
Request to Obtain Parking Pass to Park in a Wheatherstone Visitor Parking Space and Agreement to Pay Parking Pass Fees if Parking Pass is Issued

Owner Requesting Parking Pass: _____

Property Unit Address: _____

Contact Information:

Name: _____

Telephone _____

Email _____

First Month that the Parking Pass is Needed: _____

Make, model and license of vehicle(s) that require a parking pass(es):

Make _____ Model _____ Color _____ License #: _____

Make _____ Model _____ Color _____ License #: _____

Reason for Requesting Parking Pass:

- Unit residents have more than two vehicles. License plate numbers of the two vehicles that will be parked in the garage are: 1) _____ and 2) _____
- The vehicle is too large to fit in the garage.
- Other _____

Terms and Conditions for Use of Parking Pass:

1. A fee of \$30 per month will be assessed to the Owner's account for the Unit listed above. The monthly fee is assessed on the first of the month for the current month (e.g., fees for July assessed on July 1st). Requests to cancel parking passes must be received in writing prior to the first of a month to avoid the monthly charge.
2. Parking passes are issued for one month, from the first through the end of the month. The fee is not prorated.
3. A late charge of \$5 is assessed for any parking pass fee not paid within 30 days of the billing date. Parking passes are revoked if the parking fees are not paid within 60 days of the billing date. If an account is in collections or has been revoked within the last year, the parking pass fee must be paid in cash. Payments received will first be applied to non-parking pass dollars owed to the Association, unless a payment is specifically designated as a parking pass payment.
4. If more parking passes are requested than are available, the Association will maintain a waiting list and parking passes will be assigned on a first-come, first-served basis.
5. A request for a parking pass must be signed by the Unit Owner because the monthly fee is assessed to the Owner's Association account. The Owner is responsible for collecting parking pass fees from lessees.
6. Parking passes may be revoked if a vehicle does not comply with the rules for vehicles parking on Association property outlined in the Association's Rules and Regulations (e.g., no abandoned vehicles or vehicles with expired licenses, vehicles must be operational, no dilapidated vehicles).

Physical parking passes are not issued. The property management company maintains a list of paid parking passes by unit and license plate number. Vehicles with license numbers on the parking pass list may park in any visitor parking space in the community.

I have read and agree to the Parking Pass Terms and Conditions summarized above. I understand my Association account will be charged \$30 per month per vehicle for each parking pass issued to my unit.

Owner's Signature: _____

Date: _____

The Association is not responsible for the theft or any damage to any vehicle or any personal property parked on Association property. Residents are responsible for purchasing insurance to cover their own vehicles and personal property.