

Board Meeting Minutes

Country Pond Lake Association

December 17, 2024

Meeting called to order at 7:00 pm via Zoom

Present: Joel Daly, Tobi Howell, Sue Zipkin, Liz MacNeil

Absent: Greg Senko, Linda Foss, Barbara DiVecchia, Bill Cashin

Treasurer's report:

Balance \$20,010.47

Recent activity: paid KV partners final invoice \$895, paid state of NH permit fees for the boat ramp project \$1561 and \$400, PO box renewal \$84, Gaming fee \$50, renewed liability insurance for \$575

Committees:

- **VLAP:**
- **Social Media:** Nothing new from social media.
- **Lake Host:** Joel reported we met the lake host grant requirements so good news. Carry over \$\$ from last year helped make up the difference from this year's lower volunteer hours.

New Business

- **Lake Host Warrant Article**
 - Sue reported the Warrant article is fully prepared requesting \$5,000 from town of newton.
 - Need 30 signatures for warrant article due to Newton 1/10.
 - Please help in collecting signatures. See Sue's email.
 - Sue is collecting signatures Saturday night at Sharon M. house for wilder grove residents.
- **Gaming Commission** – CPLA is set up to receive 2025 funding from the gaming Commission.

Next Meeting: Tuesday January 14, 2025 at 7PM

Meeting adjourned at 7:55 pm

Board Meeting Minutes

Country Pond Lake Association

November 20, 2024

Meeting called to order at 7:04 pm via Zoom

Present: Greg Senko, Linda Foss, Barbara DiVecchia, Joel Daly, Tobi Howell, Sue Zipkin, Liz MacNeil, Bill Cashin

Absent: Jon Simard

Minutes: Minutes from the 10/22/2024 meeting were reviewed. MM&S to accept the minutes, all in favor.

Treasurer's report:

- Checking Account Balance: \$23,575

Committees:

- **VLAP:** has wrapped up for the season. Bill sent some data to Linda for an email blast.
- **Social Media:** Tobi made a few posts for NH Lakes advisories. He will post something about the boat ramp project once the grant has been awarded.
- **Lake Host:** Joel reviewed the preliminary budget for 2025 with the group. Volunteer hours were way down from previous years, so Joel is not sure if we will be able to get the grant money for next year. We need to do more to spread the word about the need for more Lake Host volunteers. MM&S to ask for a warrant article for \$5000 for the lake host program for next year, all in favor.

Old Business

- **Finishing 2023 WAG paperwork**
 - Need to get final invoices and the final report for the project, and Greg will meet with Sally to make sure we have everything needed for the grant.
- **Boat Ramp Project**
 - The Fish & Game review has been completed, and KV Partners have updated their engineering plans based on their recommendations.
 - Abutter's permission has been given by Bob Ferrera
 - The wetlands permit has been submitted and is in process

New Business

- **ARPA Grant** – Sue attended the Board of Selectmen meeting, and the board agreed to fund the \$3650 that we asked for. CPLA will fund the remaining \$3650. The money will

come out of this year's budget so we should get it soon. The board members were very positive and encouraging, and they expressed their appreciation for the work that the CPLA does.

- **2025 Spiny Naiad Treatment Plan**

- Amy confirmed that there will be funding for next year
- Bids have been sent out for divers as well as chemical treatments
- Bids need to be back by Dec. 2
- 2 issues with the diver(s) option:
 - We probably need to hire a company with more than 1 diver to get the work done in the 4–5-week window that's available to pull the naiad.
 - The divers spent 30 days pulling weeds this past season, and we're asking for another 30 days for next year. We need more hours than that since many areas weren't remediated at all last season.

Next Meeting: Tuesday December 17, 2024 at 7PM

Meeting adjourned at 7:55 pm

Board Meeting Minutes

Country Pond Lake Association

October 22, 2024

Meeting called to order at 7:03 pm via Zoom

Present: Greg Senko, Linda Foss, Barbara DiVecchia, Joel Daly, Tobi Howell, Sue Zipkin, Liz MacNeil, Bill Cashin

Absent: Jon Simard

Minutes: Minutes from the 9/24/2024 meeting were reviewed. MM&S to accept the minutes with a minor change, all in favor.

Treasurer's report:

- Checking Account Balance: \$6,654.78
- Sue has not yet invoiced the grant for the expenses that have been paid to the divers, and this balance also does not include a \$1255 check to KV partners or final gaming money received. Once all of that is factored in, Sue expects the balance to go back up to around \$23,575.

Committees:

- **VLAP:** has wrapped up for the season. Greg will post the water testing results to the website and send out a year end wrap-up email.
- **Social Media:** Tobi made a few posts since the last meeting:
 - 9/24: posted about charitable gaming proceeds
 - 9/27: NH Lakes – Don't let leaves litter the lake
 - 9/30: reposted links about spiny naiad control
- We have around 600 likes and 700 follows
- **Lake Host:** We have \$2378.35 that will be carried over into next year. Volunteer hours were way down from previous years. Volunteer hours were tracked by Pat and came in mostly via paper tracking. Joel has posted relevant data in Google workspace.

Old Business

- **Boat Ramp Project** – Greg has been having a hard time getting in touch with the road agent Mike Pivero. Greg spoke to the Newton Board of Selectmen and explained the project cost increases to them. Mike Pivero will donate 10k in work in kind toward the project, and the grant will give us around 62k towards the project. Greg requested an additional \$25-30k in funding from the town. The town could either put this money into

the budget or we could investigate doing a warrant article. The BOS will consider this request and give us feedback in about a week. For the wetlands permit, NH DES suggests that the project be done after draw down at Trickling Falls to minimize impact of the project. We still need the abutter's permission for the permit. Greg made a motion to have CPLA contribute \$10k toward the project. MM&S in favor of this.

Next Meeting: Tuesday November 19, 2024 at 7PM

Meeting adjourned at 8:01 pm

Board Meeting Minutes

Country Pond Lake Association

September 24, 2024

Meeting called to order at 7:02 pm via Zoom

Present: Greg Senko, Linda Foss, Barbara DiVecchia, Joel Daly, Tobi Howell, Liz MacNeil, Bill Cashin, Sue Zipkin

Absent: Jennifer West, Jon Simard

Minutes: Minutes from the 8/13/2024 meeting were reviewed. MM&S to accept the minutes with a minor change, all in favor.

Treasurers report:

- Checking Account Balance: \$6,679.78
- Sue has not invoiced the grant for the expenses that have been paid to the divers, so that will bring our balance back up. Sue will reach out to Amy Smagula to see if there will be an increase in the grant to cover the diver cost overage.

Committees:

- **VLAP:** Last sampling was Sunday Sept 22. Bill dropped off the samples in Concord the next day.
- **Social Media:** Tobi made a few posts since the last meeting:
 - Mercury in fish
 - Link to news article
 - Raffle results
 - NH Lakes septic smart
 - Boat parade
 - Charitable gaming photo
- We're at 600 likes and 700 follows
- **Lake Host:** We have \$3000 that will be carried over to next year. We did about the same number of paid hours as last year. Boat checks were down to 82 from 150 last year. Not sure how many volunteer hours there were. Joel will prepare a summary for the next meeting. Kat has requested that we write a letter of support for the lake host program.
- **Communications:**
 - Greg posted the final diver's extraction report to the website on the documents page.
 - The website has been renewed.

New Business

- **Spiny Naiad** - Divers worked for 3-4 weeks, they removed a lot more material this year than last year, and they found plants in water as deep as 10 feet. Large areas of the lake have not been remediated. This level of growth cannot be managed by divers. Greg will reach out to Amy for clarification of her email regarding future treatment and next steps.
- **Boat Ramp Project** – KV Partners has started applying for the NHDES permits. We need the abutter's permission for the project – Sue and Liz will contact them (Ferrera family & Camp Tasker). The grant application has been submitted provisionally. Greg is having a hard time getting in touch with the road agent Mike Pivero to get a commitment letter from him.

Next Meeting: Tuesday October 22, 2024 at 7PM

Meeting adjourned at 8:20 pm

Board Meeting Minutes

Country Pond Lake Association

August 13, 2024

Meeting called to order at 7:03 pm via Zoom

Present: Greg Senko, Linda Foss, Barbara DiVecchia, Joel Daly, Tobi Howell, Liz MacNeil

Absent: Jennifer West, Jon Simard, Sue Zipkin, Bill Cashin

Minutes: Minutes from the 7/9/2024 meeting were reviewed. MM&S to accept the minutes, all in favor.

Treasurers report:

- Sue gave her update via email: Checkbook is up-to-date. I have not invoiced the grant for the expense that I've paid to the divers, so that will bring our balance back up.
- Checking Account Balance: \$16,305.10

Committees:

- **VLAP:** Next sampling is Sunday August 18. Bill will drop off the samples in Concord the following Monday and pick up the new bottles.
- **Social Media:** Tobi made a couple of posts since the last meeting:
 - Boat Parade reminder
 - Reminder to stay away from weed divers
- **Lake Host:** We have 1 additional paid Lake Host. We don't have great coverage at the beginning of the day. Joel is having issues with the reporting, but overall things are going well.
- **Communications:**
 - We're getting a lot of Spam on Mail Chimp. Linda is no longer able to delete or archive them. Joel has created an email template for Linda to use.
 - Greg posted the diver's extraction report to the website on the documents page.
 - Website renewal (Go Daddy) is coming up - \$180.

Old Business

- **Boat Ramp Project** –KV Partners has finalized the boat ramp plans, and now they're applying for the DES permits. Greg will discuss the grant with Sally - application due mid-Sept. MM&S to give Greg the authority to apply for the grant (Certificate of Authority), all in favor.

- Joel cancelled Google Voice, and he's currently looking into a new mobile plan.
- Sue gave these updates via email:
 - **Boat Parade:** I think I am set for the Boat Parade. I have the judges. I ordered the trophy mug. I will coordinate with Jeannie on the food if anyone else wants to volunteer to bring something, please let me know, I will fill in the gaps and make sure there's food.
 - The one thing that is not going well is the raffle scheduled for cook off 8/31. I have not had time to put into it. I will still make an effort in the next couple of weeks, but if anyone wants to donate raffle or ask a local merchant, that would be much appreciated.

New Business:

- Spiny Naiad – We need to apply for next year's grant by 9/16. MM&S to give Greg the authority to apply for the grant, all in favor. Divers have removed a lot more material this year than last year.

Next Meeting: Tuesday September 17, 2024 at 7PM

Meeting adjourned at 7:38 pm

Board Meeting Minutes

Country Pond Lake Association

July 9, 2024

Meeting called to order at 7:07 pm via Zoom

Present: Greg Senko, Sue Zipkin, Linda Foss, Barbara DiVecchia, Joel Daly, Tobi Howell, Liz MacNeil, Bill Cashin

Absent: Jennifer West, Jon Simard

Minutes: Minutes from the 5/28/2024 meeting were reviewed. MM&S to accept the minutes, all in favor.

Treasurers report:

- Checking Account Balance: \$29,265.10
- CPLA store did not do well, we only got 6 orders. Sue made a motion that we order a limited quantity of merchandise just to have some inventory on hand, not to exceed \$500. MM&S, all in favor.

Committees:

- **VLAP:** Bill has done the first 2 samplings, and Alicia will assist Bill on the next sampling. There are 3 more to go. They also did a special sampling before and after setting off fireworks to see how that affects water quality.
- **Social Media:** Tobi made several posts since the last meeting:
 - Annual Meeting information
 - Update to thank Annual Meeting attendees
 - Reminder about the CPLA story
 - Update that the CPL store was closing on July 7
- **Lake Host:** We've spent \$814 so far. We have 3 paid volunteers. Volunteers need to download an app onto their phone and enter their data there, and that's been a challenge for some. We have good coverage in the afternoon, but poor coverage in the morning.
- **Communications:** We're getting a lot of Spam on Mail Chimp. Linda is looking into using gmail. We need a generic CPLA email address that we can use to send emails from – Joel will investigate that.
- Greg will post the Lake Host public calendar to the website

Old Business

- Joel gave a quick demo of Google Drive workspace.

New Business:

- Boat Parade will be at 2pm on August 17. Boats should line up at the Newton boat ramp. Cookout will be afterward at 4pm at the Cashin's home. Tobi will post the information on Facebook. We can use the Grove's tables and chairs, currently stored at the Adams. Bill will need help setting up at his house at around 11am. Sue made a motion to spend up to \$300 to purchase food for the annual cookout for the boat parade. MM&S, all in favor.
- Joel reported that to use Venmo, we need to get a burner phone that can receive texts. Joel will cancel Google Voice since we can't use it. Joel will investigate and send out proposal.
- Joel mentioned that we need to get the engagement up for the CPLA. There was a very low turnout at the annual meeting. Membership is down overall. How can we get people interested again? Some discussion about a neighborhood party for Marcoux Grove.
- Boat Ramp Project – We need to get a cost estimate from KV Partners for the next grant proposal. Greg has met with the Newton BOS to get permission for the construction phase of the project. The board voted unanimously to approve.

Next Meeting: Tuesday August 13, 2024 at 7PM

Meeting adjourned at 8:31 pm

Board Meeting Minutes

Country Pond Lake Association

May 28, 2024

Meeting called to order at 7:17 pm via Zoom

Present: Greg Senko, Sue Zipkin, Linda Foss, Barbara DiVecchia, Joel Daly, Tobi Howell

Absent: Jennifer West, Jon Simard, Bill Cashin, Liz MacNeil

Minutes: Minutes from the 4/16/2024 meeting were reviewed. MM&S to accept the minutes, all in favor.

Treasurers report:

- Checking Account Balance: \$29,774.68

Committees:

- **VLAP:** Bill has done the first sampling, and it has been dropped off to NH DES.
- **Social Media:** Tobi made several posts since the last meeting:
 - Annual Meeting information
 - Created event for Annual Meeting
 - Northern Lights
 - NH Lakes lawn care article
 - Cyanobacteria Alert
- **Lake Host:** Joel said we have enough Lake Hosts, and he has created a budget. He still needs to fill out the schedule. There is a match spreadsheet managed by NH Lakes. NH Lakes will also provide a weekly financial report. We will be paying \$12/hr for Lake hosts. We can pay Pat \$14/hr as Lake Host coordinator.
- **Communications:** need to send out email reminder for the annual meeting.

Old Business

- Joel will give demo of Google Workspace at next CPLA meeting.

New Business:

- Annual meeting date: Saturday June 8, 2024, from 9-12 at the Kingston Community Library. Reviewed agenda for the meeting. Joel will put Bill's notes into a PowerPoint document. Joel will do something similar to what Jen did last year. Greg will give a report on spiny naiad, and he will also report on the boat ramp project. Sue will give a budget report. Election of officers: no one has come forward to run for one of the open offices. We will also have a 50/50 and raffle. Sue will get some refreshments (coffee, water donuts) – plan for around 30 people.
- CPLA store: Need to sell at least 36 items. Sue will send out the link to the store, and Tobi will post the link to the website. Store will stay open until we get 36 items, and

then people will get their items 2 weeks later. Plan to close the store in time to have items available by the 4th of July.

- Boat Ramp Project – Project plans were reviewed with KV Partners at the ramp on May 13th. Revised plans are according to initial design with refinements to survey info, catch basin and infiltration basin details. There is a large pine tree in the swale area that will need to be removed. We need to apply for the next Watershed Assistance Grant by September 1, 2024 to cover the construction costs. Greg will meet with the Newton BOS in order to get permission for the construction phase of the project.

Next Meeting: Tuesday July 9, 2024 at 7PM

Meeting adjourned at 8:12 pm

Minutes

Country Pond Lake Association

April 16, 2024

Meeting called to order at 7:04 pm via Zoom

Present: Greg Senko, Sue Zipkin, Linda Foss, Barbara DiVecchia, Bill Cashin, Joel Daly, Tobi Howell, Liz MacNeil

Absent: Jennifer West, Jon Simard

Minutes: Minutes from the 3/26/2024 meeting were reviewed. MM&S to accept the minutes, all in favor.

Treasurers report:

- Account Balances: \$26,814.10

Committees:

- **VLAP:** Bill will pick up the bottles on May 6th, and the first sampling will be done on Sunday May 12th with Alicia. Bill will then drop off the bottles on Monday. Greg added a hyperlink to the VLAP data from the home page. The VLAP data was moved to the top of the documents page and a graph was added.
- **Social Media:** Tobi made a couple of posts since the last meeting:
 - Apr. 2 Earth Day (reached 927 people)
 - Apr. 13 Earth Day Reminder
- **Lake Host:** Joel met with Jen to get up to speed on the program, and he's currently recruiting for Lake Hosts. Joel is also waiting for more info from Kat Kelleher. Greg mentioned that NH Lakes will send regular reports about payroll status.

Old Business

- Joel will give demo of Google Workspace at next CPLA meeting.

New Business:

- Earth Day - We will do our cleanup on Saturday April 20th from 9am - Noon. Sue will pick up the coffee and donuts. Signs have been hung and packets have been delivered to some residents around the lake. It was suggested that we organize some cleanup of the shoreline as well.
- 2024 Lakes Congress will be held on Thursday June 6th in Meredith if anyone is interested in attending. Greg and Linda attended in 2018 and thought it was beneficial.
- Annual meeting date: Saturday June 8, 2024, from 9-12. Greg reached out to the Dam's Bureau for a guest speaker, but they declined due to their desire for more time to study the watershed before giving a presentation. He also reached out to NH DES for a "Soak up the Rain" presentation, but the woman who does the presentation is on leave and

not available. The speaker for the meeting will be Kat Kelleher from NH Lakes. Other speakers at the meeting:

- Bill – VLAP
- Sue – Financial report
- Joel – Lake Host program
- Greg – report on invasive weed removal
- Officers to be elected at this year's meeting: Treasurer and Vice President. Linda will send out an email to see if anyone is interested in running for one of these open positions.
- Boat Ramp – The test pits have been dug, and they found sandy soil with good drainage so they can proceed with the plans. Sally told Greg about a NH Land and Water Conservation Fund grant that we may qualify for, but the application is due June 1st. We would need the completed plans to present to the Board of Selectman since the town needs to apply for the grant.

Next Meeting: Tuesday May 14, 2024 at 7PM

Meeting adjourned at 8:04 pm

Minutes

Country Pond Lake Association

March 26, 2024

Meeting called to order at 7:04 pm via Zoom

Present: Greg Senko, Sue Zipkin, Linda Foss, Barbara DiVecchia, Bill Cashin, Liz MacNeil, Jon Simard, Joel Daly

Absent: Tobi Howell, Jennifer West

Minutes: Minutes from the 2/27/2024 meeting were reviewed. MM&S to accept the minutes, all in favor.

Treasurers report:

- Account Balances: \$26,387.35
- Sue set up a phone number for CPLA, and the next step is to set up a new Venmo account. She also got a debit card for CPLA.

Committees:

- **VLAP:** Bill will pick up the bottles on May 5th, and the first sampling will be done on May 13th. Bill will be asking Alicia for help with this. Joel has done some work on aggregating the testing data, but it's difficult to do and he feels he is not qualified to do the aggregation. Bill sent a summary of testing results from NH Lakes, and this has been posted to the CPLA website. Greg will move it higher up on the page so that it's more visible. It was also suggested to make a link to this data available from the home page.
- **Social Media:** Tobi gave his update via email: My Social Media update is to do with the post I made on our FB page on the town vote day- It was liked 6 times directly including NH Lakes- and shared 5 times then liked on some other pages. We got some extra follows and likes for the whole page. I put our website in the post to direct people to the page for any other information they may want.
- **Lake Host:** Joel met with Pat Masterson and still needs to meet with Jen. We have approximately \$5010 available from the Newton warrant article and the NHLAKES grant. We will most likely need additional money to fully fund this, and it's expected that the additional money will come from CPLA. Joel is putting together a list of paid and volunteer hosts, and he still needs to get access to Jen's old schedule.

Communications:

- Linda has sent out thank-you/receipt letters to those who donated last.
- Next communication will be for Earth Day. We will do our cleanup on Saturday April 20th from 9am - Noon. Joel mentioned that Terex would like to participate with CPLA in the Earth Day cleanup. Greg will follow up with them to see what the extent of their involvement may be. Jen should have some bags, signs, etc. from last year's Earth Day, and Sue will reach out to her. Bill has volunteered to help with pickup of the garbage

bags and drop off. Linda is going to update the CPLA flyer, and Liz will reach out to NH Lakes to ask for 200 copies of their Lawn Care Sheet to include with the Earth Day flyer. Liz and Sue will put these items in a recyclable bag and tie them to lakeside houses' front doors on the Newton side. They will need help with doing the same on the Kingston side. Sue also suggested that we organize some cleanup of the shoreline as well.

- Will also need to send out a communication regarding the Annual Meeting to be held on Saturday June 8, 2024.

Old Business

- Joel has set up Google Workspace for CPLA – Joel and Greg are the admins. The advantages are that everyone will have their own account and email, and we can set up shared folders and create groups. He has also set up a YouTube channel for CPLA. The original links that Joel sent out have expired, so he will re-send to those who haven't logged in yet.
- Annual meeting date: Saturday June 8, 2024, from 9-12. Greg has reached out to the Dam's Bureau for a guest speaker but has not heard back from them yet. He also reached out to NH DES for a "Soak up the Rain" presentation, but the woman who does the presentation is on leave and not available. Greg also plans to speak to Amy regarding a possible presentation on exotic plant removal.

New Business:

- Boat Ramp – The test pits have been dug, and Greg received an email from Mike stating that they are moving ahead and completing the plans.
- Sue mentioned that we should order some more CPLA decals that we could include in the Earth Day bags. We should also start thinking about ordering some new CPLA swag.

Next Meeting: Tuesday April 16, 2024 at 7PM

Meeting adjourned at 8:15 pm

Minutes

Country Pond Lake Association

February 27, 2024

Meeting called to order at 7:04 pm via Zoom

Present: Greg Senko, Sue Zipkin, Linda Foss, Barbara DiVecchia, Tobi Howell, Bill Cashin, Liz MacNeil, Jon Simard, Joel Daly

Absent: Jenn West

Minutes: Minutes from the 1/23/2023 meeting were reviewed. MM&S to accept the minutes, all in favor.

Treasurers report:

- Account Balances: \$26,387.35
- Gaming: We received our 1st check for January gaming dates for \$4449.69. It is anticipated that we will receive less this year as our assigned gaming dates are not as good as last year's.
- Sue would like to set up a new Venmo, which will require a CPLA phone number. Susan suggested we could get a phone number, from GoDaddy, and Joel mentioned that he would find out about getting a Google phone #.

Committees:

- **VLAP:** Bill reported that he has scheduled 5 sampling dates, 1 per month, for the current year starting in May and ending in September. We need to make water testing data easier to digest for CPLA members. Joel is working on this, and it will be included as part of our annual write-up.
- **Social Media:** Tobi has not made any posts lately. Carriage Town News is no longer available, but there is a Carriage Town News Facebook group that we can still use to post information to the community. Some statistics for our CPLA website: people who visit our website are 65% female, age range is mid 40s – mid 60s.
- **Lake Host Warrant Article:** We are on the agenda for March 5. Joel will meet with Jenn to get an update from her and to transition her duties to him. Joel will also be meeting with Pat Masterson and will put together a Lake Host summary.

Communications:

- Linda needs to send out thank-you/receipt letters to those who donated last year for tax info.
- Earth Day is April 22nd. We will select a day to do our cleanup at the next meeting.
- Website updates – Joel and Liz have contributed info to the Our Team page.
- Invasive Removal Grant: Greg submitted the paperwork with Joel's help, and Amy Smagula acknowledged receipt.

Old Business:

- Boat Ramp – Greg would still like to get a video of the boat ramp during a downpour to show the Newton Board of Selectmen. The Road Agent may still dig the test pits, so we will wait a little while longer before we hire a contractor to do the work. Liz mentioned that she may be able to use a hand auger to get some soil samples. Liz to meet with the engineer to discuss, and Greg will email him as a follow-up to this meeting.

New Business

- Joel has been working on setting up Google Workspace for CPLA. The advantages are that everyone will have their own account and email, and we can set up shared folders. The workspace has been activated, and we're currently waiting for approval. Joel still needs to set up email accounts for everyone. MM&S to allow Joel to move forward with setting up a phone number for CPLA with a max cost of \$200, all in favor. MM&S for Joel to create a YouTube channel for CPLA with approved content, all in favor.
- Annual meeting date: Saturday June 8, 2024, from 9-12. Greg is looking for suggestions for guest speaker and topic. A couple of suggestions:
 - Have one of the divers that did weed removal last summer speak at the meeting.
 - See if we could get someone to speak about the high water level we've had the past couple of years, maybe someone associated with the Tricking Falls dam.

Next Meeting: Tuesday Mar 26, 2024 at 7PM

Meeting adjourned at 8:09 pm

Minutes

Country Pond Lake Association

January 23, 2024

Meeting called to order at 7:04 pm via Zoom

Present: Greg Senko, Sue Zipkin, Linda Foss, Barbara DiVecchia, Tobi Howell, Bill Cashin, Jennifer West, Liz MacNeil, Jon Simard

Absent: Joel Daly

Minutes: Minutes from the 12/5/2023 meeting were reviewed. MM&S to accept the minutes, all in favor.

Treasurers report:

- Account Balances: \$22,611.04
- Gaming: We made over 16K+ from gaming last year. It is anticipated that we will receive less this year as our assigned gaming dates are not as good as last year's.
- We received \$9950 as the first payment for the Watershed Assistance Grant.
- Jeff has terminated the old Venmo account, so this needs to be removed from the website. Sue would like to set up a new account for CPLA.

Committees:

- **VLAP:** Bill reported that he will be scheduling 5 sampling dates for the current year.
- **Social Media:** Tobi has not made any posts lately. People are still going to our site even though we're not posting.
- **Lake Host Warrant Article:** We got the needed signatures, and the document was delivered to the town. Jen will attend the deliberative session.

Communications:

- **Invasive Removal Grant:** Amy Smagula selected the same vendor we used last summer, LTD Diving and Diver for Hire: 2 divers for an estimated \$15,000 for 15 days. We need to submit the paperwork for the grant by 2/16/24. The grant will pay 50% of the cost. Greg reported that Kingston will contribute 50% of the remaining balance (\$3750) but feels that Newton should pay their share as well. MM&S to use CPLA funding to cover Newton's portion of the cost (\$3750) to do weed removal for 1 year. MM&S to give Greg the authority to submit paperwork for the grant.

Old Business:

- Boat Ramp – KV Partners has created preliminary plans, but they cannot complete the design until the test pits have been dug. The Road Agent has been busy and unable to dig the test pits, so KV suggested that we hire a contractor to dig the test pits. The test pits should cost no more than \$2,000. MM&S to authorize KV Partners to hire a contractor to dig the test pits.

New Business

- Liz MacNeil & Jon Simard have volunteered to become more involved in CPLA. They both have engineering backgrounds, so could possibly contribute to the engineering work being done for the boat ramp & test pits, weed removal & grant applications. They can perhaps be added to the team as members of a special committee.
- Joel will send his update via email.
- Annual meeting date: Saturday June 8, 2024.
- Jen has resigned as Vice President of CPLA but will remain involved as a Member-at-Large as time allows. Joel will fill Jen's role with the Lake Host Program and as Vice President.

Next Meeting: Wednesday Feb 21, 2024 at 7PM

Meeting adjourned at 8:10 pm