

MEETMAKER: ENTER AN EVENT

1. Login to your MeetMaker account
2. Make sure you have your ORGANIZATION CLUB NUMBER in your MeetMaker account

To make sure you have your ORGANIZATION CLUB NUMBER in your MeetMaker account:

- a. Login to MeetMaker
- b. Click MY GYM
- c. Click MY ACCOUNT
- d. Click SANCTION ORGANIZATION
- e. Your ORGANIZATION club number should be in this table

3. Find the event you are registering for by clicking on "EVENTS"

MeetMaker Home Events My Gym Support

Events Directory

Find current, past, and upcoming meets and events. Please select the tab for the type of registration you want to perform.

Meets

Camps\Clinics

Dues\Fees

4. Search for the event you want

Search

5. Click the REGISTER/LATE REGISTRATION link to the right of the event name

☐ Include Past Events

MEGA Meet 2022

Sunday, February 20, 2022 - Monday, February 21, 2022

2021 MEGA Meet AAU

Register Now

6. You should see your gymnast and coaches in the level grid (if you do not see them click ADD NEW GYMNAST/COACH and add them) enter their information

7. Scroll down make sure they are checked if they are going to the event, if they are not checked they will not be entered, and you will NOT pay for

+ Add New Gymnast

+ Add New Coach

Female - Gymnastics - Level 1 Fee: \$80.00

| <input type="checkbox"/> Register | Org. Number | First Name | Last Name | DOB | Notes |
|-------------------------------------|-------------|------------|-----------|------------|----------------------|
| <input checked="" type="checkbox"/> | 74ATCCA2 | Milah | Butler | 7/8/2014 | <input type="text"/> |
| <input type="checkbox"/> | 74ATCDA2 | Camila | Cervantes | 8/19/2013 | <input type="text"/> |
| <input checked="" type="checkbox"/> | 74ATCEA2 | Kenzi | Chau | 8/8/2014 | <input type="text"/> |
| <input checked="" type="checkbox"/> | 74ATCFA2 | Layla | Dominguez | 10/25/2016 | <input type="text"/> |

8. Click CONTINUE at the bottom of the page
9. If there is team entry fees you will see the team fee you are being charged, only the levels that are being charged team fees will be checked (gymnast are still being entered if they are not checked on this page)
10. Click CONTINUE at the bottom of the page
11. This is the payment screen, please select the payment method and enter all information to pay for the event.