

CTPO Minutes: February 7, 2023

Meeting Participants: Tracey Kelley, Jodi Butler, Nancy Frese, Kim Luedtke, Kim McGarry, Tracey Becker, Zivit Blonder, Rhea Saffar, Sue Zeiller, Heather Goldman, Julie Kreiter, James Williams, Carrie Winkler, Elizabeth Sharpe, Tim Broker, Kelsey Nichols, Amy Feinstein, Andrea Dalinka

1. President's Welcome (Jodi)
 - a. Mobile payments will be done for the first time at the V-Show.
 - b. Fundraising-60 checkbooks still need to be sold. There will be an Instagram campaign to try and help boost sales.
 - c. Freshman Activity/ Athletic Night
 - i. Volunteers are needed for the CTPO table. Andrea Dalinka mentioned that there is a banner that can be hung. Tracey Becker said that she has a gold tablecloth that can be used for that night. There will also be a tri-fold board with information.
2. Approval of Minutes from January 3, 2022, Meeting
 - a. A motion was made and seconded to approve the minutes from the December 2022 meeting, and the Executive Board approved the minutes.
 - b. A motion was made and seconded to approve the minutes from the January 2023 meeting, and the Executive Board approved the minutes.
3. Directors' Reports
 - a. Theatre
 - i. Mr. Broker spoke about One Acts. There are 48 students participating with 6-7 scripts being performed. Students are slowly canceling due to conflicts. Roles have been posted and rehearsals start Friday, February 17th.
 - ii. Show meals forms have been sent to the students with few payments at this time. Zelle is preferred. All meals will be coming from Dengeos
 - iii. Spring Musical audition information has come out the for the week after One Acts
 - b. Choir

- i. Ms. Nichols stated that she is happy to be back
- ii. Singing Valentines has raised over \$200 so far, with a goal of \$1400 to the Lymphoma and Leukemia Society.
- iii. V- Show will be taking place the weekend of February 9th.
- iv. The Festival of Music will take place March 5th.at GBN. There will be practices leading up to the performance.
- v. Paris informational meeting on February 13th at 6:00PM. There they will discuss tour rehearsals. Also, a Google Classroom has been created, for students only, regarding all Paris information.

4. Treasurer's Report (Kim)

- a. Kim is continuing to make sure the budget is updated. She recently met with the accountant who gave some pointers on keeping everything organized.

5. Committee Reports

a. Governance (Nancy)

- i. The Nominating Committee needs to be established by March and someone needs to shadow Nancy. Five people on the board are stepping down -Jodi Butler, Zivit Blonder, Nancy Frese, Andrea Dalinka, and Julie Kreiter.
- ii. Two Members are interested in sharing Communications, which is a Board position. There can be two people for the position, but they are only allowed one vote.
- iii. By-Laws Committee
 1. The Constitution is newer and Nancy is trying to align the bylaws with the constitution and includes all of the changes that have been suggested over the past years. The principal and superintendent need to approve these changes. There needs to be a committee to go over the bylaws. The time commitment should take about two meetings. A suggestion was made that it is best to have Fundraising Chair Tracey Becker, President Jodi Butler, Vice President Zivit Blonder (oversees FPP) and Treasurer Kim McGarry on this committee.

6. Fundraising (Tracey)

- a. Pretzels- \$722 were sold with \$360 going towards FPP
- b. Dine Out — February 15th —there will be a dine out at Grill House which has previously earned us a lot of money. There is a push to tell people outside of the CTPO to go that day.
- c. Surveys were sent out with 50 responses for future fundraisers. The following were the top choices
 - i. Grill house
 - ii. Chipotle
 - iii. Culver's
 - iv. Graeter's Ice Cream
 - v. Chantilly Lace Lingerie
 - vi. Dairy Queen Blizzards
- d. Fun pasta fundraiser will take place early in April.
- e. Open Mic Night- Tracey suggested changing the name to Karaoke night, however Mrs. Nichols responded that she believes that is not the best idea. The students can get silly and the event would become less formal. Another thought was to open this event to students not in choir.
- f. Popcorn tasting will occur during the March meeting to determine if this is a good fundraiser for next year.

7. FPP (Zivit)

- a. There has been an updated form on the website. No more money will be going towards Paris. The rest of the money can be used towards the banquets and voice lessons if they so choose.

8. Banquets (Randi)

- i. No news

9. Membership (Rhea)- There have been no new members since December. There will be a push for Freshman parents and a final push for Seniors.

10. Concessions (Andrea and Randi) - Volunteers have been set for V-Show. Cookies were created and donated.

11. Show Meals (Heather, Tracey and Rhea)-

- a. One Act forms have gone out to students. Volunteer sign up will go out Sunday afternoon.
- b. The Festival of Music will need chaperones for that day.
- c. Rhea will be meeting with the producer of the musical at GBS to discuss show meals and concessions. At the musical show meals will cost \$10 per meal. Extra money will be made on this one time a year event.

12. Scholarships (Kim) - Senior Awards Night will take place May 19th.

- a. The scholarship Google form will be pushed out to seniors before spring break and they will be due on April 19th.
- b. Non-senior parent volunteers are needed to select scholarship recipients.

13. Communications (Julie and Jodi)

- a. Senior shirts are in process and sizes have been completed. Carrie Winkler's company will be making these and they will be distributed at the banquet.

Next meeting: March 7th, 2023, at 6:00 pm