

## Missed Pool Passes?

If you missed all four opportunities to get your pool passes, you can still get them!

Here is the procedure:

- 1) Fill out the registration form from the website. Form is [here](#)
- 2) Put the form in an envelope with the following items:
- 3) Include a check or money order (no cash, please!) for the \$20 late fee. Make the check payable to CCVCA
- 4) Include your old pool passes, even if expired.
- 5) If you have no passes or they are expired, **you must include photos of each person needing a pass labeled on the back with the name of the person.** They can be NO LARGER THAN 1 INCH SQUARE. They will be laminated onto the pool pass.
- 6) Guest passes can be purchased in \$10 amounts. They allow you to bring 2 guests per resident. The card gets punched each time and one card is good for 10 guest visits total. You can get guest passes with no late fee if you already have current pool passes. Guest passes cannot be used without an accompanying resident with a valid current pool pass.
- 7) Put everything in the envelope and leave it in the mailbox on the pool gate. DO NOT put anything in there loose. Only use an envelope, please. You may end up with a pass with someone else's picture on it.
- 8) You will be contacted by email, phone or text when your passes are ready and they will be left at the pool with the lifeguards for you to pick up. This can take up to two weeks.
- 9) Please write your contact information legibly!
- 10) The lifeguards are not allowed to let you use the facility without a current valid pool pass and cannot sell guest passes.

Any questions? Please contact Beacon Mgmt. at (713)466-1204