



GFWC Suburbia Woman's Club
LENOIR CITY ARTS AND CRAFT FESTIVAL
Exhibitor's Application

Festival Dates: **June 1st and 2nd, 2019**
Entry Fees: **\$135 per site if payment received by 4/15/19**
Deadline to secure same site-must be paid by 2/28/19
\$160 per site for payments received after 4/15/19
Deadline to submit applications: 5/15/19
Vendor fees paid after 5/01/19 will be \$225 per booth!

**JOIN US AND
CELEBRATE OUR
57th YEAR!**

Business Name: _____

Applicant's Name: _____

Street: _____

City: _____ State: _____ Zip: _____

Daytime Phone: (____) _____ Evening Phone: (____) _____

Email address: _____ Website _____

Brief description of the items you wish to sell (Include the media that you are working in such as painting, ceramics, wood carving, etc...)

Are **ALL** items you wish to sell COMPLETELY HAND MADE BY YOU? ___ Yes ___ No

If "No" please explain: _____

Have you exhibited at this festival before? Y - N When? _____ Site # _____

Do you have a canopy? Y - N - Size ____ x ____ Will you be demonstrating your craft? Y - N

Indicate any SPECIAL NEEDS _____

Check if you need RV/Camping ** Note -Camping is very limited with no sewer or water hook ups.

Please contact Anne Ray regarding RV/camping needs -at rayanne729@tds.net

Make of vehicle: _____ Vehicle license number: _____ State _____

I have read and agreed to the enclosed Rules and Regulations governing the Lenoir City Arts and Crafts Festival.

Applicant's Signature

Date

Please see the reverse side of this application for further instructions and mailing information.

Booth Fees can now be paid by Credit or Debit.
Email jcus@live.com for more info. (additional fee will apply)

FOR OFFICE USE ONLY- Do Not Write In This Space

Date Received _____ Check _____ Money Order _____ Amount _____

Reference Number _____ Account Name _____ Assigned Sites _____

If you did NOT exhibit in 2018 In addition to **the completed application** you are required to submit ALL of the following:

1. Photographs or slides representative of each major category of your art or craft regardless of whether you have entered in previous years. In the event that a booth is shared with another exhibitor/s all must submit photos.
 Enclosed
 2. Photographs or slides of your display and booth. Enclosed
 3. A current (within the past four months) invoice or facsimile of such invoice for a **significant component of raw materials** used in creating your product. The invoice must contain your name or your business name and the supplier's name and phone number. (Original invoices will be returned to you) If you are unable to supply the requested invoice, you must submit in writing to the committee notification as to why you need to be exempt from this requirement. You can contact us by either the email or mailing address listed below.
 Enclosed
 4. A LONG, addressed and stamped envelope with enough postage for the return of your photographs or slides along with festival information. Failure to supply envelope and postage may result in delays in processing and will result in placing your application behind all others to be processed.
 Enclosed
 5. Your check or money order payable to **GFWC Suburbia Woman's Club** in the amount of \$135(or \$160 if after 4/15/19 or \$225 after 5/1/19) per exhibit site. (see mailing address below) Enclosed
- We reserve the right to request additional information if we feel it is needed.**

If you did exhibit in 2018 In addition to **the completed application** you are required to submit ALL of the following:

1. Your check or money order payable to **GFWC Suburbia Woman's Club** in the amount of \$135(or \$160 if after 4/15/19 or \$225 after 5/1/19) per exhibit site. (see mailing address below) Enclosed
 2. Check if we can confirm your acceptance by email (and make sure your email is on the front of application)
- OR** send a long, addressed and stamped envelope with **enough postage**. Failure to supply envelope and postage may result in delays in processing and will result in placing your application behind all others to be processed. Enclosed

ALSO: You will receive a Festival Tee Shirt for each site you reserve. Please indicate your size(s) _____
Additional shirts may be purchased for \$10 each at the check-in area.

For information about area accommodations and attractions go to visitloudoncounty.com or call 865-986-6822

Space is limited and will be assigned on a first come, first served basis. **Electricity cannot be guaranteed.**

Participants in our 2018 Festival have priority on site selection for the 2019 event, but in order to exercise this priority entries and fees must be received no later than February 28, 2019. After that date, exhibit sites will be assigned to approved applicants in the order the applications are received until all available sites are assigned.

Mailing Address:

GFWC Suburbia Woman's Club

P.O. Box 183

Lenoir City, TN 37771

Festival Phone Line – 865-986-3880 Email Festival Entry Chair at- jcus@live.com

Our website is www.lenoircityartsandcrafts.com

(rev. 3/22/18)

