

## **CTPO Minutes: March 7, 2023**

**Meeting Participants: Jodi Butler, Nancy Frese, Kim Luedtke, Kim McGarry, Zivit Blonder, Rhea Saffar, Kelsey Nichols, Amy Feinstein, Andrea Dalinka, Randi LeBoyer**

1. President's Welcome (Jodi)
  - a. Nominating Committee update
    - i. A committee has been formed. Let Nancy know if you have any names of people you think might be interested in joining.
  - b. Popcorn Tasting
    - i. Please taste and write down opinions. The popcorn prices range from \$14-\$32.
2. Approval of Minutes from February 7, 2023, Meeting
  - a. A motion was made and seconded to approve the minutes from the February 7, 2023 meeting, and the Executive Board approved the minutes.
3. Directors' Reports
  - a. Theatre
    - i. Spring Musical flyers need to be distributed. Rehearsals are going well.
    - ii. Mr. Broker is underway with the children's play for freshman and sophomore students that are not in Mean Girls. This year's play is Miss Nelson is Missing.
  - b. Choir (Mr. Davidson)
    - i. The Glenbrook Festival was a huge success. Dr. Brunner did a wonderful job and all went well. There was a ton of support from the parents helping chaperone the students. In the future, GBN and GBS will be alternating between both schools for the performances.
    - ii. A question was made regarding not making this on a long weekend however, this date is based on the band and orchestra schedule and there is little flexibility.
    - iii. Paris is coming up shortly. Medical forms need to be submitted. Musically, they are prepared. March 19th there will be a performance for the parents to view their Paris performance..

#### 4. Treasurer's Report (Kim)

- a. Currently there is a balance of \$38,500. Checkbooks still need to be sold, so we'll see if we lose money if we don't sell them.

#### 5. Committee Reports

##### a. Governance (Nancy)

- i. Nominating committee is assigned by the president. The president could sit on the nominating committee. The following will be on this committee, Randi Leboyer, Andrea Dalinka, Zivit Blonder, Jodi Butler and Nancy Frese.
- ii. Positions for next year
  1. President
  2. Vice President
  3. Governance
  4. Kim McGarry will continue as treasurer
  5. Amy Feinstein will continue as secretary
  6. Tracey Becker will potentially continue as fundraiser
  7. Communications: Carrie Winkler and Julie Weinberg (this is a Board position, and only has one vote)
  8. Rhea Saffar will continue as membership - depending on what happens with the president or vice president positions
  9. Scholarship- Kim Leboyer will continue
  10. Show Meals- Heather Goodman and Tracey Becker
  11. Concessions- Andrea Dalinka will be leaving, but Randi Leboyer will stay on.
  12. Randi LeBoyer will continue with Banquets
  13. We will ask Esther Kelley to do uniforms again

##### b. Nominating Committee

- i. Mr. Davidson said he can give us a list of incoming 8th graders so that we can reach out to them to see if they would like to be a part of any committees. They can also send an email and put this in the newsletter. A post on social media can be posted to ask for volunteers. If you have any names, email them to Nancy Frese.

c. By-Laws Committee

- i. Comments on the bylaws are being worked on and a meeting needs to be set to go over these.

6. Fundraising (Tracey)

- a. Vote on popcorn quality — yes sell or no don't sell. Also getting price range for popcorn (Non-GMO popcorn is used and popped in coconut oil. )  
<https://my.perfectpastries.biz/programs/ship-to-home-program-2-emmas-gourmet-popcorn/>
- b. Grill House from 2/15 — earned \$228
- c. Dwell Social Do Rite Donuts 2/26 — earned \$195
- d. Upcoming: La Taquiza/LT y Mas — on 3/8
- e. **Upcoming: FPP Fun Pasta — 4/3-4/14**
- f. Upcoming: Open Mic Night- May 13th
  - i. Need Open Mic Night volunteers for a range of jobs that would take up to 6 hours, from decor to refreshments, to reviewing act submissions
  - ii. Brainstorming Meeting date coming soon
    1. Email Tracey if you'd like to participate

7. FPP (Zivit)

- a. All FPP earned from the Fun Pasta fundraiser will be used towards next year or towards this year's banquets.

8. Banquets (Randi)

- a. Theater Banquet- May 10th
- b. Choir Banquet- May 17th
  - i. Both banquets will take place at Allguares. Everything is set. Registration and invitations will be sent after spring break. A list is needed with both parents and students email addresses. On the invitations there will be a QR code for online payment to pay directly instead of using cash. Pictures of Seniors will be needed earlier so that Randi can work on the video. T Shirts have been ordered and the menu is set.

9. Membership (Rhea)-

- a. There are no new members. Volunteers will be needed for the children's play as well as Mean Girls show meals. There will be plenty of opportunities.
- b. Rhea met with the producer at GBS. Since they do not have a parent organization, a question was asked if we should do concessions? GSO did the concessions for their VShow and there were thoughts about reaching out to the GSO and sharing the concessions? Everyone agreed that we should go ahead and ask them

10. Concessions (Andrea and Randi) -

- a. We made \$2030 in sales at the V-Show. Cookies were donated by Lindsey Reid and 120 cookies were sold at full profit. There is not a lot of candy left, however it could be sold at the children's show. Will need to buy some candy for the children's play.
- b. Reach out to Lindsey Reid to see if we could purchase cookies for the children's show.

11. Show Meals (Heather, Tracey and Rhea)-

- a. One Acts show meals went smoothly. Only 2 payments are missing.
- b. Rhea met with the Producer at GBS and we are all set for show meals during the Mean Girls production. Heather and Tracey will take care of Mean Girls show meals. It will be a huge order
- c. Children's play volunteers will be needed

12. Scholarships (Kim) -

- a. Applications for scholarships are due April 17th. Seven people are on the committee to help make decisions about the recipients. They will meet April 21-23. 4 students will be awarded \$500 each. If there are less than four students, we can save the money for next year. If there are five students that are well deserving then \$2000 can be split amongst them.

13. Communications (Julie and Jodi)

- a. No new news

**Next meeting: April 4th, 2023, at 6:00 pm**