

CTPO Executive Board Meeting Minutes

Date 8/14/22

Meeting Participants: Kim Luedtke (Scholarship Chair), Kim McGarry (Treasurer), Tracey Becker (Fundraising Co-Chair), Rhea Saffar (Membership/Volunteer Development Chair), Nancy Frese (Governance Chair), Amy Feinstein (Secretary), Jodi Butler (President/Co-Chair Co), Julie Kreiter (Co-Chair Communications), Christie Hartberger (Fundraising Co-Chair), Zivit Blonder (Vice President),

Audit Committee-

- Jodi Butler asked for volunteers to be on the Audit Committee since Heather McDonald was unable to attend the meeting. Rhea, Tracey, and Zivit offered to help

Budget Committee

- **Show Meals**
 - Show meals can continue since GBS does not want to participate
 - \$4000 budget for show meals
- **Concessions**
 - Concessions can occur. I was suggesting that we keep our goal for this year under what we made last year as GBN isn't hosting the spring musical. (We made a lot of money on concessions at last year's spring musical.) If we are able to sell concessions at the spring musical, we will count it as a boon. Fingers crossed, Rhea works some magic.
- **Senior Gifts**
 - T-Shirts for seniors will be presented at the banquet
- **Tshirts**
 - Chad Davidson wants choir and theater students to have t-shirts at the beginning of the year to promote the program
 - CTPO will pay for this

By-Laws Subcommittee

- Constitution was reviewed and revised in 2020-2021.
- By-Laws need to be reviewed and potentially revised as well.
- Email will be sent at a later date to solicit volunteers for this committee

Fundraising (Tracey & Christie)

- **FPP- all first semester**
 - Lou Malnati's frozen pizza certificates
 - Soft pretzel sales
 - Holidays (2 options)
 - Peejays- fruit, cheesecakes,
 - The Giving Bean- coffee beans, k-cups,
 - BoosterShots Check Books
 - Contract has been signed
 - Commitment of 300 books at \$14.95 each for \$4485
 - Books will sell for \$30 each

- Proceeds from first book [\$15.05] will go to the CTPO like last year; if not a CTPO member, the sale of the first 2 books will go to the CTPO for membership, followed by the proceeds from the third book; student keeps remaining amount in their FPP)
 - Sell at football games, in later fall, after the students have finished selling
- **Group fundraising**
 - 3 dine outs
 - Sneaker drive
 - Balloon raffle
 - Master Classes
 - Chantilly Lace shopping night
- **Volunteer for Dine Out Days/Special shopping/discount days**
 - Any volunteers to take this on?
- **Donors for Open Mic Night**
 - Last year we spent \$300 we made 2000 with a net of \$1700
 - Expense budget for this year \$300
 - Look for donors now

Scholarships

- **CTPO Scholarship Fund**
 - Proposal to create an angel fund; will set up a separate meeting to discuss
 - Zivit suggestions
 - Paris event for fundraising?
- **Senior and Summer Scholarships**
 - Last year, 7 students applied for the senior scholarship
 - 1 student applied for the summer scholarships
 - \$2000 set aside for both (\$1250 for senior; \$750 summer)
 - Zivit suggested that we get rid of the summer scholarship and use all the money toward senior scholarships and up the amount to \$500 per student
 - Scholarship applications should be rewritten to focus on leadership skills and ways that students have supported the teachers and peers
 - Tracey Becker made a motion to eliminate summer scholarships and allocate all scholarship funds to the senior scholarship from the upcoming budget. Kim McGarry seconded the motion. The Board unanimously approved.
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New Business

- **Student Rep involvement (Julie)**
 - Have a student attend CTPO meetings
- **Proposal: Partially-themed meetings (Jodi)**
 - 30 minutes of updates followed by 30 minutes of focused discussion (at least for the first few meetings — fundraising is a HUGE topic this year).
- **Social Volunteer to coordinate events/outings (Tracey)**
 - Anyone willing to organize events such as bowling, party, lip sync night

- Discussion tabled to a future date Fundraising

Next CTPO Meeting is September 6, 2022