



September 25, 2023

Dear Teachers and Staff,

Barnwell PTO is very pleased to offer FREE MONEY (Mini-Grants 😊) again this year!

Do you have an innovative project that you feel would be a great benefit to your students? Please take a few minutes to describe your project and any associated implementation costs in your **Mini-Grant application**. We will consider innovation, relationship with curriculum, and the number of students benefiting.

Please note, class field trips will not be granted.

Due to the generosity of the PTO, grant proposals will be considered up to \$1000. Any grant proposal above \$1000 should contact Jennifer Filpi prior to completing the application. Completed applications should be submitted (*via google form*) no later than 3:00 p.m. Friday October 13, 2023.

The PTO hopes that all of you take advantage of this special opportunity.

You can find the Mini-Grant application [here](#) and it can also be found on the PTO website (barnwellPTO.org). If you have any questions, please contact Jennifer Filpi at louviars07@gmail.com. You can read more information and the guidelines for proposals below.

Thank you and we look forward to your applications.

Jennifer Filpi
PTO Mini-Grant Chair



MINI-GRANT PROPOSAL

The Barnwell PTO continues to offer you, our staff, every opportunity to provide innovative and creative projects for our students.

The following criteria must be followed when applying for these mini-grants:

- A. Projects must be innovative, creative, and stimulating.
- B. Projects must challenge the mind or body to increase levels of excellence.
- C. Projects must be replicable.
- D. Projects must be progressive.

The PTO Mini-Grants have been designed to challenge the staff to motivate students and nourish their desire to learn, improve their skills and develop creative thinking skills. The PTO hopes you will look to community resources to assist with your applications.

GUIDELINES

1. Mini-grant money may be used for materials, supplies, enhancement seminars, certifications, fees, or transportation as well as small equipment costs not covered by existing funds (district, cost center and internal accounts). Use of material should be instructionally based. No field trips will be funded.
2. Creative and cost-effective projects that expand or improve previous mini-grant programs, as well as new projects, will be considered.
3. Individuals, Teams, or Grade levels may apply.
4. Applications should be clear, descriptive, specific, and typewritten.
5. Description of the project must state the objectives, the expected outcome, and provide a timeline and budget.
7. Applications are to be submitted via google form no later than 3pm Friday, October 13, 2023.
8. Applications will be reviewed by selected members of the PTO. Recipients will be announced in late October 2023. Winners of the PTO mini-grants should carry out their projects as soon as possible to impact the current students. Time sensitive projects (like a garden) that need to be completed later in the year should be completed prior to May 1, 2024.



Sample Mini-Grant Application

Name(s):

Grade / # of students benefiting:

Project Title:

Project Outline:

Grant Money Requested:

Project Start Date:

Is this a new Project?

Project Overview

This is a description of the project, including the objectives to be met, the needs that this project will address and the benefits that the students will receive.

Project Method

Briefly outline the activities that will take place. Include a timeline of the project, activities and a brief description of how these activities will fit into the Fulton County Curriculum.

Project Sharing

List ways in which the project will be shared with other Barnwell staff members and parents. (Consider videotaping, journals, photos, displays and demonstrations).

Project Effectiveness

How will you determine that the project objectives have been achieved?



PROJECT BUDGET

Please be as specific as possible when listing materials and supplies. Grants will be allocated for projects up to \$1000.

Type of Expenditure	Amount
Materials/Supplies	\$ _____
Fees	\$ _____
Equipment	\$ _____
TOTAL	\$ _____

Applicant's Signature Date

Principal's Signature Date

Example Mini-Grant Application

Name(s): Katie Stiers representing all third-grade teachers

Grade / # of students benefiting: Third Grade, 120 students

Project Title: Book Worm Club

Project Outline: Monthly Book Club Discussion

Grant Money Requested: \$500 for bookmarks, additional books and supplies

Project Start Date: December 1, 2013

Is this a new Project? Yes

Project Overview

This book club is an optional program which is currently being piloted in Ms. Stiers' class. Although it was optional, she currently has 100% participation. Students will meet three times during lunch to discuss the book. The goal of the club is to teach the students to learn how to discuss their reading in a small group. Parent volunteers will assist in facilitating the groups. Bookmarks, six per student, are designed to drive the discussion. The students are to place the bookmarks where appropriate while they read and then share their reasons. For instance, examples of the bookmark say, "This part makes me wonder..." or "This part was so funny..."

Project Method

Each month, there will be two books to choose from. Students are responsible for securing the books; however, students can receive a loaner copy on a need basis. There will be three meetings per book during their lunch period as a lunch and learn.

Project Sharing

The book club can be done in every class with the support of teachers and parent volunteers.

Project Effectiveness

Book Club will be a success if students continue to participate and there is a positive impact on reading comprehension scores.