



## **VPK Attendance Policy 2024-2025**

VPK hours are Monday through Friday 9 AM to 12 PM. The first day of VPK is August 12, 2024, the last day is May 16, 2025. All school year calendars for 2024 and 2025 are located on our website at [www.littledreamersswfl.com](http://www.littledreamersswfl.com). VPK Open House is on Friday, August 2 at 5 PM- 7 PM.

### **Tardiness**

All VPK instruction begins promptly at 9:00 am. Arrivals after 9:00 am are considered an absence for that day. Early departures, before 12:00 pm, will also count as an absence.

### **Absences**

If a VPK student accumulates too many absences, 20% or more of the total VPK hours, which is equivalent to 36 VPK days, Little Dreamers Preschool will not be reimbursed by the state. Therefore, Little Dreamers Preschool has the right to dismiss a child from the VPK Program after 25 VPK absences, excused or unexcused. Please call the school when you know your child will be absent. Upon return, provide written documentation of absence. (Absences on non-instructional VPK days do not count as a VPK absence.)

### **Verifying Attendance and Absences**

Children must be signed in and out of the VPK program daily, this is not optional. Signatures must be complete; initials are not allowed. The daily sign-in/out book can be found on the iPad table in the entryway. Parents must also complete and sign the mandatory Attendance Verification forms (OEL short form) each month, which are separate from daily sign in/out books. These forms will be signed on the first day of the following month. These forms can be found on the iPad table in the entryway.

By signing below, I acknowledge that I have read, understand, and will comply with Little Dreamers Preschool's VPK Attendance Policy.

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Parent's Signature

Date

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Parent's Printed Name