



**TOWN OF BETHEL BOARD OF ADJUSTMENT
JUNE 3, 2025 @ 6:00 PM
BETHEL TOWN HALL**

A. CALL TO ORDER

B. APPROVAL OF AGENDA

C. APPROVAL OF MINUTES – May 6, 2025

D. NEW BUSINESS

- 1. Public Hearing: Variance Request for a Front Yard Set Back of 20' (Parcel 91892)**
- 2. Public Hearing: Variance Request for a Front Yard Set Back of 20' (Parcel 91893)**
- 3. Public Hearing: Variance Request for a Front Yard Set Back of 20' (Parcel 91894)**
- 4. Public Hearing: Variance Request for a Front Yard Set Back of 20' (Parcel 91895)**

E. ADJOURNMENT

**TOWN OF BETHEL BOARD OF ADJUSTMENT
VARIANCE REQUEST FOR PARCELS 14378 AND 14377
TOWN HALL
MAY 6, 2025 @ 6:00P.M.**

Present: Mayor Carl Wilson, Mayor Pro-Temp Barbara Bynum, Commissioner Ferrell Blount, Commissioner Thomas Lilley, and Commissioner Tina Staton
Members of the Board Absent: Commissioner Fred Whitehurst arrived late and did not hear testimony.

Staff Present: Interim Town Manager, D. Scott Elliott, Attorney, Keen Lassiter, Clerk, Linda Sheppard, and Deputy Clerk, Jalissa Griggs

Call to Order

Mayor Wilson called the meeting to order at 6:00 P.M. He turned the meeting over to the Interim Manager and Town Attorney.

It was stated that the Board of Adjustment will sit as a Quasi-Judicial Board to hear a trial of fact. Two matters will come before the Board with two variance cases (See Attachment A).

The first matter will be the variance that relates to a side yard setback issue on tax parcel 14378 (197 Nelson St.). The variance is needed to allow a side yard setback of 9.4 feet when the ordinance in the zoning district requires a side yard set back of 12 feet. Proper notice has been given for this hearing. The adjacent property owners were mailed a notice on April 24th, and a notice was posted on the property on April 24th. The statutory required notices for this hearing have been satisfied.

Mr. Dale Hardy was sworn to testify before the Board.

Interim Town Manager gave the background on the variance request. The two variance requests are from Mrs. Edna Matthews, the mother-in-law of Mr. Dale Hardy. She is a Bethel resident that owns two properties: one on 197 Nelson Street (Parcel 14378) and the other on 191 Nelson Street (Parcel 14377). At 197 Nelson Street, the lot line goes through the middle of the house. To be able to sell the property, the lot line had to be moved. The lot line was moved toward 191 Nelson Street which then created an issue of a side yard set back of 9.4 feet instead of the required 12 feet.

The first variance consideration was for a side yard setback of 9.5 feet on ta parcel 14378, 197 Nelson St. The second variance consideration was for a lot size of 11,250 sq. ft. on tax parcel 14377, 191 Nelson St.

Public Hearing

Mayor Carl Wilson opened up the Public Hearing for testimony on the two requests.

Mr. Dale Hardy is speaking on behalf of Edna Ruth Matthews, his mother-in-law. Mr. Hardy gives details about the homes. The houses were built around 1960 and in preparing the houses to sell discovered that the lot line runs directly through one of the houses (197 Nelson St.). One lot is 100 feet across [road frontage] on Nelson Street and adjacent to it the other lot that is 75 [road frontage] as it currently is in place. Mr. Hardy asked to reverse those and that will resolve the property line from going through the house. It brings it more into compliance because then you won't have a property line going through a house. Edna Ruth really doesn't know what happened. She is 95 and gets a little confused sometimes. He said, after talking to her, she really doesn't understand why there is a problem at all. Her and her husband, Eddie, who died in 2017, relied on builders and surveyors to do this for them and can't tell you what actually occurred 65 years ago. That concludes the request.

There are no questions for the witness.

Commissioner Blount asked if there are any neighbors that oppose the request?

Interim Manager responded that five or six people called with concerns and believes that they were satisfied.

For the Variances:

Mrs. Sandra Conger was sworn in.

Mrs. Conger doesn't see any reason this wouldn't be approved, otherwise you have two empty houses sitting there. Nobody wants a house that the property line goes through, so she thinks they would be stupid to say no.

There were no questions for Mrs. Conger.

Against the Variances:

There was no one in the audience against the Variance.

Mayor Wilson Closed the Public Hearing.

Attorney Lassiter takes the floor and goes over the findings with the Board.

Having heard all of the evidence and arguments presented at the public hearing, the Board of Adjustment makes the following FINDINGS OF FACT for parcel 14378, 197 Nelson St.

- a) Conditions and Specifications. That the application filed as a Variance Application for the property listed above meets all of the required conditions and specifications of the Zoning Ordinance and policies of the Town for a submission of a Variance Application.

Motion made by Commissioner Blount to approve the finding of conditions and specifications. Four votes were for and none against. Motion carried.

Commissioner Fred Whitehurst just arrived at the meeting at 6:16 PM after voting began on fact finding.

Motion made by Mayor Pro Temp Bynum to allow Commissioner Whitehurst to abstain from voting.

Board agreed to have Commissioner Whitehurst abstain from voting during the Variance Request.

- b) Notice. That those persons owning property adjacent to the proposed development or use, as listed on the current tax records, were served notice of the public hearing by mail in accordance with applicable requirements; and that notice of public hearing to consider the variance was published on April 24, 2025 and April 24, 2025 in the Daily Reflector, a newspaper having general circulation in the area, and required by law.

Motion made by Commissioner Lilley to approve the finding of notice given to adjacent property owners. Four votes were for and none against. Motion carried.

- c) Variances. When unnecessary hardships would result from carrying out the strict letter of a zoning regulation, the Board of Adjustment shall vary any of the provisions of the zoning regulation upon showing all of the following:
 - 1. An unnecessary hardship results from the strict application of the ordinance.

Motion made by Commissioner Lilley to approve the finding of an unnecessary hardship resulting from the strict application of the ordinance. Four votes were for and none against. Motion carried.

- 2. The hardship results from conditions that are peculiar to the property.

Motion made by Commissioner Lilley to approve the finding of hardship resulting from the conditions that are peculiar to the property. Four votes were for and none against. Motion carried.

- 3. The hardship is not a self-created hardship.

Motion made by Commissioner Lilley to approve the finding that the hardship is not self-created. Four votes were for and none against. Motion carried.

- 4. The requested variance is consistent with the spirit, purpose, and intent of the ordinance, such that public safety is secured, and substantial justice is achieved.

Motion made by Commissioner Lilley to approve the finding that the requested variance is consistent with the spirit, purpose and intent of the ordinance. Four votes were for and none against. Motion carried.

Motion made by Commissioner Blount to approve the variance request for 197 Nelson Street [parcel 14378]. Four votes were for and none against. Motion carried.

Interim Town Manager gave background for the second variance request. The adjacent lot, 191 Nelson Street, will now have a square footage of 11,250, which is less than the required 15,000 square feet. The Board should consider allowing this variance.

Motion made by Commissioner Lilley to allow Commissioner Whitehurst to abstain from voting for the second variance. Four votes for and none against. Motion carried.

Attorney Keen addressed the Board

Proper notice was given for this variance that relates to the size of the lot. The ordinance requires 15,000 sq. ft. and this lot is now 11,250 sq. ft. We have already heard testimony.

Mayor Carl Wilson opened up the Public Hearing for the second variance.

The testimony given in the first Public Hearing for the first variance request will suffice for this Hearing.

There was no one in the audience that spoke.

Mayor Wilson Closed the Public Hearing.

Attorney Lassiter takes the floor and goes over the findings with the Board.

Having heard all of the evidence and arguments presented at the public hearing, the Board of Adjustment makes the following FINDINGS OF FACT for parcel 14377, 191 Nelson St.:

- a) Conditions and Specifications. That the application filed as a Variance Application for the property listed above meets all of the required conditions and specifications of the Zoning Ordinance and policies of the Town for a submission of a Variance Application.

Motion made by Commissioner Lilley to approve the finding of conditions and specifications. Four votes were for and none against. Motion carried.

- b) Notice. That those persons owning property adjacent to the proposed development or use, as listed on the current tax records, were served notice of the public hearing by mail in accordance with applicable requirements; and that notice of public hearing to consider the variance was published on April 24, 2025 and April 24, 2025 in the Daily Reflector, a newspaper having general circulation in the area, and required by law.

Motion made by Mayor Pro-Temp Bynum to approve the finding of notice given to adjacent property owners. Four votes were for and none against. Motion carried.

- c) Variances. When unnecessary hardships would result from carrying out the strict letter of a zoning regulation, the Board of Adjustment shall vary any of the provisions of the zoning regulation upon showing all of the following:
 - 1. An unnecessary hardship results from the strict application of the ordinance.

Motion made by Mayor Pro-Temp Bynum to approve the finding of an unnecessary hardship resulting from the strict application of the ordinance. Four votes were for and none against. Motion carried.

- 2. The hardship results from conditions that are peculiar to the property.

Motion made by Mayor Pro-Temp Bynum to approve the finding of hardship resulting from the conditions that are peculiar to the property. Four votes were for and none against. Motion carried.

- 3. The hardship is not a self-created hardship.

Motion made by Commissioner Lilley to approve the finding that the hardship is not self-created. Four votes were for and none against. Motion carried.

- 4. The requested variance is consistent with the spirit, purpose, and intent of the ordinance, such that public safety is secured, and substantial justice is achieved.

Motion made by Mayor Pro-Temp Bynum to approve that the finding of requested variance is consistent with the spirit, purpose and intent of the ordinance. Four votes were for and none against. Motion carried.

Motion made by Commissioner Blount to approve the variance request for 191 Nelson Street [parcel 14377]. Four votes were for and none against. Motion carried.

Motion made by Commissioner Lilley to adjourn from the Board of Adjustment meeting. Motion carried unanimously.

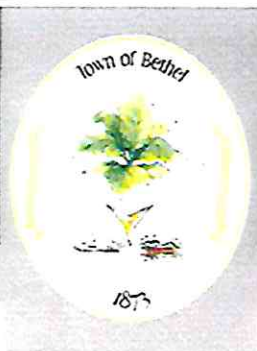
Meeting adjourned at 6:26 PM

Carl Wilson, Board of Adjustment Chairman

ATTEST:

Linda Sheppard, Town Clerk

Date



Town of Bethel North Carolina

 252-818-0891
 141 W Railroad St
 PO Box 337
 Bethel, NC 27812
 www.bethelnc.org

Board of Adjustment Variance Requests Notice of Public Hearing

NOTICE IS HEREBY GIVEN that the Town of Bethel Board of Adjustment (BOA) will meet on **Tuesday, May 6, 2025** at 6:00pm at the Town Hall at 141 W Railroad St, Bethel, NC 27812, to consider the following request:

Variance Request: The Town of Bethel has received Variance Requests for a side yard setback of 9.4' (parcel 14378 of 197 Nelson St.) and a lot size of 11,250 sq. ft. (parcel 14377 of 191 Nelson St.) in Bethel. The ordinance requires a minimum side yard setback of 12' and a minimum lot size of 15,000 sq. ft. The requests will go before the Board of Adjustment for review.

Copies of the Zoning Ordinance and Map are on file at the Town Hall and are available for public inspection by contacting clerk@townofbethelnc.com or at (252) 818-0891.

Citizens are encouraged to attend the hearing. Citizens may also view the hearing on the Bethel YouTube channel at youtube.com/@TownOfBethelNC. If for any reason you have difficulty accessing the Town's video page, please go to the Town's Facebook page at: <https://www.facebook.com/profile.php?id=61568780245517>.

The public may submit written comments to the Town Clerk's office, 141 W Railroad St, Bethel, NC 27812, or via email to clerk@townofbethelnc.com. Please include your name and address.

Applicant
 Edna Mathews
 P.O. Box 42
 Bethel, NC 27812

Baker, Richie M. Life Estate
 Carmon, Porsha S Remainder
 1117 Mimosa Ln
 Greenville, NC 27834

Greenville, City of FBO GUC
 401 S. Greene St.
 Greenville, NC 27834

Rogerson, Travis H.
 Rogerson, Casey P.
 3792 Cherry St
 Bethel, NC 27812

Patrick, Randalyn Rae
 181 Nelson St
 Bethel, NC 27812

Gowing, Sharon Kay
 211 Nelson Street
 P.O. Box 640
 Bethel, NC 27812

Barnhill, Amy D
 170 Nelson St
 P.O. Box 417
 Bethel, NC 27812

Inverse Ventures LLC
 192 Nelson Street
 13785 N Highway 183 STE 125-146
 Austin, TX 78750

Woolard, Matthe
 Woolard, Mindy Stalls
 204 Nelson St
 Bethel, NC 27812

Faircloth, Milton Earl Jr
 216 Nelson St
 Bethel, NC 27812

191 Nelson St. Variance
 197 Nelson St. Variance
 Board of Adjustment – Variances
 (9.4'Sideyard Desired [Parcel 14378] and Lot Size of 11,250 Sq.Ft. Desired [Parcel 14377])
 Letters Mailed and Sign Posted on April 24, 2025

STATE OF NORTH CAROLINA
 PITT COUNTY

I, Scott Elliott, Interim Town Manager of the Town of Bethel, North Carolina, do hereby certify that copies of the attached notice and map were mailed, this day by first class mail, postage prepaid, to the owner of the parcel under consideration and to the owners, as shown on the Pitt County Tax Records, of all abutting parcels. A list of these property owners is also attached hereto.

WITNESS my hand this the ____ day of ____, 2025.

 Interim Town Manager

STATE OF NORTH CAROLINA
 PITT COUNTY

I, Linda Sheppard, a Notary Public, do hereby certify that Scott Elliott, Interim Town Manager, personally appeared before me this day and acknowledged the due execution of the foregoing certification, for the purposes therein expressed.

WITNESS my hand and notarial seal this ____ day of ____, 2025.

 Notary Public

My Commission Expires _____

TOWN OF BETHEL
PITT COUNTY, NORTH CAROLINA

ORDER APPROVING A VARIANCE

The Board of Adjustment for the Town of Bethel held a public hearing on May 6, 2025, to consider an application submitted by Edna Matthews, PO Box 42, Bethel, NC for a variance from the Town's Side yard setback regulations "Section 153.16(E)". The Variance request for 197 Nelson St (Parcel 14378) in Bethel, North Carolina is for the purpose of allowing a side yard setback of 9.4 feet when the Ordinance requires a minimum side yard setback of twelve (12) feet. The variance application and decision is in accordance with Chapter 153, Section 153.16(E) of the Bethel Code of Ordinances.

Having heard all of the evidence and arguments presented at the public hearing, the Board of Adjustment makes the following FINDINGS OF FACT:

- a) Conditions and Specifications. That the application filed as a Variance Application for the property listed above meets all of the required conditions and specifications of the Zoning Ordinance and policies of the Town for a submission of a Variance Application.
- b) Notice. That those persons owning property adjacent to the proposed development or use, as listed on the current tax records, were served notice of the public hearing by mail in accordance with applicable requirements.
- c) Variances. When unnecessary hardships would result from carrying out the strict letter of a zoning regulation, the Board of Adjustment shall vary any of the provisions of the zoning regulation upon showing all of the following:
 1. An unnecessary hardship results from the strict application of the ordinance.
 2. The hardship results from conditions that are peculiar to the property.
 3. The hardship is not a self-created hardship.
 4. The requested variance is consistent with the spirit, purpose, and intent of the ordinance, such that public safety is secured, and substantial justice is achieved.

WHEREAS, The Board of Adjustment did find in favor of the applicant by an affirmative vote on all of the criteria listed above.

NOW, THEREFORE, based on the facts found above and in consideration of all other evidence presented at the public hearing; the Board of Adjustment did vote to approve the Variance Application and thus orders that the variance with the aforementioned condition be:

_____ Approved

The decision of this Board may be appealed to the Superior Court in accordance with the provisions of North Carolina General Statute §160A-388 and §160A-393.

Ordered this the ____ day of _____, 2025.

Mayor Carl Wilson

Scott Elliott, Interim Town Manager

Plot Plan is attached

TOWN OF BETHEL
PITT COUNTY, NORTH CAROLINA

ORDER APPROVING A VARIANCE

The Board of Adjustment for the Town of Bethel held a public hearing on May 6, 2025, to consider an application submitted by Edna Matthews, PO Box 42, Bethel, NC for a variance from the minimum lot size regulations "Section 153.16(C)". The Variance request for 191 Nelson St (Parcel 14377) in Bethel, North Carolina is for the purpose of allowing a lot size of 11,250 square feet when the Ordinance requires a minimum lot size of 15,000 square feet. The variance application and decision is in accordance with Chapter 153, Section 153.16(C) of the Bethel Code of Ordinances.

Having heard all of the evidence and arguments presented at the public hearing, the Board of Adjustment makes the following FINDINGS OF FACT:

- a) Conditions and Specifications. That the application filed as a Variance Application for the property listed above meets all of the required conditions and specifications of the Zoning Ordinance and policies of the Town for a submission of a Variance Application.
- b) Notice. That those persons owning property adjacent to the proposed development or use, as listed on the current tax records, were served notice of the public hearing by mail in accordance with applicable requirements.
- c) Variances. When unnecessary hardships would result from carrying out the strict letter of a zoning regulation, the Board of Adjustment shall vary any of the provisions of the zoning regulation upon showing all of the following:
 - 1. An unnecessary hardship results from the strict application of the ordinance.
 - 2. The hardship results from conditions that are peculiar to the property.
 - 3. The hardship is not a self-created hardship.
 - 4. The requested variance is consistent with the spirit, purpose, and intent of the ordinance, such that public safety is secured, and substantial justice is achieved.

WHEREAS, The Board of Adjustment did find in favor of the applicant by an affirmative vote on all of the criteria listed above.

NOW, THEREFORE, based on the facts found above and in consideration of all other evidence presented at the public hearing; the Board of Adjustment did vote to approve the Variance Application and thus orders that the variance with the aforementioned condition be:

_____ Approved

The decision of this Board may be appealed to the Superior Court in accordance with the provisions of North Carolina General Statute §160A-388 and §160A-393.

Ordered this the ____ day of _____, 2025.

Mayor Carl Wilson

Scott Elliott, Interim Town Manager

Plot Plan is attached

191 Nelson St. Variance
 197 Nelson St. Variance
 Board of Adjustment – Variances
 (9.4' Sideyard Desired [Parcel 14378] and Lot Size of 11,250 Sq.Ft. Desired [Parcel 14377])
 Letters Mailed and Sign Posted on April 24, 2025

STATE OF NORTH CAROLINA
 PITT COUNTY

I, Scott Elliott, Interim Town Manager of the Town of Bethel, North Carolina, do hereby certify that copies of the attached notice and map were mailed, this day by first class mail, postage prepaid, to the owner of the parcel under consideration and to the owners, as shown on the Pitt County Tax Records, of all abutting parcels. A list of these property owners is also attached hereto.

WITNESS my hand this 24th day of April, 2025.



Interim Town Manager

STATE OF NORTH CAROLINA
 PITT COUNTY

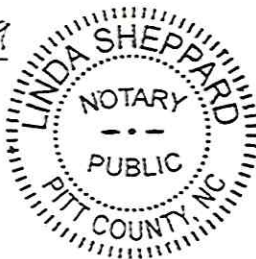
I, Linda Sheppard, a Notary Public, do hereby certify that Scott Elliott, Interim Town Manager, personally appeared before me this day and acknowledged the due execution of the foregoing certification, for the purposes therein expressed.

WITNESS my hand and notarial seal this 24 day of April, 2025.



Notary Public

My Commission Expires 3-10-2029



TOWN OF BETHEL
APPLICATION FOR A VARIANCE

Month 4 Day 10 Year 2025

TO THE BETHEL BOARD OF ADJUSTMENT:

I, Edna Mathews, hereby petition the Board of Adjustment for a VARIANCE from the literal provisions of the Bethel Zoning Ordinance because, under the interpretation given to me by the Zoning Enforcement Officer, I am prohibited from using the parcel of land described in the attached form (General Application Form) in a manner shown by the plot plan attached to that form. I request a variance from the following provisions of the ordinance (cite paragraph numbers):

153.16(e) side yard required for parcel 14378

153.16(f) building site area required for parcel 14377

So that the above-mentioned property can be used in a manner indicated by the plot plan attached to the General Application form, or if the plot plan does not adequately reveal the nature of the variance, as more fully described herein: [If a variance is requested for limited time only, specify duration requested.]

see plot plan

Factors Relevant to the Issuance of a Variance

The Board of Adjustment does not have unlimited discretion in deciding whether to grant a variance. Under the state enabling act, the Board is required to reach three conclusions before it may issue a variance: (a) that there are practical difficulties or unnecessary hardships in the way of carrying out the strict letter of the ordinance; (b) that the variance is in harmony with the general purposes and intent of the ordinance and preserves its spirit; and (c) that in granting the variance, the public safety and welfare have been assured and substantial justice has been done. In the spaces provided below, indicate the *facts* that you intend to show and the *arguments* that you intend to make to convince the Board that it can properly reach these three required conclusions.

- a. There are practical difficulties or unnecessary hardships in the way of carrying out the strict letter of the ordinance. The courts have developed rules to determine whether in a particular situation "practical difficulties or unnecessary hardships" exist. State facts and arguments in support of each of the following:

- (1) If he complies with the provisions of the ordinance, the property owner can secure no reasonable return from, or make no reasonable use of, his property. [It is not sufficient that failure to grant the variance simply make the property less valuable.]

existing deed parcel 14378 & 14377 are non compliant to current land use regulations - as is parcels are non transferable and non saleable

- (2) The hardship of which the applicant complains results from unique circumstances related to the applicant's land. [Note: Hardships suffered by the applicant is common with his neighbors do not justify a variance. Also, unique personal or family hardships are irrelevant, since a variance if granted, runs with the land.]

^{current}
 It is believed that ^{current} land use regulations for parcels 14378 and parcel 14377 were not in existence when houses were built in 1960.

- (3) The hardship is not the result of the applicant's own actions.

Actions by surveyor recording subdivision created hardship

- (4) The hardship results from the application of the Ordinance.

For parcel 14378 the side yard setback of 12 ft is required vs 9 ft in proposed
For parcel 14377 a minimum lot area of 15,000 sq feet is required vs proposed

- (5) The hardship is suffered by the applicant's property.

For both parcels (14378 & 14377) the hardship will prevent the parcels
from being subdivided 11,250 sq feet

b. The variance is in harmony with the general purpose and intent of the ordinance and preserves its spirit. (State facts and arguments to show that the variance requested represents the least possible deviation from the letter of the ordinance that will allow a reasonable use of the land and that the use of the property, if the variance is granted, will no substantially detract from the character of the neighborhood.)

by granting variance it will make property with local
regulations and preserve the spirit of the regulations intent

c. The granting of the variance secures the public safety and welfare and does substantial justice. (State facts and arguments to show that, on balance, if the variance is denied, the benefit to the public will be substantially outweighed by the harm suffered by the applicant.)

public safety and welfare will be promoted by making property
more consistent with adjoining residential property

I certify that all of the information presented by me in this application is accurate to the best of knowledge, information, and belief.

Edna Mathew #102225
 Sign and date

Town of Bethel
- General Application Form -

Property Address: 191 Nelson and 197 Nelson

Tax Parcel I.D.: 14377 and 14378

Zoning: R15

Intended Property Use: Residential

Owner Information:

- Name: Edna Matthews
- Address: PO Box 42 Bethel NC 27812
- Phone: 252-521-9284
- Email: delkhardy79@gmail.com

Applicant Information:

- Name: Same
- Address: _____
- Phone: _____
- Email: _____

REQUIRED ATTACHMENTS FOR VARIANCE APPLICATION

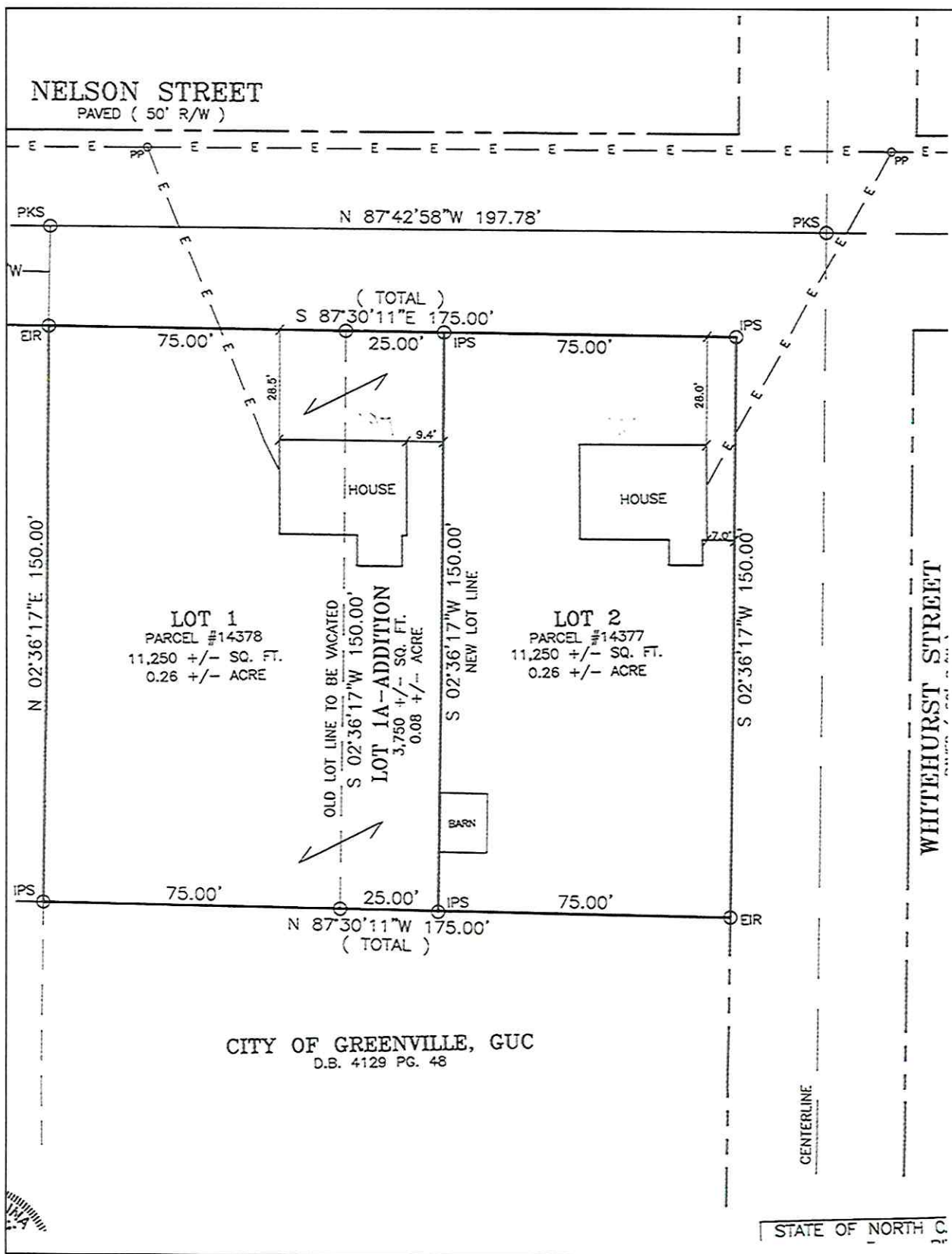
Please provide the following attachments to the zoning map amendment form:

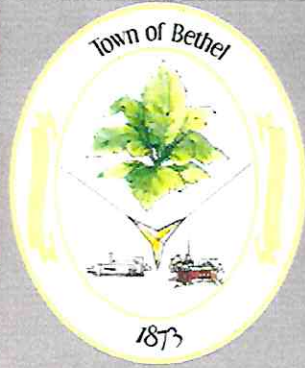
Proof of ownership (For example: a copy of the deed or tax statement)

1. If a property is owned by more than one individual or if multiple properties under different ownership are applying under one request, attach a statement and signatures indicating that all owners have given consent to request the zoning change.
2. An area map of property to scale which includes:
 - All property line and accurate property line dimensions;
 - Adjacent streets and names;
 - Location of all easements;
 - Location of all structures
 - Zoning classifications of all abutting properties.
3. At least one paper copy of the drawings or plans should also be submitted.
4. A TYPED list of all property owners (with addresses) within 100 feet of the boundary lines of the properties requested to be rezoned.

For office use only

Received by: _____ Date: _____





Town of Bethel North Carolina



252-818-0891



141 W Railroad St
PO Box 337
Bethel, NC 27812



www.bethelnc.org

Board of Adjustment Variance Notice of Public Hearing

NOTICE IS HEREBY GIVEN that the Town of Bethel Board of Adjustment (BOA) will meet on **Tuesday, June 3, 2025**, at 6:00pm at the Town Hall at 141 W Railroad St, Bethel, NC 27812, to consider the following requests:

Variance Requests: The Town of Bethel has received four (4) Variance Requests for front yard setbacks on E. Jefferson St.: a front yard setback of 20 feet (parcel 91892), a front yard setback of 20 feet (parcel 91893), a front yard setback of 20 feet (parcel 91894), and a front yard setback of 20 feet (parcel 91895) in Bethel. The ordinance requires a minimum front yard setback of 35 feet. The request will go before the Board of Adjustment for review.

Copies of the Zoning Ordinance and Map are on file at the Planning Department Office in the Town Hall and are available for public inspection by contacting clerk@townofbethelnc.com or the Bethel Planning Board at (252) 818-0891 or at bethelnc.org.

Citizens are encouraged to attend the hearing. Citizens may also view the hearing on the Bethel YouTube channel at youtube.com/@TownOfBethelNC. If for any reason you have difficulty accessing the Town's video page, please go to the Town's Facebook page at:
<https://www.facebook.com/profile.php?id=61568780245517>.

0 East Jefferson St. Variance
Board of Adjustment – Variance
(20 Foot Front yard Desired [Parcel 91892, 91893, 91894, 91895])
Letters Mailed and Sign Posted on May 22, 2025

STATE OF NORTH CAROLINA
PITT COUNTY

I, Scott Elliott, Interim Town Manager of the Town of Bethel, North Carolina, do hereby certify that copies of the attached notice and map were mailed, this day by first class mail, postage prepaid, to the owner of the parcel under consideration and to the owners, as shown on the Pitt County Tax Records, of all abutting parcels. A list of these property owners is also attached hereto.

WITNESS my hand this the ____ day of _____, 2025.

Interim Town Manager

STATE OF NORTH CAROLINA
PITT COUNTY

I, Linda Sheppard, a Notary Public, do hereby certify that Scott Elliott, Interim Town Manager, personally appeared before me this day and acknowledged the due execution of the foregoing certification, for the purposes therein expressed.

WITNESS my hand and notarial seal this ____ day of _____, 2025.

Notary Public

My Commission Expires _____

ORDER APPROVING A VARIANCE

The Board of Adjustment for the Town of Bethel held a public hearing on June 3, 2025, to consider an application submitted by Little Dumas, LLC., 4460 Meadowbrook Road, Rocky Mount, NC for a variance from the Town's Setback regulations "Section 153.18(D)". The Variance request for 0 E. Jefferson Street (Parcel 91892), in Bethel, North Carolina is for the purpose of allowing a front yard setback of 20 feet when the Ordinance requires a minimum front yard setback of 35 feet. The variance application and decision is in accordance with Chapter 153, Section 153.18(D) of the Bethel Code of Ordinances..

Having heard all of the evidence and arguments presented at the public hearing, the Board of Adjustment makes the following FINDINGS OF FACT:

- a) Conditions and Specifications. That the application filed as a Variance Application for the property listed above meets all of the required conditions and specifications of the Zoning Ordinance and policies of the Town for a submission of a Variance Application.
- b) Notice. That those persons owning property adjacent to the proposed development or use, as listed on the current tax records, were served notice of the public hearing by mail in accordance with applicable requirements.
- c) Variances. When unnecessary hardships would result from carrying out the strict letter of a zoning regulation, the Board of Adjustment shall vary any of the provisions of the zoning regulation upon showing all of the following:
 1. An unnecessary hardship results from the strict application of the ordinance.
 2. The hardship results from conditions that are peculiar to the property.
 3. The hardship is not a self-created hardship.
 4. The requested variance is consistent with the spirit, purpose, and intent of the ordinance, such that public safety is secured, and substantial justice is achieved.

WHEREAS, The Board of Adjustment did find in favor of the applicant by an affirmative vote on all of the criteria listed above.

NOW, THEREFORE, based on the facts found above and in consideration of all other evidence presented at the public hearing; the Board of Adjustment did vote to approve the Variance Application and thus orders that the variance with the aforementioned condition be:

_____ Approved

The decision of this Board may be appealed to the Superior Court in accordance with the provisions of North Carolina General Statute §160A-388 and §160A-393.

Ordered this the ____ day of _____, 2025.

Mayor Carl Wilson

_____,
Scott Elliott, Interim Town Manager

Plot Plan is attached

ORDER APPROVING A VARIANCE

The Board of Adjustment for the Town of Bethel held a public hearing on June 3, 2025, to consider an application submitted by Little Dumas, LLC., 4460 Meadowbrook Road, Rocky Mount, NC for a variance from the Town's Setback regulations "Section 153.18(D)". The Variance request for 0 E. Jefferson Street (Parcel 91893), in Bethel, North Carolina is for the purpose of allowing a front yard setback of 20 feet when the Ordinance requires a minimum front yard setback of 35 feet. The variance application and decision is in accordance with Chapter 153, Section 153.18(D) of the Bethel Code of Ordinances.

Having heard all of the evidence and arguments presented at the public hearing, the Board of Adjustment makes the following FINDINGS OF FACT:

- d) Conditions and Specifications. That the application filed as a Variance Application for the property listed above meets all of the required conditions and specifications of the Zoning Ordinance and policies of the Town for a submission of a Variance Application.
- e) Notice. That those persons owning property adjacent to the proposed development or use, as listed on the current tax records, were served notice of the public hearing by mail in accordance with applicable requirements.
- f) Variances. When unnecessary hardships would result from carrying out the strict letter of a zoning regulation, the Board of Adjustment shall vary any of the provisions of the zoning regulation upon showing all of the following:
 - 1. An unnecessary hardship results from the strict application of the ordinance.
 - 2. The hardship results from conditions that are peculiar to the property.
 - 3. The hardship is not a self-created hardship.
 - 4. The requested variance is consistent with the spirit, purpose, and intent of the ordinance, such that public safety is secured, and substantial justice is achieved.

WHEREAS, The Board of Adjustment did find in favor of the applicant by an affirmative vote on all of the criteria listed above.

NOW, THEREFORE, based on the facts found above and in consideration of all other evidence presented at the public hearing; the Board of Adjustment did vote to approve the Variance Application and thus orders that the variance with the aforementioned condition be:

_____ Approved

The decision of this Board may be appealed to the Superior Court in accordance with the provisions of North Carolina General Statute §160A-388 and §160A-393.

Ordered this the _____ day of _____, 2025.

Mayor Carl Wilson

_____,
Scott Elliott, Interim Town Manager

Plot Plan is attached

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Having heard all of the evidence and arguments presented at the public hearing, the Board of Adjustment makes the following FINDINGS OF FACT:

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Mayor Carl Wilson

Scott Elliott, Interim Town Manager

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The decision of this Board may be appealed to the Superior Court in accordance with the provisions of North Carolina General Statute §160A-388 and §160A-393.

Ordered this the _____ day of _____, 2025.

Mayor Carl Wilson

Scott Elliott, Interim Town Manager

Plot Plan is attached

DONALD S. HILHORST, P.L.S.
403 S. BARNES STREET
NASHVILLE, NC 27856
(252)459-0017

ADJOINERS LIST

PARCEL No.	ADJOINER	ADDRESS
11735	JAMES E. MOORE	1215 HWY. 64 ROBERSONVILLE NC 27821
00021	GEORGIA J. ABEYOUNIS	P. O. BOX 22 BETHEL, NC 27812
00017	PHILLIP J. ABEYOUNIS <i>William Kelly Abeyounis</i>	<i>PKC</i> P. O. BOX 293 BETHEL, NC 27812
00018	"	"
00019	"	"
17635	"	"
29657	PITT COUNTY BOARD OF EDUCATION	1717 W. 5 th STREET, GREENVILLE, NC 27834
27675	"	"
29630	CAROLINA TELEPHONE & TELEGRAPH COMPANY	P. O. BOX 7909 OVERLAND PARK, KS 66207
24560	WILLIAM S. MOORE	P. O. BOX 2, BETHEL, NC 27812
18585	MARJORIE J. PURVIS	186 RIVES ST., BETHEL, NC 27812
38262	DEBORAH F. INABINET	2880 MERCHANT CT, WALDORF, MD 20603
03245	LUTHER B. HARRELL, JR. <i>Rosa Harrell</i>	P. O. BOX 302, BETHEL, NC 27812 <i>RA</i>

MAIN STREET
(60' RIGHT-OF-WAY)

PHILLIP JOSEPH ABEYOUNIS
WILL BOOK 3E PAGE 814

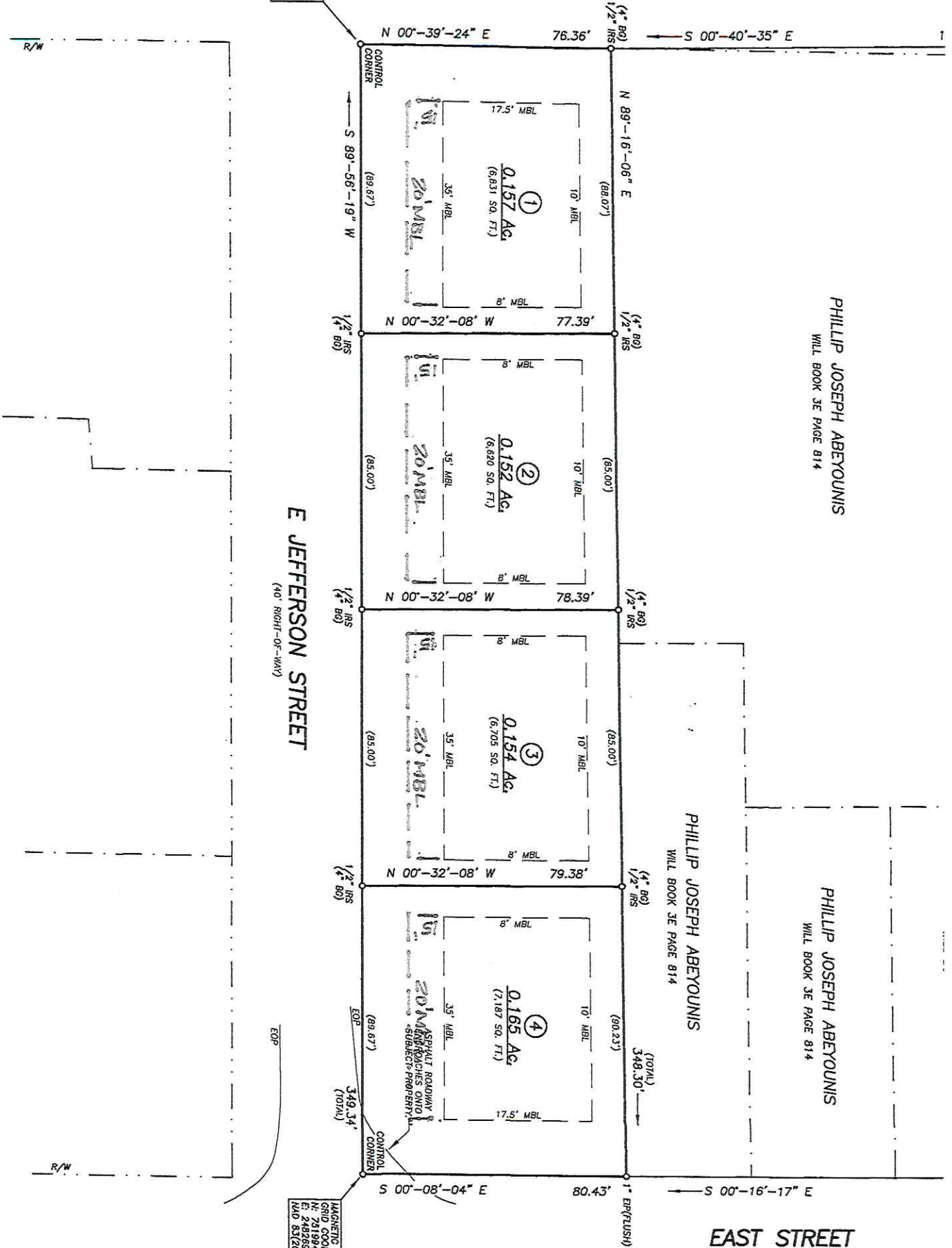
PHILLIP JOSEPH ABEYOUNIS
WILL BOOK 3E PAGE 814

EAST STREET
(40' RIGHT-OF-WAY)

2" IRON REBAR (1" BG)
NO. COORDINATES
N: 751933.88 FEET
E: 248247.03 FEET
D: 83(2011)

E JEFFERSON STREET
(40' RIGHT-OF-WAY)

MAGNETIC NAIL SET
GRID COORDINATES
N: 751994.28 FEET
E: 248269.35 FEET
D: 83(2011)



NOTES:

- 1.-THIS SURVEY IS OF A MAJOR SUBDIVISION AND IS SUBJECT TO THE TOWN OF BETHEL SUBDIVISION REGULATIONS.
- 2.-ALL DISTANCES ARE IN FEET AND DECIMALS THEREOF.
- 3.-SURVEYOR IS NOT RESPONSIBLE FOR ANY SUBSURFACE STRUCTURES SUCH AS UTILITIES, TANKS OR PIPES LOCATED IN THE AREA SHOWN HEREON.
- 4.-DISTANCES SHOWN ALONG CURVES ARE CHORD DISTANCES.
- 5.-ALL RIGHT-OF-WAYS ARE PUBLIC UNLESS OTHERWISE NOTED.
- 6.-SURVEYOR DID NOT FIND ANY CEMETERIES LOCATED ON SUBJECT PROPERTY AND IS NOT RESPONSIBLE FOR ANY UNMARKED GRAVES OR OTHER BURIAL SITES.



0 East Jefferson St. Variance
Board of Adjustment – Variance
(20 Foot Front yard Desired [Parcel 91892, 91893, 91894, 91895])
Letters Mailed and Sign Posted on May 22, 2025

STATE OF NORTH CAROLINA
PITT COUNTY

I, Scott Elliott, Interim Town Manager of the Town of Bethel, North Carolina, do hereby certify that copies of the attached notice and map were mailed, this day by first class mail, postage prepaid, to the owner of the parcel under consideration and to the owners, as shown on the Pitt County Tax Records, of all abutting parcels. A list of these property owners is also attached hereto.

WITNESS my hand this 22nd day of May, 2025.



Interim Town Manager

STATE OF NORTH CAROLINA
PITT COUNTY

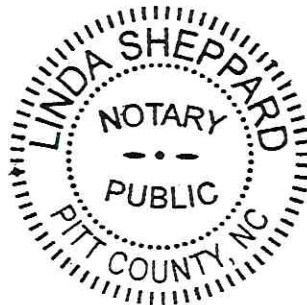
I, Linda Sheppard, a Notary Public, do hereby certify that Scott Elliott, Interim Town Manager, personally appeared before me this day and acknowledged the due execution of the foregoing certification, for the purposes therein expressed.

WITNESS my hand and notarial seal this 22nd day of May, 2025.



Notary Public

My Commission Expires 3-10-2029



Town of Bethel
- General Application Form -

Property Address: E. Jefferson Street

Tax Parcel I.D.: ~~14263 & 14262~~

Zoning: ~~CB~~

91892, 91893, 91894, 91895
↓ ↓ ↓ ↓
CB CB CB & HB HB

Intended Property Use: Residential

Owner Information:

- Name: Little Dumas, LLC.
- Address: 4460 Meadowbrook Road, Rocky Mount, NC, 27801
- Phone: 252-903-9889
- Email: bigtime grand@gmail.com

Applicant Information:

- Name: C.B. Daughtridge, Jr
- Address: 4460 Meadowbrook Road, Rocky Mount, NC 27801.
- Phone: 252-903-9889
- Email: bigtime grand@gmail.com

CB → R-6 reqs 35'
front
set back
HB

NA 5-13-25

TOWN OF BETHEL
APPLICATION FOR A VARIANCE

Month 4 Day 14 Year 2025

TO THE BETHEL BOARD OF ADJUSTMENT:

I, C. B Daughtridge, hereby petition the Board of Adjustment for a VARIANCE from the literal provisions of the Bethel Zoning Ordinance because, under the interpretation given to me by the Zoning Enforcement Officer, I am prohibited from using the parcel of land described in the attached form (General Application Form) in a manner shown by the plot plan attached to that form. I request a variance from the following provisions of the ordinance (cite paragraph numbers):

(152.006) Applicant wishes to adjust Front setback for 4 Lots
153.18 (D)

So that the above-mentioned property can be used in a manner indicated by the plot plan attached to the General Application form, or if the plot plan does not adequately reveal the nature of the variance, as more fully described herein: [If a variance is requested for limited time only, specify duration requested.]

(See sketch of Copy of Map Book 92 Pg 183)

Factors Relevant to the Issuance of a Variance

The Board of Adjustment does not have unlimited discretion in deciding whether to grant a variance. Under the state enabling act, the Board is required to reach three conclusions before it may issue a variance: (a) that there are practical difficulties or unnecessary hardships in the way of carrying out the strict letter of the ordinance; (b) that the variance is in harmony with the general purposes and intent of the ordinance and preserves its spirit; and (c) that in granting the variance, the public safety and welfare have been assured and substantial justice has been done. In the spaces provided below, indicate the *facts* that you intend to show and the *arguments* that you intend to make to convince the Board that it can properly reach these three required conclusions.

- a. **There are practical difficulties or unnecessary hardships in the way of carrying out the strict letter of the ordinance.** The courts have developed rules to determine whether in a particular situation "practical difficulties or unnecessary hardships" exist. State facts and arguments in support of each of the following:
 - (1) *If he complies with the provisions of the ordinance, the property owner can secure no reasonable return from, or make no reasonable use of, his property. [It is not sufficient that failure to grant the variance simply make the property less valuable.]*
The current Front setback is 35' from the street right-of-way. Current Lot Depth is ± 79' and limits the size + type of house that can be placed on Lot and restricts back yard use of Lot, a 20' Front setback would be better for this Lot dimensions.
 - (2) *The hardship of which the applicant complains results from unique circumstances related to the applicant's land. [Note: Hardships suffered by the applicant is common with his neighbors do not justify a variance. Also, unique personal or family hardships are irrelevant, since a variance if, granted, runs with the land.]*

It was observed that the existing residences on E. Jefferson St on the block to the west are $\pm 12'$ to $13'$ off the right-of-way. The proposed $20'$ will be more conforming to the other block.

- (3) The hardship is not the result of the applicant's own actions.

The current setback is most likely a result of the last Re-zoning in the current UDO.

- (4) The hardship results from the application of the Ordinance.

The hardship is only because of the front setback and the applicant wishes that the other setback Remain the same

- (5) The hardship is suffered by the applicant's property.

The current setback does not allow to be well placed on the lot to maximize the use of the rear lot and for a step or porch for the front.

b. The variance is in harmony with the general purpose and intent of the ordinance and preserves its spirit. (State facts and arguments to show that the variance requested represents the least possible deviation from the letter of the ordinance that will allow a reasonable use of the land and that the use of the property, if the variance is granted, will no substantially detract from the character of the neighborhood.)

The applicant has studied the general surrounding and the proposed front setback conform and appearance would match to surrounding use

c. The granting of the variance secures the public safety and welfare and does substantial justice. (State facts and arguments to show that, on balance, if the variance is denied, the benefit to the public will be substantially outweighed by the harm suffered by the applicant.)

The applicant believes that the traffic count is low and with the subdivision layout would allow all street access from E. Jefferson St and none on Main St, which is more travelled, having a drive with such a small lot would less safe on Main St.

I certify that all of the information presented by me in this application is accurate to the best of knowledge, information, and belief.

C. B. Dany Rumpf 4/18/25
Sign and date

REQUIRED ATTACHMENTS FOR VARIANCE APPLICATION

Please provide the following attachments to the zoning map amendment form:

Proof of ownership (For example: a copy of the deed or tax statement)

1. If a property is owned by more than one individual or if multiple properties under different ownership are applying under one request, attach a statement and signatures indicating that all owners have given consent to request the zoning change.
2. An area map of property to scale which includes:
 - All property line and accurate property line dimensions;
 - Adjacent streets and names;
 - Location of all easements;
 - Location of all structures
 - Zoning classifications of all abutting properties.
3. At least one paper copy of the drawings or plans should also be submitted.
4. A **TYPED** list of all property owners (with addresses) within 100 feet of the boundary lines of the properties requested to be rezoned.

For office use only

Received by:

Shel Elliott

Date:

4-18-25



**TOWN OF BETHEL BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING
JUNE 3, 2025 @ 6:00PM
BETHEL TOWN HALL**

- A. CALL TO ORDER**
- B. INVOCATION**
- C. PLEDGE OF ALLEGIANCE**
- D. APPROVAL OF PROPOSED AGENDA**
- E. CONSENT AGENDA**
 - 1. Minutes from Regular Monthly Meeting April 1, 2025
 - 2. Minutes from Regular Monthly Meeting May 6, 2025
- F. PUBLIC COMMENTS** (Provides an opportunity for residents to comment on any item included on the agenda or to address the Town Board on any matter related to the Town of Bethel. Comments are limited to 5 minutes.)
- G. PUBLIC HEARING**
 - 1. Fiscal Year 2025-2026 Budget
- H. NEW BUSINESS**
 - 1. Renewal of Contract for Services Between Office of the Sheriff and Town of Bethel
 - 2. Budget/Financial Matters – End of Year Adjustments
 - a. Budget Amendment #16 (End of Year Adjustments)
 - b. Capitalization Policy
 - 3. Bethel Fire Department – Bathroom Renovations
- I. DEPARTMENTAL REPORTS**
 - 1. INTERIM TOWN MANAGER
 - a. Monthly Town Public Safety Report (April 2025)
 - b. USDA – RD Fire Truck Loan Process
 - c. Bethel Library – Ribbon Cutting/Re-Opening, Saturday, June 28, 2025 11:30-2:00 (Rain Date: 7-19-2025)
 - d. Bethel Fireworks Display, July 1, 2025
 - e. Cancel July 1, 2025 Board Meeting
 - f. Financials for April 2025
 - g. Next Board Meeting Date: August 5, 2025
 - h. Other Business
 - 2. FIRE DEPARTMENT
 - 3. TOWN ATTORNEY
- J. ADJOURNMENT**

INTERIM TOWN MANAGER

D. Scott Elliott



BOARD OF COMMISSIONERS

Carl Wilson, Mayor
Barbara Bynum, Mayor Pro Temp
Ferrell Blount
Thomas Lilley
Tina Staton
Fred Whitehurst

TOWN OF BETHEL

Agenda Abstract

Meeting Date/Time: June 3, 2025

Agenda Section: PUBLIC HEARING

Agenda Title: Fiscal Year 2025-2026 Budget – Public Hearing

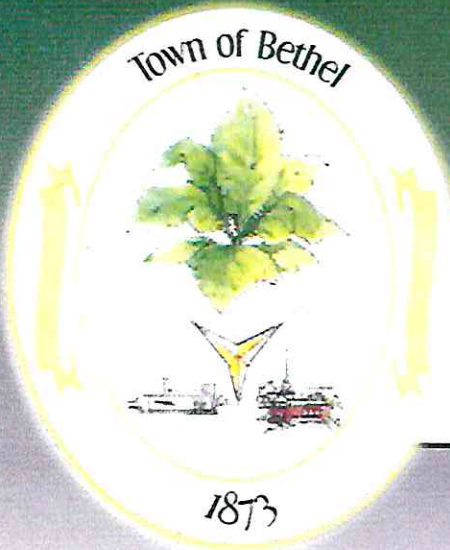
Presenter: Scott Elliott, Interim Town Manager

Summary of Information: The Town of Bethel will hold a Public Hearing to receive public input regarding its proposed Fiscal Year 2025-2026 operating budget. After opening and closing the Public Hearing, the Board will have the option to then adopt the new budget effective July 1, 2025. Along with the new budget, the Board will also need to adopt the Town's Fee Schedule effective July 1, 2025 by separate motion.

Attached you will find a copy of the Budget Ordinance for FY 25-26 as well as the Fee Schedule.

Submitter Recommendations/Motions: After public input, consider adopting the FY 25-26 budget and then adopt the Fee Schedule effective July 1, 2025.

Number of Attachments: 4



Town of Bethel

1873

TOWN OF BETHEL

PUBLIC HEARING - BUDGET PRESENTATION


FY 2025-2026

Interim Town Manager's Recommended Budget


June 3, 2025

1

Theme



Balance



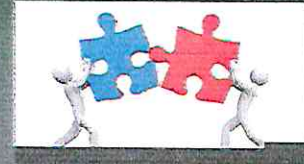
<p>Dollar value of <u>Revenues</u></p> <p>Needs & expectations of community <u>with</u></p> <p>Fund Balance Use (Capital Projects) <u>to</u></p>	<p><u>to</u></p> <p><u>with</u></p> <p><u>to</u></p>	<p>Dollar value of <u>Expenditures</u></p> <p>Revenues necessary to cover the cost of service delivery</p> <p>Available monies in Fund Balance</p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------

2

Objectives

Objectives of Budget Process:

- Funding in Accordance with Needs & Current Priorities
- Meet Town & Departmental Needs
- Respect Budget Drivers
- Create a balanced budget (Revenues Meeting Expenditures)
- Use of Fund Balance for Capital related projects vs. on-going Operational costs



3

FY 2025-26 Budget Drivers



- **Positive:**
 - Investment Earnings from NCCMT
 - Sales Tax Revenue
- **Neutral:**
 - 2025 Rural Fire Tax Revenue
- **Negative:**
 - Inflationary Considerations
 - Limited tax base growth

4

FY 2025-26 Budget Highlights



- Balanced Budget!
- Tax Rate – Held Constant at \$0.45 cents
- 3% COLA Budgeted
- \$0.01 cent of Levy = \$11,156
- Employee Headcount
 - Full-Time Employee at 4.0
 - Part-Time Employee at 2.0

5

Valuation

Property Value

FY 2024-25 Base \$ 112,761,634

FY 2025-26 Estimated Base \$ 116,410,236

Increase in Base \$ 3,648,602 3% Increase

6

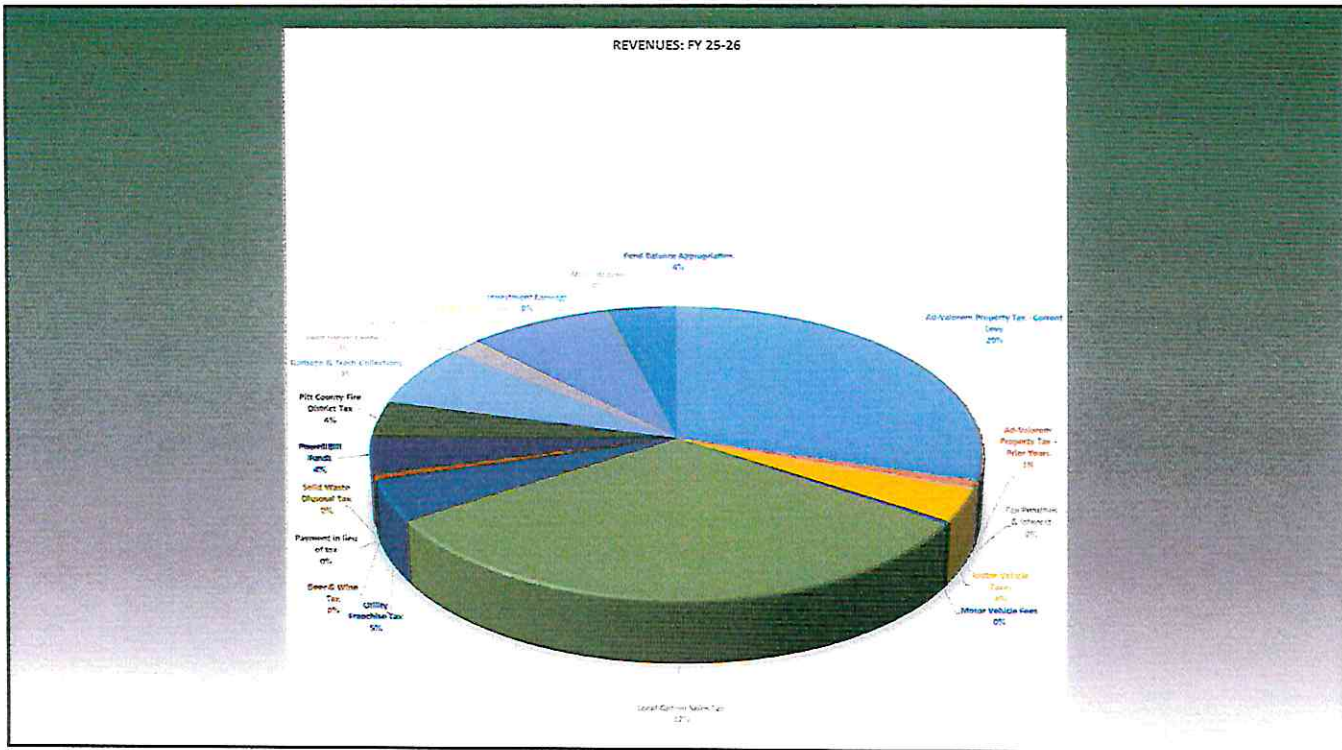
REVENUE REVIEW

7

Revenues by Source

• Ad-Valorem Property Tax - Current Levy	\$448,000
• Ad-Valorem Property Tax - Prior Years	\$10,000
• Tax Penalties & Interest	\$2,200
• Motor Vehicle Taxes	\$56,000
• Motor Vehicle Fees	\$4,700
• Local Option Sales Tax	\$480,000
• Utility Franchise Tax	\$70,000
• Beer & Wine Tax	\$6,500
• Payment in lieu of tax	\$3,500
• Solid Waste Disposal Tax	\$1,000
• Powell Bill Funds	\$60,000
• Pitt County Fire District Tax	\$60,000
• Garbage & Trash Collections	\$104,000
• Rent Senior Center	\$500
• Cemetery revenues	\$25,000
• Zoning & Building Fees	\$1,000
• Investment Earnings	\$126,000
• Misc. Income	\$2,000
• Fund Balance Appropriation	\$61,153
• Total Revenues - General Fund	\$1,521,553

8



9

EXPENDITURE REVIEW

10

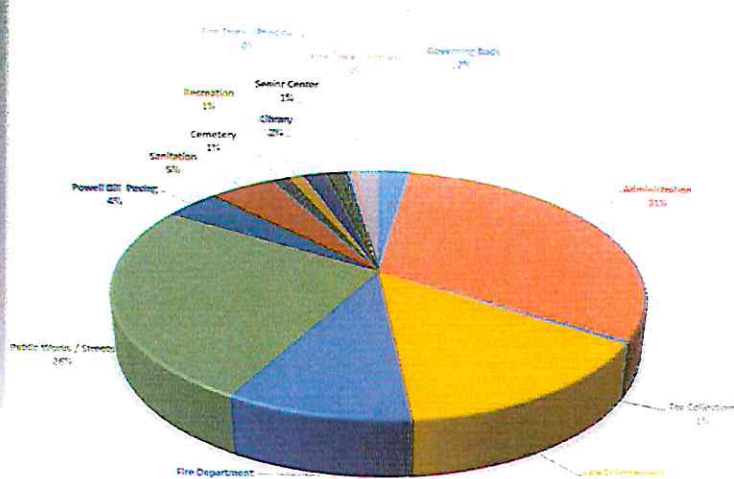
EXPENDITURES BY AREA

- Governing Body \$33,990
- Administration \$471,871
- Tax Collections \$7,500
- Law Enforcement \$221,100
- Fire Department \$144,144
- Public Works / Streets \$389,374
- Powell Bill Paving \$60,000
- Sanitation \$71,400
- Cemetery \$20,000
- Recreation \$16,900
- Library \$26,208
- Senior Center \$22,234
- Fire Truck - Principal \$7,409
- Fire Truck - Interest \$4,423
- Contingency \$25,000

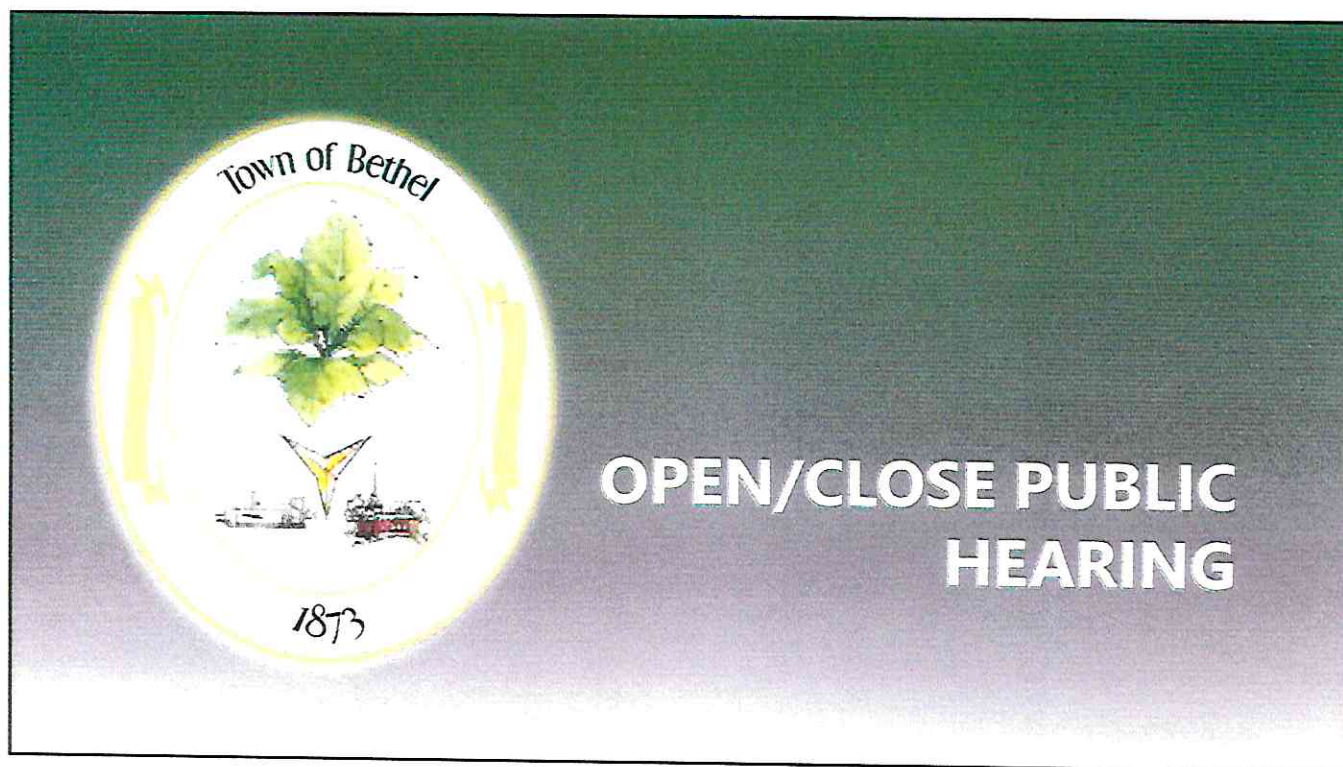
Total Expenditures - General Fund \$1,521,553

11

EXPENDITURES: FY 25-26



12



Town of Bethel, North Carolina
Budget Ordinance
For the Fiscal Year Ending June 30, 2026

BE IT ORDAINED by the Governing Board of the Town of Bethel, North Carolina:

Section 1. General Fund Revenues: It is estimated that the following revenues will be available in the General Fund for Fiscal Year beginning July 1, 2025 and ending June 30, 2026:

	Budget Ordinance FYE June 30, 2026
Ad-Valorem Property Tax	
Ad-Valorem Property Tax - Current Levy	448,000.00
Ad-Valorem Property Tax - Prior Years	10,000.00
Tax Penalties & Interest	2,200.00
Motor Vehicle Taxes	56,000.00
Other Taxes and Licenses	
Motor Vehicle Fees	4,700.00
Unrestricted Intergovernmental Revenues	
Local Option Sales Tax	480,000.00
Utility Franchise Tax	70,000.00
Beer & Wine Tax	6,500.00
ABC Profit Distribution	
Payment in lieu of tax	3,500.00
Court Fees	
Restricted Intergovernmental Revenues	
Solid Waste Disposal Tax	1,000.00
Powell Bill Funds	60,000.00
Grants Fire Dept	-
Pitt County Fire District Tax	60,000.00
Fire Dept Allocation	
Sales and Services	
Garbage & Trash Collections	104,000.00
Rent Senior Center	500.00
Rent Police Station	-
Cemetery revenues	25,000.00
Permits and Fees	
Court Fees	-
Zoning & Building Fees	1,000.00
Investment Earnings	126,000.00
Miscellaneous Income	2,000.00
Donations	-
Insurance Proceeds	-
Transfer from American Rescue Plan Fund - Salaries	-
Sales of Fixed Assets	
Fund Balance Appropriation - General Fund	61,153.00
Fund Balance Appropriation - Powell Bill Funds	-
Total Revenues - General Fund	<u>\$ 1,521,553.00</u>

Section 2. General Fund Expenditures: The following amounts are hereby appropriated in the General Fund for the operation of the Town government and its activities for the Fiscal Year beginning July 1, 2025 and ending June 30, 2026:

	Budget Ordinance FYE June 30, 2026
General Government	
410 Governing Body	33,990.00
420 Administration	471,871.00
440 Tax Collections	7,500.00
Public Safety	
510 Law Enforcement	221,100.00

530 Fire Department	144,144.00
Transportation	
560 Street Department	389,374.00
560 Powell Bill Paving	60,000.00
Environmental Protection	
580 Sanitation	71,400.00
640 Cemetery	20,000.00
Cultural & Recreational	
620 Recreation	16,900.00
630 Library	26,208.00
650 Senior Center	22,234.00
Debt Service	
Principal	7,419.00
Interest	4,413.00
Contingency	25,000.00
	<hr/>
Total Expenditures - General Fund	1,521,553.00
	<hr/>
Revenues Over (Under) Expenditures	\$ -
	<hr/>

Section 3. Ad-valorem Taxes: There is hereby levied at the rate of forty-five cents (\$.45) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2025 for the purpose of raising the revenue listed as "Ad Valorem Taxes" in the General Fund in Section 1 of this ordinance. This rate is based on a total estimated valuation of property for the purposes of taxation of \$116,410,236 and an estimated rate of collection of 95.83%, 100% for vehicles. One cent on the tax rate is equal to \$11,156.

Section 4. Household Assessment Fee for Solid Waste Disposal: There is hereby levied a household assessment fee on solid waste disposal in the amount of one-hundred and sixty-eight dollars (\$168) and authorizes the assessment amount to be printed on the property tax statement. The assessment is authorized to be collected in the same manner as property tax.

Section 5. Budget Officer and Budget Amendments: The Budget Officer is hereby authorized to transfer appropriations herein, under the following conditions:

- a. Budget Officer may amend line item appropriations within any Fund as long as the total appropriation of that Fund is not changed. A record of any such amendments shall be maintained by the Town for public inspection. These transfers shall not result in increases in recurring obligations such as salaries.
- b. Budget Officer may transfer amounts up to \$1,000 between departments within the same fund. Any such transfer shall be reported to the Board of Commissioners at the next regular Board meeting.
- c. Budget Officer may not transfer any amounts between Funds, except as approved by the Board of Commissioners in the Budget ordinance as amended.
- d. The Interim Town Manager shall serve as Budget Officer.
- e. Budget Officer may make cash advances between funds for periods not to exceed 60 days. Any cash advances between funds that exceed beyond 60 days must be approved by the Board. All advances that will be outstanding at the end of the fiscal year must be approved by the Board.
- f. Interim Town Manager is authorized to sign contracts on behalf of Town up to \$2,500.

Section 6. Town of Bethel Fee Schedule:

The Fee Schedule for Fiscal Year beginning July 1, 2025 and ending June 30, 2026 is referenced as adopted by separate action by the Bethel Board of Town Commissioners.

Section 7. Mileage Reimbursement:

The Town of Bethel shall follow the IRS mileage rate schedule, as amended, for official Town travel. The rate shall cover both fuel and operational costs of a vehicle.

Section 8. Town Commissioner Compensation: Town Commissioners are to be compensated at a rate of \$275 per month with Mayor receiving \$300 per month for regular service. Additionally, the Office of the Mayor is to be compensated to cover mileage and expenses incurred in his/her service to the Town in the amount of \$300 per month.

Section 9. Town Employee Compensation: The following are included or acknowledged as Town employee compensation:

- a. A three percent (3%) cost of living adjustment is included in the adopted budget.
- b. The existing 401-k contribution of five percent (5%) is continued in the adopted budget.

Section 10. Budget Ordinance Copies: Copies of the Budget Ordinance shall be furnished to the Town Clerk, Governing Board and to the Interim Town Manager (Budget Officer) to be kept on file by them for their direction in the disbursement of funds.

Adopted by Bethel Board of Town Commissioners on this 3rd day of June 2025.

Mayor Carl Wilson

D. Scott Elliott, Interim Town Manager

FEE SCHEDULE
Town of Bethel – FY 2025-2026

	<u>Current Charges</u>
A. Cemeteries: Bethel & Pinelawn Fees	
2-grave plot, in-town resident	\$800
2-grave plot, out-of-town resident	\$1,600
Locate/supervision for headstones	
At both cemeteries, one-time fee	\$50
Interments	
Casket	\$500
Urn	\$250
B. Planning and Zoning Fees	
Major subdivision applications	
Final plat	\$100
Preliminary plat	\$200, plus \$5 per lot
Revisions	\$50
Sketch plan	\$100
Minor subdivision applications	
Minor subdivision plat	\$50
Town documents	
Design standards manual	\$25
Land use map	\$25
Land use plan	\$20
Subdivision regulations	\$25
Zoning ordinance	\$20
Zoning map	\$25
Use permits applications	
Conditional use permit	\$200
Zoning applications	
Appeals or interpretations	\$100
Rezoning/amendment to zoning map	\$300
Variance	\$300
Zoning compliance permit	\$30
Zoning ordinance amendment (text)	\$200
C. Other	
Noise Permit	\$20
Golf Cart Permit	\$20
Food Truck Permit	\$50

D. Document Copy Fees	
8.5x11 Black and White	\$0.25 per sheet
8.5x11 Color	\$0.50 per sheet
Notary Service	\$10 per signature
E. Facility Usage Fee	
Smith Street Park*	\$35 per day + \$100 deposit
Field of Dreams Park*	\$45 per day + \$100 deposit
Senior Center Facility*	\$200 + \$100 deposit
*Note: Non-Profits charged deposit only (no fee)	

BUDGET WORKSHEET

Town of Bethel
05/19/2025 04:41 PM

Page: 1 of 17

Batch: 266556 Operator: 21 Current Date: 6/30/2025 P/Y Dates: 7/1/2023 - 6/30/2024 11:59:59 PM NY Dates: 7/1/2025 - 6/30/2026 11:59:59 PM											
GL Account/Description		Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved		
10-301-2015 TAXES AD VALOREM		\$13.11	\$201.33	\$0.00	\$0.00	\$13.11	\$0.00	\$0.00	\$0.00		\$0.00
10-301-2016 TAXES AD VALOREM		\$0.00	\$22.48	\$0.00	\$25.00	\$0.00	\$100.00	\$0.00	\$0.00		\$0.00
10-301-2017 TAXES AD VALOREM		\$235.33	\$30.74	\$0.00	\$50.00	\$235.33	\$100.00	\$0.00	\$0.00		\$0.00
10-301-2018 TAXES AD VALOREM		\$117.25	\$116.95	\$0.00	\$200.00	\$117.25	\$200.00	\$0.00	\$0.00		\$0.00
10-301-2019 TAXES AD VALOREM		\$83.32	\$374.92	\$0.00	\$300.00	\$83.32	\$200.00	\$0.00	\$0.00		\$0.00
10-301-2020 TAXES AD VALOREM		\$222.40	\$696.81	\$0.00	\$1,000.00	\$216.59	\$200.00	\$0.00	\$0.00		\$0.00
10-301-2021 TAXES AD VALOREM		\$499.49	\$1,797.78	\$0.00	\$4,000.00	\$410.30	\$400.00	\$0.00	\$0.00		\$0.00
10-301-2022 TAXES AD VALOREM 2022		\$1,642.58	\$3,778.98	\$0.00	\$0.00	\$1,624.25	\$600.00	\$0.00	\$0.00		\$0.00
10-301-2023 TAXES AD VALOREM 2023		\$3,375.44	\$419,241.92	\$10,000.00	\$410,000.00	\$4,972.50	\$2,800.00	\$0.00	\$0.00		\$0.00
10-301-2024 Taxes Ad Valorem		\$422,652.54	\$214.73	\$443,000.00	\$0.00	\$443,454.40	\$5,400.00	\$0.00	\$0.00		\$0.00
10-301-2025 TAXES AD VALOREM		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$448,000.00	\$0.00	\$0.00		\$0.00
10-317-0000 TAX PENALTIES AND INTERES		\$3,562.66	\$4,195.77	\$1,000.00	\$1,000.00	\$2,418.23	\$2,200.00	\$0.00	\$0.00		\$0.00
10-319-0000 MOTOR VEHICLE TAX		\$47,471.62	\$95,455.37	\$52,000.00	\$80,000.00	\$51,976.82	\$56,000.00	\$0.00	\$0.00		\$0.00
10-320-0000 MOTOR VEHICLE FEE \$5.00		\$2,700.00	(\$70.29)	\$4,700.00	\$0.00	\$4,805.00	\$4,700.00	\$0.00	\$0.00		\$0.00
10-326-0000 ZONING COMPLIANCE FEES		\$1,000.00	\$870.00	\$500.00	\$200.00	\$910.00	\$1,000.00	\$0.00	\$0.00		\$0.00
10-327-0000 POLICE/ACCIDENT REPORTS		\$0.00	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
10-329-0000 INTEREST EARNED ON INVEST		\$95,412.37	\$52,591.50	\$120,000.00	\$30,100.00	\$130,412.37	\$120,000.00	\$0.00	\$0.00		\$0.00
10-330-0000 INTEREST EARNED ON CHECK		\$932.98	\$6,555.20	\$2,700.00	\$1,000.00	\$875.79	\$6,000.00	\$0.00	\$0.00		\$0.00
10-331-0000 FACILITY RENTAL FEES		\$300.00	\$500.00	\$1,000.00	\$0.00	\$100.00	\$500.00	\$0.00	\$0.00		\$0.00
10-335-0000 MISCELLANEOUS REVENUE		\$3,183.08	\$1,202.10	\$1,000.00	\$0.00	\$3,181.18	\$2,000.00	\$0.00	\$0.00		\$0.00
10-337-0000 UTILITIES FRANCHISE TAX		\$53,848.38	\$73,558.53	\$69,000.00	\$68,000.00	\$69,000.43	\$70,000.00	\$0.00	\$0.00		\$0.00
10-341-0000 BEER AND WINE TAX		\$0.00	\$6,710.52	\$6,200.00	\$6,200.00	\$6,200.00	\$6,500.00	\$0.00	\$0.00		\$0.00
10-342-0000 UNAUTHORIZED SUBSTANCE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
10-343-0000 POWELL BILL		\$60,712.35	\$55,730.24	\$55,000.00	\$55,730.00	\$60,712.35	\$60,000.00	\$0.00	\$0.00		\$0.00
10-344-0000 SOLID WASTE DISPOSAL TAX		\$796.39	\$1,090.83	\$1,000.00	\$1,150.00	\$796.39	\$1,000.00	\$0.00	\$0.00		\$0.00
10-345-0000 LOCAL OPTION SALES TAX		\$278,749.13	\$463,842.36	\$460,000.00	\$450,000.00	\$460,000.81	\$480,000.00	\$0.00	\$0.00		\$0.00
10-346-0000 PAYMENT IN LIEU OF TAXES		\$0.00	\$3,888.66	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$0.00		\$0.00
10-348-0000 MISCELLANEOUS GRANT MO		\$0.00	\$14,005.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
10-351-0000 COURT COSTS, FEES AND CHA		\$31.50	\$72.00	\$0.00	\$100.00	\$31.50	\$0.00	\$0.00	\$0.00		\$0.00

BUDGET WORKSHEET

Town of Bethel
05/19/2025 04:41 PM

Page: 2 of 17

Batch: 266556 Operator: 21 Current Date: 6/30/2025 P/Y Dates: 7/1/2023 - 6/30/2024 11:59:59 PM N/Y Dates: 7/1/2025 - 6/30/2026 11:59:59 PM											
GL Account/Description		Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved		
10-354-0000 ARP GRANT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-359-0000 GARBAGE FEES		\$85,869.26	\$105,063.11	\$103,824.00	\$110,000.00	\$103,420.14	\$104,000.00	\$0.00	\$0.00	\$0.00	\$0.00
10-361-0000 CEMETERY REVENUES		\$27,400.00	\$17,825.00	\$15,000.00	\$8,900.00	\$26,600.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00
10-364-0003 OTHER DONATIONS		\$1.82	\$800.00	\$0.00	\$0.00	\$1.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-364-0004 POLICE DONATIONS		\$0.00	\$850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-367-0000 SALES TAX REFUND		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-383-0000 SALE OF FIXED ASSETS		\$9,800.00	\$8,510.00	\$0.00	\$200,000.00	\$9,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-392-0000 FIRE DEPARTMENT GRANT		\$0.00	\$9,758.78	\$0.00	\$9,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-392-0100 FIRE DEPARTMENT ALLOCATN		\$8,470.00	\$2,910.00	\$0.00	\$11,000.00	\$8,470.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-393-0000 FIRE DEPARTMENT DONATION		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-393-0001 PITT CO FIRE TAX		\$60,191.00	\$28,230.80	\$60,000.00	\$40,000.00	\$59,238.22	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00
10-394-0000 INSURANCE PROCEEDS		\$1,913.52	\$15,145.00	\$0.00	\$15,145.00	\$1,913.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-397-0000 FUND BALANCE APPR. RESTRI		\$0.00	\$0.00	\$98,548.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-398-0063 TRANSFER FROM ARPA FUND		\$248,286.28	\$169,364.05	\$344,058.00	\$167,700.00	\$344,058.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-399-0000 FUND BALANCE APPROPRIATE		\$0.00	\$0.00	\$779,002.00	\$41,500.00	\$0.00	\$61,153.00	\$0.00	\$0.00	\$0.00	\$0.00
10-620-0001 HARVEST FESTIVAL REVENUE		\$475.00	\$0.00	\$0.00	\$0.00	(\$45.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-620-9400 RECREATION DONATIONS		(\$200.00)	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenues		\$1,419,748.80	\$1,565,176.17	\$2,631,032.00	\$1,713,000.00	\$1,796,504.98	\$1,521,553.00	\$0.00	\$0.00	\$0.00	\$0.00

BUDGET WORKSHEET

Town of Bethel

05/19/2025 04:41 PM

Page: 3 of 17

Batch: 266556 Operator: 21 Current Date: 6/30/2025 P/Y Dates: 7/1/2023 - 6/30/2024 11:59:59 PM N/Y Dates: 7/1/2025 - 6/30/2026 11:59:59 PM

GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
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311

10-311-0100 PITT COUNTY COLLECTION FE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
311	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

10-311-0100 PITT COUNTY COLLECTION FE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
311	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

BUDGET WORKSHEET

Town of Bethel

05/19/2025 04:41 PM

Page: 4 of 17

Batch: 266556 Operator: 21 Current Date: 6/30/2025 P/Y Dates: 7/1/2023 - 6/30/2024 11:59:59 PM N/Y Dates: 7/1/2025 - 6/30/2026 11:59:59 PM
GL Account/Description Current Act P/Y Actual Current Bgt P/Y Budget Estimated Requested Recommended Approved

410 GOVERNING BODY

10-410-0200 SALARIES	\$14,000.00	\$14,423.09	\$23,700.00	\$12,900.00	\$22,680.00	\$23,400.00	\$0.00	\$0.00
10-410-0300 ELECTION EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,800.00	\$0.00	\$0.00
10-410-0500 FICA/MEDICARE	\$1,300.60	\$986.88	\$1,875.00	\$1,000.00	\$1,644.48	\$1,790.00	\$0.00	\$0.00
10-410-1400 TRAINING AND TRAVEL	\$5,013.45	\$517.06	\$9,000.00	\$4,500.00	\$5,401.45	\$5,000.00	\$0.00	\$0.00
10-410-3300 SUPPLIES	\$548.98	\$0.00	\$1,000.00	\$0.00	\$999.98	\$1,000.00	\$0.00	\$0.00
410 GOVERNING BODY	\$20,863.03	\$15,927.03	\$35,575.00	\$18,400.00	\$30,725.91	\$33,990.00	\$0.00	\$0.00

BUDGET WORKSHEET

Town of Bethel

05/19/2025 04:41 PM

Page: 5 of 17

Batch: 266556 Operator: 21 Current Date: 6/30/2025 P/Y Dates: 7/1/2023 - 6/30/2024 11:59:59 PM N/Y Dates: 7/1/2025 - 6/30/2026 11:59:59 PM

GL Account/Description Current Act P/Y Actual Current Bgt P/Y Budget Estimated Requested Recommended Approved

420 ADMINISTRATION-GF

10-420-0200 SALARIES	\$127,393.75	\$93,695.04	\$170,000.00	\$96,000.00	\$157,764.11	\$188,743.00	\$0.00	\$0.00
10-420-0201 COLA RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,368.00	\$0.00	\$0.00
10-420-0400 PROFESSIONAL SERVICES	\$672.56	\$11,500.00	\$16,500.00	\$12,000.00	\$672.56	\$15,000.00	\$0.00	\$0.00
10-420-0410 LEGAL FEES	\$44,682.50	\$74,719.50	\$35,000.00	\$77,000.00	\$68,407.50	\$60,000.00	\$0.00	\$0.00
10-420-0420 ACCOUNTING FEES	\$33,659.86	\$27,971.36	\$15,000.00	\$33,000.00	\$50,659.86	\$16,500.00	\$0.00	\$0.00
10-420-0500 FICA/MEDICARE	\$9,739.09	\$7,418.42	\$13,000.00	\$7,500.00	\$12,062.24	\$14,311.00	\$0.00	\$0.00
10-420-0700 RETIREMENT EXPENSE	\$6,925.95	\$9,999.54	\$23,200.00	\$10,000.00	\$8,371.06	\$12,494.00	\$0.00	\$0.00
10-420-0800 401 K RETIREMENT	\$2,486.98	\$4,710.23	\$8,500.00	\$4,800.00	\$3,080.15	\$4,353.00	\$0.00	\$0.00
10-420-0900 JANITORIAL SERVICES	\$2,400.00	\$800.00	\$3,600.00	\$500.00	\$3,100.00	\$3,500.00	\$0.00	\$0.00
10-420-1000 BANK SERVICE CHARGES	\$475.26	\$46.00	\$0.00	\$0.00	\$404.20	\$0.00	\$0.00	\$0.00
10-420-1100 TELEPHONE	\$3,308.05	\$3,291.81	\$3,000.00	\$3,775.00	\$4,313.79	\$4,800.00	\$0.00	\$0.00
10-420-1300 UTILITIES	\$6,969.29	\$14,891.25	\$16,000.00	\$16,275.00	\$9,570.78	\$18,000.00	\$0.00	\$0.00
10-420-1400 TRAINING AND TRAVEL	\$7,800.86	\$14,365.89	\$5,000.00	\$14,200.00	\$8,384.92	\$10,000.00	\$0.00	\$0.00
10-420-1500 BUILDING MAINTENANCE & R	\$902.59	\$2,468.11	\$2,500.00	\$5,000.00	\$739.59	\$2,500.00	\$0.00	\$0.00
10-420-1600 EQUIPMENT MAINTENANCE A	\$4,661.06	\$157.50	\$1,000.00	\$300.00	\$3,757.67	\$5,000.00	\$0.00	\$0.00
10-420-1700 PENAL TIES	\$0.00	\$2,865.21	\$26,000.00	\$58,000.00	\$0.00	\$0.00	\$0.00	\$0.00
10-420-3100 VEHICLE OPERATION	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-420-3300 OFFICE SUPPLIES	\$3,526.29	\$1,831.83	\$4,000.00	\$5,300.00	\$3,673.77	\$4,000.00	\$0.00	\$0.00
10-420-3400 SUPPLIES	\$3,578.85	\$2,757.65	\$5,000.00	\$3,000.00	\$4,110.84	\$4,000.00	\$0.00	\$0.00
10-420-4500 CONTRACTED SERVICES	\$25,055.19	\$35,422.52	\$45,000.00	\$40,000.00	\$38,637.48	\$36,500.00	\$0.00	\$0.00
10-420-5300 DUES	\$3,737.00	\$2,683.00	\$4,300.00	\$3,800.00	\$3,737.00	\$3,000.00	\$0.00	\$0.00
10-420-5400 INSURANCE	\$34,047.43	\$38,389.00	\$37,650.00	\$36,000.00	\$34,047.43	\$40,000.00	\$0.00	\$0.00
10-420-5401 HEAL TH INSURANCE	\$12,247.69	\$15,185.37	\$29,000.00	\$12,700.00	\$17,071.61	\$20,040.00	\$0.00	\$0.00
10-420-5402 DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$762.00	\$0.00	\$0.00
10-420-5700 MISCELLANEOUS	\$2,679.96	\$4,978.65	\$1,000.00	\$5,000.00	\$1,979.96	\$5,000.00	\$0.00	\$0.00
10-420-9999 CONTINGENCY	\$0.00	\$0.00	\$17,742.00	\$0.00	\$10,675.00	\$0.00	\$0.00	\$0.00
420 ADMINISTRATION-GF	\$336,950.21	\$370,147.88	\$484,492.00	\$444,150.00	\$445,221.52	\$471,871.00	\$0.00	\$0.00

BUDGET WORKSHEET

Town of Bethel

05/19/2025 04:41 PM

Page: 6 of 17

Batch: 266556 Operator: 21 Current Date: 6/30/2025 P/Y Dates: 7/1/2023 - 6/30/2024 11:59:59 PM N/Y Dates: 7/1/2025 - 6/30/2026 11:59:59 PM
GL Account/Description Current Act P/Y Actual Current Bgt P/Y Budget Estimated Requested Recommended Approved

440 TAX COLLECTION PITT
COUNTY

10-440-4500 TAX COLLECTION FEES PITT C	\$8,039.51	\$2,247.53	\$6,000.00	\$6,000.00	\$7,543.41	\$7,500.00	\$0.00	\$0.00
440 TAX COLLECTION PITT COUNTY	\$8,039.51	\$2,247.53	\$6,000.00	\$6,000.00	\$7,543.41	\$7,500.00	\$0.00	\$0.00

BUDGET WORKSHEET

Town of Bethel
05/19/2025 04:41 PM

Page: 7 of 17

Batch: 266556 Operator: 21 Current Date: 6/30/2025 P/Y Dates: 7/1/2023 - 6/30/2024 11:59:59 PM NY Dates: 7/1/2025 - 6/30/2026 11:59:59 PM
GL Account/Description Current Act P/Y Actual Current Bgt P/Y Budget Estimated Requested Recommended Approved

510 POLICE DEPARTMENT

10-510-0200 SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-0400 PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-0500 F.I.C.A./MEDICARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-0700 RETIREMENT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-0800 RETIREMENT 401(K)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-1100 TELEPHONE	\$0.00	\$1,096.43	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-1300 UTILITIES	\$332.88	\$1,446.18	\$1,000.00	\$2,400.00	\$332.88	\$0.00	\$0.00	\$0.00	\$0.00
10-510-1400 TRAINING AND TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-1500 BUILDING MAINTENANCE AN	\$0.00	\$445.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-1600 EQUIP/EQUIP. MAINTENANCE	\$0.00	\$75.00	\$0.00	\$0.00	\$100.00	\$0.00	\$5,100.00	\$0.00	\$0.00
10-510-3100 VEHICLE OPERATIONS	\$0.00	\$2,868.09	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-3101 GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-3300 OFFICE SUPPLIES	\$9.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9.00	\$0.00	\$0.00	\$0.00
10-510-3400 SUPPLIES	\$763.88	\$5,464.60	\$0.00	\$6,000.00	\$88.88	\$0.00	\$0.00	\$0.00	\$0.00
10-510-3600 UNIFORMS	\$0.00	\$681.86	\$0.00	\$808.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-4500 CONTRACTED SERVICES	\$143,738.18	\$182,115.24	\$225,000.00	\$277,725.00	\$196,448.42	\$215,000.00	\$0.00	\$0.00	\$0.00
10-510-4600 ANIMAL CONTROL	\$0.00	\$0.00	\$2,500.00	\$0.00	\$500.00	\$1,000.00	\$0.00	\$0.00	\$0.00
10-510-5400 INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-5401 HEALTH INSURANCE	\$0.00	\$253.68	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-7000 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510 POLICE DEPARTMENT	\$144,843.94	\$194,446.08	\$228,500.00	\$293,433.00	\$197,379.18	\$221,100.00	\$0.00	\$0.00	\$0.00

BUDGET WORKSHEET

Town of Bethel

05/19/2025 04:41 PM

Page: 8 of 17

Batch: 266556 Operator: 21 Current Date: 6/30/2025 P/Y Dates: 7/1/2023 - 6/30/2024 11:59:59 PM N/Y Dates: 7/1/2025 - 6/30/2026 11:59:59 PM
GL Account/Description Current Act P/Y Actual Current Bgt P/Y Budget Estimated Requested Recommended Approved

530 FIRE DEPARTMENT

10-530-0200 SALARIES	\$23,369.50	\$0.00	\$36,420.00	\$0.00	\$31,216.50	\$39,000.00	\$0.00	\$0.00
10-530-0201 COLA RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,260.00	\$0.00	\$0.00
10-530-0500 FICA	\$1,787.79	\$0.00	\$2,808.00	\$0.00	\$2,387.87	\$2,984.00	\$0.00	\$0.00
10-530-0900 RETIREMENT/PENSION FUND	\$1,560.00	\$1,997.70	\$2,000.00	\$2,000.00	\$1,560.00	\$2,000.00	\$0.00	\$0.00
10-530-1100 TELEPHONE	\$3,116.47	\$1,675.27	\$2,500.00	\$2,500.00	\$4,136.58	\$4,000.00	\$0.00	\$0.00
10-530-1300 UTILITIES	\$6,036.02	\$4,435.45	\$3,800.00	\$3,800.00	\$8,679.15	\$9,400.00	\$0.00	\$0.00
10-530-1400 TRAINING AND TRAVEL	\$1,922.72	\$2,206.08	\$2,500.00	\$2,500.00	\$1,922.72	\$2,500.00	\$0.00	\$0.00
10-530-1500 BUILDING MAINTENANCE & R	\$13,040.35	\$3,980.58	\$13,800.00	\$3,800.00	\$13,040.35	\$9,500.00	\$0.00	\$0.00
10-530-1600 EQUIP/EQUIP. MAINTENANCE	\$6,690.45	\$37,017.98	\$18,300.00	\$45,002.00	\$8,405.88	\$20,000.00	\$0.00	\$0.00
10-530-3100 VEHICLE OPERATION	\$9,783.86	\$20,442.47	\$20,000.00	\$21,500.00	\$14,783.86	\$20,000.00	\$0.00	\$0.00
10-530-3101 GAS	\$1,901.58	\$1,985.26	\$3,500.00	\$4,000.00	\$2,865.58	\$3,500.00	\$0.00	\$0.00
10-530-3300 SUPPLIES	\$6,544.79	\$6,858.69	\$8,000.00	\$8,750.00	\$10,160.80	\$11,000.00	\$0.00	\$0.00
10-530-4500 CONTRACTED SERVICES	\$728.00	\$694.64	\$2,000.00	\$3,300.00	\$728.00	\$2,000.00	\$0.00	\$0.00
10-530-5300 DUES AND SUBSCRIPTIONS	\$1,278.75	\$300.00	\$750.00	\$850.00	\$1,278.75	\$1,000.00	\$0.00	\$0.00
10-530-5400 INSURANCE	\$15,915.00	\$2,351.00	\$18,575.00	\$18,575.00	\$15,915.00	\$16,000.00	\$0.00	\$0.00
10-530-5700 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$20,341.97	\$0.00	\$0.00	\$0.00
10-530-7000 FIRE DEPT CAPITAL OUTLAY	\$0.00	\$64,694.54	\$0.00	\$72,000.00	\$0.00	\$0.00	\$0.00	\$0.00
530 FIRE DEPARTMENT	\$93,675.28	\$148,639.66	\$134,953.00	\$188,577.00	\$137,423.01	\$144,144.00	\$0.00	\$0.00

BUDGET WORKSHEET

Town of Bethel

05/19/2025 04:41 PM

Page: 9 of 17

Batch: 266556 Operator: 21 Current Date: 6/30/2025 P/Y Dates: 7/1/2023 - 6/30/2024 11:59:59 PM N/Y Dates: 7/1/2025 - 6/30/2026 11:59:59 PM
 GL Account/Description Current Act P/Y Actual Current Bgt P/Y Budget Estimated Requested Recommended Approved

560 STREET DEPARTMENT

10-560-0200 SALARIES	\$68,269.33	\$58,516.08	\$132,200.00	\$60,000.00	\$92,600.13	\$116,002.00	\$0.00	\$0.00
10-560-0201 COLA RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,270.00	\$0.00	\$0.00
10-560-0500 F.I.C.A./MEDICARE	\$4,803.63	\$4,564.39	\$10,200.00	\$4,600.00	\$6,664.60	\$8,800.00	\$0.00	\$0.00
10-560-0700 RETIREMENT	\$8,082.08	\$7,703.79	\$18,100.00	\$7,800.00	\$10,083.06	\$13,100.00	\$0.00	\$0.00
10-560-0800 401 K RETIREMENT	\$2,081.35	\$2,987.75	\$6,700.00	\$3,000.00	\$3,155.27	\$4,600.00	\$0.00	\$0.00
10-560-1100 TELEPHONE	\$0.00	\$0.00	\$0.00	\$1,700.00	\$0.00	\$900.00	\$0.00	\$0.00
10-560-1300 UTILITIES	\$46,814.93	\$58,157.68	\$46,000.00	\$65,300.00	\$68,064.67	\$70,900.00	\$0.00	\$0.00
10-560-1600 EQUIP/EQUIP. MAINTENANCE	\$6,475.47	\$15,416.92	\$10,000.00	\$8,000.00	\$10,475.47	\$10,000.00	\$0.00	\$0.00
10-560-2400 Employee Uniforms	\$1,774.80	\$802.87	\$2,080.00	\$1,000.00	\$2,405.45	\$5,000.00	\$0.00	\$0.00
10-560-3100 VEHICLE OPERATION	\$3.89	\$0.00	\$0.00	\$0.00	\$3.89	\$0.00	\$0.00	\$0.00
10-560-3101 GAS	\$2,860.11	\$2,123.31	\$2,300.00	\$1,800.00	\$4,184.29	\$5,000.00	\$0.00	\$0.00
10-560-3300 SUPPLIES	\$11,698.17	\$4,474.81	\$22,920.00	\$4,000.00	\$16,255.14	\$20,000.00	\$0.00	\$0.00
10-560-4500 CONTRACTED SERVICES	\$42,460.70	\$121,382.35	\$69,000.00	\$120,000.00	\$47,360.70	\$100,000.00	\$0.00	\$0.00
10-560-5400 INSURANCE	\$0.00	\$4,271.50	\$0.00	\$5,500.00	\$204.51	\$0.00	\$0.00	\$0.00
10-560-5401 HEALTH INSURANCE	\$13,229.37	\$10,143.99	\$28,512.00	\$9,000.00	\$18,202.77	\$20,040.00	\$0.00	\$0.00
10-560-5402 DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$762.00	\$0.00	\$0.00
10-560-5700 MISCELLANEOUS	\$204.51	\$1,929.28	\$0.00	\$2,000.00	\$10,211.25	\$0.00	\$0.00	\$0.00
10-560-7000 CAPITAL OUTLAY	\$71,756.23	\$0.00	\$152,200.00	\$0.00	\$151,756.23	\$10,000.00	\$0.00	\$0.00
10-560-7100 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-560-7200 RESERVE FOR PAVING	\$479,847.93	\$18,452.00	\$595,000.00	\$265,000.00	\$514,847.93	\$60,000.00	\$0.00	\$0.00
560 STREET DEPARTMENT	\$760,362.50	\$310,926.72	\$1,095,212.00	\$558,700.00	\$956,475.36	\$449,374.00	\$0.00	\$0.00

BUDGET WORKSHEET

Town of Bethel
05/19/2025 04:41 PM

Page: 10 of 17

Batch: 266556 Operator: 21 Current Date: 6/30/2025 P/Y Dates: 7/1/2023 - 6/30/2024 11:59:59 PM N/Y Dates: 7/1/2025 - 6/30/2026 11:59:59 PM
GL Account/Description Current Act P/Y Actual Current Bgt P/Y Budget Estimated Requested Recommended Approved

580 SANITATION DEPARTMENT

10-580-0200 SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-580-0500 F.I.C.A./MEDICARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-580-0700 RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-580-0800 401 K RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-580-2400 EMPLOYEE UNIFORMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-580-3300 SUPPLIES	\$0.00	\$147.66	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-580-4500 CONTRACTED SERVICES	\$56,610.40	\$83,728.16	\$84,500.00	\$83,100.00	\$73,978.96	\$71,400.00	\$0.00	\$0.00	\$0.00
580 SANITATION DEPARTMENT	\$56,610.40	\$83,875.82	\$84,500.00	\$83,300.00	\$73,978.96	\$71,400.00	\$0.00	\$0.00	\$0.00

BUDGET WORKSHEET

Town of Bethel

05/19/2025 04:41 PM

Page: 11 of 17

Batch: 266556 Operator: 21 Current Date: 6/30/2025 P/Y Dates: 7/1/2023 - 6/30/2024 11:59:59 PM N/Y Dates: 7/1/2025 - 6/30/2026 11:59:59 PM

GL Account/Description Current Act P/Y Actual Current Bgt P/Y Budget Estimated Requested Recommended Approved

620 RECREATION DEPARTMENT

10-620-0002 COMMUNITY EVENT EXPENSE	\$5,231.33	\$0.00	\$5,000.00	\$0.00	\$5,231.33	\$5,000.00	\$0.00	\$0.00
10-620-0200 SALARIES	\$3,780.00	\$0.00	\$17,000.00	\$0.00	\$3,780.00	\$0.00	\$0.00	\$0.00
10-620-0201 COLA RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$787.50	\$0.00	\$0.00	\$0.00
10-620-0500 FICA	\$283.39	\$0.00	\$1,350.00	\$0.00	\$283.39	\$0.00	\$0.00	\$0.00
10-620-1300 UTILITIES	\$269.22	\$348.52	\$400.00	\$400.00	\$401.80	\$400.00	\$0.00	\$0.00
10-620-1500 REPAIRS AND MAINTENANCE	\$2,251.85	\$657.25	\$25,000.00	\$0.00	\$2,251.85	\$10,000.00	\$0.00	\$0.00
10-620-1600 EQUIPMENT	\$161.71	\$0.00	\$525.00	\$525.00	\$161.71	\$0.00	\$0.00	\$0.00
10-620-3300 SUPPLIES	\$336.26	\$872.54	\$1,000.00	\$50.00	\$336.26	\$0.00	\$0.00	\$0.00
10-620-3600 UNIFORMS	\$0.00	\$0.00	\$0.00	\$1,925.00	\$0.00	\$0.00	\$0.00	\$0.00
10-620-4500 CONTRACTED SERVICES	\$1,656.95	\$3,566.19	\$1,500.00	\$4,900.00	\$1,336.95	\$1,500.00	\$0.00	\$0.00
620 RECREATION DEPARTMENT	\$13,970.71	\$5,444.50	\$51,775.00	\$7,800.00	\$14,570.79	\$16,900.00	\$0.00	\$0.00

BUDGET WORKSHEET

Town of Bethel
05/19/2025 04:41 PM

Page: 12 of 17

Batch: 266556 Operator: 21 Current Date: 6/30/2025 P/Y Dates: 7/1/2023 - 6/30/2024 11:59:59 PM N/Y Dates: 7/1/2025 - 6/30/2026 11:59:59 PM
GL Account/Description Current Act P/Y Actual Current Bgt P/Y Budget Estimated Requested Recommended Approved

630 LIBRARY

10-630-1100 TELEPHONE	\$0.00	\$379.58	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-630-1300 UTILITIES	\$3,753.96	\$2,638.84	\$3,400.00	\$3,425.00	\$3,984.59	\$4,100.00	\$0.00	\$0.00	\$0.00
10-630-1500 BUILDING MAINTENANCE	\$211.96	\$7,361.38	\$5,000.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-630-4500 CONTRACTED SERVICES	\$75.00	\$4,625.75	\$0.00	\$7,000.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00
10-630-7000 CAPITAL OUTLAY	\$0.00	\$14,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-630-9100 SHEPARD ALLOCATION	\$21,108.00	\$21,108.00	\$21,108.00	\$21,108.00	\$21,108.00	\$22,108.00	\$0.00	\$0.00	\$0.00
630 LIBRARY	\$25,148.92	\$50,313.55	\$29,508.00	\$39,533.00	\$25,167.59	\$26,208.00	\$0.00	\$0.00	\$0.00

BUDGET WORKSHEET

Town of Bethel

05/19/2025 04:41 PM

Page: 13 of 17

Batch: 266556 Operator: 21 Current Date: 6/30/2025 P/Y Dates: 7/1/2023 - 6/30/2024 11:59:59 PM N/Y Dates: 7/1/2025 - 6/30/2026 11:59:59 PM
GL Account/Description Current Act P/Y Actual Current Bgt P/Y Budget Estimated Requested Recommended Approved

640 CEMETERY DEPARTMENT											
10-640-1600 EQUIP/EQUIP. MAINTENANCE		\$0.00	\$3,036.66	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
10-640-3300 SUPPLIES		\$1,050.00	\$453.25	\$1,000.00	\$600.00	\$1,050.00	\$0.00	\$0.00	\$0.00		\$0.00
10-640-4500 CONTRACTED SERVICES		\$12,850.00	\$21,075.00	\$21,000.00	\$45,800.00	\$16,550.00	\$20,000.00	\$0.00	\$0.00		\$0.00
640 CEMETERY DEPARTMENT		\$13,900.00	\$24,564.91	\$22,000.00	\$48,400.00	\$17,600.00	\$20,000.00	\$0.00	\$0.00		\$0.00

BUDGET WORKSHEET

Town of Bethel

05/19/2025 04:41 PM

Page: 14 of 17

Batch: 266556 Operator: 21 Current Date: 6/30/2025 P/Y Dates: 7/1/2023 - 6/30/2024 11:59:59 PM N/Y Dates: 7/1/2025 - 6/30/2026 11:59:59 PM

GL Account/Description Current Act P/Y Actual Current Bgt P/Y Budget Estimated Requested Recommended Approved

650 SENIOR CENTER

10-650-0900 JANITORIAL	\$1,600.00	\$0.00	\$2,400.00	\$0.00	\$2,200.00	\$4,800.00	\$0.00	\$0.00
10-650-1100 TELEPHONE	\$2,105.78	\$1,552.32	\$4,000.00	\$2,725.00	\$2,864.60	\$3,000.00	\$0.00	\$0.00
10-650-1300 UTILITIES	\$8,365.19	\$5,942.61	\$4,600.00	\$6,000.00	\$10,999.40	\$9,934.00	\$0.00	\$0.00
10-650-1500 BUILDING MAT. AND REPAIR	\$227.69	\$639.80	\$1,000.00	\$3,150.00	\$227.69	\$2,500.00	\$0.00	\$0.00
10-650-3300 SUPPLIES	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00
10-650-4500 PROFESSIONAL SERVICES	\$140.00	\$1,016.00	\$0.00	\$1,000.00	\$140.00	\$1,000.00	\$0.00	\$0.00
650 SENIOR CENTER	\$12,438.66	\$9,150.73	\$13,000.00	\$12,875.00	\$16,431.69	\$22,234.00	\$0.00	\$0.00

BUDGET WORKSHEET

Town of Bethel

05/19/2025 04:41 PM

Page: 15 of 17

Batch: 266556 Operator: 21 Current Date: 6/30/2025 P/Y Dates: 7/1/2023 - 6/30/2024 11:59:59 PM N/Y Dates: 7/1/2025 - 6/30/2026 11:59:59 PM
GL Account/Description Current Act P/Y Actual Current Bgt P/Y Budget Estimated Requested Recommended Approved

818 CONTINGENCY										
10-818-9000 CONTINGENCY		\$0.00	\$0.00	\$29,027.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00
818 CONTINGENCY		\$0.00	\$0.00	\$29,027.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00

BUDGET WORKSHEET

Town of Bethel

05/19/2025 04:41 PM

Page: 16 of 17

Batch: 266556 Operator: 21 Current Date: 6/30/2025 P/Y Dates: 7/1/2023 - 6/30/2024 11:59:59 PM N/Y Dates: 7/1/2025 - 6/30/2026 11:59:59 PM
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900 DEBT SERVICE										
10-900-1000 FIRE TRUCK DEBT SVC	\$8,874.00	\$11,832.00	\$11,832.00	\$11,832.00	\$11,832.00	\$11,832.00	\$11,832.00	\$0.00		\$0.00
10-900-4000 STREET DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,800.00	\$0.00	\$0.00		\$0.00
900 DEBT SERVICE	\$8,874.00	\$11,832.00	\$11,832.00	\$11,832.00	\$40,632.00	\$11,832.00	\$0.00	\$0.00		\$0.00

BUDGET WORKSHEET

Town of Bethel
05/19/2025 04:41 PM

Page: 17 of 17

Batch: 266556 Operator: 21 Current Date: 6/30/2025 P/Y Dates: 7/1/2023 - 6/30/2024 11:59:59 PM N/Y Dates: 7/1/2025 - 6/30/2026 11:59:59 PM
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Expenses		(\$1,495,677.16)	(\$1,227,516.41)	(\$2,226,374.00)	(\$1,713,000.00)	(\$1,963,149.42)	(\$1,521,553.00)		\$0.00	\$0.00
Revenues Over/Under Expenses	10	(\$75,928.36)	\$337,659.76	\$404,658.00	\$0.00	(\$166,644.44)	\$0.00		\$0.00	

INTERIM TOWN MANAGER

D. Scott Elliott



BOARD OF COMMISSIONERS

Carl Wilson, Mayor
Barbara Bynum, Mayor Pro Temp
Ferrell Blount
Thomas Lilley
Tina Staton
Fred Whitehurst

TOWN OF BETHEL

Agenda Abstract

Meeting Date/Time: June 3, 2025

Agenda Section: NEW BUSINESS

Agenda Title: Renewal of Contract for Services Between Office of the Sheriff and Town of Bethel

Presenter: Scott Elliott, Interim Town Manager

Summary of Information: Attached you will find a contract renewal for the provision of law enforcement services provided under contract with the Pitt County Sheriff's Office. This is basically a two-month extension of the existing contract. Once the County is able to determine any cost increases due to the County's budget adoption, this agreement will then be revised and brought back with an effective end date of June 30, 2026.

Submitter Recommendations/Motions: Approve two-month contract renewal between the Pitt County Sheriff's Office and the Town of Bethel for law enforcement services.

Number of Attachments: 1

**RENEWAL OF CONTRACT FOR SERVICES
BETWEEN PITT COUNTY OFFICE OF THE SHERIFF
AND the Town of Bethel**

THIS RENEWAL OF CONTRACT FOR SERVICES is made and entered into this the 1st day of July, 2025 between Pitt County, a political subdivision of the State of North Carolina, (hereinafter referred to as the "PCSO") and the Town of Bethel (hereinafter referred to as "Bethel").

WITNESSETH:

WHEREAS, PCSO and Bethel entered into a Contract for Services dated June 6, 2024 for the purpose of law enforcement services for the Town of Bethel, herein called Original Agreement, which is attached hereto as Exhibit A and incorporated into this Renewal as if fully set forth herein; and

WHEREAS, PCSO and Bethel desire at this time to renew said Original Agreement as hereinafter set forth;

NOW, THEREFORE, it is mutually agreed that the Original Agreement shall be renewed as follows:

- a. The Original Agreement shall be renewed and shall exist and continue until the 31st day of August, 2025.
- b. All of the terms and provisions of the Original Agreement except as herein modified, are to remain in full force and effect, and are made a part of this Renewal of Contract for Services;
- c. The Contract will be automatically renewed every two (2) months, on the 28th of each month, going forward, with the terms and conditions set out in Exhibit A, unless there is notice to cancel the contract or modify the contract, two (2) weeks prior to the automatic renewal.

In consideration of the mutual promises and benefits set forth herein, PCSO and Bethel agree to be bound by the terms of this Renewal of Contract for Services, as evidenced by the signatures below.

BY: _____

Major C. E. Adkins
Pitt County Office of the Sheriff
100 New Hope Road
Greenville, North Carolina, 27834

BY: _____

Bethel Town Manager Scott Elliott
141 West Railroad Street
Bethel, North Carolina, 27812

INTERIM TOWN MANAGER

D. Scott Elliott



BOARD OF COMMISSIONERS

Carl Wilson, Mayor
Barbara Bynum, Mayor Pro Temp
Ferrell Blount
Thomas Lilley
Tina Staton
Fred Whitehurst

TOWN OF BETHEL

Agenda Abstract

Meeting Date/Time: June 3, 2025

Agenda Section: NEW BUSINESS

Agenda Title: Budget/Financial Matters

Presenter: Interim Manager, Scott Elliott
Beverly Stroud, CPA, LLC

Summary of Information: Attached you will find an End of Year adjustments that needs approval:

- Budget Amendments: 16

This has been discussed and prepared by the Town's outside financial consultant, Beverly Stroud, CPA.

Submitter Recommendations/Motions: Approve as submitted.

Number of Attachments: 1

TOWN OF BETHEL

LINE ITEM TRANSFER/BUDGET AMENDMENT

6/3/25

Transfer # 16

Department: FIRE, TAX COLLECTION, SENIOR CENTER

LINE ITEM TRANSFER					
<u>FROM</u>			<u>TO</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
Total		\$ -	Total		\$ -

BUDGET AMENDMENT					
<u>REVENUES</u>			<u>EXPENDITURES</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
			Contingency	10-818-9000	\$ (6,200.00)
			Salaries	10-530-0200	\$ 1,000.00
			Tax Collection Fees	10-440-4500	\$ 3,500.00
			Utilities	10-650-1300	\$ 1,700.00
Total		\$ -	Total		\$ -

Explanation: To increase salaries for Fire, Tax collection fees and Utilities for Senior Center for FY25

Requested by:

Approved by:

INTERIM TOWN MANAGER

D. Scott Elliott



BOARD OF COMMISSIONERS

Carl Wilson, Mayor
Barbara Bynum, Mayor Pro Temp
Ferrell Blount
Thomas Lilley
Tina Staton
Fred Whitehurst

TOWN OF BETHEL

Agenda Abstract

Meeting Date/Time: June 3, 2025

Agenda Section: NEW BUSINESS

Agenda Title: Capitalization Policy for Inventory of Fixed Assets

Presenter: Interim Manager, Scott Elliott
CPA, Beverly Stroud

Summary of Information: Beverly Stroud, the Town of Bethel's Contract Financial Consultant, is recommending that the Town adopt the attached Asset Capitalization Policy. This policy establishes procedures for keeping an inventory of fixed assets owned by the Town.

Submitter Recommendations/Motions: Adopt policy as presented

Number of Attachments: 1

Town of Bethel
Asset Capitalization Policy

This Policy is adopted to establish procedures for keeping an inventory of fixed assets owned by the Town of Bethel. It results from and is intended to implement the Governmental Accounting Standards Board Statement #34 (GASB 34).

The cost of a capital asset should include any charges necessary to put the asset into place. Donated capital assets should be reported at their estimated fair value at the date of donation. Capital assets included moveable property (furniture & fixtures, machinery & equipment, automobile, etc.), land, land improvements, buildings, building improvements, leasehold improvements, infrastructure, historical treasures & works of art, and all other tangible or intangible assets that are used in operations that have initial useful lives of two years or more.

Assets-Assets, with an estimated useful life of two or more years and which meet the following minimum standards, will be considered capital assets:

Land	\$10,000 total cost
Buildings & Building improvements, land improvements, vehicles, infrastructure, machinery and equipment	\$5,000 total cost

Capitalization Method-All capital assets will be recorded at cost as of the date acquired or constructed.

Repairs & maintenance-Routine repairs and maintenance are not considered capital assets.

Extraordinary Repairs or Improvements-The Town will capitalize outlays that increase future benefits from an existing capital asset beyond its previously assessed value or condition if they meet the Town's Capitalization Policy as stated above.

Asset Class Estimated Useful Lives

Machinery and equipment 5-10 years

Automobiles and light trucks 5-10 years

Buildings & Improvements 40-50 years

Capital Projects & Grant Projects-Under GS 159-13.2 a capital project “means a project financed in whole or in part by the proceeds of bonds or notes or debt instruments or a project involving the construction or acquisition of a capital asset.” A grant project “means a project financed in whole or in part by revenues received from the federal and/or State government for operating or capital purposes as defined by the grant contract.” The Town will budget for any projects that involve the construction of a capital asset(s) in a separate multi-year capital project fund and account for the related revenues and expenditures in that fund until such time as the capital asset is completed and transferred into production.

Depreciation Method-The straight-line depreciation method (cost divided by useful life) will be used for the depreciation of all depreciable capital assets. In addition, it will be assumed that the capital assets will have no salvage value.

Effective Date-This policy shall be immediately effective upon its adoption at a legally called and publicly held meeting of the Town Council.

Approved:

Approved by the Bethel Town Council at a duly called meeting on _____ 2025.

Town Manager

Finance Officer

INTERIM TOWN MANAGER

D. Scott Elliott



BOARD OF COMMISSIONERS

Carl Wilson, Mayor
Barbara Bynum, Mayor Pro Temp
Ferrell Blount
Thomas Lilley
Tina Staton
Fred Whitehurst

TOWN OF BETHEL

Agenda Abstract

Meeting Date/Time: June 3, 2025

Agenda Section: NEW BUSINESS

Agenda Title: Bethel Fire Department – Bathroom Renovations

Presenter: Interim Manager, Scott Elliott
Fire Chief, Thomas Lilley

Summary of Information: The Bethel Fire Department is in need of making renovations to its two bathrooms (male & female). The proposed work would create a shower for firemen to use as needed when coming back from calls. Once completed, you would have two unisex bathrooms. One bathroom would be larger including a new shower and the smaller one with no shower.

The following three bids were received by the Fire Department to perform the needed work:

Entity	Cost
Scott's Home Improvement Services	\$13,000
Rauhl Contracting	\$15,000
G&L Painting	\$24,500

Submitter Recommendations/Motions: Approve bid of Scott's Home Improvement Services to perform the work in the amount of \$13,000.

Number of Attachments: None

INTERIM TOWN MANAGER

D. Scott Elliott



BOARD OF COMMISSIONERS

Carl Wilson, Mayor
Barbara Bynum, Mayor Pro Temp
Ferrell Blount
Thomas Lilley
Tina Staton
Fred Whitehurst

TOWN OF BETHEL

Agenda Abstract

Meeting Date/Time: June 3, 2025

Agenda Section: DEPARTMENTAL REPORTS

Agenda Title: Interim Town Manager Items

Presenter: Scott Elliott, Interim Town Manager

Summary of Information: The following topics are provided as information for board action:

- a. Monthly Town Public Safety Report April 2025 [Info only]
- b. USDA – RD Fire Truck Loan Process
- c. Bethel Library – Ribbon Cutting/Re-Opening, Saturday June 28, 2025 11:30-2:00 (Rain Date: 7-19-2025)
- d. Bethel Fireworks Display, July 1, 2025
- e. Cancel July 1, 2025 Board Meeting
- f. Financials - April 2025 [Action Needed]
- g. Next meeting date: August 5, 2025 [Info only]
- h. Other

Submitter Recommendations/Motions: Approve Financial Report

Number of Attachments: 2

Town of Bethel
Monthly Crime Statistic April 2025
 May 6, 2025

Total Calls For Service N= 92(CAD Data)
 Total Incident Reports N= 31

Index Crimes

Violent Crime	February 2025	March 2025	April 2025
Murder	0	0	0
Sexual Assault	0	0	0
Robbery	0	0	0
Assault	0	2	3
Property Crime			
Burglary	0	3	0
Larceny	3	0	0
Auto Theft	0	0	0
Arson	0	0	0

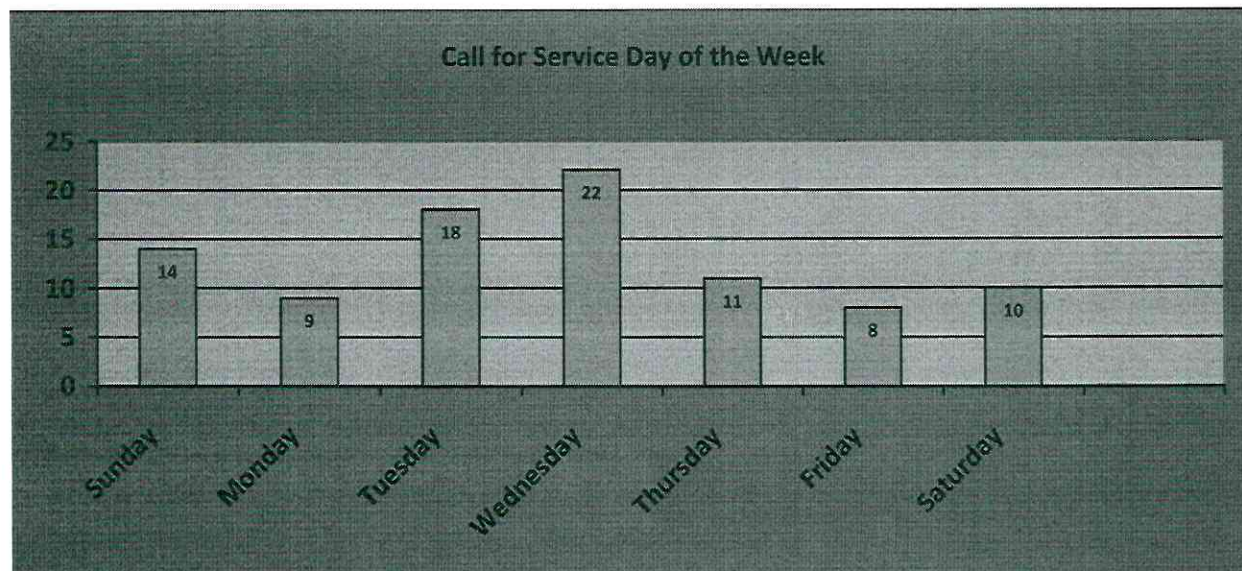
Total Part II Crimes reported N= 28
 (Numbers Based on the number of incident reports)

The most common Calls For Service prefomed with in the city of Bethel.

Traffic Complaint Report	2
Traffic Stops	3
Business Checks	222(These are done in addition to calls for service.)
Sex Offender Check	12
Welfare Check	3
Alarm	3
Warrant Service	0
Ride By	8

Calls for Service Day of the Week

N= 92(CAD Data)



Budget vs Actual (Summary)

Town of Bethel
5/15/2025 9:09:07 PM

Page 1 Of 1

Period Ending 4/30/2025

10 GENERAL FUND	Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Revenues								
		2,831,032	0.00	114,401.74	114,401.74	1,542,775.53	(1,288,256.47)	54%
Revenues Totals:		2,831,032	0.00	114,401.74	114,401.74	1,542,775.53	(1,288,256.47)	54%
Expenses								
	GOVERNING BODY	35,575	0.00	2,555.06	2,555.06	21,588.03	13,986.97	61%
	ADMINISTRATION-GF	483,817	1,272.95	26,450.13	26,450.13	354,774.88	127,769.17	74%
	TAX COLLECTION PITT COUNTY	6,000	0.00	282.54	282.54	8,322.05	(2,322.05)	139%
	POLICE DEPARTMENT	229,175	70.00	15,600.01	15,600.01	160,443.95	68,661.05	70%
	FIRE DEPARTMENT	148,611	1,981.11	12,950.92	12,950.92	125,503.99	21,125.90	86%
	STREET DEPARTMENT	1,105,212	1,496.88	37,829.42	37,829.42	800,125.47	303,589.65	73%
	SANITATION DEPARTMENT	84,500	0.00	7,103.87	7,103.87	63,714.27	20,785.73	75%
	RECREATION DEPARTMENT	51,775	0.00	193.91	193.91	14,477.12	37,297.88	28%
	LIBRARY	29,508	0.00	250.09	250.09	25,399.01	4,108.99	86%
	CEMETERY DEPARTMENT	22,000	0.00	475.00	475.00	14,375.00	7,625.00	65%
	SENIOR CENTER	13,000	0.00	616.22	616.22	13,054.88	(54.88)	100%
	STORMWATER	181,000	126,000.00	10,800.00	10,800.00	54,000.00	1,000.00	99%
	CONTINGENCY	29,027	0.00	0.00	0.00	0.00	29,027.00	
	DEBT SERVICE	11,832	0.00	986.00	986.00	9,860.00	1,972.00	83%
	INTERFUND TRANSFERS	400,000	0.00	400,000.00	400,000.00	400,000.00	0.00	100%
Expenses Totals:		2,831,032	130,820.94	516,093.17	516,093.17	2,065,638.65	634,572.41	78%
10 GENERAL FUND Revenues Over/(Under) Expenses:				(401,691.43)	(401,691.43)	(522,863.12)		

Budget vs Actual

Period Ending 4/30/2025

10 GENERAL FUND		Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Description								
Revenues								
10-301-2015	TAXES AD VALOREM	0	0.00	0.00	0.00	13.11	13.11	
10-301-2017	TAXES AD VALOREM	0	0.00	0.00	0.00	235.33	235.33	
10-301-2018	TAXES AD VALOREM	0	0.00	0.00	0.00	117.25	117.25	
10-301-2019	TAXES AD VALOREM	0	0.00	34.01	34.01	117.33	117.33	
10-301-2020	TAXES AD VALOREM	0	0.00	0.00	0.00	222.40	222.40	
10-301-2021	TAXES AD VALOREM	0	0.00	4.34	4.34	503.83	503.83	
10-301-2022	TAXES AD VALOREM 2022	0	0.00	0.00	0.00	1,642.58	1,642.58	
10-301-2023	TAXES AD VALOREM 2023	10,000	0.00	533.87	533.87	3,909.31	(6,090.69)	39%
10-301-2024	Taxes Ad Valorem	443,000	0.00	11,733.81	11,733.81	434,386.35	(8,613.65)	98%
10-317-0000	TAX PENALTIES AND INTEREST	1,000	0.00	736.20	736.20	4,298.86	3,298.86	430%
10-319-0000	MOTOR VEHICLE TAX	52,000	0.00	4,406.15	4,406.15	51,877.77	(122.23)	100%
10-320-0000	MOTOR VEHICLE FEE \$5.00	4,700	0.00	355.00	355.00	3,055.00	(1,645.00)	65%
10-326-0000	ZONING COMPLIANCE FEES	500	0.00	390.00	390.00	1,360.00	860.00	272%
10-329-0000	INTEREST EARNED ON INVESTMENTS	120,000	0.00	9,770.36	9,770.36	115,263.62	(4,736.38)	96%
10-330-0000	INTEREST EARNED ON CHECKS	2,700	0.00	41.37	41.37	974.35	(1,725.65)	36%
10-331-0000	FACILITY RENTAL FEES	1,000	0.00	(200.00)	(200.00)	100.00	(900.00)	10%
10-334-0000	RECREATION DONATIONS	0	0.00	0.00	0.00	500.00	500.00	
10-335-0000	MISCELLANEOUS REVENUE	1,000	0.00	1,435.90	1,435.90	4,618.08	3,618.08	462%
10-337-0000	UTILITIES FRANCHISE TAX	69,000	0.00	0.00	0.00	53,848.38	(15,151.62)	78%
10-341-0000	BEER AND WINE TAX	6,200	0.00	0.00	0.00	0.00	(6,200.00)	
10-343-0000	POWELL BILL	55,000	0.00	0.00	0.00	60,712.35	5,712.35	110%
10-344-0000	SOLID WASTE DISPOSAL TAX	1,000	0.00	0.00	0.00	796.39	(203.61)	80%
10-345-0000	LOCAL OPTION SALES TAX	460,000	0.00	36,294.59	36,294.59	315,043.72	(144,956.28)	68%
10-346-0000	PAYMENT IN LIEU OF TAXES	3,500	0.00	5,489.33	5,489.33	5,489.33	1,989.33	157%
10-351-0000	COURT COSTS, FEES AND CHARGES	0	0.00	0.00	0.00	31.50	31.50	

Budget vs Actual

Period Ending 4/30/2025

10 GENERAL FUND	Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
	10-359-0000 GARBAGE FEES	103,824	0.00	4,722.89	4,722.89	90,592.15	(13,231.85)	87%
	10-361-0000 CEMETERY REVENUES	15,000	0.00	3,850.00	3,850.00	29,600.00	14,600.00	197%
	10-364-0003 OTHER DONATIONS	0	0.00	0.00	0.00	1.82	1.82	
	10-383-0000 SALE OF FIXED ASSETS	0	0.00	0.00	0.00	9,800.00	9,800.00	
	10-392-0100 FIRE DEPARTMENT ALLOCATN	0	0.00	0.00	0.00	8,470.00	8,470.00	
	10-393-0001 PITT CO FIRE TAX	60,000	0.00	2,880.00	2,880.00	63,071.00	3,071.00	105%
	10-394-0000 INSURANCE PROCEEDS	0	0.00	0.00	0.00	1,913.52	1,913.52	
	10-397-0000 FUND BALANCE APPR. RESTRICTED	98,548	0.00	0.00	0.00	0.00	(98,548.00)	
	10-398-0063 TRANSFER FROM ARPA FUND	344,058	0.00	31,923.92	31,923.92	280,210.20	(63,847.80)	81%
	10-399-0000 FUND BALANCE APPROPRIATED	979,002	0.00	0.00	0.00	0.00	(979,002.00)	
	Revenues Totals:	2,831,032	0.00	114,401.74	114,401.74	1,542,775.53	(1,288,256.47)	54%
Expenses								
	10-410-0200 SALARIES	23,700	0.00	1,400.00	1,400.00	14,000.00	9,700.00	59%
	10-410-0500 FICA/MEDICARE	1,875	0.00	130.06	130.06	1,300.60	574.40	69%
	10-410-1400 TRAINING AND TRAVEL	9,000	0.00	825.00	825.00	5,538.45	3,461.55	62%
	10-410-3300 SUPPLIES	1,000	0.00	200.00	200.00	748.98	251.02	75%
	GOVERNING BODY Totals:	35,575	0.00	2,555.06	2,555.06	21,588.03	13,986.97	61%
	10-420-0200 SALARIES	170,000	0.00	17,789.22	17,789.22	135,483.09	34,516.91	80%
	10-420-0400 PROFESSIONAL SERVICES	16,500	0.00	91.25	91.25	763.81	15,736.19	5%
	10-420-0410 LEGAL FEES	35,000	0.00	2,575.00	2,575.00	47,257.50	(12,257.50)	135%
	10-420-0420 ACCOUNTING FEES	15,000	0.00	0.00	0.00	33,659.86	(18,659.86)	224%
	10-420-0500 FICA/MEDICARE	13,000	0.00	1,360.89	1,360.89	10,357.94	2,642.06	80%
	10-420-0700 RETIREMENT EXPENSE	23,200	0.00	918.87	918.87	7,390.64	15,809.36	32%
	10-420-0800 401 K RETIREMENT	8,500	0.00	336.35	336.35	2,657.08	5,842.92	31%
	10-420-0900 JANITORIAL SERVICES	3,600	0.00	300.00	300.00	2,700.00	900.00	75%
	10-420-1000 BANK SERVICE CHARGES	0	0.00	49.47	49.47	524.73	(524.73)	

Budget vs Actual

Period Ending 4/30/2025

10 GENERAL FUND	Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
	10-420-1100 TELEPHONE	3,000	0.00	394.19	394.19	3,702.24	(702.24)	123%
	10-420-1300 UTILITIES	16,000	0.00	147.83	147.83	7,117.12	8,882.88	44%
	10-420-1400 TRAINING AND TRAVEL	5,000	0.00	253.10	253.10	8,033.52	(3,033.52)	161%
	10-420-1500 BUILDING MAINTENANCE & REPAIRS	2,500	0.00	0.00	0.00	902.59	1,597.41	36%
	10-420-1600 EQUIPMENT MAINTENANCE AND REPA	1,000	0.00	66.84	66.84	4,727.90	(3,727.90)	473%
	10-420-1700 PENALTIES	26,000	0.00	0.00	0.00	0.00	26,000.00	
	10-420-2600 ADVERTISING	0	0.00	(757.95)	(757.95)	757.95	(757.95)	
	10-420-3100 VEHICLE OPERATION	2,500	0.00	0.00	0.00	0.00	2,500.00	
	10-420-3300 OFFICE SUPPLIES	4,000	233.00	273.29	273.29	3,799.58	(32.58)	101%
	10-420-3400 SUPPLIES	5,000	1,039.95	19.98	19.98	3,598.83	361.22	93%
	10-420-4500 CONTRACTED SERVICES	45,000	0.00	942.00	942.00	26,938.62	18,061.38	60%
	10-420-5300 DUES	4,300	0.00	0.00	0.00	3,737.00	563.00	87%
	10-420-5400 INSURANCE	37,650	0.00	0.00	0.00	34,047.43	3,602.57	90%
	10-420-5401 HEALTH INSURANCE	29,000	0.00	1,689.80	1,689.80	13,937.49	15,062.51	48%
	10-420-5700 MISCELLANEOUS	1,000	0.00	0.00	0.00	2,679.96	(1,679.96)	268%
	10-420-9999 CONTINGENCY	17,067	0.00	0.00	0.00	0.00	17,067.00	
	ADMINISTRATION-GF Totals:	483,817	1,272.95	26,450.13	26,450.13	354,774.88	127,769.17	74%
	10-440-4500 TAX COLLECTION FEES PITT COUNTY	6,000	0.00	282.54	282.54	8,322.05	(2,322.05)	139%
	TAX COLLECTION PITT COUNTY Totals:	6,000	0.00	282.54	282.54	8,322.05	(2,322.05)	139%
	10-510-1300 UTILITIES	1,000	0.00	0.00	0.00	332.88	667.12	33%
	10-510-3300 OFFICE SUPPLIES	0	0.00	0.00	0.00	9.00	(9.00)	
	10-510-3400 SUPPLIES	675	70.00	0.00	0.00	763.88	(158.88)	124%
	10-510-4500 CONTRACTED SERVICES	225,000	0.00	15,600.01	15,600.01	159,338.19	65,661.81	71%
	10-510-4600 ANIMAL CONTROL	2,500	0.00	0.00	0.00	0.00	2,500.00	
	POLICE DEPARTMENT Totals:	229,175	70.00	15,600.01	15,600.01	160,443.95	68,661.05	70%
	10-530-0200 SALARIES	36,420	0.00	2,565.50	2,565.50	24,703.00	11,717.00	68%

Period Ending 4/30/2025

Budget vs Actual

10 GENERAL FUND	Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-530-0500 FICA		2,808	0.00	196.26	196.26	1,889.81	918.19	67%
10-530-0900 RETIREMENT/PENSION FUND		2,000	0.00	0.00	0.00	1,560.00	440.00	78%
10-530-1100 TELEPHONE		2,500	0.00	358.89	358.89	3,475.36	(975.36)	139%
10-530-1300 UTILITIES		3,800	0.00	180.98	180.98	8,366.60	(4,566.60)	220%
10-530-1400 TRAINING AND TRAVEL		2,500	0.00	0.00	0.00	1,922.72	577.28	77%
10-530-1500 BUILDING MAINTENANCE & REPAIR		13,800	0.00	3,478.00	3,478.00	16,518.35	(2,718.35)	120%
10-530-1600 EQUIP/EQUIP. MAINTENANCE		18,300	0.00	494.71	494.71	7,185.16	11,114.84	39%
10-530-2400 UNIFORMS		13,658	1,980.00	5,573.94	5,573.94	23,628.37	(11,950.37)	187%
10-530-3100 VEHICLE OPERATION		20,000	0.00	0.00	0.00	9,783.86	10,216.14	49%
10-530-3101 GAS		3,500	0.00	0.00	0.00	1,901.58	1,598.42	54%
10-530-3300 SUPPLIES		8,000	1.11	78.89	78.89	6,623.68	1,375.21	83%
10-530-4500 CONTRACTED SERVICES		2,000	0.00	0.00	0.00	728.00	1,272.00	36%
10-530-5300 DUES AND SUBSCRIPTIONS		750	0.00	23.75	23.75	1,302.50	(552.50)	174%
10-530-5400 INSURANCE		18,575	0.00	0.00	0.00	15,915.00	2,660.00	86%
FIRE DEPARTMENT Totals:		148,611	1,981.11	12,950.92	12,950.92	125,503.99	21,125.90	86%
10-560-0200 SALARIES		132,200	0.00	9,496.80	9,496.80	72,963.73	59,236.27	55%
10-560-0500 F.I.C.A./MEDICARE		10,200	0.00	726.51	726.51	5,162.75	5,037.25	51%
10-560-0700 RETIREMENT		18,100	0.00	954.68	954.68	8,559.42	9,540.58	47%
10-560-0800 401 K RETIREMENT		6,700	0.00	174.72	174.72	2,168.71	4,531.29	32%
10-560-1300 UTILITIES		46,000	0.00	5,017.89	5,017.89	55,774.73	(9,774.73)	121%
10-560-1400 TRAVEL AND TRAINING		0	0.00	243.60	243.60	243.60	(243.60)	
10-560-1500 STREETS MAINTENANCE		10,000	0.00	0.00	0.00	10,406.74	(406.74)	104%
10-560-1600 EQUIP/EQUIP. MAINTENANCE		10,000	0.00	0.00	0.00	6,475.47	3,524.53	65%
10-560-2400 Employee Uniforms		2,080	0.03	266.51	266.51	2,041.31	38.66	98%
10-560-3100 VEHICLE OPERATION		0	0.00	0.00	0.00	3.89	(3.89)	
10-560-3101 GAS		2,300	0.00	281.75	281.75	3,141.86	(841.86)	137%
10-560-3300 SUPPLIES		22,920	1,496.85	431.58	431.58	12,199.14	9,224.01	50%
10-560-4500 CONTRACTED SERVICES		69,000	0.00	18,575.00	18,575.00	54,285.70	14,714.30	79%

Budget vs Actual

Period Ending 4/30/2025

10 GENERAL FUND									
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent		
10-560-5401 HEALTH INSURANCE	28,512	0.00	1,660.38	1,660.38	14,889.75	13,622.25	52%		
10-560-5700 MISCELLANEOUS	0	0.00	0.00	0.00	204.51	(204.51)			
10-560-7000 CAPITAL OUTLAY	152,200	0.00	0.00	0.00	71,756.23	80,443.77	47%		
10-560-7200 RESERVE FOR PAVING	595,000	0.00	0.00	0.00	479,847.93	115,152.07	81%		
STREET DEPARTMENT Totals:	1,105,212	1,496.88	37,829.42	37,829.42	800,125.47	303,589.65	73%		
10-580-4500 CONTRACTED SERVICES	84,500	0.00	7,103.87	7,103.87	63,714.27	20,785.73	75%		
SANITATION DEPARTMENT Totals:	84,500	0.00	7,103.87	7,103.87	63,714.27	20,785.73	75%		
10-620-0001 HARVEST FESTIVAL REVENUES & DONATIONS	0	0.00	0.00	0.00	(475.00)	475.00			
10-620-0002 COMMUNITY EVENT EXPENSES	5,000	0.00	0.00	0.00	5,231.33	(231.33)	105%		
10-620-0200 SALARIES	17,000	0.00	0.00	0.00	3,780.00	13,220.00	22%		
10-620-0500 FICA	1,350	0.00	0.00	0.00	283.39	1,066.61	21%		
10-620-1300 UTILITIES	400	0.00	33.91	33.91	303.13	96.87	76%		
10-620-1500 REPAIRS AND MAINTENANCE	25,000	0.00	0.00	0.00	2,251.85	22,748.15	9%		
10-620-1600 EQUIPMENT	525	0.00	0.00	0.00	161.71	363.29	31%		
10-620-3300 SUPPLIES	1,000	0.00	0.00	0.00	336.26	663.74	34%		
10-620-4500 CONTRACTED SERVICES	1,500	0.00	160.00	160.00	1,816.95	(316.95)	121%		
10-620-9200 PLAYER EXPENSES	0	0.00	0.00	0.00	587.50	(587.50)			
10-620-9400 RECREATION DONATIONS	0	0.00	0.00	0.00	200.00	(200.00)			
RECREATION DEPARTMENT Totals:	51,775	0.00	193.91	193.91	14,477.12	37,297.88	28%		
10-630-1300 UTILITIES	3,400	0.00	250.09	250.09	4,004.05	(604.05)	118%		
10-630-1500 BUILDING MAINTENANCE	5,000	0.00	0.00	0.00	211.96	4,788.04	4%		
10-630-4500 CONTRACTED SERVICES	0	0.00	0.00	0.00	75.00	(75.00)			
10-630-9100 SHEPPARD ALLOCATION	21,108	0.00	0.00	0.00	21,108.00	0.00	100%		
LIBRARY Totals:	29,508	0.00	250.09	250.09	25,399.01	4,108.99	86%		
10-640-3300 SUPPLIES	1,000	0.00	0.00	0.00	1,050.00	(50.00)	105%		
10-640-4500 CONTRACTED SERVICES	21,000	0.00	475.00	475.00	13,325.00	7,675.00	63%		
CEMETERY DEPARTMENT Totals:	22,000	0.00	475.00	475.00	14,375.00	7,625.00	65%		

Budget vs Actual

Period Ending 4/30/2025

10 GENERAL FUND	Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
	10-650-0900 JANITORIAL	2,400	0.00	200.00	200.00	1,800.00	600.00	75%
	10-650-1100 TELEPHONE	4,000	0.00	191.18	191.18	2,296.96	1,703.04	57%
	10-650-1300 UTILITIES	4,600	0.00	160.04	160.04	8,525.23	(3,925.23)	185%
	10-650-1500 BUILDING MAT. AND REPAIR	1,000	0.00	65.00	65.00	292.69	707.31	29%
	10-650-3300 SUPPLIES	1,000	0.00	0.00	0.00	0.00	1,000.00	
	10-650-4500 PROFESSIONAL SERVICES	0	0.00	0.00	0.00	140.00	(140.00)	
	SENIOR CENTER Totals:	13,000	0.00	616.22	616.22	13,054.88	(54.88)	100%
	10-670-8000 STORMWATER AIA	181,000	126,000.00	10,800.00	10,800.00	54,000.00	1,000.00	99%
	EXPENDITURES							
	STORMWATER Totals:	181,000	126,000.00	10,800.00	10,800.00	54,000.00	1,000.00	99%
	10-818-9000 CONTINGENCY	29,027	0.00	0.00	0.00	0.00	29,027.00	
	CONTINGENCY Totals:	29,027	0.00	0.00	0.00	0.00	29,027.00	
	10-900-1000 FIRE TRUCK DEBT SVC	11,832	0.00	986.00	986.00	9,860.00	1,972.00	83%
	DEBT SERVICE Totals:	11,832	0.00	986.00	986.00	9,860.00	1,972.00	83%
	10-980-0065 TRANSFER TO SMITH STREET PARK	200,000	0.00	200,000.00	200,000.00	200,000.00	0.00	100%
	10-980-0066 TRANSFER TO STRUCTURE DEMOLITION	200,000	0.00	200,000.00	200,000.00	200,000.00	0.00	100%
	INTERFUND TRANSFERS Totals:	400,000	0.00	400,000.00	400,000.00	400,000.00	0.00	100%
	Expenses Totals:	2,831,032	130,820.94	516,093.17	516,093.17	2,065,638.65	634,572.41	78%
	10 GENERAL FUND Revenues Over/(Under) Expenses:		(401,691.43)	(401,691.43)	(401,691.43)	(522,863.12)		

Budget vs Actual

Town of Bethel
5/15/2025 9:09:30 PM

Period Ending 4/30/2025

64 SCIF GRANT FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Revenues							
64-329-0000 INTEREST INCOME	0	0.00	563.12	563.12	6,564.07	6,564.07	
64-354-0000 SCIF GRANT FUNDING	500,000	0.00	(1,630.12)	(1,630.12)	168,893.48	(331,106.52)	34%
Revenues Totals:	500,000	0.00	(1,067.00)	(1,067.00)	175,457.55	(324,542.45)	35%
Expenses							
64-420-1500 TOWN HALL RENOVATIONS	150,000	0.00	0.00	0.00	175,236.26	(25,236.26)	117%
ADMINISTRATION-GF Totals:	150,000	0.00	0.00	0.00	175,236.26	(25,236.26)	117%
64-510-1500 POLICE BUILDING REPAIRS	70,000	0.00	0.00	0.00	0.00	70,000.00	
POLICE DEPARTMENT Totals:	70,000	0.00	0.00	0.00	0.00	70,000.00	
64-560-7200 STREET PAVING & REPAIRS	150,000	0.00	0.00	0.00	105,807.26	44,192.74	71%
STREET DEPARTMENT Totals:	150,000	0.00	0.00	0.00	105,807.26	44,192.74	71%
64-620-1500 SENIOR CENTER REPAIRS	50,000	3,950.00	0.00	0.00	0.00	46,050.00	8%
RECREATION DEPARTMENT Totals:	50,000	3,950.00	0.00	0.00	0.00	46,050.00	
64-630-1500 LIBRARY BUILDING REPAIRS	75,000	0.00	0.00	0.00	56,900.00	18,100.00	76%
LIBRARY Totals:	75,000	0.00	0.00	0.00	56,900.00	18,100.00	76%
64-818-3000 GRANT ADMINISTRATION	5,000	0.00	360.00	360.00	840.00	4,160.00	17%
CONTINGENCY Totals:	5,000	0.00	360.00	360.00	840.00	4,160.00	17%
Expenses Totals:	500,000	3,950.00	360.00	360.00	338,783.52	157,266.48	69%
64 SCIF GRANT FUND	Revenues Over/(Under) Expenses:		(1,427.00)	(1,427.00)	(163,325.97)		