

Find Your Fit

There are many facets that make up the Hot Springs Village Players, all are an integral part of each production. Tell us what your talents and/or interests are! Return this form to us either by sending to PO Box 8404 or emailing to lmcateer60@gmail.com or bring it to our next General Meeting the 2nd Tuesday of each month at 6:00 pm in the Ouachita Room at the Ponce De Leon Complex.

(Check all that apply)

On Stage

Comedy

Drama

Musical

Director

Producer

Tell us a little bit about your experience. If you have none, that's ok! We'll help you get started.

Behind the Scenes

Set Design Lay out the design that will compliment the theme of the play. You will work closely with the Director, Construction crew and Set Decorator to develop the set.

Set Construction Build the sets that follow the design. Some knowledge of building and being familiar with tools is helpful.

Painter Paint the constructed set. It might be a building or rocks or anything in between!

___ **Set Decorator** Put the finishing touches on the completed set once it's moved to the stage. A flair for design and imagination is helpful.

___ **Props** Find things that are used by the actors in the production: Pitcher of water, gun, note, anything that the actor needs to put his hands on or points to.

___ **Stage Manager** Responsibilities include (but not limited to) making sure the backstage, stage, actors, props, grips, curtain openers, etc. are ready for production. Their job is aside from any other backstage responsibility, concentrating solely on the flow of movement.

___ **Grip** Responsibilities include moving set pieces and quickly and proficiently.

___ **Sound Technician** gathers sounds, photos, and video cues for the production, loads them into the Players computers SCS (Sound Cue System) and then plays the cues at the appropriate time during the production. Works closely with the POA Sound technicians. Needs to be a very focused person.

___ **House Manager** In charge of incorporating Ushers, lobby decorations, greeting the public. Coordinates with the set decorator to stay in theme for the production.

___ **Usher** Greets the public, hands out playbills, assists with seating when needed.

___ **Costumes** Gathers costumes for each of the cast members. Ability to alter is much appreciated. Keep with the theme for the production.

___ **Make Up** Assist actors in applying stage makeup, if needed. Keep makeup kits up to date after production.

___ **Book holder** Follow the script at rehearsals and prompt actors who may be "stuck".

___ **Photographer** Take candid photos at Player events, rehearsals, cast pictures, headshots for the Playbills, etc. Also sends photos to webmaster.

___ **Choreographer** Works with the cast, teaching dance routines for various musical productions.

___ **Artwork/Playbill** Must have experience in the design and production of artwork. Knowing Photoshop AI is a huge plus.

____ **Publicity** Writes articles for the newspapers and magazines, promoting the current play.

Administrative

____ **Advertising** Contact local merchants to sell ads for the Playbill. Also manage the Friends of The Players program

Board Positions The Players have elections each year for at least one Board Position, Vice President. But occasionally there are other openings that are vacated. If you have an interest in serving on the Board please indicate your position of interest:

____ **Vice President** Will automatically become the President the following year. You will work with the President to learn about the Players and your responsibilities.

____ **Secretary** Should be proficient in computer operation and Constant Contact. You will need to be at each meeting (General and Board meetings), take accurate notes. Have a working knowledge of procedures and policies. Also assist the President.

____ **Treasurer** Assume the responsibilities of the current Treasurer, if needed. Please talk to the current Treasurer for procedures, etc.

____ **Member at Large** The Board has 3 MAL positions. Each is given tasks by the President, at his or her discretion.

Your information

Name _____

Phone _____

Email _____