

UNIVERSITY OF SANTO TOMAS HOSPITAL



RESEARCH ETHICS COMMITTEE

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MD-IR-MEMO-50-26

TO : ALL TRAINEES, CONSULTANTS, PRINCIPAL INVESTIGATORS
FROM: RESEARCH ETHICS COMMITTEE
SUBJECT : DECLARATION OF GENERATIVE ARTIFICIAL INTELLIGENCE (AI) USE IN RESEARCH OUTPUTS
DATE : 15 JANUARY 2026

In line with the Research Ethics Committee's commitment to research integrity, transparency, and responsible authorship, all investigators are hereby required to **declare the use of Generative Artificial Intelligence (AI) tools** in the preparation of research-related outputs, including but not limited to protocols, manuscripts, reports, and final study outputs.

Investigators are reminded that **unauthorized and/or unacknowledged use of AI tools constitutes academic dishonesty** and may result in appropriate administrative or ethical action.

Declaration for AI Use

All submissions utilizing Generative AI must include a **Declaration Statement** disclosing the following information:

- 1. Identify the AI model name and version.**
(Example: Chat GPT Version 5.1 Pro)
- 2. Specify description of the tasks performed by the AI.**
(Examples: to generate ideas, synthesize literature, generate figures, analyze data, refine the language used, edit the manuscript)
- 3. Indicate the location where the AI content appears.**
(Example: In the introduction, in the review of literature, in the analysis, etc.)
- 4. Declare the extent of human oversight and responsibility.**
(Example: The author takes full responsibility for verifying the content, claims and references.)

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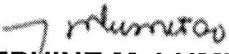
This declaration shall form part of the submitted documents for REC review and must be consistently reflected in the final approved outputs.

This policy shall be **effective for all research submissions and outputs beginning FEBRUARY 2026.**

The USTH-REC supports the ethical and transparent use of AI as a supportive research tool, while emphasizing that full accountability for scholarly work remains with the investigator(s).

For guidance or clarifications, investigators may coordinate with the USTH-REC.

For strict compliance.


JOSEPHINE M. LUMITAO, MD, MHPEd
REC Head

Noted by:


CHARITO P. MALONG-CONSOLACION, MD, MHA
Medical Director

Cc: Department of Medical Education & Research
Department Research Committee
Department Chairs & Training Officers