



**Information Sheet**

Client(s): \_\_\_\_\_

Event Date: \_\_\_\_\_ Time: \_\_\_\_\_

Location(s) & Address: \_\_\_\_\_  
\_\_\_\_\_

Bridesmaids & Groomsmen:

**(Place in Entrance Order)** \_\_\_\_\_ & \_\_\_\_\_  
\_\_\_\_\_ & \_\_\_\_\_  
\_\_\_\_\_ & \_\_\_\_\_  
\_\_\_\_\_ & \_\_\_\_\_  
\_\_\_\_\_ & \_\_\_\_\_  
\_\_\_\_\_ & \_\_\_\_\_  
\_\_\_\_\_ & \_\_\_\_\_  
\_\_\_\_\_ & \_\_\_\_\_  
\_\_\_\_\_ & \_\_\_\_\_

Maid of Honor: \_\_\_\_\_

Matron of Honor: \_\_\_\_\_

Best Man: \_\_\_\_\_

Flower Girl(s): \_\_\_\_\_

Ring Bearer(s): \_\_\_\_\_

Bride & Groom: \_\_\_\_\_



**Information Sheet**

**Ceremony** (If Applicable)

Processional Music: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Bridal Party's Song: \_\_\_\_\_

\_\_\_\_\_

Ring Bearer/Flower Girl Song: \_\_\_\_\_

Bride's Song: \_\_\_\_\_

Recessional Song: \_\_\_\_\_

**Cocktail Hour** (If Applicable)

Songs: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



## Information Sheet

### Reception

Bridal Party Entrance Song(s): \_\_\_\_\_  
\_\_\_\_\_

Bride & Groom Entrance Song: \_\_\_\_\_

Bride & Groom's First Dance: \_\_\_\_\_

Bride & Father Dance: \_\_\_\_\_

Father's Full Name: \_\_\_\_\_

Groom & Mother Dance: \_\_\_\_\_

Mother's Full Name: \_\_\_\_\_

Who Will Be Saying Grace: \_\_\_\_\_

Who Will Be Giving Speech/Toasts: \_\_\_\_\_

Cake Cutting Song: \_\_\_\_\_

Bouquet Toss:                   **YES** \_\_\_\_\_                   **NO** \_\_\_\_\_

Song: \_\_\_\_\_

Garter Toss:                   **YES** \_\_\_\_\_                   **NO** \_\_\_\_\_

Song: \_\_\_\_\_

Last Dance:                   **YES** \_\_\_\_\_                   **NO** \_\_\_\_\_

Song: \_\_\_\_\_

Intimate Dance:                   **YES** \_\_\_\_\_                   **NO** \_\_\_\_\_

Song: \_\_\_\_\_

Grand Exit Song:                   **YES** \_\_\_\_\_                   **NO** \_\_\_\_\_

Song: \_\_\_\_\_



**Information Sheet**

**Order of Events**

**\*Place in Numerical Order\***

\_\_\_\_\_ Introductions \_\_\_\_\_ First Dance \_\_\_\_\_ Bride & Father Dance \_\_\_\_\_ Groom & Mother Dance  
\_\_\_\_\_ Blessing/Dinner \_\_\_\_\_ Toast \_\_\_\_\_ Cake Cutting \_\_\_\_\_ Garter & Bouquet \_\_\_\_\_ Last Dance

Special Requests/Instructions:

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(Please note that there will be a limited amount of songs played during the event. On average there are about 20 songs played per hour. List a selection of songs that you definitely want played, artists you like, and genres you prefer if desired. JH Productions will be providing a customized selection of songs and will incorporate as many songs as possible. If there are any songs that should NOT be played, please list below as well.)