



UNIVERSITY OF SANTO TOMAS HOSPITAL

RESEARCH ETHICS COMMITTEE

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Date

NAME

Department and Position
Institutional Affiliation

Subject: Appointment as REC Independent Consultant

Dear **Name:**

You are hereby appointed as _____ of the **University of Santo Tomas Hospital - Research Ethics Committee (USTH-REC)** effective Date_Month_Year to Date_Month_Year.

Based on **USTH-REC Standard Operating Procedures**, *Independent Consultants are resource persons who are not members of the REC but whose scientific and technical expertise is needed in the review of a research protocol/proposal and who may be invited to attend a committee meeting but are non-voting during the deliberations.*

As **< REC Independent Consultant >**, your responsibilities are as follows:

1. Attend REC meeting when requested.
2. Participate in the review of research proposals and other related reports when requested.
3. Declare any conflict of interest (COI) in the review of research proposals.
4. Maintain confidentiality of the documents and deliberations of the REC meetings.

We look forward to partnering with you in ensuring that all health researches conform to local, national, and international ethical principles and standards towards respect for the rights, well-being and dignity of persons.

Thank you for accepting the invitation to be **< Independent Consultant >** of the USTH-REC. Kindly signify your acceptance by signing the conforme below.

For the USTH – Research Ethics Committee:

REC Head

Conforme:

Name and signature of Appointee
Date: