



UNIVERSITY OF SANTO TOMAS HOSPITAL



RESEARCH ETHICS COMMITTEE

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MD-IR-MEMO-50-26

TO : ALL TRAINEES, CONSULTANTS, PRINCIPAL INVESTIGATORS
FROM: : RESEARCH ETHICS COMMITTEE
SUBJECT : DECLARATION OF GENERATIVE ARTIFICIAL INTELLIGENCE (AI) USE IN RESEARCH OUTPUTS
DATE : 15 JANUARY 2026

In line with the Research Ethics Committee's commitment to research integrity, transparency, and responsible authorship, all investigators are hereby required to **declare the use of Generative Artificial Intelligence (AI) tools** in the preparation of research-related outputs, including but not limited to protocols, manuscripts, reports, and final study outputs.

Investigators are reminded that **unauthorized and/or unacknowledged use of AI tools constitutes academic dishonesty** and may result in appropriate administrative or ethical action.

Declaration for AI Use

All submissions utilizing Generative AI must include a **Declaration Statement** disclosing the following information:

1. **Identify the AI model name and version.**
(Example: Chat GPT Version 5.1 Pro)
2. **Specify description of the tasks performed by the AI.**
(Examples: to generate ideas, synthesize literature, generate figures, analyze data, refine the language used, edit the manuscript)
3. **Indicate the location where the AI content appears.**
(Example: In the introduction, in the review of literature, in the analysis, etc.)
4. **Declare the extent of human oversight and responsibility.**
(Example: The author takes full responsibility for verifying the content, claims and references.)



This declaration shall form part of the submitted documents for REC review and must be consistently reflected in the final approved outputs.

This policy shall be **effective for all research submissions and outputs beginning FEBRUARY 2026.**

The USTH-REC supports the ethical and transparent use of AI as a supportive research tool, while emphasizing that full accountability for scholarly work remains with the investigator(s).

For guidance or clarifications, investigators may coordinate with the USTH-REC.

For strict compliance.


JOSEPHINE M. LUMITAO, MD, MHPEd
REC Head

Noted by:


CHARITO P. MALONG-CONSOLACION, MD, MHA
Medical Director

Cc: Department of Medical Education & Research
Department Research Committee
Department Chairs & Training Officers