

Country Pond Lake Association

12 Ridge Rd.

March 9, 2020 7:30 pm

Board Meeting Minutes

Meeting called to order at 7:34

Present: Susan, Jeannie, Bill, Linda, Tobi, Jen, Greg (by phone)

Review and accept minutes from last meeting: Jeannie accepted and Tobi 2nd.

Treasurers report:

- Member renewals
 - We had 11 renewals, 1 new member \$655.00
 - Payment for \$155 for stickers
- Financial update – current balance \$ 2,816.76

Committees:

- VLAP:
 - Greg will contact Limnology lab regarding requested billing change to bill Town of Kingston directly
 - This should be fine because Alicia gets an electronic copy of the results
 - Jennifer will follow up with the Town of Newton on \$200 Papal invoice that has not been remitted.
 - Alicia emailed looking to set up a date for first sampling after ice out.
- Social Media:
 - Membership email copied to Facebook viewed by several hundred people
 - Toby will post a reminder to vote on Lake Host
- Weed Watchers:
 - Country Pond is now on the impaired lake list due to invasive species
 - Tobi to follow up with Amy to investigate Spiney Naiad, set up time for her to observe at the lake
 - Only seen in October, sent photos, need to confirm
- Lake Host:
 - Need to appoint a Program Coordinator, must be a volunteer.
 - Jen has agreed to be program coordinator contingent on Pat accepting Assistant coordinator role and she can delegate the majority of responsibilities other than payroll to Pat
 - Jen will review and approve all payroll on a biweekly basis
 - Greg has agreed to set up calendar for managing shifts
 - Pat would be responsible to coordinate with both paid employees and volunteers and submit biweekly payroll to Jen to enter

- Assistant Coordinator – this can be a paid position. The board agreed that the most qualified person would be Pat, Greg will work with Pat to communicate responsibilities and confirm her interest in this role:
- Responsibilities would be;
 - Provide live local training to neighborhood volunteers and others
 - Online entry of inspection reports
 - Manage paid and volunteer staff
 - Submit required draft reports to Program Coordinator for review and submission
- Grant Application due March 20
- Ads for employees, we will put ads in Carriage town news, Greg will contact UNH for an intern
- Make it easier for volunteers
 - Communications to go out let them know they can do local training, short shifts (2 hrs),
 - Paid people will have set hours, volunteers will fill in
 - Interest was expressed by Marie Sapienza, Sharon McSweeney, Sue Z.

Communications:

- Blasts done: Vote on Warrant Article, Membership renewal
- Email blast to do – call for support of Lake Host Program Volunteers;
 - also Facebook post, post flyers at Senior Center
- Website updates
 - Lake Host FAQs added
 - Need to update Lake Host and Supporters pages

Old Business:

- Membership drive 2020
 - Giveaways – Koozies and Hats orders, Susan is doing additional research to see where we can get the best rates, and if we can order 2 different color hats.

New Business:

- Greg made a motion to appoint Jen Lake Host Program Coordinator , Susan 2nd
- By-laws for officers was reviewed, there are no officers approaching term limits at this time
- Earth day Wed April 22, should we schedule a cleanup for Sat April 25?

Next Meeting Date and Place: April 6 12 Ridge Rd.

Adjourn: 8:45pm