

COUNTRY POND LAKE ASSOCIATION
Minutes 10-28-2017

Present: Greg Senko; Linda Foss; Jennifer West; Bill Cashin; Jeannie Cashin; Tully Zipkin

Vice President's report:

Greg reviewed updates to our by-laws. Following a few more changes, we unanimously accepted them as written. Greg also investigated the Charitable Trust registration process and learned that we will need to submit a monthly bank statement with our registration.

Secretary's Report

Jeannie has made several attempts to obtain the post office box keys but has not been successful. This created the need to go to the post office and close the box. There will be a partial refund to the original private purchaser. Jeannie contacted NH Lakes Association and they will add our Association to their database. We are also subscribed to their newsletters and announcements. The Excel document of Newton waterfront/access residents is done.

Treasurer's Report:

A bank account needs to be established now to obtain a monthly statement before the year end. Jennifer has obtained our tax ID and found a credit union that has no fees or minimums for our nonprofit account. She attempted to open the account today, but they had no manager available to do so.

New Business:

Expenses:

Moving forward will require startup funds. At the last meeting, we determined the amount of money that each of the acting officers will contribute. These funds will be used to register for tax exempt status by filing a 501c3 (\$275), and to partially fund our website, which will require that we pay a monthly fee. Linda suggested that officer contributions get deposited in our bank account and payment can be made by check or bank transfer.

Dues:

Greg mentioned a calendar year for dues, beginning 1/1/18. Officers may become honorary members for as many years as their contribution matches the amount of annual dues. The minimum donation to become a member has not been established. Jennifer thinks that we will be able to have members donate through Paypal with direct deposits to the account.

Membership Drive:

Getting our information to people is crucial and postage is cost prohibitive at this time. We will need to rely on personally distributing flyers to as many lake frontage and lake access people as possible. The flyer needs to ask that people reach out through email to enable us to add them to our current CPLA email list. Other plans include articles in the Carriage Town News and postings at boat ramp. We have obtained a partial list of residents from Kingston's tax card information. The attempt will be to reach out approximately ½ mile from the pond in both towns.

Tasks:

Jennifer will open the bank account on Monday.

Tully will have Tobi pin the disclaimer to the top of the Facebook page so that it won't require posting with every comment.

Tully will call the NH Secretary of State's office to find out if two organizations with the same stated purpose can both register similar names.

Greg will email the accepted by-laws to the officers.

Jeannie will work on a flyer for distribution to residents and continue to add names and addresses to the Excel document.

Jennifer and Jeannie will attempt to start the website layout.

Next meeting is: 11-12-2017

Minutes submitted by Acting Secretary, Jeannie Cashin