

MEETING OF THE BOARD OF COMMISSIONERS  
REGULAR MONTHLY MEETING  
BETHEL TOWN HALL  
June 3, 2025

Present: Mayor Carl Wilson, Mayor Pro-Temp Barbara Bynum, Commissioner Ferrell Blount, Commissioner Thomas Lilley, Commissioner Tina Staton, and Commissioner Fred Whitehurst

Members of the Board Absent: None

Staff Present: Interim Town Manager, D. Scott Elliott, Attorney, Keen Lassiter, Clerk, Linda Sheppard, and Deputy Clerk, Jalissa Griggs

**Call to Order**

Mayor Wilson called the meeting to order at 6:42 P.M. following the Bethel Board of Adjustment Meeting. Mayor Pro Temp Bynum gave the invocation.

Mayor Wilson then led the pledge of allegiance.

*Commissioner Lilley made a motion to approve the proposed agenda, the motion carried unanimously.*

*Commissioner Lilley made a motion to approve the minutes from the regular monthly meeting on April 1, 2025, the motion carried unanimously.*

*Commissioner Staton made a motion to approve the minutes from the regular monthly meeting on May 6, 2025, the motion carried unanimously.*

**Public Comments**

Frederic Whitehurst, a citizen of Bethel and Bethel Fire Commissioner, expressed plans for a chart to be posted of the Fire Department's activities throughout the Town. This will document and be posted for everyone to view. Mr. Whitehurst stated that public forums should be encouraged. He stated he felt like it was a way for Commissioners to move forward. He also expressed his thoughts that Facebook comments should be invited and welcomed because it would make Commissioners more effective.

**Public Hearing**

Interim Town Manager presented a PowerPoint of the proposed budget for the Fiscal Year 2025-2026) (See Attachment A).

Interim Town Manager presented the proposed Budget Ordinance (See Attachment B).

Interim Town Manager presented the proposed fee schedule (See Attachment C).

Interim Town Manager presented a line-item detail Budget Worksheet from the Town's financial software FMS (See Attachment D).

Interim Town Manager presented a transmittal letter regarding the budget (See Attachment E).

A Public Hearing was held to receive public input regarding the proposed Fiscal Year 2025-2026 operating budget. Mayor opened the Public Hearing.

Trisha Werchaw, a Citizen of Bethel, asked if there was a fund allotted for unanticipated needs. Interim Town Manager stated that there is fund balance which is utilized as a savings account.

Mayor closed the public hearing.

***Commissioner Lilley made a motion to adopt the Fiscal Year 25-26 Budget Ordinance effective July 1, 2025, motion carried unanimously.***

***Commissioner Lilley made a motion to adopt the Fee Schedule effective July 1, 2025, motion carried unanimously.***

## **Presentations**

Mary Perkins Williams, Vice-Chair Pitt County Commissioner (District 2) gave a presentation on the Pitt County Fire Services study and presented property tax data for three fiscal years. The Chairman of the Pitt County Board of Commissioners, Benji Holloman, was acknowledged as being in attendance.

## **New Business**

Interim Town Manager presented a contract renewal for the provision of law enforcement services provided by the Pitt County Sheriff's Office. This will extend the existing contract by two months (See Attachment F). Once the County determines any cost increases due to the County's budget adoption, the agreement will then be revised and brought back with an effective end date of June 30, 2026.

***Commissioner Lilley made a motion to approve the two-month contract renewal between the Pitt County Sheriff's Office and the Town of Bethel for law enforcement services, motion carried unanimously.***

Interim Town Manager presented an End of Year budget adjustment:

- Budget Amendment #16 (See Attachment G)

This was discussed and prepared by the Town's outside financial consultant, Beverly Stroud, CPA.

***Commissioner Lilley made a motion to approve Budget Amendment 16, motion carried unanimously.***

Interim Town Manager presented an Asset Capitalization Policy recommended by the Town’s outside financial consultant, Beverly Stroud. The policy establishes procedures for keeping an inventory of fixed assets owned by the Town (See Attachment H).

***Commissioner Blount made a motion to approve the Asset Capitalization Policy, motion carried unanimously.***

Interim Town Manager presented three bids received by the Bethel Fire Department to perform renovations to its two bathrooms (male & female). The proposed work would create a shower for firemen to use as needed when coming back from calls. Once completed, you would have two unisex bathrooms. One bathroom would be larger including a new shower and the smaller one with no shower.

The following three bids were received by the Fire Department to perform the needed work:

<b>Entity</b>	<b>Cost</b>
Scott’s Home Improvement Services	\$13,000
Rauhl Contracting	\$15,000
G&L Painting	\$24,500

***Commissioner Lilley made a motion to approve bid of Scott’s Home Improvement Services to perform the work in the amount of \$13,000, motion carried unanimously.***

Interim Town Manager presented a resolution in support of the Pitt County Mega Site Project (See Attachment I).

***Commissioner Blount made a motion to adopt the resolution in support of Pitt County Mega Site Project, motion carried unanimously.***

## **Departmental Reports**

Interim Town Manager made the public safety report for the month of April 2025 from information provided by the Town of Bethel and the Sheriff’s Office (Attachment J).

Interim Town Manager has initiated the USDA – Rural development fire truck loan process following the May 13, 2025 special called meeting. After USDA review of the Town’s financials, it has been determined that the Town does not qualify for “distressed community” funding through USDA. The possibility to acquire a USDA loan at 4.250% is off the table. A pre-application conference call has been arranged with the North Carolina Local Government

Commission (LGC) for June 2025. This is to discuss the Town's process to seek a \$150,000 loan for the intent to apply for financing for a fire truck.

Interim Town Manager announced the ribbon cutting/re-opening of the Margaret Little Blount Memorial Library will be held June 28, 2025 from 11:30am-2:00pm.

Interim Town Manager announced the Bethel fireworks display for July 1, 2025 sponsored by United Providers of Health (UPOH). GFL Environmental will co-sponsor the event.

Interim Town Manager asked if the Board would like to cancel the July 1, 2025 meeting due to fireworks and traditions in times past.

***Commissioner Lilley made a motion to cancel the July 1, 2025 Board of Commissioners meeting, motion carried unanimously.***

Interim Town Manager gave the financial report for the month of April 2025 (See Attachment K).

***Commissioner Staton made a motion to approve the financial report for the month of April 2025, motion carried unanimously.***

It was announced that the next monthly meeting will be held August 5, 2025.

### **Fire Department**

Fire Chief Lilley gave a report of calls for May 2025 (See Attachment L). Fire Chief Lilley reported that the Fire Department has 15 pump operators now. The motor for Engine #2102 was received and awaiting installation. The tow away of the old fire truck was unsuccessful and awaiting rescheduling. Fire Chief Lilley announced that the Fire Department will be installing free smoke detectors on June 7, 2025 starting at 9:00am. Recipients of the 10-year smoke detector at the last installation are not eligible.

### **Town Attorney**

No report was given.

Commissioner Staton announced she is planning a Harvest Festival 2025.

Mayor Wilson announced the Summer Feeding Program at Bethel School starting June 17, 2025.

Mayor Wilson announced the Night of Arts at Bethel School on June 4, 2025 and Field Day at Bethel School on June 5, 2025.

***Commissioner Lilley made a motion to adjourn the meeting at 7:40 pm, the motion carried unanimously.***

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Mayor, Carl Wilson

ATTEST:

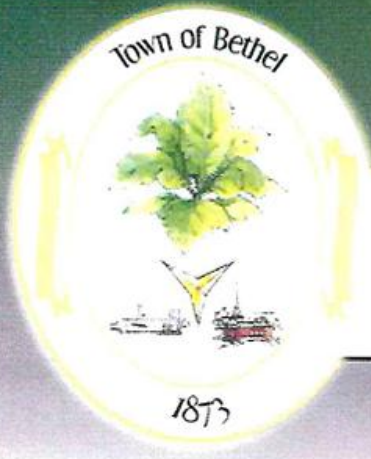
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Linda Sheppard, Town Clerk

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Date

5/14/2025





**TOWN OF BETHEL**  
**PUBLIC HEARING - BUDGET**  
**PRESENTATION**  
FY 2025-2026

Interim Town Manager's Recommended Budget  
June 3, 2025

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**Theme**

**Balance**



Dollar value of <u>Revenues</u>	to	Dollar value of <u>Expenditures</u>
Needs & expectations of community	with	Revenues necessary to cover the cost of service delivery
Fund Balance Use (Capital Projects)	to	Available monies in Fund Balance

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5/14/2025

## Objectives

### Objectives of Budget Process:

- Funding in Accordance with Needs & Current Priorities
- Meet Town & Departmental Needs
- Respect Budget Drivers
- Create a balanced budget (Revenues Meeting Expenditures)
- Use of Fund Balance for Capital related projects vs. on-going Operational costs



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## FY 2025-26 Budget Drivers



- **Positive:**
  - Investment Earnings from NCCMT
  - Sales Tax Revenue
- **Neutral:**
  - 2025 Rural Fire Tax Revenue
- **Negative:**
  - Inflationary Considerations
  - Limited tax base growth

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## FY 2025-26 Budget Highlights



- Balanced Budget!
- Tax Rate – Held Constant at \$0.45 cents
- 3% COLA Budgeted
- \$0.01 cent of Levy = \$11,156
- Employee Headcount
  - Full-Time Employee at 4.0
  - Part-Time Employee at 2.0

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## Valuation

### Property Value

FY 2024-25 Base                      \$ 112,761,634

FY 2025-26 Estimated Base \$ 116,410,236

Increase in Base                      \$ 3,648,602    3% Increase

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# REVENUE REVIEW

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## Revenues by Source

• Ad-Valorem Property Tax - Current Levy	\$448,000
• Ad-Valorem Property Tax - Prior Years	\$10,000
• Tax Penalties & Interest	\$2,200
• Motor Vehicle Taxes	\$56,000
• Motor Vehicle Fees	\$4,700
• Local Option Sales Tax	\$480,000
• Utility Franchise Tax	\$70,000
• Beer & Wine Tax	\$6,500
• Payment in lieu of tax	\$3,500
• Solid Waste Disposal Tax	\$1,000
• Powell Bill Funds	\$60,000
• Pitt County Fire District Tax	\$60,000
• Garbage & Trash Collections	\$104,000
• Rent Senior Center	\$500
• Cemetery revenues	\$25,000
• Zoning & Building Fees	\$1,000
• Investment Earnings	\$126,000
• Misc. Income	\$2,000
• Fund Balance Appropriation	\$61,153
• <b>Total Revenues - General Fund</b>	<b>\$1,521,553</b>

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5/14/2025

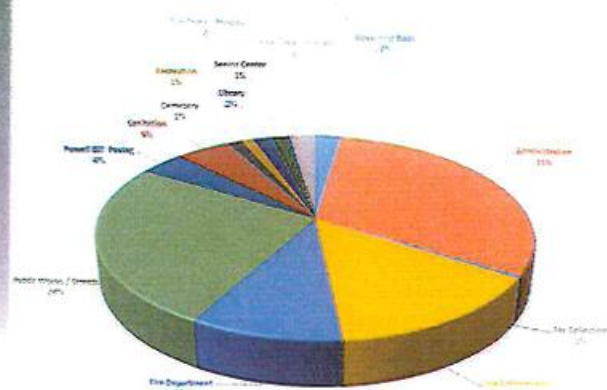
## EXPENDITURES BY AREA

- Governing Body \$33,890
- Administration \$471,871
- Tax Collections \$7,500
- Law Enforcement \$221,100
- Fire Department \$144,144
- Public Works / Streets \$389,374
- Powell Bill Paving \$60,000
- Sanitation \$71,400
- Cemetery \$20,000
- Recreation \$16,900
- Library \$26,208
- Senior Center \$22,234
- Fire Truck - Principal \$7,409
- Fire Truck - Interest \$4,423
- Contingency \$25,000

**Total Expenditures - General Fund \$1,521,553**

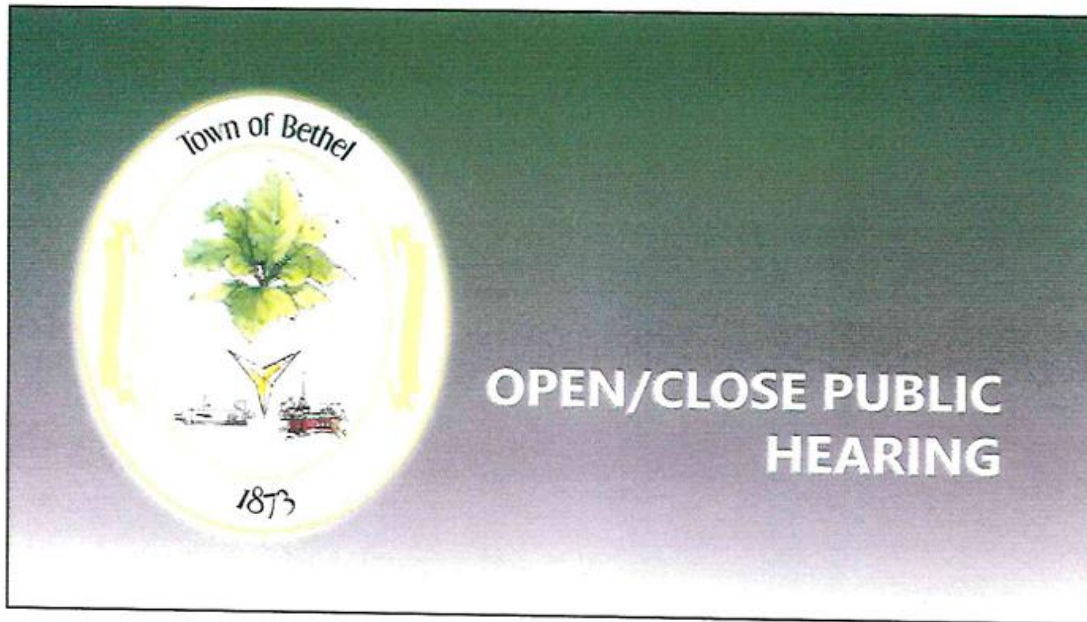
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EXPENDITURES: FY 25-26



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**Town of Bethel, North Carolina  
Budget Ordinance  
For the Fiscal Year Ending June 30, 2026**

BE IT ORDAINED by the Governing Board of the Town of Bethel, North Carolina:

**Section 1. General Fund Revenues:** It is estimated that the following revenues will be available in the General Fund for Fiscal Year beginning July 1, 2025 and ending June 30, 2026:

	Budget Ordinance FYE June 30, 2026
<b>Ad-Valorem Property Tax</b>	
Ad-Valorem Property Tax - Current Levy	448,000.00
Ad-Valorem Property Tax - Prior Years	10,000.00
Tax Penalties & Interest	2,200.00
Motor Vehicle Taxes	56,000.00
<b>Other Taxes and Licenses</b>	
Motor Vehicle Fees	4,700.00
<b>Unrestricted Intergovernmental Revenues</b>	
Local Option Sales Tax	480,000.00
Utility Franchise Tax	70,000.00
Beer & Wine Tax	6,500.00
ABC Profit Distribution	
Payment in lieu of tax	3,500.00
Court Fees	
<b>Restricted Intergovernmental Revenues</b>	
Solid Waste Disposal Tax	1,000.00
Powell Bill Funds	60,000.00
Grants Fire Dept	-
Pitt County Fire District Tax	60,000.00
Fire Dept Allocation	
<b>Sales and Services</b>	
Garbage & Trash Collections	104,000.00
Rent Senior Center	500.00
Rent Police Station	-
Cemetery revenues	25,000.00
<b>Permits and Fees</b>	
Court Fees	-
Zoning & Building Fees	1,000.00
<b>Investment Earnings</b>	126,000.00
<b>Miscellaneous Income</b>	2,000.00
<b>Donations</b>	-
<b>Insurance Proceeds</b>	-
<b>Transfer from American Rescue Plan Fund - Salaries</b>	-
<b>Sales of Fixed Assets</b>	
Fund Balance Appropriation - General Fund	61,153.00
Fund Balance Appropriation - Powell Bill Funds	-
<b>Total Revenues - General Fund</b>	<u>\$ 1,521,553.00</u>

**Section 2. General Fund Expenditures:** The following amounts are hereby appropriated in the General Fund for the operation of the Town government and its activities for the Fiscal Year beginning July 1, 2025 and ending June 30, 2026:

	Budget Ordinance FYE June 30, 2026
<b>General Government</b>	
410 Governing Body	33,990.00
420 Administration	471,871.00
440 Tax Collections	7,500.00
<b>Public Safety</b>	
510 Law Enforcement	221,100.00



530 Fire Department	144,144.00
<b>Transportation</b>	
560 Street Department	389,374.00
560 Powell Bill Paving	60,000.00
<b>Environmental Protection</b>	
580 Sanitation	71,400.00
640 Cemetery	20,000.00
<b>Cultural &amp; Recreational</b>	
620 Recreation	16,900.00
630 Library	26,208.00
650 Senior Center	22,234.00
<b>Debt Service</b>	
Principal	7,419.00
Interest	4,413.00
<b>Contingency</b>	<u>25,000.00</u>
<b>Total Expenditures - General Fund</b>	<u>1,521,553.00</u>
<b>Revenues Over (Under) Expenditures</b>	<u>\$ -</u>

**Section 3. Ad-valorem Taxes:** There is hereby levied at the rate of forty-five cents (\$.45) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2025 for the purpose of raising the revenue listed as "Ad Valorem Taxes" in the General Fund in Section 1 of this ordinance. This rate is based on a total estimated valuation of property for the purposes of taxation of \$116,410,236 and an estimated rate of collection of 95.83%, 100% for vehicles. One cent on the tax rate is equal to \$11,156.

**Section 4. Household Assessment Fee for Solid Waste Disposal:** There is hereby levied a household assessment fee on solid waste disposal in the amount of one-hundred and sixty-eight dollars (\$168) and authorizes the assessment amount to be printed on the property tax statement. The assessment is authorized to be collected in the same manner as property tax.

**Section 5. Budget Officer and Budget Amendments:** The Budget Officer is hereby authorized to transfer appropriations herein, under the following conditions:

- a. Budget Officer may amend line item appropriations within any Fund as long as the total appropriation of that Fund is not changed. A record of any such amendments shall be maintained by the Town for public inspection. These transfers shall not result in increases in recurring obligations such as salaries.
- b. Budget Officer may transfer amounts up to \$1,000 between departments within the same fund. Any such transfer shall be reported to the Board of Commissioners at the next regular Board meeting.
- c. Budget Officer may not transfer any amounts between Funds, except as approved by the Board of Commissioners in the Budget ordinance as amended.
- d. The Interim Town Manager shall serve as Budget Officer.
- e. Budget Officer may make cash advances between funds for periods not to exceed 60 days. Any cash advances between funds that exceed beyond 60 days must be approved by the Board. All advances that will be outstanding at the end of the fiscal year must be approved by the Board.
- f. Interim Town Manager is authorized to sign contracts on behalf of Town up to \$2,500.

**Section 6. Town of Bethel Fee Schedule:**

The Fee Schedule for Fiscal Year beginning July 1, 2025 and ending June 30, 2026 is referenced as adopted by separate action by the Bethel Board of Town Commissioners.

**Section 7. Mileage Reimbursement:**

The Town of Bethel shall follow the IRS mileage rate schedule, as amended, for official Town travel. The rate shall cover both fuel and operational costs of a vehicle.

**Section 8. Town Commissioner Compensation:** Town Commissioners are to be compensated at a rate of \$275 per month with Mayor receiving \$300 per month for regular service. Additionally, the Office of the Mayor is to be compensated to cover mileage and expenses incurred in his/her service to the Town in the amount of \$300 per month.

**Section 9. Town Employee Compensation:** The following are included or acknowledged as Town employee compensation:

- a. A three percent (3%) cost of living adjustment is included in the adopted budget.
- b. The existing 401-k contribution of five percent (5%) is continued in the adopted budget.

**Section 10. Budget Ordinance Copies:** Copies of the Budget Ordinance shall be furnished to the Town Clerk, Governing Board and to the Interim Town Manager (Budget Officer) to be kept on file by them for their direction in the disbursement of funds.

Adopted by Bethel Board of Town Commissioners on this 3rd day of June 2025.

\_\_\_\_\_  
Mayor Carl Wilson

\_\_\_\_\_  
D. Scott Elliott, Interim Town Manager

## ATTACHMENT C

**FEE SCHEDULE**  
**Town of Bethel – FY 2025-2026**

	<u>Current Charges</u>
<b>A. Cemeteries: Bethel &amp; Pinelawn Fees</b>	
2-grave plot, in-town resident	\$800
2-grave plot, out-of-town resident	\$1,600
Locate/supervision for headstones	
At both cemeteries, one-time fee	\$50
<b>Interments</b>	
Casket	\$500
Urn	\$250
<b>B. Planning and Zoning Fees</b>	
Major subdivision applications	
Final plat	\$100
Preliminary plat	\$200, plus \$5 per lot
Revisions	\$50
Sketch plan	\$100
Minor subdivision applications	
Minor subdivision plat	\$50
Town documents	
Design standards manual	\$25
Land use map	\$25
Land use plan	\$20
Subdivision regulations	\$25
Zoning ordinance	\$20
Zoning map	\$25
Use permits applications	
Conditional use permit	\$200
Zoning applications	
Appeals or interpretations	\$100
Rezoning/amendment to zoning map	\$300
Variance	\$300
Zoning compliance permit	\$30
Zoning ordinance amendment (text)	\$200
<b>C. Other</b>	
Noise Permit	\$20
Golf Cart Permit	\$20
Food Truck Permit	\$50

<b>D. Document Copy Fees</b>	
8.5x11 Black and White	\$0.25 per sheet
8.5x11 Color	\$0.50 per sheet
Notary Service	\$10 per signature
<b>E. Facility Usage Fee</b>	
Smith Street Park*	\$35 per day + \$100 deposit
Field of Dreams Park*	\$45 per day + \$100 deposit
Senior Center Facility*	\$200 + \$100 deposit
*Note: Non-Profits charged deposit only (no fee)	

**BUDGET WORKSHEET**

Town of Bethel

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Batch: 266556 Operator: 21 Current Date: 6/30/2025 P/Y Dates: 7/1/2023 - 6/30/2024 11:59:59 PM N/Y Dates: 7/1/2025 - 6/30/2026 11:59:59 PM

GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
10-301-2015 2015 TAXES AD VALOREM	\$13.11	\$201.33	\$0.00	\$0.00	\$13.11	\$0.00	\$0.00	\$0.00
10-301-2016 2016 TAXES AD VALOREM	\$0.00	\$22.48	\$0.00	\$25.00	\$0.00	\$100.00	\$0.00	\$0.00
10-301-2017 2017 TAXES AD VALOREM	\$235.33	\$30.74	\$0.00	\$50.00	\$235.33	\$100.00	\$0.00	\$0.00
10-301-2018 2018 TAXES AD VALOREM	\$117.25	\$116.95	\$0.00	\$200.00	\$117.25	\$200.00	\$0.00	\$0.00
10-301-2019 2019 TAXES AD VALOREM	\$83.32	\$374.92	\$0.00	\$300.00	\$83.32	\$200.00	\$0.00	\$0.00
10-301-2020 2020 TAXES AD VALOREM	\$222.40	\$696.81	\$0.00	\$1,000.00	\$216.59	\$200.00	\$0.00	\$0.00
10-301-2021 2021 TAXES AD VALOREM	\$499.49	\$1,797.78	\$0.00	\$4,000.00	\$410.30	\$400.00	\$0.00	\$0.00
10-301-2022 TAXES AD VALOREM 2022	\$1,642.58	\$3,778.98	\$0.00	\$0.00	\$1,624.25	\$600.00	\$0.00	\$0.00
10-301-2023 TAXES AD VALOREM 2023	\$3,375.44	\$419,241.92	\$10,000.00	\$410,000.00	\$4,972.50	\$2,100.00	\$0.00	\$0.00
10-301-2024 2024 Taxes Ad Valorem	\$422,652.54	\$214.73	\$443,000.00	\$0.00	\$443,454.40	\$5,400.00	\$0.00	\$0.00
10-301-2025 2025 TAXES AD VALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$448,000.00	\$0.00	\$0.00
10-317-0000 TAX PENALTIES AND INTERES	\$3,562.66	\$4,195.77	\$1,000.00	\$1,000.00	\$2,418.23	\$2,200.00	\$0.00	\$0.00
10-319-0000 MOTOR VEHICLE TAX	\$47,471.62	\$95,455.37	\$52,000.00	\$80,000.00	\$51,976.82	\$56,000.00	\$0.00	\$0.00
10-320-0000 MOTOR VEHICLE FEE \$5.00	\$2,700.00	(\$70.29)	\$4,700.00	\$0.00	\$4,805.00	\$4,700.00	\$0.00	\$0.00
10-326-0000 ZONING COMPLIANCE FEES	\$1,000.00	\$870.00	\$500.00	\$200.00	\$910.00	\$1,000.00	\$0.00	\$0.00
10-327-0000 POLICE/ACCIDENT REPORTS	\$0.00	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-329-0000 INTEREST EARNED ON INVEST	\$95,412.37	\$52,591.50	\$120,000.00	\$30,100.00	\$130,412.37	\$120,000.00	\$0.00	\$0.00
10-330-0000 INTEREST EARNED ON CHECK	\$932.98	\$6,555.20	\$2,700.00	\$1,000.00	\$875.79	\$6,000.00	\$0.00	\$0.00
10-331-0000 FACILITY RENTAL FEES	\$300.00	\$500.00	\$1,000.00	\$0.00	\$100.00	\$500.00	\$0.00	\$0.00
10-335-0000 MISCELLANEOUS REVENUE	\$3,183.08	\$1,202.10	\$1,000.00	\$0.00	\$3,181.18	\$2,000.00	\$0.00	\$0.00
10-337-0000 UTILITIES FRANCHISE TAX	\$53,848.38	\$73,558.53	\$69,000.00	\$68,000.00	\$69,000.43	\$70,000.00	\$0.00	\$0.00
10-341-0000 BEER AND WINE TAX	\$0.00	\$6,710.52	\$6,200.00	\$6,200.00	\$6,200.00	\$6,500.00	\$0.00	\$0.00
10-342-0000 UNAUTHORIZED SUBSTANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-343-0000 POWELL BILL	\$60,712.35	\$55,730.24	\$55,000.00	\$55,730.00	\$60,712.35	\$60,000.00	\$0.00	\$0.00
10-344-0000 SOLID WASTE DISPOSAL TAX	\$796.39	\$1,090.83	\$1,000.00	\$1,150.00	\$796.39	\$1,000.00	\$0.00	\$0.00
10-345-0000 LOCAL OPTION SALES TAX	\$278,749.13	\$463,842.36	\$460,000.00	\$450,000.00	\$460,000.81	\$480,000.00	\$0.00	\$0.00
10-346-0000 PAYMENT IN LIEU OF TAXES	\$0.00	\$3,888.66	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$0.00
10-348-0000 MISCELLANEOUS GRANT MO	\$0.00	\$14,005.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-351-0000 COURT COSTS, FEES AND CHA	\$31.50	\$72.00	\$0.00	\$100.00	\$31.50	\$0.00	\$0.00	\$0.00



**BUDGET WORKSHEET**

Town of Bethel

05/19/2025 04:41 PM

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
10-354-0000 ARP GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-359-0000 GARBAGE FEES	\$85,869.26	\$105,063.11	\$103,824.00	\$110,000.00	\$103,420.14	\$104,000.00	\$0.00	\$0.00
10-361-0000 CEMETERY REVENUES	\$27,400.00	\$17,825.00	\$15,000.00	\$8,900.00	\$26,600.00	\$25,000.00	\$0.00	\$0.00
10-364-0003 OTHER DONATIONS	\$1.82	\$800.00	\$0.00	\$0.00	\$1.82	\$0.00	\$0.00	\$0.00
10-364-0004 POLICE DONATIONS	\$0.00	\$850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-367-0000 SALES TAX REFUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-383-0000 SALE OF FIXED ASSETS	\$9,800.00	\$8,510.00	\$0.00	\$200,000.00	\$9,800.00	\$0.00	\$0.00	\$0.00
10-392-0000 FIRE DEPARTMENT GRANT	\$0.00	\$9,758.78	\$0.00	\$9,700.00	\$0.00	\$0.00	\$0.00	\$0.00
10-392-0100 FIRE DEPARTMENT ALLOCATN	\$8,470.00	\$2,910.00	\$0.00	\$11,000.00	\$8,470.00	\$0.00	\$0.00	\$0.00
10-393-0000 FIRE DEPARTMENT DONATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-393-0001 PITT CO FIRE TAX	\$60,191.00	\$28,230.80	\$60,000.00	\$40,000.00	\$59,238.22	\$60,000.00	\$0.00	\$0.00
10-394-0000 INSURANCE PROCEEDS	\$1,913.52	\$15,145.00	\$0.00	\$15,145.00	\$1,913.52	\$0.00	\$0.00	\$0.00
10-397-0000 FUND BALANCE APPR. RESTRI	\$0.00	\$0.00	\$98,548.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-398-0063 TRANSFER FROM ARPA FUND	\$248,286.28	\$169,364.05	\$344,058.00	\$167,700.00	\$344,058.36	\$0.00	\$0.00	\$0.00
10-399-0000 FUND BALANCE APPROPRIATE	\$0.00	\$0.00	\$779,002.00	\$41,500.00	\$0.00	\$61,153.00	\$0.00	\$0.00
10-620-0001 HARVEST FESTIVAL REVENUE	\$475.00	\$0.00	\$0.00	\$0.00	(\$45.00)	\$0.00	\$0.00	\$0.00
10-620-9400 RECREATION DONATIONS	(\$200.00)	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00
Revenues	\$1,419,748.80	\$1,565,176.17	\$2,631,032.00	\$1,713,000.00	\$1,796,504.98	\$1,521,553.00	\$0.00	\$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
410 GOVERNING BODY								
10-410-0200 SALARIES	\$14,000.00	\$14,423.09	\$23,700.00	\$12,900.00	\$22,680.00	\$23,400.00	\$0.00	\$0.00
10-410-0300 ELECTION EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,800.00	\$0.00	\$0.00
10-410-0500 FICA/MEDICARE	\$1,300.60	\$986.88	\$1,875.00	\$1,000.00	\$1,644.48	\$1,790.00	\$0.00	\$0.00
10-410-1400 TRAINING AND TRAVEL	\$5,013.45	\$517.06	\$9,000.00	\$4,500.00	\$5,401.45	\$5,000.00	\$0.00	\$0.00
10-410-3300 SUPPLIES	\$548.98	\$0.00	\$1,000.00	\$0.00	\$999.98	\$1,000.00	\$0.00	\$0.00
410 GOVERNING BODY	\$20,863.03	\$15,927.03	\$35,575.00	\$18,400.00	\$30,725.91	\$33,990.00	\$0.00	\$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
420 ADMINISTRATION-GF								
10-420-0200 SALARIES	\$127,393.75	\$93,695.04	\$170,000.00	\$96,000.00	\$157,764.11	\$188,743.00	\$0.00	\$0.00
10-420-0201 COLA RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,368.00	\$0.00	\$0.00
10-420-0400 PROFESSIONAL SERVICES	\$672.56	\$11,500.00	\$16,500.00	\$12,000.00	\$672.56	\$15,000.00	\$0.00	\$0.00
10-420-0410 LEGAL FEES	\$44,682.50	\$74,719.50	\$35,000.00	\$77,000.00	\$68,407.50	\$60,000.00	\$0.00	\$0.00
10-420-0420 ACCOUNTING FEES	\$33,659.86	\$27,971.36	\$15,000.00	\$33,000.00	\$50,659.86	\$16,500.00	\$0.00	\$0.00
10-420-0500 FICA/MEDICARE	\$9,739.09	\$7,418.42	\$13,000.00	\$7,500.00	\$12,062.24	\$14,311.00	\$0.00	\$0.00
10-420-0700 RETIREMENT EXPENSE	\$6,925.95	\$9,999.54	\$23,200.00	\$10,000.00	\$8,371.06	\$12,494.00	\$0.00	\$0.00
10-420-0800 401 K RETIREMENT	\$2,486.98	\$4,710.23	\$8,500.00	\$4,800.00	\$3,080.15	\$4,353.00	\$0.00	\$0.00
10-420-0900 JANITORIAL SERVICES	\$2,400.00	\$800.00	\$3,600.00	\$500.00	\$3,100.00	\$3,500.00	\$0.00	\$0.00
10-420-1000 BANK SERVICE CHARGES	\$475.26	\$46.00	\$0.00	\$0.00	\$404.20	\$0.00	\$0.00	\$0.00
10-420-1100 TELEPHONE	\$3,308.05	\$3,291.81	\$3,000.00	\$3,775.00	\$4,313.79	\$4,800.00	\$0.00	\$0.00
10-420-1300 UTILITIES	\$6,969.29	\$14,891.25	\$16,000.00	\$16,275.00	\$9,570.78	\$18,000.00	\$0.00	\$0.00
10-420-1400 TRAINING AND TRAVEL	\$7,800.86	\$14,365.89	\$5,000.00	\$14,200.00	\$8,384.92	\$10,000.00	\$0.00	\$0.00
10-420-1500 BUILDING MAINTENANCE & R	\$902.59	\$2,468.11	\$2,500.00	\$5,000.00	\$739.59	\$2,500.00	\$0.00	\$0.00
10-420-1600 EQUIPMENT MAINTENANCE A	\$4,661.06	\$157.50	\$1,000.00	\$300.00	\$3,757.67	\$5,000.00	\$0.00	\$0.00
10-420-1700 PENALTIES	\$0.00	\$2,865.21	\$26,000.00	\$58,000.00	\$0.00	\$0.00	\$0.00	\$0.00
10-420-3100 VEHICLE OPERATION	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-420-3300 OFFICE SUPPLIES	\$3,526.29	\$1,831.83	\$4,000.00	\$5,300.00	\$3,673.77	\$4,000.00	\$0.00	\$0.00
10-420-3400 SUPPLIES	\$3,578.85	\$2,757.65	\$5,000.00	\$3,000.00	\$4,110.84	\$4,000.00	\$0.00	\$0.00
10-420-4500 CONTRACTED SERVICES	\$25,055.19	\$35,422.52	\$45,000.00	\$40,000.00	\$38,637.48	\$36,500.00	\$0.00	\$0.00
10-420-5300 DUES	\$3,737.00	\$2,683.00	\$4,300.00	\$3,800.00	\$3,737.00	\$3,000.00	\$0.00	\$0.00
10-420-5400 INSURANCE	\$34,047.43	\$38,389.00	\$37,650.00	\$36,000.00	\$34,047.43	\$40,000.00	\$0.00	\$0.00
10-420-5401 HEALTH INSURANCE	\$12,247.69	\$15,185.37	\$29,000.00	\$12,700.00	\$17,071.61	\$20,040.00	\$0.00	\$0.00
10-420-5402 DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$762.00	\$0.00	\$0.00
10-420-5700 MISCELLANEOUS	\$2,679.96	\$4,978.65	\$1,000.00	\$5,000.00	\$1,979.96	\$5,000.00	\$0.00	\$0.00
10-420-9999 CONTINGENCY	\$0.00	\$0.00	\$17,742.00	\$0.00	\$10,675.00	\$0.00	\$0.00	\$0.00
420 ADMINISTRATION-GF	\$336,950.21	\$370,147.88	\$484,492.00	\$444,150.00	\$445,221.52	\$471,871.00	\$0.00	\$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
440 TAX COLLECTION PITT COUNTY								
10-440-4500 TAX COLLECTION FEES PITT C	\$8,039.51	\$2,247.53	\$6,000.00	\$6,000.00	\$7,543.41	\$7,500.00	\$0.00	\$0.00
440 TAX COLLECTION PITT COUNTY	\$8,039.51	\$2,247.53	\$6,000.00	\$6,000.00	\$7,543.41	\$7,500.00	\$0.00	\$0.00



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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
<b>510 POLICE DEPARTMENT</b>								
10-510-0200 SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-0400 PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-0500 F.I.C.A./MEDICARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-0700 RETIREMENT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-0800 RETIREMENT 401(K)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-1100 TELEPHONE	\$0.00	\$1,096.43	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-1300 UTILITIES	\$332.88	\$1,446.18	\$1,000.00	\$2,400.00	\$332.88	\$0.00	\$0.00	\$0.00
10-510-1400 TRAINING AND TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-1500 BUILDING MAINTENANCE AN	\$0.00	\$445.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-1600 EQUIP/EQUIP. MAINTENANCE	\$0.00	\$75.00	\$0.00	\$100.00	\$0.00	\$5,100.00	\$0.00	\$0.00
10-510-3100 VEHICLE OPERATIONS	\$0.00	\$2,868.09	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-3101 GAS	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-3300 OFFICE SUPPLIES	\$9.00	\$0.00	\$0.00	\$0.00	\$9.00	\$0.00	\$0.00	\$0.00
10-510-3400 SUPPLIES	\$763.88	\$5,464.60	\$0.00	\$6,000.00	\$88.88	\$0.00	\$0.00	\$0.00
10-510-3600 UNIFORMS	\$0.00	\$681.86	\$0.00	\$808.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-4500 CONTRACTED SERVICES	\$143,738.18	\$182,115.24	\$225,000.00	\$277,725.00	\$196,448.42	\$215,000.00	\$0.00	\$0.00
10-510-4600 ANIMAL CONTROL	\$0.00	\$0.00	\$2,500.00	\$0.00	\$500.00	\$1,000.00	\$0.00	\$0.00
10-510-5400 INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-5401 HEALTH INSURANCE	\$0.00	\$253.68	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00
10-510-7000 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>510 POLICE DEPARTMENT</b>	<b>\$144,843.94</b>	<b>\$194,446.08</b>	<b>\$228,500.00</b>	<b>\$293,433.00</b>	<b>\$197,379.18</b>	<b>\$221,100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
530 FIRE DEPARTMENT								
10-530-0200 SALARIES	\$23,369.50	\$0.00	\$36,420.00	\$0.00	\$31,216.50	\$39,300.00	\$0.00	\$0.00
10-530-0201 COLA RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,260.00	\$0.00	\$0.00
10-530-0500 FICA	\$1,787.79	\$0.00	\$2,808.00	\$0.00	\$2,387.87	\$2,984.00	\$0.00	\$0.00
10-530-0900 RETIREMENT/PENSION FUND	\$1,560.00	\$1,997.70	\$2,000.00	\$2,000.00	\$1,560.00	\$2,000.00	\$0.00	\$0.00
10-530-1100 TELEPHONE	\$3,116.47	\$1,675.27	\$2,500.00	\$2,500.00	\$4,136.58	\$4,000.00	\$0.00	\$0.00
10-530-1300 UTILITIES	\$6,036.02	\$4,435.45	\$3,800.00	\$3,800.00	\$8,679.15	\$9,400.00	\$0.00	\$0.00
10-530-1400 TRAINING AND TRAVEL	\$1,922.72	\$2,206.08	\$2,500.00	\$2,500.00	\$1,922.72	\$2,500.00	\$0.00	\$0.00
10-530-1500 BUILDING MAINTENANCE & R	\$13,040.35	\$3,980.58	\$13,800.00	\$3,800.00	\$13,040.35	\$9,500.00	\$0.00	\$0.00
10-530-1600 EQUIP/EQUIP. MAINTENANCE	\$6,690.45	\$37,017.98	\$18,300.00	\$45,002.00	\$8,405.88	\$20,000.00	\$0.00	\$0.00
10-530-3100 VEHICLE OPERATION	\$9,783.86	\$20,442.47	\$20,000.00	\$21,500.00	\$14,783.86	\$20,000.00	\$0.00	\$0.00
10-530-3101 GAS	\$1,901.58	\$1,985.26	\$3,500.00	\$4,000.00	\$2,865.58	\$3,500.00	\$0.00	\$0.00
10-530-3300 SUPPLIES	\$6,544.79	\$6,858.69	\$8,000.00	\$8,750.00	\$10,160.80	\$11,000.00	\$0.00	\$0.00
10-530-4500 CONTRACTED SERVICES	\$728.00	\$694.64	\$2,000.00	\$3,300.00	\$728.00	\$2,000.00	\$0.00	\$0.00
10-530-5300 DUES AND SUBSCRIPTIONS	\$1,278.75	\$300.00	\$750.00	\$850.00	\$1,278.75	\$1,000.00	\$0.00	\$0.00
10-530-5400 INSURANCE	\$15,915.00	\$2,351.00	\$18,575.00	\$18,575.00	\$15,915.00	\$16,000.00	\$0.00	\$0.00
10-530-5700 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$20,341.97	\$0.00	\$0.00	\$0.00
10-530-7000 FIRE DEPT CAPITAL OUTLAY	\$0.00	\$64,694.54	\$0.00	\$72,000.00	\$0.00	\$0.00	\$0.00	\$0.00
530 FIRE DEPARTMENT	\$93,675.28	\$148,639.66	\$134,953.00	\$188,577.00	\$137,423.01	\$144,144.00	\$0.00	\$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
560 STREET DEPARTMENT								
10-560-0200 SALARIES	\$68,269.33	\$58,516.08	\$132,200.00	\$60,000.00	\$92,600.13	\$116,002.00	\$0.00	\$0.00
10-560-0201 COLA RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,270.00	\$0.00	\$0.00
10-560-0500 F.I.C.A./MEDICARE	\$4,803.63	\$4,564.39	\$10,200.00	\$4,600.00	\$6,664.60	\$8,800.00	\$0.00	\$0.00
10-560-0700 RETIREMENT	\$8,082.08	\$7,703.79	\$18,100.00	\$7,800.00	\$10,083.06	\$13,100.00	\$0.00	\$0.00
10-560-0800 401 K RETIREMENT	\$2,081.35	\$2,987.75	\$6,700.00	\$3,000.00	\$3,155.27	\$4,600.00	\$0.00	\$0.00
10-560-1100 TELEPHONE	\$0.00	\$0.00	\$0.00	\$1,700.00	\$0.00	\$900.00	\$0.00	\$0.00
10-560-1300 UTILITIES	\$46,814.93	\$58,157.68	\$46,000.00	\$65,300.00	\$68,064.67	\$70,900.00	\$0.00	\$0.00
10-560-1600 EQUIP/EQUIP. MAINTENANCE	\$6,475.47	\$15,416.92	\$10,000.00	\$8,000.00	\$10,475.47	\$10,000.00	\$0.00	\$0.00
10-560-2400 Employee Uniforms	\$1,774.80	\$802.87	\$2,080.00	\$1,000.00	\$2,405.45	\$5,000.00	\$0.00	\$0.00
10-560-3100 VEHICLE OPERATION	\$3.89	\$0.00	\$0.00	\$0.00	\$3.89	\$0.00	\$0.00	\$0.00
10-560-3101 GAS	\$2,860.11	\$2,123.31	\$2,300.00	\$1,800.00	\$4,184.29	\$5,000.00	\$0.00	\$0.00
10-560-3300 SUPPLIES	\$11,698.17	\$4,474.81	\$22,920.00	\$4,000.00	\$16,255.14	\$20,000.00	\$0.00	\$0.00
10-560-4500 CONTRACTED SERVICES	\$42,460.70	\$121,382.35	\$69,000.00	\$120,000.00	\$47,360.70	\$100,000.00	\$0.00	\$0.00
10-560-5400 INSURANCE	\$0.00	\$4,271.50	\$0.00	\$5,500.00	\$204.51	\$0.00	\$0.00	\$0.00
10-560-5401 HEALTH INSURANCE	\$13,229.37	\$10,143.99	\$28,512.00	\$9,000.00	\$18,202.77	\$20,040.00	\$0.00	\$0.00
10-560-5402 DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$762.00	\$0.00	\$0.00
10-560-5700 MISCELLANEOUS	\$204.51	\$1,929.28	\$0.00	\$2,000.00	\$10,211.25	\$0.00	\$0.00	\$0.00
10-560-7000 CAPITAL OUTLAY	\$71,756.23	\$0.00	\$152,200.00	\$0.00	\$151,756.23	\$10,000.00	\$0.00	\$0.00
10-560-7100 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-560-7200 RESERVE FOR PAVING	\$479,847.93	\$18,452.00	\$595,000.00	\$265,000.00	\$514,847.93	\$60,000.00	\$0.00	\$0.00
560 STREET DEPARTMENT	\$760,362.50	\$310,926.72	\$1,095,212.00	\$558,700.00	\$956,475.36	\$449,374.00	\$0.00	\$0.00

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
<b>580 SANITATION DEPARTMENT</b>								
10-580-0200 SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-580-0500 F.I.C.A./MEDICARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-580-0700 RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-580-0800 401 K RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-580-2400 EMPLOYEE UNIFORMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-580-3300 SUPPLIES	\$0.00	\$147.66	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00
10-580-4500 CONTRACTED SERVICES	\$56,610.40	\$83,728.16	\$84,500.00	\$83,100.00	\$73,978.96	\$71,400.00	\$0.00	\$0.00
<b>580 SANITATION DEPARTMENT</b>	<b>\$56,610.40</b>	<b>\$83,875.82</b>	<b>\$84,500.00</b>	<b>\$83,300.00</b>	<b>\$73,978.96</b>	<b>\$71,400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>



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Batch: 266556 Operator: 21 Current Date: 6/30/2025 P/Y Dates: 7/1/2023 - 6/30/2024 11:59:59 PM N/Y Dates: 7/1/2025 - 6/30/2026 11:59:59 PM

GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
620 RECREATION DEPARTMENT								
10-620-0002 COMMUNITY EVENT EXPENSE	\$5,231.33	\$0.00	\$5,000.00	\$0.00	\$5,231.33	\$5,000.00	\$0.00	\$0.00
10-620-0200 SALARIES	\$3,780.00	\$0.00	\$17,000.00	\$0.00	\$3,780.00	\$0.00	\$0.00	\$0.00
10-620-0201 COLA RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$787.50	\$0.00	\$0.00	\$0.00
10-620-0500 FICA	\$283.39	\$0.00	\$1,350.00	\$0.00	\$283.39	\$0.00	\$0.00	\$0.00
10-620-1300 UTILITIES	\$269.22	\$348.52	\$400.00	\$400.00	\$401.80	\$400.00	\$0.00	\$0.00
10-620-1500 REPAIRS AND MAINTENANCE	\$2,251.85	\$657.25	\$25,000.00	\$0.00	\$2,251.85	\$10,000.00	\$0.00	\$0.00
10-620-1600 EQUIPMENT	\$161.71	\$0.00	\$525.00	\$525.00	\$161.71	\$0.00	\$0.00	\$0.00
10-620-3300 SUPPLIES	\$336.26	\$872.54	\$1,000.00	\$50.00	\$336.26	\$0.00	\$0.00	\$0.00
10-620-3600 UNIFORMS	\$0.00	\$0.00	\$0.00	\$1,925.00	\$0.00	\$0.00	\$0.00	\$0.00
10-620-4500 CONTRACTED SERVICES	\$1,656.95	\$3,566.19	\$1,500.00	\$4,900.00	\$1,336.95	\$1,500.00	\$0.00	\$0.00
620 RECREATION DEPARTMENT	\$13,970.71	\$5,444.50	\$51,775.00	\$7,800.00	\$14,570.79	\$16,900.00	\$0.00	\$0.00



**BUDGET WORKSHEET**

Town of Bethel

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Batch: 266556 Operator: 21 Current Date: 6/30/2025 P/Y Dates: 7/1/2023 - 6/30/2024 11:59:59 PM N/Y Dates: 7/1/2025 - 6/30/2026 11:59:59 PM

GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
630 LIBRARY								
10-630-1100 TELEPHONE	\$0.00	\$379.58	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
10-630-1300 UTILITIES	\$3,753.96	\$2,638.84	\$3,400.00	\$3,425.00	\$3,984.59	\$4,100.00	\$0.00	\$0.00
10-630-1500 BUILDING MAINTENANCE	\$211.96	\$7,361.38	\$5,000.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$0.00
10-630-4500 CONTRACTED SERVICES	\$75.00	\$4,625.75	\$0.00	\$7,000.00	\$75.00	\$0.00	\$0.00	\$0.00
10-630-7000 CAPITAL OUTLAY	\$0.00	\$14,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-630-9100 SHEPPARD ALLOCATION	\$21,108.00	\$21,108.00	\$21,108.00	\$21,108.00	\$21,108.00	\$22,108.00	\$0.00	\$0.00
630 LIBRARY	\$25,148.92	\$50,313.55	\$29,508.00	\$39,533.00	\$25,167.59	\$26,208.00	\$0.00	\$0.00

**BUDGET WORKSHEET**

Town of Bethel

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
640 CEMETERY DEPARTMENT								
10-640-1600 EQUIP/EQUIP. MAINTENANCE	\$0.00	\$3,036.66	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00
10-640-3300 SUPPLIES	\$1,050.00	\$453.25	\$1,000.00	\$600.00	\$1,050.00	\$0.00	\$0.00	\$0.00
10-640-4500 CONTRACTED SERVICES	\$12,850.00	\$21,075.00	\$21,000.00	\$45,800.00	\$16,550.00	\$20,000.00	\$0.00	\$0.00
640 CEMETERY DEPARTMENT	\$13,900.00	\$24,564.91	\$22,000.00	\$48,400.00	\$17,600.00	\$20,000.00	\$0.00	\$0.00

**BUDGET WORKSHEET**

Town of Bethel

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Batch: 266556 Operator: 21 Current Date: 6/30/2025 P/Y Dates: 7/1/2023 - 6/30/2024 11:59:59 PM N/Y Dates: 7/1/2025 - 6/30/2026 11:59:59 PM

GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
650 SENIOR CENTER								
10-650-0900 JANITORIAL	\$1,600.00	\$0.00	\$2,400.00	\$0.00	\$2,200.00	\$4,800.00	\$0.00	\$0.00
10-650-1100 TELEPHONE	\$2,105.78	\$1,552.32	\$4,000.00	\$2,725.00	\$2,864.60	\$3,300.00	\$0.00	\$0.00
10-650-1300 UTILITIES	\$8,365.19	\$5,942.61	\$4,600.00	\$6,000.00	\$10,999.40	\$9,934.00	\$0.00	\$0.00
10-650-1500 BUILDING MAT. AND REPAIR	\$227.69	\$639.80	\$1,000.00	\$3,150.00	\$227.69	\$2,500.00	\$0.00	\$0.00
10-650-3300 SUPPLIES	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00
10-650-4500 PROFESSIONAL SERVICES	\$140.00	\$1,016.00	\$0.00	\$1,000.00	\$140.00	\$1,000.00	\$0.00	\$0.00
650 SENIOR CENTER	\$12,438.66	\$9,150.73	\$13,000.00	\$12,875.00	\$16,431.69	\$22,234.00	\$0.00	\$0.00

**BUDGET WORKSHEET**

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
818 CONTINGENCY								
10-818-9000 CONTINGENCY	\$0.00	\$0.00	\$29,027.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00
818 CONTINGENCY	\$0.00	\$0.00	\$29,027.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00



**BUDGET WORKSHEET**

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GL Account/Description	Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved
900 DEBT SERVICE								
10-900-1000 FIRE TRUCK DEBT SVC	\$8,874.00	\$11,832.00	\$11,832.00	\$11,832.00	\$11,832.00	\$11,832.00	\$0.00	\$0.00
10-900-4000 STREET DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$28,800.00	\$0.00	\$0.00	\$0.00
900 DEBT SERVICE	\$8,874.00	\$11,832.00	\$11,832.00	\$11,832.00	\$40,632.00	\$11,832.00	\$0.00	\$0.00

**BUDGET WORKSHEET**

Town of Bethel  
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Batch: 266556 Operator: 21		Current Date: 6/30/2025		P/Y Dates: 7/1/2023 - 6/30/2024		11:59:59 PM		N/Y Dates: 7/1/2025 - 6/30/2026		11:59:59 PM	
GL Account/Description		Current Act	P/Y Actual	Current Bgt	P/Y Budget	Estimated	Requested	Recommended	Approved		
Expenses		(\$1,495,677.16)	(\$1,227,516.41)	(\$2,226,374.00)	(\$1,713,000.00)	(\$1,963,149.42)	(\$1,521,553.00)	\$0.00	\$0.00		
Revenues Over/Under Expenses		10	(\$75,928.36)	\$337,659.76	\$404,658.00	\$0.00	(\$166,644.44)	\$0.00	\$0.00		

## ATTACHMENT E



## Town of Bethel North Carolina



252-818-0891

141 W Railroad St  
PO Box 337  
Bethel, NC 27812[www.bethelnc.org](http://www.bethelnc.org)

May 13, 2025

Honorable Mayor and Board of Commissioners  
Town of Bethel  
Bethel, North Carolina

Submitted is the recommended budget for the Fiscal Year 2025-2026 for the Town of Bethel. Presented is a balanced budget as required the North Carolina General Statutes, particularly the Local Government Budget and Fiscal Control Act. A public hearing on the recommended budget is called for Tuesday, June 3, 2025 at 6:00 PM located in Town Hall. Copies of the Budget will be available for public view at Town Hall.

The budget is comprised of one major operating fund being the General Fund. The total of this fund is \$1,521,553.

In preparation of this budget, the Interim Town Manager compiled priorities for departmental expenses as well as projected operating revenues. Following a budget workshop conducted by the Bethel Board of Commissioners on May 13, 2025, the budget is prepared and presented. The tax rate of .45 cents per \$100 of assessed value will remain at the current level.

Sincerely,

D. Scott Elliott  
Interim Town Manager/Budget Officer

**RENEWAL OF CONTRACT FOR SERVICES  
BETWEEN PITT COUNTY OFFICE OF THE SHERIFF  
AND the Town of Bethel**

THIS RENEWAL OF CONTRACT FOR SERVICES is made and entered into this the 1st day of July, 2025 between Pitt County, a political subdivision of the State of North Carolina, (hereinafter referred to as the "PCSO") and the Town of Bethel (hereinafter referred to as "Bethel").

**WITNESSETH:**

WHEREAS, PCSO and Bethel entered into a Contract for Services dated June 6, 2024 for the purpose of law enforcement services for the Town of Bethel, herein called Original Agreement, which is attached hereto as Exhibit A and incorporated into this Renewal as if fully set forth herein; and

WHEREAS, PCSO and Bethel desire at this time to renew said Original Agreement as hereinafter set forth;

NOW, THEREFORE, it is mutually agreed that the Original Agreement shall be renewed as follows:

- a. The Original Agreement shall be renewed and shall exist and continue until the 31st day of August, 2025.
- b. All of the terms and provisions of the Original Agreement except as herein modified, are to remain in full force and effect, and are made a part of this Renewal of Contract for Services;
- c. The Contract will be automatically renewed every two (2) months, on the 28<sup>th</sup> of each month, going forward, with the terms and conditions set out in Exhibit A, unless there is notice to cancel the contract or modify the contract, two (2) weeks prior to the automatic renewal.

In consideration of the mutual promises and benefits set forth herein, PCSO and Bethel agree to be bound by the terms of this Renewal of Contract for Services, as evidenced by the signatures below.

BY: \_\_\_\_\_

Major C. E. Adkins  
Pitt County Office of the Sheriff  
100 New Hope Road  
Greenville, North Carolina, 27834

BY: \_\_\_\_\_

Bethel Town Manager Scott Elliott  
141 West Railroad Street  
Bethel, North Carolina, 27812



TOWN OF BETHEL

LINE ITEM TRANSFER/BUDGET AMENDMENT

6/3/25

Transfer # 16

Department: FIRE, TAX COLLECTION, SENIOR CENTER

LINE ITEM TRANSFER					
FROM			TO		
Account Name	Acct #	Amount	Account Name	Acct #	Amount
Total		\$ -	Total		\$ -

BUDGET AMENDMENT					
REVENUES			EXPENDITURES		
Account Name	Acct #	Amount	Account Name	Acct #	Amount
			Contingency	10-818-9000	\$ (6,200.00)
			Salaries	10-530-0200	\$ 1,000.00
			Tax Collection Fees	10-440-4500	\$ 3,500.00
			Utilities	10-650-1300	\$ 1,700.00
Total		\$ -	Total		\$ -

Explanation: To increase salaries for Fire, Tax collection fees and Utilities for Senior Center for FY25

Requested by:

Approved by:

**Town of Bethel****Asset Capitalization Policy**

This Policy is adopted to establish procedures for keeping an inventory of fixed assets owned by the Town of Bethel. It results from and is intended to implement the Governmental Accounting Standards Board Statement #34 (GASB 34).

The cost of a capital asset should include any charges necessary to put the asset into place. Donated capital assets should be reported at their estimated fair value at the date of donation. Capital assets included moveable property (furniture & fixtures, machinery & equipment, automobile, etc.), land, land improvements, buildings, building improvements, leasehold improvements, infrastructure, historical treasures & works of art, and all other tangible or intangible assets that are used in operations that have initial useful lives of two years or more.

**Assets**-Assets, with an estimated useful life of two or more years and which meet the following minimum standards, will be considered capital assets:

Land	\$10,000 total cost
Buildings & Building improvements, land improvements, vehicles, infrastructure, machinery and equipment	\$5,000 total cost

**Capitalization Method**-All capital assets will be recorded at cost as of the date acquired or constructed.

**Repairs & maintenance**-Routine repairs and maintenance are not considered capital assets.

**Extraordinary Repairs or Improvements**-The Town will capitalize outlays that increase future benefits from an existing capital asset beyond its previously assessed value or condition if they meet the Town's Capitalization Policy as stated above.

**Asset Class Estimated Useful Lives**

Machinery and equipment 5-10 years

Automobiles and light trucks 5-10 years

Buildings & Improvements 40-50 years

**Capital Projects & Grant Projects**-Under GS 159-13.2 a capital project “means a project financed in whole or in part by the proceeds of bonds or notes or debt instruments or a project involving the construction or acquisition of a capital asset.” A grant project “means a project financed in whole or in part by revenues received from the federal and/or State government for operating or capital purposes as defined by the grant contract.” The Town will budget for any projects that involve the construction of a capital asset(s) in a separate multi-year capital project fund and account for the related revenues and expenditures in that fund until such time as the capital asset is completed and transferred into production.

**Depreciation Method**-The straight-line depreciation method (cost divided by useful life) will be used for the depreciation of all depreciable capital assets. In addition, it will be assumed that the capital assets will have no salvage value.

**Effective Date**-This policy shall be immediately effective upon its adoption at a legally called and publicly held meeting of the Town Council.

Approved:

Approved by the Bethel Town Council at a duly called meeting on \_\_\_\_\_ 2025.

\_\_\_\_\_  
Town Manager

\_\_\_\_\_  
Finance Officer

**ATTACHMENT I*****TOWN OF BETHEL RESOLUTION IN SUPPORT OF  
A MEGA SITE IN NORTHERN PITT COUNTY***

**WHEREAS**, economic development is essential for the continued growth and prosperity of Pitt County and its residents; and

**WHEREAS**, the establishment of a mega site in northern Pitt County has the potential to attract large scale industrial investment, create high-quality jobs, and stimulate long-term regional economic growth; and

**WHEREAS**, a mega site in Pitt County has been proposed to be located north of Greenville and west of Highway 11 on approximately 3,300 acres of a 10,000 acre site; and

**WHEREAS**, selection of the Pitt County mega site was done through a competitive process wherein sites from around the state were submitted to the Economic Development Partnership of North Carolina (EDPNC) for consideration. EDPNC is a public-private organization established by the North Carolina General Assembly in 2014 to promote business and industry growth within the state. A total of 30 potential sites were submitted to EDPNC for consideration. Of the 30 submitted, EDPNC selected 7 sites for future mega site development. The Pitt County site was selected as one of the 7; and

**WHEREAS**, the Pitt County mega site exhibited many site strengths which made it attractive for future mega site development. The strengths identified by EDPNC included the following: one single property owner; well-maintained property; large acreage; easy access to a 4-lane road and interstate; easy access to water, sewer, natural gas, electric and telecom services; and a regional airport nearby; and

**WHEREAS**, such a development would enhance the County's competitiveness in attracting priority industries including advanced manufacturing, life sciences, pharmaceutical manufacturing, medical devices and supplies, food and agriculture and logistics and distribution; and

**WHEREAS**, the project would provide expanded opportunities for workforce development, strengthen the tax base, and offer economic benefits to surrounding communities; and

**WHEREAS**, the project would be good for the underdeveloped 'North of River' portion of Pitt County that could enhance the quality of life through employment opportunities, housing related growth as well as potential commercial development.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Bethel Board of Commissioners expresses its full support for the pursuit, planning and responsible development of a mega site in northern Pitt County.

Adopted this the 3<sup>rd</sup> day of June, 2025.

Attest:

\_\_\_\_\_  
Clerk to the Board

\_\_\_\_\_  
Carl Wilson, Mayor



**Town of Bethel**  
**Monthly Crime Statistic April 2025**  
 May 6, 2025

Total Calls For Service N= 92(CAD Data)

Total Incident Reports N= 31

**Index Crimes**

<b>Violent Crime</b>	<b>February 2025</b>	<b>March 2025</b>	<b>April 2025</b>
Murder	0	0	0
Sexual Assault	0	0	0
Robbery	0	0	0
Assault	0	2	3
<b>Property Crime</b>			
Burglary	0	3	0
Larceny	3	0	0
Auto Theft	0	0	0
Arson	0	0	0

Total Part II Crimes reported N= 28

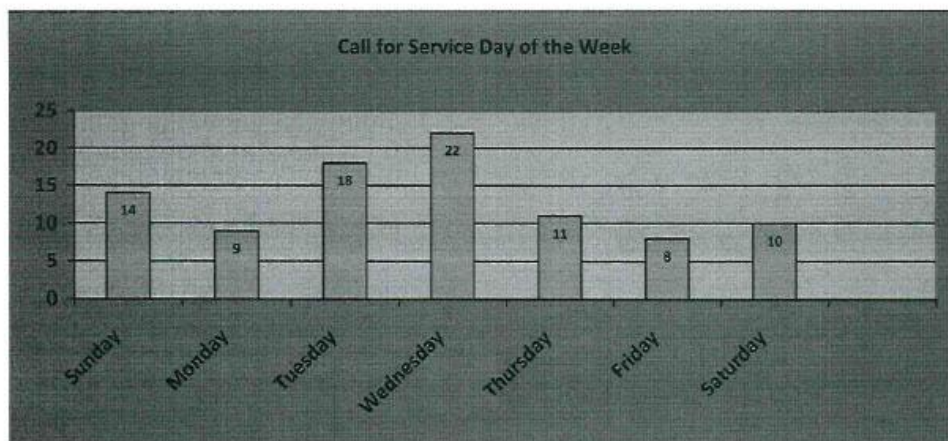
(Numbers Based on the number of incident reports)

**The most common Calls For Service prefomed with in the city of Bethel.**

Traffic Complaint Report	2
Traffic Stops	3
Business Checks	222(These are done in addition to calls for service.)
Sex Offender Check	12
Welfare Check	3
Alarm	3
Warrant Service	0
Ride By	8

### Calls for Service Day of the Week

N= 92(CAD Data)



Created by Laurie Stewart, Agency Crime Analyst 902-2657

## Budget vs Actual (Summary)

Town of Bethel  
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Period Ending 4/30/2025

## 10 GENERAL FUND

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Revenues							
	2,831,032	0.00	114,401.74	114,401.74	1,542,775.53	(1,288,256.47)	54%
Revenues Totals:	2,831,032	0.00	114,401.74	114,401.74	1,542,775.53	(1,288,256.47)	54%
Expenses							
GOVERNING BODY	35,575	0.00	2,555.06	2,555.06	21,588.03	13,986.97	61%
ADMINISTRATION-GF	483,817	1,272.95	26,450.13	26,450.13	354,774.88	127,769.17	74%
TAX COLLECTION PITT COUNTY	6,000	0.00	282.54	282.54	8,322.05	(2,322.05)	139%
POLICE DEPARTMENT	229,175	70.00	15,600.01	15,600.01	160,443.95	68,661.05	70%
FIRE DEPARTMENT	148,611	1,981.11	12,950.92	12,950.92	125,503.99	21,125.90	86%
STREET DEPARTMENT	1,105,212	1,496.88	37,829.42	37,829.42	800,125.47	303,589.65	73%
SANITATION DEPARTMENT	84,500	0.00	7,103.87	7,103.87	63,714.27	20,785.73	75%
RECREATION DEPARTMENT	51,775	0.00	193.91	193.91	14,477.12	37,297.88	28%
LIBRARY	29,508	0.00	250.09	250.09	25,399.01	4,108.99	86%
CEMETERY DEPARTMENT	22,000	0.00	475.00	475.00	14,375.00	7,625.00	65%
SENIOR CENTER	13,000	0.00	616.22	616.22	13,054.88	(54.88)	100%
STORMWATER	181,000	126,000.00	10,800.00	10,800.00	54,000.00	1,000.00	99%
CONTINGENCY	29,027	0.00	0.00	0.00	0.00	29,027.00	
DEBT SERVICE	11,832	0.00	986.00	986.00	9,860.00	1,972.00	83%
INTERFUND TRANSFERS	400,000	0.00	400,000.00	400,000.00	400,000.00	0.00	100%
Expenses Totals:	2,831,032	130,820.94	516,093.17	516,093.17	2,065,638.65	634,572.41	78%
10 GENERAL FUND Revenues Over/(Under) Expenses:			(401,691.43)	(401,691.43)	(522,863.12)		

## Budget vs Actual

Town of Bethel  
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Period Ending 4/30/2025

10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Revenues							
10-301-2015 2015 TAXES AD VALOREM	0	0.00	0.00	0.00	13.11	13.11	
10-301-2017 2017 TAXES AD VALOREM	0	0.00	0.00	0.00	235.33	235.33	
10-301-2018 2018 TAXES AD VALOREM	0	0.00	0.00	0.00	117.25	117.25	
10-301-2019 2019 TAXES AD VALOREM	0	0.00	34.01	34.01	117.33	117.33	
10-301-2020 2020 TAXES AD VALOREM	0	0.00	0.00	0.00	222.40	222.40	
10-301-2021 2021 TAXES AD VALOREM	0	0.00	4.34	4.34	503.83	503.83	
10-301-2022 TAXES AD VALOREM 2022	0	0.00	0.00	0.00	1,642.58	1,642.58	
10-301-2023 TAXES AD VALOREM 2023	10,000	0.00	533.87	533.87	3,909.31	(6,090.69)	39%
10-301-2024 2024 Taxes Ad Valorem	443,000	0.00	11,733.81	11,733.81	434,386.35	(8,613.65)	98%
10-317-0000 TAX PENALTIES AND INTEREST	1,000	0.00	736.20	736.20	4,298.86	3,298.86	430%
10-319-0000 MOTOR VEHICLE TAX	52,000	0.00	4,406.15	4,406.15	51,877.77	(122.23)	100%
10-320-0000 MOTOR VEHICLE FEE \$5.00	4,700	0.00	355.00	355.00	3,055.00	(1,645.00)	65%
10-326-0000 ZONING COMPLIANCE FEES	500	0.00	390.00	390.00	1,360.00	860.00	272%
10-329-0000 INTEREST EARNED ON INVESTMENTS	120,000	0.00	9,770.36	9,770.36	115,263.62	(4,736.38)	96%
10-330-0000 INTEREST EARNED ON CHECKS	2,700	0.00	41.37	41.37	974.35	(1,725.65)	36%
10-331-0000 FACILITY RENTAL FEES	1,000	0.00	(200.00)	(200.00)	100.00	(900.00)	10%
10-334-0000 RECREATION DONATIONS	0	0.00	0.00	0.00	500.00	500.00	
10-335-0000 MISCELLANEOUS REVENUE	1,000	0.00	1,435.90	1,435.90	4,618.08	3,618.08	462%
10-337-0000 UTILITIES FRANCHISE TAX	69,000	0.00	0.00	0.00	53,848.38	(15,151.62)	78%
10-341-0000 BEER AND WINE TAX	6,200	0.00	0.00	0.00	0.00	(6,200.00)	
10-343-0000 POWELL BILL	55,000	0.00	0.00	0.00	60,712.35	5,712.35	110%
10-344-0000 SOLID WASTE DISPOSAL TAX	1,000	0.00	0.00	0.00	796.39	(203.61)	80%
10-345-0000 LOCAL OPTION SALES TAX	460,000	0.00	36,294.59	36,294.59	315,043.72	(144,956.28)	68%
10-346-0000 PAYMENT IN LIEU OF TAXES	3,500	0.00	5,489.33	5,489.33	5,489.33	1,989.33	157%
10-351-0000 COURT COSTS, FEES AND CHARGES	0	0.00	0.00	0.00	31.50	31.50	



## Budget vs Actual

Town of Bethel  
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Period Ending 4/30/2025

10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-359-0000 GARBAGE FEES	103,824	0.00	4,722.89	4,722.89	90,592.15	(13,231.85)	87%
10-361-0000 CEMETERY REVENUES	15,000	0.00	3,850.00	3,850.00	29,600.00	14,600.00	197%
10-364-0003 OTHER DONATIONS	0	0.00	0.00	0.00	1.82	1.82	
10-383-0000 SALE OF FIXED ASSETS	0	0.00	0.00	0.00	9,800.00	9,800.00	
10-392-0100 FIRE DEPARTMENT ALLOCATN	0	0.00	0.00	0.00	8,470.00	8,470.00	
10-393-0001 PITT CO FIRE TAX	60,000	0.00	2,880.00	2,880.00	63,071.00	3,071.00	105%
10-394-0000 INSURANCE PROCEEDS	0	0.00	0.00	0.00	1,913.52	1,913.52	
10-397-0000 FUND BALANCE APPR. RESTRICTED	98,548	0.00	0.00	0.00	0.00	(98,548.00)	
10-398-0063 TRANSFER FROM ARPA FUND	344,058	0.00	31,923.92	31,923.92	280,210.20	(63,847.80)	81%
10-399-0000 FUND BALANCE APPROPRIATED	979,002	0.00	0.00	0.00	0.00	(979,002.00)	
Revenues Totals:	2,831,032	0.00	114,401.74	114,401.74	1,542,775.53	(1,288,256.47)	54%
Expenses							
10-410-0200 SALARIES	23,700	0.00	1,400.00	1,400.00	14,000.00	9,700.00	59%
10-410-0500 FICA/MEDICARE	1,875	0.00	130.06	130.06	1,300.60	574.40	69%
10-410-1400 TRAINING AND TRAVEL	9,000	0.00	825.00	825.00	5,538.45	3,461.55	62%
10-410-3300 SUPPLIES	1,000	0.00	200.00	200.00	748.98	251.02	75%
GOVERNING BODY Totals:	35,575	0.00	2,555.06	2,555.06	21,588.03	13,986.97	61%
10-420-0200 SALARIES	170,000	0.00	17,789.22	17,789.22	135,483.09	34,516.91	80%
10-420-0400 PROFESSIONAL SERVICES	16,500	0.00	91.25	91.25	763.81	15,736.19	5%
10-420-0410 LEGAL FEES	35,000	0.00	2,575.00	2,575.00	47,257.50	(12,257.50)	135%
10-420-0420 ACCOUNTING FEES	15,000	0.00	0.00	0.00	33,659.86	(18,659.86)	224%
10-420-0500 FICA/MEDICARE	13,000	0.00	1,360.89	1,360.89	10,357.94	2,642.06	80%
10-420-0700 RETIREMENT EXPENSE	23,200	0.00	918.87	918.87	7,390.64	15,809.36	32%
10-420-0800 401 K RETIREMENT	8,500	0.00	336.35	336.35	2,657.08	5,842.92	31%
10-420-0900 JANITORIAL SERVICES	3,600	0.00	300.00	300.00	2,700.00	900.00	75%
10-420-1000 BANK SERVICE CHARGES	0	0.00	49.47	49.47	524.73	(524.73)	

## Budget vs Actual

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-420-1100 TELEPHONE	3,000	0.00	394.19	394.19	3,702.24	(702.24)	123%
10-420-1300 UTILITIES	16,000	0.00	147.83	147.83	7,117.12	8,882.88	44%
10-420-1400 TRAINING AND TRAVEL	5,000	0.00	253.10	253.10	8,033.52	(3,033.52)	161%
10-420-1500 BUILDING MAINTENANCE & REPAIRS	2,500	0.00	0.00	0.00	902.59	1,597.41	36%
10-420-1600 EQUIPMENT MAINTENANCE AND REPA	1,000	0.00	66.84	66.84	4,727.90	(3,727.90)	473%
10-420-1700 PENALTIES	26,000	0.00	0.00	0.00	0.00	26,000.00	
10-420-2600 ADVERTISING	0	0.00	(757.95)	(757.95)	757.95	(757.95)	
10-420-3100 VEHICLE OPERATION	2,500	0.00	0.00	0.00	0.00	2,500.00	
10-420-3300 OFFICE SUPPLIES	4,000	233.00	273.29	273.29	3,799.58	(32.58)	101%
10-420-3400 SUPPLIES	5,000	1,039.95	19.98	19.98	3,598.83	361.22	93%
10-420-4500 CONTRACTED SERVICES	45,000	0.00	942.00	942.00	26,938.62	18,061.38	60%
10-420-5300 DUES	4,300	0.00	0.00	0.00	3,737.00	563.00	87%
10-420-5400 INSURANCE	37,650	0.00	0.00	0.00	34,047.43	3,602.57	90%
10-420-5401 HEALTH INSURANCE	29,000	0.00	1,689.80	1,689.80	13,937.49	15,062.51	48%
10-420-5700 MISCELLANEOUS	1,000	0.00	0.00	0.00	2,679.96	(1,679.96)	268%
10-420-9999 CONTINGENCY	17,067	0.00	0.00	0.00	0.00	17,067.00	
ADMINISTRATION-GF Totals:	483,817	1,272.95	26,450.13	26,450.13	354,774.88	127,769.17	74%
10-440-4500 TAX COLLECTION FEES PITT COUNTY	6,000	0.00	282.54	282.54	8,322.05	(2,322.05)	139%
TAX COLLECTION PITT COUNTY Totals:	6,000	0.00	282.54	282.54	8,322.05	(2,322.05)	139%
10-510-1300 UTILITIES	1,000	0.00	0.00	0.00	332.88	667.12	33%
10-510-3300 OFFICE SUPPLIES	0	0.00	0.00	0.00	9.00	(9.00)	
10-510-3400 SUPPLIES	675	70.00	0.00	0.00	763.88	(158.88)	124%
10-510-4500 CONTRACTED SERVICES	225,000	0.00	15,600.01	15,600.01	159,338.19	65,661.81	71%
10-510-4600 ANIMAL CONTROL	2,500	0.00	0.00	0.00	0.00	2,500.00	
POLICE DEPARTMENT Totals:	229,175	70.00	15,600.01	15,600.01	160,443.95	68,661.05	70%
10-530-0200 SALARIES	36,420	0.00	2,565.50	2,565.50	24,703.00	11,717.00	68%

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-530-0500 FICA	2,808	0.00	196.26	196.26	1,889.81	918.19	67%
10-530-0900 RETIREMENT/PENSION FUND	2,000	0.00	0.00	0.00	1,560.00	440.00	78%
10-530-1100 TELEPHONE	2,500	0.00	358.89	358.89	3,475.36	(975.36)	139%
10-530-1300 UTILITIES	3,800	0.00	180.98	180.98	8,366.60	(4,566.60)	220%
10-530-1400 TRAINING AND TRAVEL	2,500	0.00	0.00	0.00	1,922.72	577.28	77%
10-530-1500 BUILDING MAINTENANCE & REPAIR	13,800	0.00	3,478.00	3,478.00	16,518.35	(2,718.35)	120%
10-530-1600 EQUIP/EQUIP. MAINTENANCE	18,300	0.00	494.71	494.71	7,185.16	11,114.84	39%
10-530-2400 UNIFORMS	13,658	1,980.00	5,573.94	5,573.94	23,628.37	(11,950.37)	187%
10-530-3100 VEHICLE OPERATION	20,000	0.00	0.00	0.00	9,783.86	10,216.14	49%
10-530-3101 GAS	3,500	0.00	0.00	0.00	1,901.58	1,598.42	54%
10-530-3300 SUPPLIES	8,000	1.11	78.89	78.89	6,623.68	1,375.21	83%
10-530-4500 CONTRACTED SERVICES	2,000	0.00	0.00	0.00	728.00	1,272.00	36%
10-530-5300 DUES AND SUBSCRIPTIONS	750	0.00	23.75	23.75	1,302.50	(552.50)	174%
10-530-5400 INSURANCE	18,575	0.00	0.00	0.00	15,915.00	2,660.00	86%
FIRE DEPARTMENT Totals:	148,611	1,981.11	12,950.92	12,950.92	125,503.99	21,125.90	86%
10-560-0200 SALARIES	132,200	0.00	9,496.80	9,496.80	72,963.73	59,236.27	55%
10-560-0500 F.I.C.A./MEDICARE	10,200	0.00	726.51	726.51	5,162.75	5,037.25	51%
10-560-0700 RETIREMENT	18,100	0.00	954.68	954.68	8,559.42	9,540.58	47%
10-560-0800 401 K RETIREMENT	6,700	0.00	174.72	174.72	2,168.71	4,531.29	32%
10-560-1300 UTILITIES	46,000	0.00	5,017.89	5,017.89	55,774.73	(9,774.73)	121%
10-560-1400 TRAVEL AND TRAINING	0	0.00	243.60	243.60	243.60	(243.60)	
10-560-1500 STREETS MAINTENANCE	10,000	0.00	0.00	0.00	10,406.74	(406.74)	104%
10-560-1600 EQUIP/EQUIP. MAINTENANCE	10,000	0.00	0.00	0.00	6,475.47	3,524.53	65%
10-560-2400 Employee Uniforms	2,080	0.03	266.51	266.51	2,041.31	38.66	98%
10-560-3100 VEHICLE OPERATION	0	0.00	0.00	0.00	3.89	(3.89)	
10-560-3101 GAS	2,300	0.00	281.75	281.75	3,141.86	(841.86)	137%
10-560-3300 SUPPLIES	22,920	1,496.85	431.58	431.58	12,199.14	9,224.01	50%
10-560-4500 CONTRACTED SERVICES	69,000	0.00	18,575.00	18,575.00	54,285.70	14,714.30	79%

## Budget vs Actual

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Period Ending 4/30/2025

10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-560-5401 HEALTH INSURANCE	28,512	0.00	1,660.38	1,660.38	14,889.75	13,622.25	52%
10-560-5700 MISCELLANEOUS	0	0.00	0.00	0.00	204.51	(204.51)	
10-560-7000 CAPITAL OUTLAY	152,200	0.00	0.00	0.00	71,756.23	80,443.77	47%
10-560-7200 RESERVE FOR PAVING	595,000	0.00	0.00	0.00	479,847.93	115,152.07	81%
STREET DEPARTMENT Totals:	1,105,212	1,496.88	37,829.42	37,829.42	800,125.47	303,589.65	73%
10-580-4500 CONTRACTED SERVICES	84,500	0.00	7,103.87	7,103.87	63,714.27	20,785.73	75%
SANITATION DEPARTMENT Totals:	84,500	0.00	7,103.87	7,103.87	63,714.27	20,785.73	75%
10-620-0001 HARVEST FESTIVAL REVENUES & DONATIONS	0	0.00	0.00	0.00	(475.00)	475.00	
10-620-0002 COMMUNITY EVENT EXPENSES	5,000	0.00	0.00	0.00	5,231.33	(231.33)	105%
10-620-0200 SALARIES	17,000	0.00	0.00	0.00	3,780.00	13,220.00	22%
10-620-0500 FICA	1,350	0.00	0.00	0.00	283.39	1,066.61	21%
10-620-1300 UTILITIES	400	0.00	33.91	33.91	303.13	96.87	76%
10-620-1500 REPAIRS AND MAINTENANCE	25,000	0.00	0.00	0.00	2,251.85	22,748.15	9%
10-620-1600 EQUIPMENT	525	0.00	0.00	0.00	161.71	363.29	31%
10-620-3300 SUPPLIES	1,000	0.00	0.00	0.00	336.26	663.74	34%
10-620-4500 CONTRACTED SERVICES	1,500	0.00	160.00	160.00	1,816.95	(316.95)	121%
10-620-9200 PLAYER EXPENSES	0	0.00	0.00	0.00	587.50	(587.50)	
10-620-9400 RECREATION DONATIONS	0	0.00	0.00	0.00	200.00	(200.00)	
RECREATION DEPARTMENT Totals:	51,775	0.00	193.91	193.91	14,477.12	37,297.88	28%
10-630-1300 UTILITIES	3,400	0.00	250.09	250.09	4,004.05	(604.05)	118%
10-630-1500 BUILDING MAINTENANCE	5,000	0.00	0.00	0.00	211.96	4,788.04	4%
10-630-4500 CONTRACTED SERVICES	0	0.00	0.00	0.00	75.00	(75.00)	
10-630-9100 SHEPPARD ALLOCATION	21,108	0.00	0.00	0.00	21,108.00	0.00	100%
LIBRARY Totals:	29,508	0.00	250.09	250.09	25,399.01	4,108.99	86%
10-640-3300 SUPPLIES	1,000	0.00	0.00	0.00	1,050.00	(50.00)	105%
10-640-4500 CONTRACTED SERVICES	21,000	0.00	475.00	475.00	13,325.00	7,675.00	63%
CEMETERY DEPARTMENT Totals:	22,000	0.00	475.00	475.00	14,375.00	7,625.00	65%



### Budget vs Actual

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Period Ending 4/30/2025

10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-650-0900 JANITORIAL	2,400	0.00	200.00	200.00	1,800.00	600.00	75%
10-650-1100 TELEPHONE	4,000	0.00	191.18	191.18	2,296.96	1,703.04	57%
10-650-1300 UTILITIES	4,600	0.00	160.04	160.04	8,525.23	(3,925.23)	185%
10-650-1500 BUILDING MAT. AND REPAIR	1,000	0.00	65.00	65.00	292.69	707.31	29%
10-650-3300 SUPPLIES	1,000	0.00	0.00	0.00	0.00	1,000.00	
10-650-4500 PROFESSIONAL SERVICES	0	0.00	0.00	0.00	140.00	(140.00)	
SENIOR CENTER Totals:	13,000	0.00	616.22	616.22	13,054.88	(54.88)	100%
10-670-8000 STORMWATER AIA EXPENDITURES	181,000	126,000.00	10,800.00	10,800.00	54,000.00	1,000.00	99%
STORMWATER Totals:	181,000	126,000.00	10,800.00	10,800.00	54,000.00	1,000.00	99%
10-818-9000 CONTINGENCY	29,027	0.00	0.00	0.00	0.00	29,027.00	
CONTINGENCY Totals:	29,027	0.00	0.00	0.00	0.00	29,027.00	
10-900-1000 FIRE TRUCK DEBT SVC	11,832	0.00	986.00	986.00	9,860.00	1,972.00	83%
DEBT SERVICE Totals:	11,832	0.00	986.00	986.00	9,860.00	1,972.00	83%
10-980-0065 TRANSFER TO SMITH STREET PARK	200,000	0.00	200,000.00	200,000.00	200,000.00	0.00	100%
10-980-0066 TRANSFER TO STRUCTURE DEMOLITION	200,000	0.00	200,000.00	200,000.00	200,000.00	0.00	100%
INTERFUND TRANSFERS Totals:	400,000	0.00	400,000.00	400,000.00	400,000.00	0.00	100%
Expenses Totals:	2,831,032	130,820.94	516,093.17	516,093.17	2,065,638.65	634,572.41	78%
10 GENERAL FUND Revenues Over/(Under) Expenses:			(401,691.43)	(401,691.43)	(522,863.12)		



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64 SCIF GRANT FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
Revenues								
64-329-0000 INTEREST INCOME	0	0.00	563.12	563.12	6,564.07	6,564.07		
64-354-0000 SCIF GRANT FUNDNG	500,000	0.00	(1,630.12)	(1,630.12)	168,893.48	(331,106.52)	34%	
Revenues Totals:	500,000	0.00	(1,067.00)	(1,067.00)	175,457.55	(324,542.45)	35%	
Expenses								
64-420-1500 TOWN HALL RENOVATIONS	150,000	0.00	0.00	0.00	175,236.26	(25,236.26)	117%	
ADMINISTRATION-GF Totals:	150,000	0.00	0.00	0.00	175,236.26	(25,236.26)	117%	
64-510-1500 POLICE BUILDING REPAIRS	70,000	0.00	0.00	0.00	0.00	70,000.00		
POLICE DEPARTMENT Totals:	70,000	0.00	0.00	0.00	0.00	70,000.00		
64-560-7200 STREET PAVING & REPAIRS	150,000	0.00	0.00	0.00	105,807.26	44,192.74	71%	
STREET DEPARTMENT Totals:	150,000	0.00	0.00	0.00	105,807.26	44,192.74	71%	
64-620-1500 SENIOR CENTER REPAIRS	50,000	3,950.00	0.00	0.00	0.00	46,050.00	8%	
RECREATION DEPARTMENT Totals:	50,000	3,950.00	0.00	0.00	0.00	46,050.00		
64-630-1500 LIBRARY BUILDING REPAIRS	75,000	0.00	0.00	0.00	56,900.00	18,100.00	76%	
LIBRARY Totals:	75,000	0.00	0.00	0.00	56,900.00	18,100.00	76%	
64-818-3000 GRANT ADMINISTRATION	5,000	0.00	360.00	360.00	840.00	4,160.00	17%	
CONTINGENCY Totals:	5,000	0.00	360.00	360.00	840.00	4,160.00	17%	
Expenses Totals:	500,000	3,950.00	360.00	360.00	338,783.52	157,266.48	69%	
64 SCIF GRANT FUND Revenues Over/(Under) Expenses:			(1,427.00)	(1,427.00)	(163,325.97)			

FIRE DEPARTMENT MONTHLY REPORTS  
MONTH OF \_\_\_\_ MAY \_\_\_\_\_

CALLS:	NUMBER:
WATER FLOWS	1
CAR FIRES	2
STORM MODES	
BRUSH FIRES	
MOTOR VEHICLE CRASHES	3
HOUSE FIRES	1
STRUCTURE FIRES	
ALARMS	1
ASSIST EMS	3
SERVICE CALLS	
OUTSIDE COUNTY FIRES	1
POWER LINES DOWN	
OTHER: __ TREES DOWN__	2
OTHER: __ ILLEGAL BURNS_____	_2

TRAINING HOURS:	TOTAL: _65_____
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EQUIPMENT UPDATE:
2106 NEEDS TO BE WORKED ON