Battle Creek Elementary Parent Club Meeting Agenda

Oct 6, 2026 6:00 PM | 6:00 PM

Meeting Overview

Item	Lead	Time
1. Welcome & Introductions	Person	5 min
2. Approval of Minutes	Secretary	5 min
3. Treasurer's Report	Treasurer	15 min
4. Principal's Report	Principal	10 min
5. Activity Updates	Activity Leads	15 min
6. Open Forum & Closing	All	10 min

Meeting Minutes

1. Welcome

Mindy Lampert called the meeting to order.

2. Approval of Previous Meeting Minutes

- Review of minutes from the meeting held on Sep 8, 2026 6:15 PM. Minutes approved
- Referenced Document: Battle Creek Parent Club Meeting Agenda 09/2026.
    - Has been uploaded to website for viewing

3. Executive Committee Report

Treasurer's Report

The proposed budget was reviewed and approved, including anticipated expenditures and adjustments to existing budget categories.

The committee discussed potential adjustments to individual program budgets based on anticipated needs.

The following budget changes were proposed:

- Remove Kindergarten Packets, with funds reallocated to Salem Relays.
- Remove Silent Auction.
- Remove Movie Night.
- Divide Assemblies into two $600 budget allocations.
- Review funding for Clubs and Student Council.

The committee also considered funding opportunities for field trips, music programs, and other educational activities.

Gaga Ball Project

The Gaga Ball project was approved to move forward. Jen is working on obtaining the final quote and confirming installation details.

4. Principal & Staff Updates

Principal's Report

Student Enrollment

- Battle Creek currently has approximately 400 students.
- Enrollment has remained relatively consistent in recent years, although a slight decline was noted.
- The school continues to monitor districtwide enrollment trends.

District Closures

- District recommendations were expected to be announced in the coming weeks.
- Battle Creek was not anticipated to be directly impacted.
- Potential boundary adjustments and program changes could still affect the Battle Creek community.

- Community forums will be held to allow families and staff to share concerns and feedback.
- The School Board was expected to make final decisions in mid-December.

Purposeful Play Initiative

- The school continues implementing its Purposeful Play initiative to strengthen students' social, emotional, and collaborative skills.
- Parents will continue receiving updates through the school newsletter.

School Schedule

- Janet reminded families that there would be no school on the upcoming Friday due to a staff professional development day.

School Traffic & Student Safety

Ongoing concerns were discussed regarding traffic and pedestrian safety during student drop-off and pick-up.

Key concerns included:

- Drivers continuing to disregard the no-left-turn restriction.
- The Crossing Guard position remaining vacant due to a lack of volunteers.
- Limited visibility near crosswalks caused by parked vehicles.

The school is aware of these challenges, and concerns have been communicated to the appropriate departments.

The school will continue to:

- Communicate traffic safety expectations to families.
- Encourage families to report unsafe driving and parking concerns.
- Address the ongoing Crossing Guard vacancy.

5. Current & Upcoming Activities

Jog-A-Thon

- Fundraising efforts and student participation are progressing well.
- Fourth-grade classes are showing particularly strong participation.
- 11 of 17 classes have reached their participation goals.
- Continued communication with teachers and families will encourage additional participation.

Book Fair

- Setup is planned for Thursday afternoon and Friday.
- Students will have opportunities to shop during their scheduled library class times.
- There will not be a separate preview day due to the school closure on Friday.
- The Book Fair will not be combined with Family Fun Night this year.
- Volunteer schedules will be posted soon.
- Volunteers will receive $5 in Book Fair credit for every 30 minutes volunteered.
- Mindy requested petty cash for the event. The Treasurer will coordinate this by Monday.

Family Fun Night

Family Fun Night will include:

- Trick-or-treating in the lower-level classroom hallways.
- A dance party.
- Food and refreshments.

Event Schedule:

- Trick-or-Treating: 5:30–6:30 PM
- Dance Party: 5:30–7:00 PM

Food Options:

- Pizza
- Popcorn
- Water
- Capri Sun

Teachers will be encouraged to hand out candy. A parent volunteer sign-up will also be sent out.

Wreath Fundraiser

- Additional information about the wreath fundraiser will be shared soon.
- Ashley will provide updated pricing.

6. Open Discussion & Closing

There being no further business, the meeting was adjourned at **7:00 PM on October 6, 2026**.

Next Meeting: November 3, 2026 at 6:00 PM