

GBN CTPO Meeting Minutes
Tuesday, March 5, 2024

Attendance: Chad Davidson, Julie Weinberg, Carrie Winkler, Lauren Noll, Kelsey Nichols, Eileen Brett, Amy Feinstein, Kim McGarry, Tracey Kelley, Kim Luedtke, Katie Walther, Rhea Saffar, Tim Broeker, Heidi Malkin, Wendy Johnson, Liz Abrams

Approval of minutes for February 2024

- Kim McGarry moved to approve the minutes and Julie Weinberg second the motion. The motion passed.

I. Call to Order

Guest Stephanie Zelen: Grad Night

- Grad Night is a 30 year tradition where there will be a lock-in from 11-5AM. This is a free event for all students and we are looking for volunteers to help decorate the school. Think of it as paying it forward.

II. Co-Presidents' Report

Pictures/Photography

- We have canceled our Smug Mug account and all of our photos have been transferred to Shutterfly. The commitment with Shutterfly is purchasing something every 18 months.

Calendar

- Since May is a very busy month our CTPO meeting will be moved to a Zoom meeting instead.

Senior Gifts

- An email thread will be sent out looking for ideas for gifts. 32 gifts are needed with a budget of \$600. These gifts will be given out at banquets.

III. Director's Reports

Choir *Chad Davidson & Kelsey Nichols

- Thanks for all of the help during the V-Show. The Glenbrook Festival was successful and the kids thought this year's director was great.
- Spring
 - Spring concert will need chaperones and wardrobe assistants.
 - Concert in the Courtyard will be the student's final exam project. There, we will sell any remaining concessions.
 - Evening of A-Capella will be in June.

- Leadership meeting
 - The committee met and discussed ways to recruit new choir members. Goodie bags will be sent to those already signed up.
 - Social events- Hamilton Sing-Along, Field Day, etc.
- Previous student teacher got a job at Maple.

Theatre/Crew *Tim Broeker

- Theater club- last meeting we played some games. At the next meeting boxes will be turned into dog toys and donated to a shelter.
- Theater Banquet- a survey was sent out to the students about what they are hoping this event will be like. It seems like they are looking for something more casual.
- The Prom
 - Rehearsals have started. 85 students will be participating.

IV. Treasurer's Report *Kim McGarry

- Our account balance is \$45,257.

V. Board & Committee Chair Reports

- Vice President FPP *Randi LeBoyer
 - Just a reminder for students to use FPP for the banquets.
- Communications *Julie Weinberg & Carrie Winkler
 - We will be promoting on social media the GBN parking raffle, Open Mic Night and the Do-rite fundraiser.
- Fundraising
 1. In School Sale *Molly Brown & Sarah Shaw
 - The in school sale will be changing from Dairy Queen to Joe's Donuts.
 2. Do-Rite Donuts Sale *Heidi Malkin
 - Do-Rite Donuts will be for sale the morning after Turnabout. They can be ordered using a QR code and will be delivered that morning. Orders can be placed the day before.
- Membership & Volunteer Development *Wendy Johnson

- We have 3 more members. We have had success with our events that needed chaperones and show meals.
- Nominating Committee *Lauren Noll
 - Starting to put together a slate for next year. Please let Lauren know if you would like to continue your position or change positions for next year.
- Scholarship Committee *Kim Luedtke
 - 7 members met and revised the application to allow people with different educational plans after graduation to participate. Also, the school name and their student id have been placed on to the application to make it easier to have the money go directly to the university. Looking to make changes regarding this for next year.
 - Applications will go out on 3/6/24. You must be a CTPO member. Decisions will be made on April 16th and the amount given will depend on the number of students receiving scholarships. \$2000 has been allocated and will be split.
- Hospitality *Liz Abrams
 - The in coming freshman activity night was not well attended. We will need to update the presentation boards.
- Show Meals *Tracey Kelley & Amy Torf
 - One Acts- 15 students ordered 4 different meals. Looking to possibly add different venues for next year, We will stick with Dengeos for The Prom.
- Concessions *Lee Gordon
 - \$1500 in cash was made at the V-show. Credit cards have not been counted at this point.

VI. Banquets *Randi LeBoyer & Katie Walther

- A. Theatre Banquet May 8, 2024 at Hackney's. This year will be more casual than in the past. It will take place in the basement that is not handicap accessible
- B. Choir Banquet May 22, 2024

- a. Discussion was made regarding having this event at Pinstripes or Algauers. After much discussion, Algauers was decided.

VII. Glenbrook Musical- The Prom *Rhea Saffar

BRIEF OVERVIEW OF THE CTPO ROLES

- Show meals- 70 volunteers will be needed throughout the show.
- Concessions- this year since it will take place at GBN, we will not split the proceeds with GBS.
- A sweet table for the kids will be provided.
- Senior Tributes- parents of seniors will create a poster.

VIII. Open Mic- May 11th

A. Tracey is still looking for Looking for 3 volunteers

- One will screen videos (starts 4/8/24, will take about 25 acts at 3-3m30s)
- One to manage ticket sales (get petty cash from treasurer, get quick payments tutorial, set up day of/come early night of, check prepay in, stamp hands, count cash -- have a team of student volunteers working under you)
- One will write descriptions of items/copy them into existing forms for raffle and auction items and set up the day of (mid-late April). (~30 items max -- ~25 raffle, ~6 auction)
- Please let her know if you are interested.
- This year we will again allow middle schoolers to participate.

ADJOURN

Next meeting: Tuesday, April 2, 6:00pm Green and Gold Conference Room