

6.11 Grading and Excavation. Grading and excavation shall be performed only to the extent necessary to provide a reasonable construction pad for improvements, access driveways, and uses directly incidental to the occupancy of dwelling units within Parcel boundaries

SYNOPSIS:

Grading and Excavation:

- Performed only to extent necessary on parcel (pad, driveways, etc.)
- FILL OUT CHECKLIST
- FILL OUT PRE- PERMIT GRADING & DRAINAGE INFORMATION
- SITE PLAN

Must gain prior approval by Association

GILA COUNTY

GRADING & DRAINAGE ORDINANCE 08-01 2008-03-12

GILA COUNTY Grading & Drainage Permit Application 2022-06-01 FILLABLE
RIGHT OF WAY PERMIT

BINDER INCLUDES: (INFORMATION SENT TO OWNERS)

- GILA COUNTY PRE-PERMIT GRADING AND DRAINAGE PERMITTING INFORMATION
- GILA COUNTY GRADING AND DRAINAGE CHECKLIST
- GILA COUNTY ENGINEERING AND FLOODPLAIN APPLICATION
- GILA COUNTY GRADING AND DRAINAGE CHECKLIST
- GILA COUNTY AFFIDAVIT FOR GRADING PERMITS

Pre-Permit Grading and Drainage Permitting Information

Date Prepared:_____ Prepared by:_____

We have reviewed your conceptual plan associated with Parcel Number _____ and offer the following information regarding permitting requirements.

Permit Type	Required		Permit Issued	
Grading and Drainage Permit	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Right of Way Permit	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No

The following checklist should be used to submit for required permitting that has not been permitted:

Grading and Drainage Permit Application Check List

If the answer is “yes” to any these questions a permit(s) covering Drainage, Grading and Right of Way may be required prior to development of the property.

- 1) Will the development of your property involve disturbing any earthen material?
- 2) Are you planning on constructing any type of structure(s) on the property?
- 3) Are there any existing drainage channels/creeks/washes etc. on/near the property?
- 4) Do you access the property from a County maintained road?

If you answered “yes” to any of the above questions an evaluation of the site must be completed by the Public Works department to minimize any impacts to others near you. Providing the following will provide us the best information for this evaluation. Remember the more information, the better our evaluation of the property will be.

- ☐ Provide new or revised proposed site plan with additional element requirements which must include:
- ☐ Property line dimension and easements
 - ☐ Location and description of structures, including fences
 - ☐ The site plan shall include existing drainage paths and provide that the entrance and exit points and the continuity of all-natural drainage has been preserved – in other words, evidence that the grading will not divert, retard or obstruct natural drainage.

Grading and Drainage Checklist:

Will there be any excavating, grading or importing of fill material? _____

Is there a site plan included with the permit application? _____

Is there a grading plan submitted with the permit application? _____

Is there a drainage plan submitted with the permit application? _____

Will there be over 5,000 cubic yards of cut and fill material being disturbed? _____

Will any work require crossing or performing any work within Gila County Rights-of-Way? _____

Are you the property owner? _____

Do you have a contractor performing the work for you? _____

Is the work in preparation for a structure to be placed on? _____

Description of the work to be done:

Gila County Engineering Permit ApplicationGlobe Engineering Office
745 N. Rose Mofford Way
Globe, Arizona 85501Payson Engineering Office
610 E. Hwy 260
Payson, Arizona 85541Floodplain
107 W. Frontier St., Ste A.
Payson, Arizona 85541

Parcel No: _____

**Gila County Engineering and Floodplain Use Permit Application****Who would you like us to contact for the review comments?**Owner: ☐ Contractor: ☐ Engineer/Architect: ☐ Applicant: ☐**Permit Application For:** Floodplain ☐ Grading/Drainage ☐ Right-of-Way ☐ Special Event ☐Detailed Description of Work:

Project Location:Physical Address:

Legal Description:

Applicant's Information:

Applicant's Name: _____ Assessor's Parcel # _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Cell Phone: _____

Email: _____

Owner's Information:

Applicant's Name: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Cell Phone: _____ Email: _____

Contractor's Information:Building Contractor: ☐ Civil Contractor: ☐

Name: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

License Class: _____ License#: _____ License Expiration Date: _____

Phone: _____ Cell Phone: _____ Email: _____

I hereby certify that the proposed work is authorized by the owner of property owner and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of this jurisdiction.

Owner's Signature: _____ Date: _____

Office Use Only

Permit Issued By: _____

Date: _____

Department: _____

Permit Number: _____

In Floodplain? Yes ☐ No ☐Inspection Required? Yes ☐ No ☐

Plans Reviewer: _____

Gila County Engineering Permit Application

Globe Engineering Office
745 N. Rose Mofford Way
Globe, Arizona 85501

Payson Engineering Office
610 E. Hwy 260
Payson, Arizona 85541

Floodplain
107 W. Frontier St., Ste A.
Payson, Arizona 85541

Parcel No: _____



Gila County Grading and Drainage Permit Checklist

SPECIFIC INFORMATION AND CHECKLIST FOR GRADING AND DRAINAGE PERMIT APPLICATIONS

Does Flood Hazard Determination Sheet show the parcel to be in a floodplain or County regulated drainage? Yes ☐ No ☐ (If "No", no further floodplain information is required).

This application MUST contain all of the elements noted for a PERMIT application, or it will be rejected, per ARS 48-3645.E. However, only a site plan is required to be included in the initial application.

FOR PERMITS, THE FOLLOWING ADDITIONAL INFORMATION MUST BE ATTACHED WHEN THIS APPLICATION IS SUBMITTED
A DETAILED PROJECT SITE PLAN IS REQUIRED WITH ALL PERMIT APPLICATIONS

Grading and Drainage Checklist:

Information Type	Check if Yes
Will there be any excavating, grading or importing of fill material?	<input type="checkbox"/>
Is there a site plan included with the permit application?	<input type="checkbox"/>
Is there a grading plan submitted with the permit application?	<input type="checkbox"/>
Is there a drainage plan submitted with the permit application?	<input type="checkbox"/>
Will there be over 5,000 cubic yards of cut and fill material being disturbed?	<input type="checkbox"/>
Will any work require crossing or performing any work within Gila County Rights-of-Way?	<input type="checkbox"/>

Information that may be required if you are a public/private utility or contractor.

Information Type	Check if Included
Traffic control plan that meets the latest MUTCD requirements.	<input type="checkbox"/>
Site Plan, showing all parcel boundaries, all existing building and utilities, with building dimension and distance to property lines, and all development proposed in this application.	<input type="checkbox"/>
Liability insurance that meets the county ordinance requirements.	<input type="checkbox"/>
Engineered plans if excavation and fill exceeds 5,000 cubic yards.	<input type="checkbox"/>
Scour calculations, engineered.	<input type="checkbox"/>
Record of Survey, or Plat Map.	<input type="checkbox"/>
Temporary Benchmark letter & elevation profiles through building location, form and sealed by a Land Surveyor.	<input type="checkbox"/>

Permit Application General Questions:

Information Type	Check if Yes
Are you the property owner?	<input type="checkbox"/>
Do you have a contractor performing the work for you?	<input type="checkbox"/>
Is the work in preparation for a structure to be placed on?	<input type="checkbox"/>
Description of the work to be done:	

COMMENTS: _____

Gila County Engineering Permit ApplicationGlobe Engineering Office
745 N. Rose Mofford Way
Globe, Arizona 85501Payson Engineering Office
610 E. Hwy 260
Payson, Arizona 85541Floodplain
107 W. Frontier St., Ste A.
Payson, Arizona 85541

Parcel No: _____

**AFFIDAVIT FOR GRADING PERMITS**

I _____ have read the Gila County Grading and Drainage Ordinance #08-01, March 12, 2008, and agree to perform all work within Gila County in accordance with the provisions of this code and all relevant laws, ordinances, rules and regulations including but not limited to the Gila County Zoning Ordinance, Arizona Revised Statutes, the Federal Clean Water Act. I also agree to perform all work within Gila County according to the latest version of the Maricopa Association of Governments' "Uniform Standard Specifications and Details for Public Works Construction".

GRADING FEES (Based on IBC Standards)**TABLE A-33-B - GRADING PERMIT FEES (Permit Fees Are Based On Combined Total Of Cut And Fill)**

50 cubic yards or less.....	\$23.50
51 to 100 cubic yards.....	\$37.00
101 to 1,100 cubic yards -- \$37.00 for the first 100 cubic yards, plus \$17.50 for each additional 100 cubic yards or fraction thereof.	
1,001 to 10,000 cubic yards -- \$194.50 for the first 1,000 cubic yards, plus \$14.50 for additional 1,000 cubic yards or fraction thereof.	
10,001 to 100,000 cubic yards -- \$325.00 for the first 10,000 cubic yards, plus \$66.00 for each additional 10,000 cubic yards or fraction thereof.	
100,001 cubic yards or more -- \$919.00 for the first 100,000 cubic yards, plus \$36.50 for each additional 10,000 cubic yards or fraction thereof.	
Other Inspection and Fees:	
1. Inspection outside of normal business hours.....	\$50.50 per hour ²
(minimum charge – two hours)	
2. Reinspection fees assessed under provision of Section 108.8.....	\$50.50 per hour ²
3. Inspection for which no fee is specifically indicated.....	\$50.50 per hour ²
(minimum charge – one-half hour)	

TABLE A-33-A - GRADING PLAN REVIEW FEES

50 cubic yards or less	No Fee
51 to 100 cubic yards.....	\$23.50
101 to 1,100 cubic yards.....	\$37.00
1,001 to 10,000 cubic yards.....	\$49.25
10,001 to 100,000 cubic yards -- \$49.25 for the first 10,000 cubic yards, plus \$24.50 for each additional 10,000 cubic yards or fraction thereof.	
100,001 to 200,000 cubic yards or more -- \$269.75 for the first 100,000 cubic yards, plus \$13.25 for each additional 10,000 cubic yards or fraction thereof.	
200,001 cubic yards or more -- \$402.25 for the first 200,000 cubic yards, plus \$7.25 for each additional 10,000 cubic yards or fraction thereof.	
Other Fees:	
Additional plan review required by changes, additions or revisions to approval plans.....	\$50.50 per hour*
(minimum charges – one-half hour)	

Total cubic yards cut and fill:

Grading Fees:

Inspection Fees:

Plans Review Fees:

Total Permit Fee:

Office Use Only

Permit Issued By: _____	Date: _____	Department: _____
Permit Number: _____	In Floodplain? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Inspection Required? Yes <input type="checkbox"/> No <input type="checkbox"/>	Plans Reviewer: _____	