

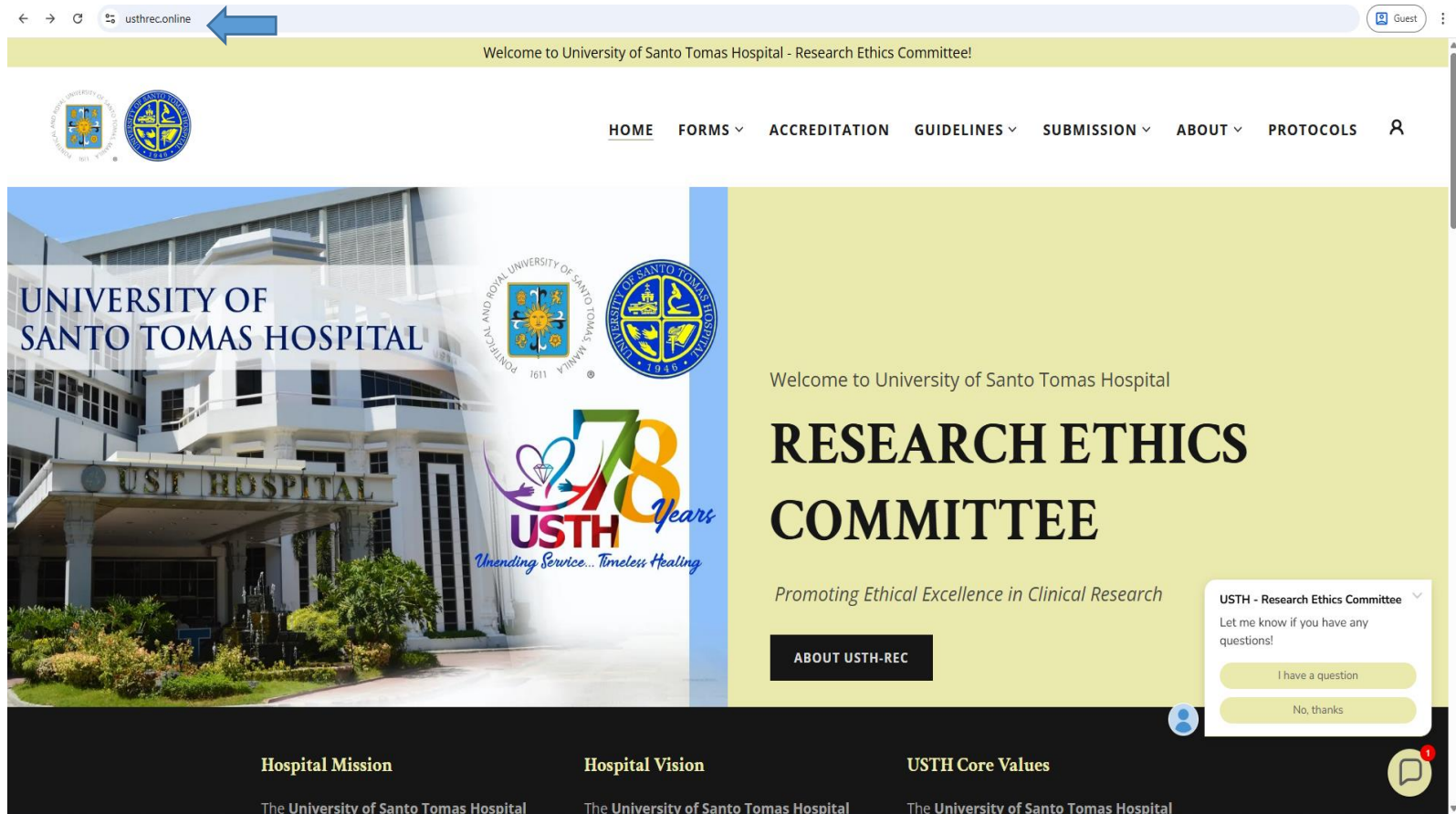
Please be guided with the steps on how to submit your documents through the Online Portal.

1.Account Registration

- If you do not have a registered email yet, kindly create one first (e.g., Gmail, Yahoo, Outlook).
- Use this active email address when registering in the portal, as this will serve as your official contact for all submissions and communications.

2. Portal Registration

- Go to usthrec.online



。 Click “Submission” Tab

The screenshot shows the website of the University of Santo Tomas Hospital Research Ethics Committee. The browser address bar displays 'usthrec.online'. A yellow banner at the top reads 'Welcome to University of Santo Tomas Hospital - Research Ethics Committee!'. The navigation menu includes 'HOME', 'FORMS', 'ACCREDITATION', 'GUIDELINES', 'SUBMISSION', 'ABOUT', and 'PROTOCOLS'. A blue arrow points to the 'SUBMISSION' tab, which has a dropdown menu open showing 'Submission', 'Submission Instructions', and 'Payment Instructions'. The main content area features a large image of the UST Hospital building on the left, with the text 'UNIVERSITY OF SANTO TOMAS HOSPITAL' overlaid. To the right of the image is a circular logo for the Pontifical and Royal University of Santo Tomas, Manila, and a '78 Years USTH' anniversary logo with the tagline 'Unending Service... Timeless Healing'. The right side of the main content area has a yellow background with the text 'Welcome to University of Santo Tomas Hospital', 'RESEARCH ETHICS COMMITTEE', and 'Promoting Ethical Excellence in Clinical Research'. A black button labeled 'ABOUT USTH-REC' is positioned below the text. The footer contains three columns: 'Hospital Mission', 'Hospital Vision', and 'USTH Core Values', each followed by 'The University of Santo Tomas Hospital'. A small chat icon is visible in the bottom right corner.

usthrec.online

Welcome to University of Santo Tomas Hospital - Research Ethics Committee!

USTH - Research Ethics Committee

HOME FORMS ACCREDITATION GUIDELINES SUBMISSION ABOUT PROTOCOLS

Submission
Submission Instructions
Payment Instructions

UNIVERSITY OF SANTO TOMAS HOSPITAL

PONTIFICAL AND ROYAL UNIVERSITY OF SANTO TOMAS, MANILA
1611

78 Years
USTH
Unending Service... Timeless Healing

Welcome to University of Santo Tomas Hospital

RESEARCH ETHICS COMMITTEE

Promoting Ethical Excellence in Clinical Research

ABOUT USTH-REC

Hospital Mission Hospital Vision USTH Core Values

https://usthrec.online The University of Santo Tomas Hospital The University of Santo Tomas Hospital The University of Santo Tomas Hospital

- Click “**Create an Account**” and provide your details, including your new email address.

usthrec.online/m/login?r=%2Fsubmission

Welcome to University of Santo Tomas Hospital - Research Ethics Committee!

HOME FORMS ACCREDITATION GUIDELINES SUBMISSION ABOUT PROTOCOLS

Account sign in

Sign in to your account to access your profile, history, and any private pages you've been granted access to.

Email

Password

SIGN IN

Reset password

Not a member? Create account.

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Welcome to University of Santo Tomas Hospital - Research Ethics Committee!

Create Account

By creating an account, you may receive newsletters or promotions.

First name

Last name

Email

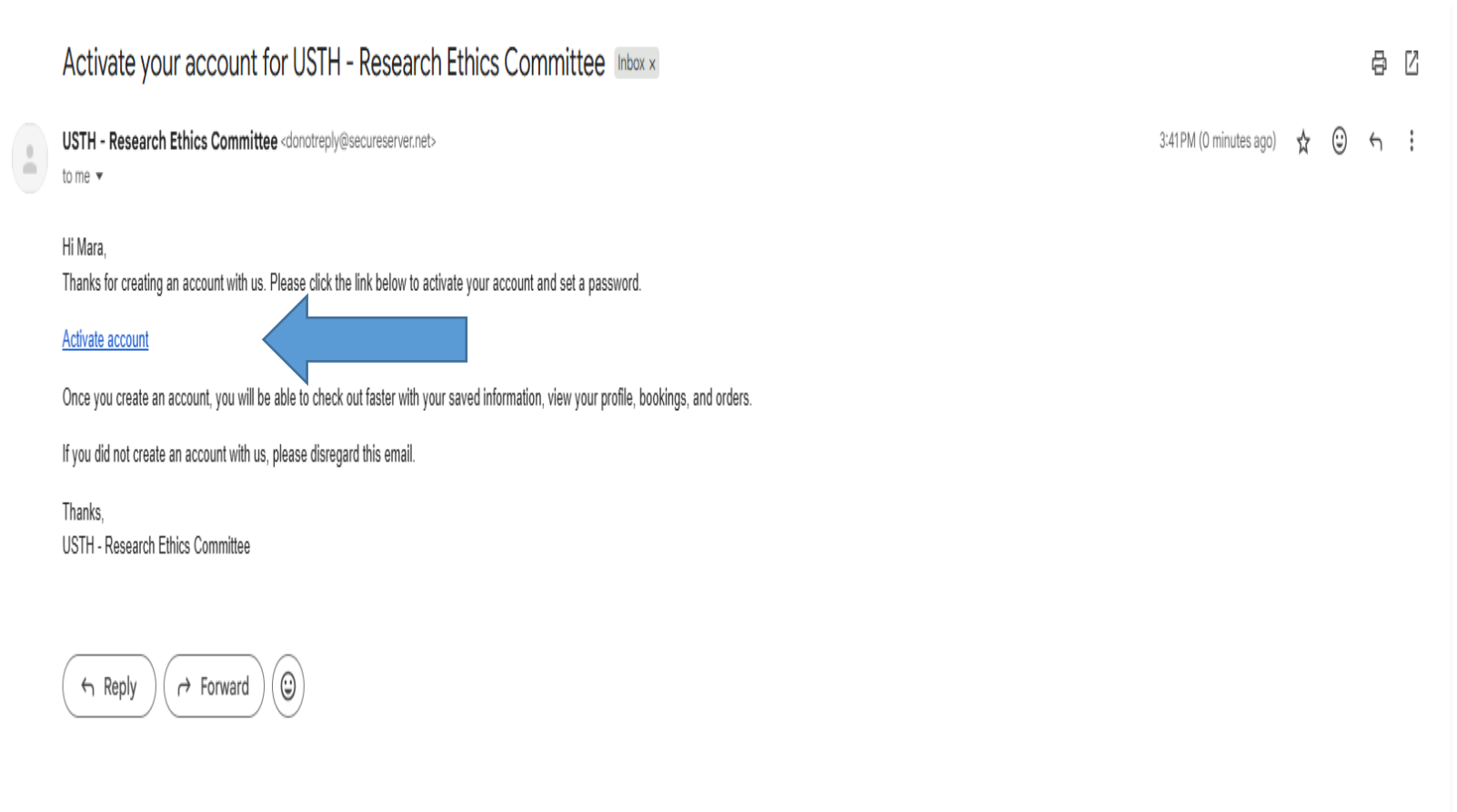
Phone (optional)

CREATE ACCOUNT

Already have an account? Sign in

This site is protected by reCAPTCHA and the Google Privacy Policy and Terms of Service apply.

- Check your email inbox for a **verification link** and click it to confirm your registration.



3. Log In

- Once registered, log in using your email and password.

← → ↻ usthreonline/m/login?r=%2Fsubmission Guest

Welcome to University of Santo Tomas Hospital - Research Ethics Committee!

HOME FORMS ▾ ACCREDITATION GUIDELINES ▾ SUBMISSION ▾ ABOUT ▾ PROTOCOLS 

Account sign in

Sign in to your account to access your profile, history, and any private pages you've been granted access to.

Email

Password

SIGN IN

[Reset password](#)

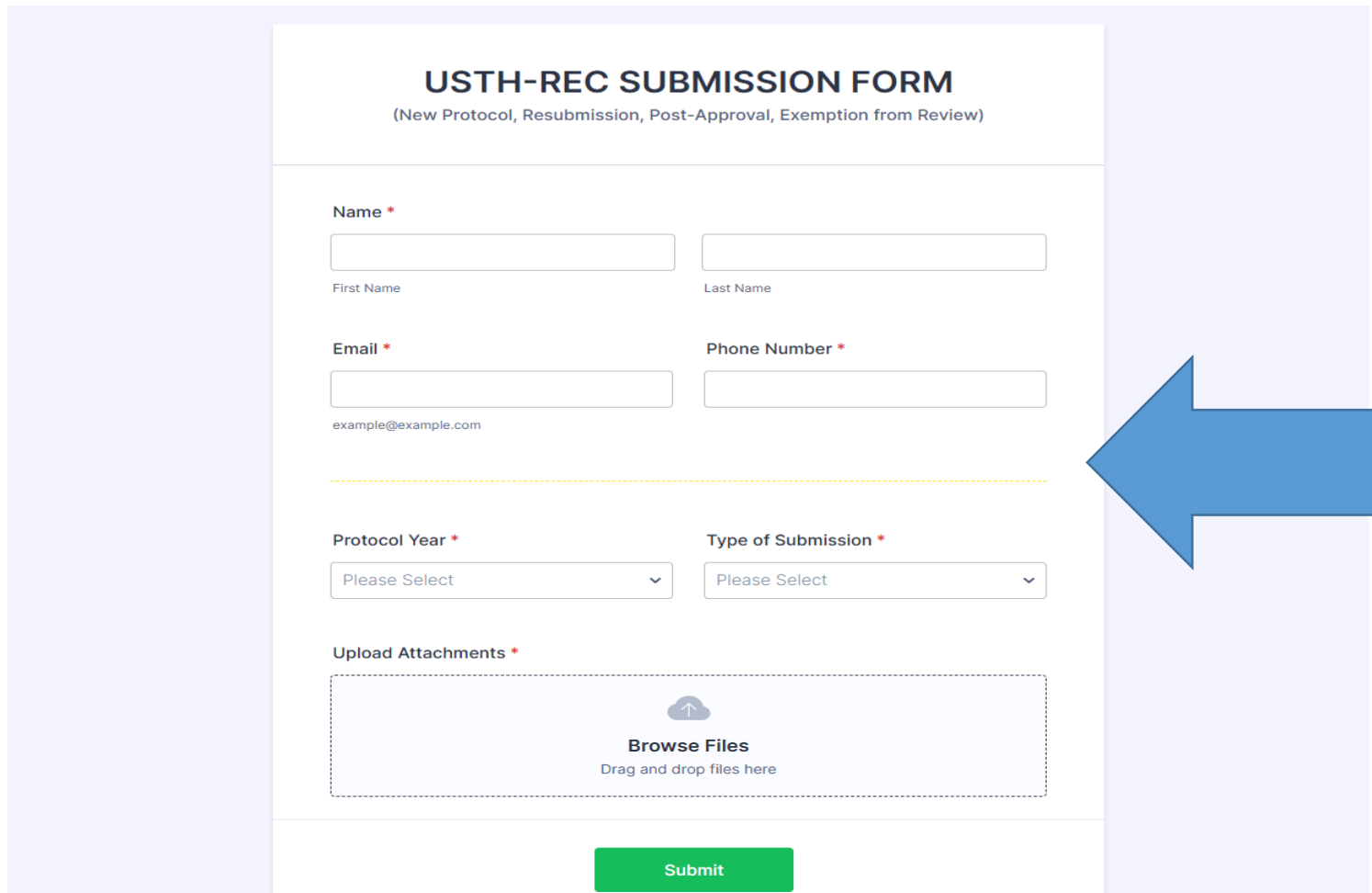
[Not a member? Create account.](#)

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4. Fill out Required Information

- Provide complete details such as name, email, phone number, protocol year, and type of submission.



USTH-REC SUBMISSION FORM
(New Protocol, Resubmission, Post-Approval, Exemption from Review)

Name *

First Name

Last Name

Email *

example@example.com

Phone Number *

Protocol Year *

Type of Submission *

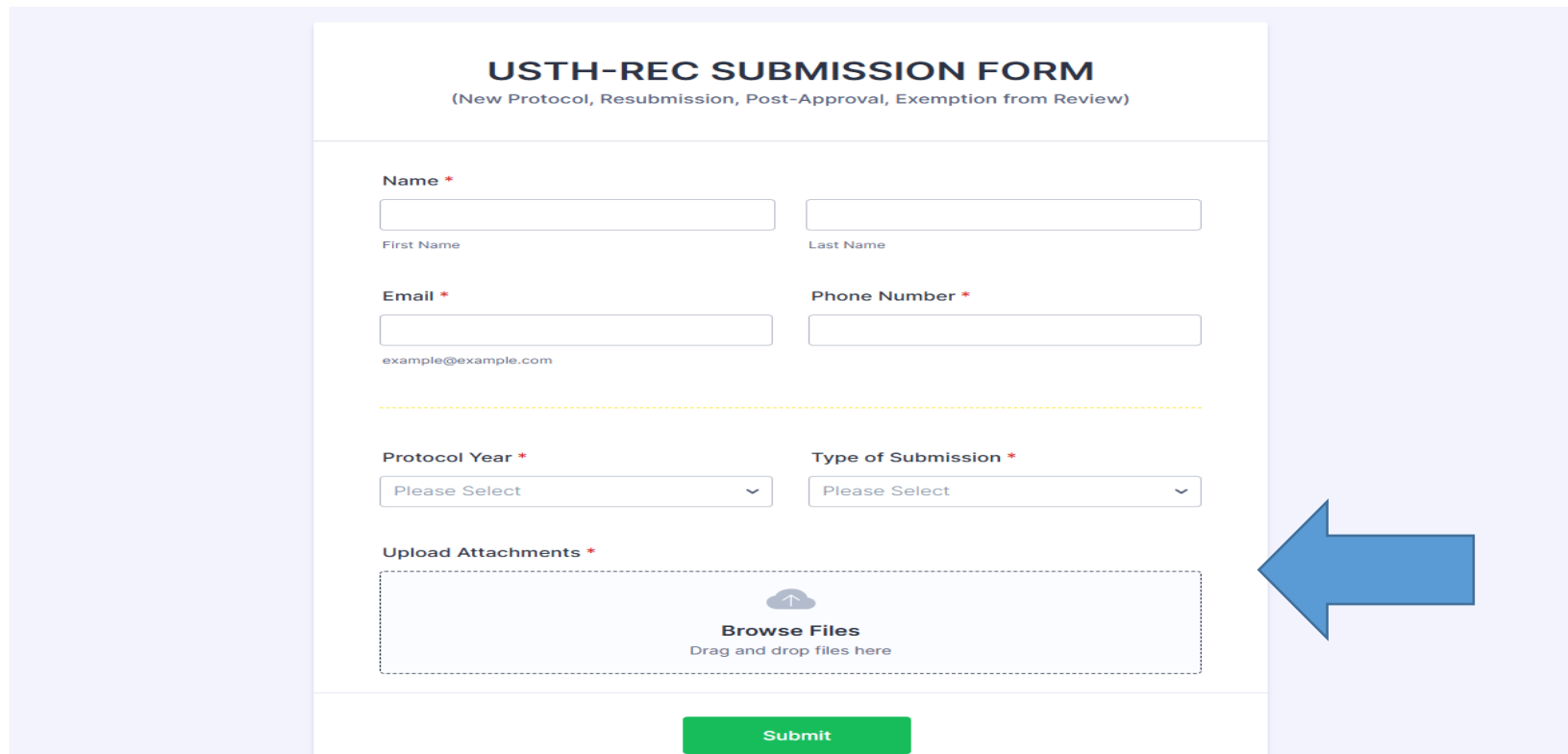
Upload Attachments *

Drag and drop files here

Submit

5. Upload Your Documents

- Submit the complete requirements in pdf format **except REC F08, & F27** (must be in docx/word. format).



The image shows a web form titled "USTH-REC SUBMISSION FORM" with the subtitle "(New Protocol, Resubmission, Post-Approval, Exemption from Review)". The form is divided into several sections. The first section, labeled "Name *", contains two input fields for "First Name" and "Last Name". The second section, labeled "Email *", contains an input field with a placeholder "example@example.com". The third section, labeled "Phone Number *", contains an input field. Below these is a dashed yellow line. The next section contains two dropdown menus: "Protocol Year *" and "Type of Submission *", both with "Please Select" as the default option. The final section, labeled "Upload Attachments *", features a large dashed box with a cloud upload icon and the text "Browse Files" and "Drag and drop files here". A large blue arrow points from the right side of the image towards this "Upload Attachments" section. At the bottom of the form is a green "Submit" button.

USTH-REC SUBMISSION FORM
(New Protocol, Resubmission, Post-Approval, Exemption from Review)

Name *

First Name Last Name

Email *

example@example.com

Phone Number *

Protocol Year * Please Select

Type of Submission * Please Select

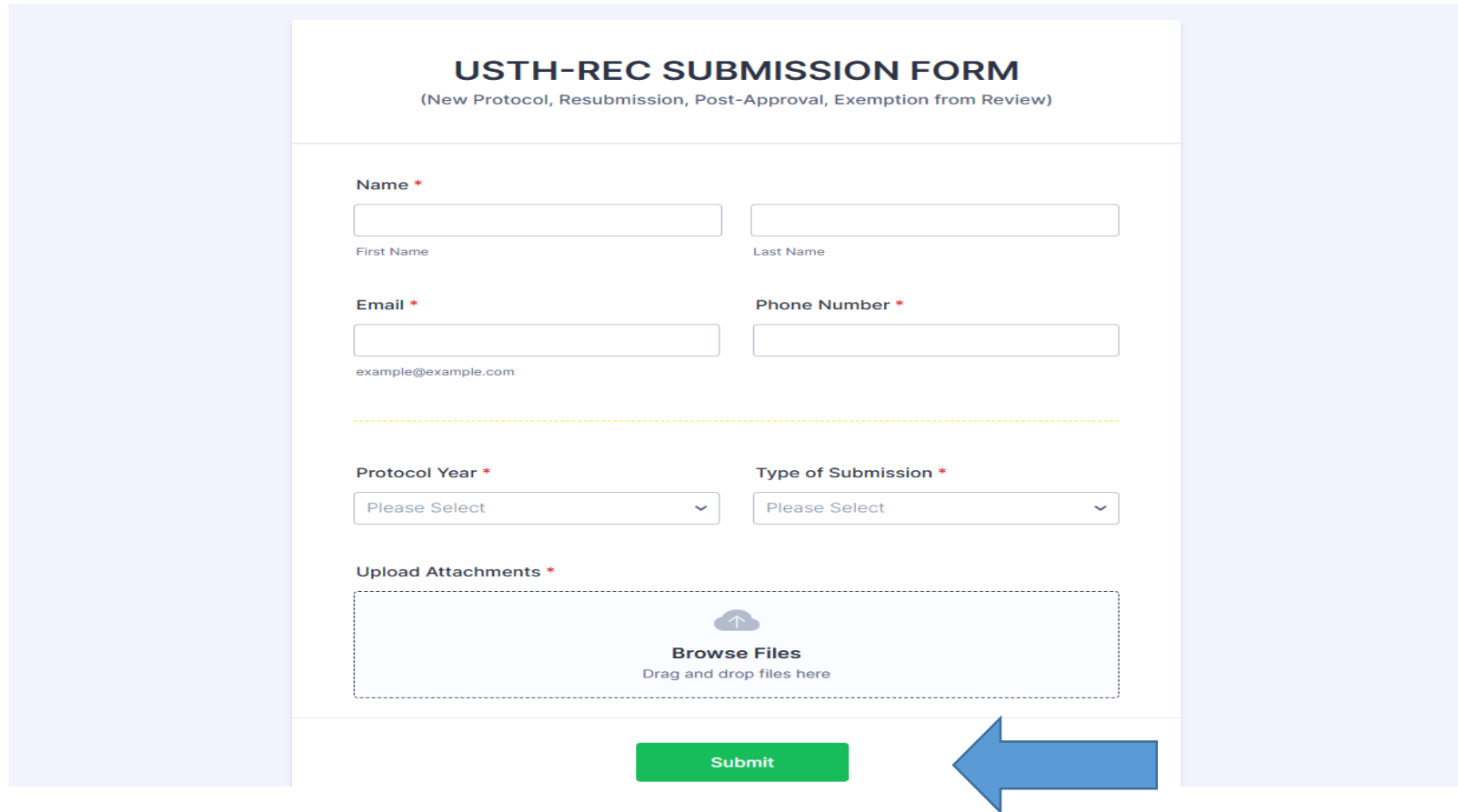
Upload Attachments *


Browse Files
Drag and drop files here

Submit

6. Review and Submit

- Double-check all uploaded files before clicking **Submit**.



USTH-REC SUBMISSION FORM
(New Protocol, Resubmission, Post-Approval, Exemption from Review)

Name *

First Name Last Name

Email * **Phone Number ***

example@example.com

Protocol Year * **Type of Submission ***

Please Select Please Select

Upload Attachments *

Browse Files
Drag and drop files here

Submit

A large blue arrow points from the right towards the Submit button.

- You will receive a confirmation email at your registered email address once the submission is successful.

We have received your response for USTH-REC Submission Form [GOOGLE x](#)

Jotform <noreply@jotform.com> to me ▾ Thu, Aug 7, 4:15 PM ☆ 😊 ↶ ⋮

USTH-REC Submission Form

Name

Mara Hotdog

Email

lhene.maramara@gmail.com

Phone Number

09090366660

Protocol Year

2025

Type of Submission

Other Matters

Upload Attachments

[F05 rev4 Tracking Form.docx](#)

Now create your own Jotform - It's free!

Create a Jotform