

GBN CTPO Meeting Minutes
Tuesday, December 5, 2023

Attendance: Tracey Becker, Tim Broeker, Eileen Brett, Wendy Johnson, Lauren Noll, Kim Luedtke, Daphne Meng, Liz Abrams, Julie Weinberg, James Williams, Jodi Oldani, Carrie Winkler, Lan Chen, Lee Gordon, Rhea Saffar, Kelsey Nichols

Motion was passed for approval of minutes for November 2023.

Co-Presidents' Report

- Tracey reported on the Fundraising Objectives, which are summarized on the [handout provided](#), following the fundraising meeting last Saturday.
- Tracey and Rhea reported on the new GBN Principal search - both Rhea and Tracey are involved in the interview committee. There are three candidates for the "second round" of interviews; looking for a determined list of characteristics. Great to have CTPO involvement on the interview committee.
- Tim Broeker reported on district funding for fine arts - new push for "zero balance budgets" - spend down activity accounts, and then ask for money to pay for things (the department will be required to plan for the year ahead by March, along with determining the costs). The department plans to spend time watching over the next year to see if the program receives the money requested for the year ahead.
- Tracey shared that operational/organizational documents, such as Reimbursement/Check Request, Deposit Form, ByLaws and Constitution, can be found in the CTPO Google Drive folder (you can also find a comprehensive calendar with additional dates - like speech competitions to avoid potential conflicts). The tax free form was also added to the folder.

Directors' Reports

- Tim Broeker reported there were around 421 tickets sold for Puffs (he was not yet sure how this compares to other shows like Comedy Sports or what the total budget results were at this time)
- Tim Broeker reported on One-Acts - December 14 is the meeting for One-Acts - wants to get more kids involved! In order to run One-acts in the fall next year, he needs scripts NOW! Let's encourage kids to get creative! Has also asked creative writing classes to contribute.
- Kelsey Nichols thanked the CPTO or funding the choreographer, Kyle Aiden, for Spartan Sound - a HUGE success
- Kelsey Nichols reported on the following updates:

- Express is off to a great start with their seasonal performances. The Family and Friends concert is Sunday, December 10, at 3:00 in the GBN Orchestra room with a reception to follow. Open to all.
- The GBN Choir Winter Concert is 12/19 at 7:00.
- This coming Thursday is a Choir Holiday Karaoke Social, 12/7 at 7:00 in the Choir Room. Be sure to dress in something festive!
- Choir Bake Sale - Wednesday, 12/13 during the lunch blocks
- The Glenbrook Choir Camp will take place on January 20 from 10:30-4:00. This camp serves as a recruitment and is combined with GBS this year. This event is free for any student in grades 6-8 that will attend either GBN or GBS in the future and will include a pizza lunch. Student helpers are invited to join as counselors - last year 40 GBN choir kids volunteered and it was a success. No support needed from CTPO/Hospitality
- Congratulations to choir senior, Trevor Bowles, on being selected to participate in the Honors Choir at the ILMEA state convention in Peoria, Illinois.

Membership

- We have three new members; our membership total is 89 members. The next sign-up will take place at the Winter Concert.
- We will need chaperones at the Winter Concert (chaperones will be seated in the balcony with choir students) and parent volunteers to pass out programs and promote our upcoming events.

Committee Reports

Rhea Saffar reported

- Show Meals are an “in and out” as far as the money goes
 - Annie - 173 meals were served - \$1,557.00
 - Puffs - 101 meals were served - \$909.00
 - Next event: V-Show - Who are we feeding? How do we do that fairly? How do we stay on schedule?
- Merchandise - Shirts - makes sense to use a single vendor, and one artist to save money. Designs can then be reused

Fundraising FPP

Eileen Brett reported on Soft Pretzel sales

- 68 items were sold
- About 14-15 kids will receive credit

- \$1500 worth of pretzels to be picked up from Eileen Brett's house and delivered by students to those who purchased
- 50% of items went towards FPP

Fundraising

Tracey Becker reported:

- Dine Outs
 - Grill House raised \$291
 - Next Dine Out opportunity: Wednesday, January 10, dinner at Chipotle. Dinner from 5 PM - 9 PM
 - March consideration - food truck?
- Open Mic Night - need a new lead for Open Mic Night - description of role includes: setting up and monitoring ticket sales, raffle QR codes (needs access to our financials), soliciting cash donations, organizing people to ask for raffle gifts, work with communications to design a poster, getting decorations (detailed description of role(s) to follow).

Social

Tracey Becker reported: Adult Night Out at Laughing Academy in Glenview. February 2, 2024. \$25 for seating capacity of 60. We want to sell out to be a private event before December 12. Cocktails, canapés, stand-up comedy with Sarah Perry, followed by karaoke. Not limited to CTPO families. - donations needed such as bottles of wine, cups, napkins, appetizers, etc. - sign up forthcoming