



## The Master's Academy

120 School Drive  
Forest City, NC 28043  
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www.TMALions.com

# **STEPS TO ADMISSION**

## GRAMMAR SCHOOL (5<sup>TH</sup> grade)

We recommend that interested parents schedule time in the classroom of their child's intended placement as well as a campus tour. Students who are local applicants should visit the school for the morning.

### *THE STEPS TO ENROLL ARE AS FOLLOWS:*

1. Complete and return the application with the following:
  - Application fee of \$50 per child
  - If your child has had any previous special testing, please include a copy
  - Copy of past achievement testing
  - Copy of most recent report card
2. Have the student's current teacher complete and return to TMA the *Teacher Recommendation Form*.
3. The student applicant must complete and return the *Student Questionnaire*.
4. Upon receipt of all application forms, the office staff will schedule an admission testing date, if needed, for the applicant
5. After receiving all requested information, the office staff will contact parents to set up an interview with both parents.
6. Following the interviews, parents will be notified regarding acceptance.
7. If accepted, a tuition contract will be given to the family. Please return the completed contract with the following:
  - Copy of Birth Certificate
  - Updated Immunization Record