

## **Sign Storage and Storage Building Policy**

Real estate yard signs, agent equipment and materials are to be kept behind locked doors. Yard signs are not to be left on Keller Williams Market Pro Realty properties in public sight. Commercial signs are to be located in designated areas.

Storage buildings are permissible on Keller Williams Market Pro Realty properties for the purpose of real estate materials and equipment storage. The agent or team will request permission from the MCA by email with the location, size, and quality of the building.

Acceptable storage buildings are to be constructed with walls that are secured to a solid floor to ensure stability and safety of the structure. It is recommended to not purchase low end metal buildings as there have been issues with these falling over in the past. Storage buildings are to be locked at all times for security.

Once approved, the owner of the building is responsible for its upkeep and presentation. In the event that a structure has fallen, pushed off its base, doors come loose, or any other form of visible damage, the owner will have 10 business days to make necessary repairs. After the 10 business day repair period, if applicable repairs have not been made, a fee of \$25.00 will be assessed each day until resolved. If not resolved within 30 days, the Market Center may make any needed repairs, to include removal of the structure, charged direct to the building owner (i.e. added to the building owner's Monthly Office Bill).

In the event that a building owner leaves Keller Williams Market Pro Realty, or a building has been abandoned for any reason, it is the responsibility of the building owner to clean it out and remove the building. If not removed within thirty days of departure, the building and all property inside becomes the property of Keller Williams Market Pro Realty and can be reassigned. All locks will be cut and removed at 30 days of departure/abandonment.