Risk Management Skills

Workshop-At-A-Glance

Identifying Hazards and Risks

What is a Hazard & What is a Risk?

Consult with Employees

Seeking Out Problems Before they Happen (I)

Unique to Your Business

Walk Around

Long Term and Short Term

Common Issues

Seeking Out Problems Before they Happen (II)

Ask "What would happen if….?"

External Events & Worst Case Scenarios

Consequence Scale

Everyone's Responsibility

See it, Report it!

If It Is Not Safe Don't Do It

Take Appropriate Precautions and Communications

Tracking and Updating Control Measures

What is a Control Measure?

Your Business Procedures and Are They Adequate?

Risk Management Techniques

Reduce, Transfer, Avoid, and Accept The Risk

General Office Safety and Reporting

Accident Reports and the Accident Response Plan

Emergency Action Plan

Training and Education

Business Impact Analysis

Gather Information and Identify Vulnerabilities

Analyze Information and Implement Recommendations

Disaster Recovery Plan

Make It Before You Need It

Test, Update, and Repeat

Hot, Warm, and Cold Sites

Keep Documentation Simple and Clear

Summary Of Risk Assessment

What are the Hazards and Who Might be Harmed?

Are Current Control Measures Sufficient?

If Not, Change Control Measures

Wrapping Up

Words from the Wise

Lessons Learned

NOVUS ORIGO
a new beginning

STRATEGY – MANAGEMENT - TRANSFORMATION

Professional Training Series

Our training courses & workshops, combined with our interactive delivery methodologies create an environment that encourages learning and delivers the strategic tools that promote organizational performance.

Workshop Purpose

It is not possible to control or manage 100% of all risks, but knowing what do before, during, and after an event will mitigate the damage and harm. Identifying potential hazards and risks and making it part of the day to day business is important.

This workshop will help you to be aware of hazards and risks around the workplace. Limiting and removing potential dangers through Risk Assessment and management will be an incredible investment.

Workshop Format

Lecture, Interactive Discussions, Workshops, Hands-on Training

Workshop Length

One (1) Day

Continuing Education Units (CEU's)

Five (5)

Workshop Pricing

Please contact us for workshop pricing, and group discounts.

Contact Information

Phone:760.438.4354

Email: training@novusorigo.com

For a list of all workshops, please visit www.novusorigo.com

![Novus Origo logo]

Strategy - Management - Training

3231-C Business Park Drive
Suite #121 Vista, CA 92081

Phone: 760.438.4354   Fax: 760.438.4355
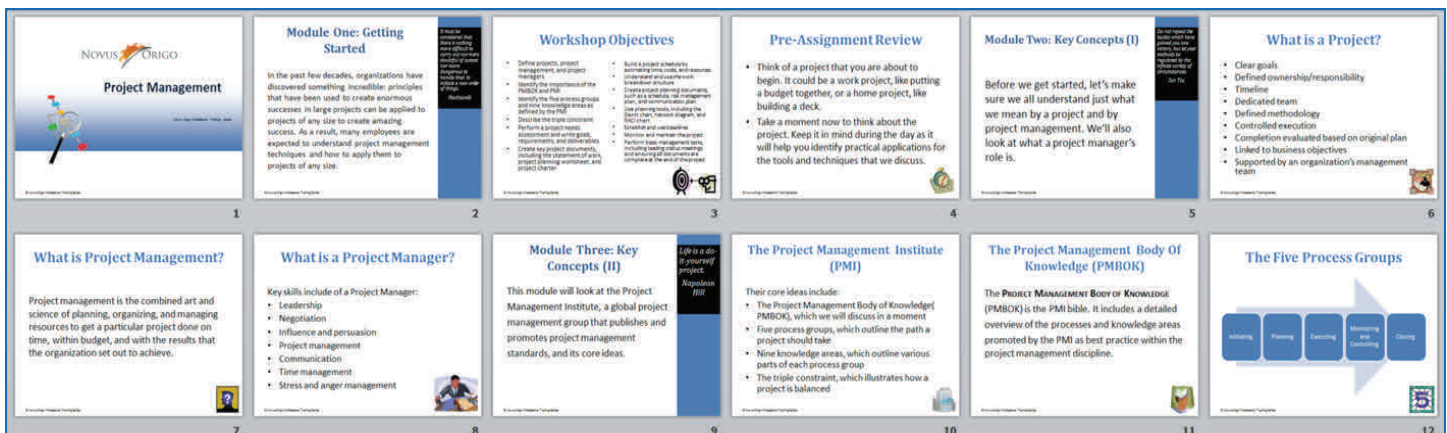www.NovusOrigo.com

Training Designed for the Real World

Novus Origo's professional training courses & workshops are interactive and utilize a multitude of instructional methods before class, during class, and "after" class to deliver successful learning that incorporates and leverages "real work" experiences. **We have over 200 training workshops, and if we don't have a class that you're looking for, we can create it for you.**

The Novus Origo Workshop Difference!

- ✓ **Real World Instructors & Facilitators**
- ✓ **Multimedia Presentations with Animated Case Studies**
- ✓ **Group Discussions & Action Learning**
- ✓ **Interactive Icebreakers, Exercises, & Activities**
- ✓ **Quick Reference Job Aids**
- ✓ **Full Color Student Training Manuals**
- ✓ **Pre–Class Assignments**
- ✓ **Post Module Assessments**
- ✓ **Narrated Audio Version of Course for Student's Anytime "Take Along" Listening (soft skills attendees*)**
- ✓ **Paperback Book Version of Course for Student's Anytime "Take Along" Reading (soft skill attendees*)**

* English Soft Skills Classes

Sample of Workshop Curriculum — Project Management

International Recognition

Novus Origo has received fourteen (14) international awards and recognition for our training development from the training industry's most prestigious organizations such as; *Brandon Hall, Interactive Media Awards, Horizon Interactive, E-Learning Media Group, Digital Health Awards, and Omni Awards.*