

Barnwell Elementary PTA
Executive Board Meeting
Tuesday July 9, 2019
Foxworth Clubhouse

Minutes

Board members in attendance: Ryann Kennedy, Ryan Uptegraph, Jennifer Miers, Jennifer Matheson, Sogol Zebarjadi, Molly Risner, Emily Glahn, Megan Gann, Michelle Erste, Lauren Limbaugh, Ece Potter, Erin Kadzis, Autumn Richards Sisk, Melanie Stezzi

The meeting was called to order at 6:45

A **motion** was made and **passed** to adopt agenda

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Treasurers report:

- Just closed last year's budget
- Jennifer met with auditor July 2, 2019 to hand over the books
- ~13,000 in carryover from last year's budget has been allocated
- School play is now a money in money out line item under Student Enrichment
- Reimbursement/check request form must be filled out by VP's and committee chairs. VP's are to inform Committee chairs not to turn in check request forms to Jennifer. Jennifer will send a copy of the form to all VP's .

President's Report

- A **motion** was made and **passed** to move Autumn to Standing Committee Chair of Communications and to move Kristin to Standing Committee Chair of Student Enrichment
- Reviewed the 2019-20 PTA calendar
- Discussed having a PTA table at the Tykes on Trikes event on 8/10
- New PTA meeting time will be the first Friday of the month at 9:00am (pending Martin's approval) with the exception of August. The August meeting will be 8/16 at 10am following the room parent meeting.

- Autumn and Molly will work on PTA bulletin board
- Need to find project goals for the school year

Unfinished Business

- Need a hard copy of volunteer spreadsheet and vacancies
- Michelle will resend Google drive link to everyone. We will be able to create new documents, store old ones and store photos as well.
- Autumn will create new labels for the PTA mailboxes
- Kate will order name tags for new PTA members

New Business

- My School Anywhere is changing to Membership Toolkit. We have to move all our data to Membership Toolkit ASAP. Parents will need to get a new app, instructions should go out with Membership info.
- Business partners-please text Melanie if you know of any new businesses in the area. Children's Dental zone and Brookhaven Orthodontics will be sponsoring car tags and agenda
- Discussed fundraising goals, incentives and possible levels of support
- Girl's initial spirit wear order has been placed. Boy's need to decide on a new color before the order can be placed. Email Jennifer Matheson with your child's size if you'd like to purchase a shirt for your child to wear to Open House. Jennifer will ask Kate about getting magnets.
- Ece needs staff count to plan teacher luncheon on open house day. Jennifer the Committee Chair knows how to get everything together.
- Have Beargram submissions to Kate the Friday before it goes out. Beargrams go out every other Tuesday.
- Melanie will ask Publix to donate ice cream for Tykes on Trikes

Meeting adjourned 9:03

Minutes submitted by Molly Risner