the election, check box 3 to abstain from voting.**

1.
 - ☐ Assign this proxy to _____ or the board members of the Association if I have written no name above, **to vote on my behalf. (Check no boxes below)**
2.
 - ☐ Assign this proxy to the President of the Association with the stipulation that the President **cast my vote as marked below. (Check box in each position below to vote)**
3.
 - ☐ Assign this proxy to the President of the Association with the stipulation to abstain from casting my vote(s) in the election, that is, to use my proxy **for the purpose of establishing a quorum only.**

ELECTION OF DIRECTOR(S)

The below position(s) on the Board of Directors will be filled in this election. The newly elected Director(s) will serve a three (3) year term.

Please vote in each position below or write in your candidate(s) name:

Position 1. ☐ Michelle Roddy (**INCUMBENT**) ☐ _____

Position 2. ☐ Byron Brown (**INCUMBENT**) ☐ _____

Property Address in the Association

Date

Signature of Member

Printed Name of Member

If you cannot attend the meeting, please immediately complete the enclosed proxy and return it to **Beacon Residential Mgmt. LLC** at 12818 Willow Centre Dr. Ste. B, Houston, TX 77066 or email to todd@brmtexas.com so that it is received prior to the meeting date.