

**COLONY CREEK VILLAGE COMMUNITY ASSOCIATION, INC.
ANNUAL MEETING ANNOUNCEMENT & PROXY**

MEETING ANNOUNCEMENT

Please take notice that the Annual Meeting of the members of the Colony Creek Village Community Association, a Texas non-profit corporation, will be held on **Thursday, April 30, 2020 at 7:00 p.m. at the Community Clubhouse located at 17102 Colony Creek Drive, Spring, Texas (behind the swimming pool)**. This meeting is being held in accordance with the By-Laws, to elect Director(s) to fill board positions for a term of three (3) years and to discuss any matters, which should properly come before the meeting in accordance with the By-Laws.

ASSIGN PROXY

The undersigned assign proxy as specified below with the power of substitution to vote and otherwise represent the undersigned at the Annual Meeting of the members of the Colony Creek Village Community Association on April 30, 2020 and any adjournment or continuation thereof with the same effect as if the undersigned were present and voting.

This proxy will continue in effect until a quorum of members in person or by proxy is achieved or until revoked by the undersigned in writing and delivered to an officer of the Association c/o Beacon Residential Management LLC or in person at the Annual Meeting.

- Assign this proxy to _____ or the President of the Association if I have written no name above, **to vote on my behalf. (Check no boxes below)**

- Assign this proxy to the President of the Association with the stipulation that the President **cast my vote as marked below. (Check box in each position below to vote)**

- Assign this proxy to the President of the Association with the stipulation to abstain from casting my vote(s) in the election, that is, to use my proxy **for the purpose of establishing a quorum only.**

ELECTION OF DIRECTOR(S)

The below position(s) on the Board of Directors will be filled in this election. The newly elected Director(s) will serve a three (3) year term.

Please vote in each position below or write in your candidate(s) name:

Position 3. Dave Hochstaetter (**INCUMBENT**) William Sizemore

Position 4. Royce Deveny (**INCUMBENT**) _____

****Nominations from the floor will be accepted****

Property Address in the Association

Date

Signature of Member

Printed Name of Member

If you cannot attend the meeting, please immediately complete the enclosed proxy and return it to Beacon Residential Mgmt. LLC at 12818 Willow Centre Dr. Ste. B, Houston, TX 77066 or email to todd@brmtexas.com so that it is received prior to the meeting date.

COLONY CREEK VILLAGE COMMUNITY ASSOCIATION, INC. ANNUAL MEETING ANNOUNCEMENT & PROXY

Q: What is this form?

A: It is a form used to cast your vote as homeowner without attending the annual meeting or it can be used to help establish the quorum without placing a vote.

Q: Why it it important to complete this form or attend the annual meeting?

A: The HOA bylaws require a certain number of homeowners (a quorum) be represented at the meeting or by proxy.

Q : Can I change my vote if I come to the meeting?

A: Yes if you decide to attend you can request your Proxy be returned and change your vote at the meeting.

ANNUAL MEETING ANNOUNCEMENT & PROXY

MEETING ANNOUNCEMENT
Please take notice that the _____ the Colony Creek Village Community Association, a T_____ d on _____
_____ 102 Colony Creek Drive, Spring, Texas (behind the swimming pool). This meeting is being held in accordance with the By-Laws, to elect Director(s) to fill board positions for a term of three (3) years and to discuss any matters, which should properly p_____

ASSIGN PROXY
The undersigned assign proxy _____ otherwise represent the undersigned at the Annual Meeting of the members of the Colony Creek Village Community Association with the same effect as if th_____

This proxy will continue in effect until a quorum of members in person or by proxy is achieved or

HOA board member positions are voted on and filled at the Annual Meeting.

The Proxy is your way to cast a vote without attending the meeting. If you complete a Proxy but decide to attend the meeting you can request your proxy back and change your vote.

The HOA bylaws require a certain number of homeowners attend the meeting or provide a proxy form. This is called a "quorum"

Q: How do I fill out the form?

A: Read and select **ONE** of the three proxy options listed. If you choose option 1 or 3 skip to the signature section. If you select the 2nd option don't forget to vote for or write in someone for each open position.

until revoked by the undersigned in writing and delivered to an officer of the Association c/o Beacon Residential Management LLC

Select One

1. The person you list or the HOA President will vote on your behalf.

Assign this proxy to _____ or the President of the Association if I have written no name above, **to vote on my behalf. (Check no boxes below)**

2. Your vote will be cast as marked below.

Assign this proxy to the President of the Association with the stipulation that the President **cast my vote as marked below. (Check box in each position below to vote)**

3. No vote will be cast, but you will help establish the required quorum

Assign this proxy to the President of the Association with the stipulation to abstain from casting my vote(s) in the election, that is, to use my proxy **for the purpose of establishing a quorum only.**

ELECTION OF DIRECTOR(S)
The below position(s) on the Board of Directors will _____ Director(s) will serve a three (3) year term.
Please vote in each position below or write in your candidate(s) name:

Position 3. Sara Garcia **(INCUMBENT)** Joe Smith

If you choose the middle option you need to vote for or write in one candidate for each position listed. (Incumbent means that person is currently on the board and running for reelection)

Q: Am I required to provide an address in Colony Creek Village, my name, and signature to complete the proxy?

A: Yes, the address, date, printed name, and signature are required to verify homeownership.

Property Address in the Association _____	Date _____	<i>Provide the address of the home you own in Colony Creek Village, the current date, print and sign your name.</i>
Signature of Member _____	Printed Name of Member _____	