

# Country Pond Lake Association

2 Ridge Rd.

Dec 16, 2019 7 pm

## Board Meeting Minutes

**Present:** Bill, Tobi, Jen, Susan, Greg (via video conference)

Meeting called to order at 7:09 pm

Motion to accept minutes for last meeting made by Jen, 2<sup>nd</sup> Bill

### **Treasurers report:**

No new activity since last meeting. Discussion on new promotional items for 2020 - Susan will look into hats and koozies with CPLA logo. Linda will order more decals. A membership reminder will be sent out once the promotional items are decided.

### **Committees:**

**VLAP:** No new results. All VLAP invoices have been paid.

**Social Media:** There was good response to a change Tobi made which resulted in CPLA being listed as open 24 hrs. This popped up on the news feed of followers and received several likes. Tobi will post a Holiday message from CPLA, and will look out for any messages on ice safety that he can "re-post" from NH Lakes.

**Weed Watchers:** Nothing new to report

**Lake Host:** Newton recreation commission agreed to give \$200.00 for lake host. Jen sent invoice on Dec. 10<sup>th</sup>. Krystal at NH lakes confirmed that 2020 calculation for Lake Host Grant will be the same as it was for 2019. Due to our high volunteer match we could get \$1,550, but Krystal could not commit to that amount because some of their funding may be partly diverted to remediation. CPLA will ask for \$1000.00 in the town warrant article.

**Communications:** Linda will send out annual summary before end of year. Minutes of last meetings were added to website.

### **Old Business:**

**Watershed Plan:** Consultants sent a summary of the opportunities to improve the watershed to the towns of Newton and Kingston. Kingston said that anything they wanted to do would be fine and would be supported. Newton has not yet replied. Julie LaBranche will reach out to Newton's advisor for their Stormwater Management Plan.

**Warrant Article:** It was agreed that the warrant article should request \$1,000 in funding. Bill had suggested edits to the wording include "use of the beach and other recreating activities on the lake" to be sure to include those stakeholders who may not live on the lake but use it recreationally. Linda will wordsmith. Linda had suggested keeping the wording on the petition to what would be included on the warrant and suggested we could create of a supplemental handout to elaborate. January 14<sup>th</sup> is the last day to submit to the petition with 25 signatures of registered Newton voters. Sue volunteered to work on collecting signatures over the week between Christmas and New Year's.

**New Business:** Jen has agreed to attend the meeting with Newton BOS to request permission for 2020 Lake Host program.

Next meeting date will be Monday, January 6, 2020 7pm at 2 Ridge Road, Newton

Meeting was adjourned at 8:25 pm

Respectfully Submitted by;

Sue Zipkin, CPLA Secretary

# Country Pond Lake Association

74 Wilders Grove Rd.

Nov 18, 2019 7 pm

## Board Meeting Minutes

**Present:** Bill, Jeannie, Tobi, Jen, Greg, Linda

Meeting called to order at 7:10 pm

Motion to accept minutes for last meeting made by Bill, 2<sup>nd</sup> Tobi

### **Treasurers report:**

Reported expenses for the last month were \$105.95 for non-paid volunteer Lake Host, Tyler's gift card and \$20 for the cost of two extra Lake Host uniforms.

Deposit made from raffle basket revenue \$594.00

The summary of 2019 funding and expenditures was reviewed. The total expenses for 2019 were \$3,256. Total funding in 2019 was \$5,005 leaving an ending bank balance of \$2,332. Subtracting the reserves for insurance and Lake Host program leaves a balance of \$1,092 available for 2020.

Kingston Conservation Commission agreed to cover VLAP testing costs for our 2020 season. Greg will arrange for the six invoices to be sent directly to the Town of Kingston. Kingston also includes two other lakes in their budget process for this purpose.

It is our hope that the Town of Newton will budget a provision to assist us in funding for the Lake Host program. This is vital for prevention of invasive aquatic plants and animals that can change recreation in Country Pond and the Newton Town Beach. We will submit a petition to the Selectmen asking for a warrant article to be on the next ballot.

### **Committees:**

**VLAP:** Results of the last water testing are typical of previous reports.

**Weed Watchers:** Tobi posted a new video on our frequently visited CPLA Facebook. We discussed the spiny naiad, found just north of the Lone Tree Scout camp. Amy Smagula from NH DES confirmed identity of this invasive plant. She will schedule a survey this fall or next spring.

**Lake Host:** There are \$300 of unused payroll funds with NH LAKES that will be carried over to the 2020 season. The high number of volunteer hours that CPLA contributed to the program will qualify CPLA for an increased Grant amount for 2020.

For 2020, CPLA plans to increase efforts for recruiting and training volunteers. We want to make training more convenient for anyone willing to be an inspector by hosting local training sessions. Staffing focus will again be for filling weekend slots. This will put a much higher burden on the Lake Host Coordinator, so CPLA has decided to make it a paid position in 2020.

**Communications:** An update was sent to members and friends summarizing the watershed management land tours with the Horsley Witten consultants and NH DES.

### **Old Business:**

**Watershed Plan:** The next step is for the consultant to get feedback from the towns on the types of runoff controls that should be used in their plans for addressing runoff problems on town owned properties (catch basins, swales, rain gardens, etc). Once the consultant has this information, they can produce a report that lists the sites that were identified in the land tour, a proposed project for fixing the runoff, the cost for the project, the estimated reduction in

phosphorus that will be achieved and any foreseen difficulties in implementing the project (land owner consent, permits, obtaining funding, etc).

**Lake Host Funding:** The lake host program is estimated to need \$3,000 in payroll funds in 2020 which is a considerable increase over the \$530 that was expended in 2019. In order to meet this goal, CPLA plans to petition for a Newton warrant article to provide a portion of the needed funding. Funding will also come from member donations and a NH

**LAKES grant:** It will be necessary that some CPLA Board members (Newton residents) will attend the deliberative session to clarify any questions the Newton residents may have.

**New Business:**

**Local Outreach:** On November 4<sup>th</sup>, Greg made a presentation to the 8<sup>th</sup> graders at the Sanborn Middle School who are studying the science of cyanobacteria. He was joined by Amanda McQuaid, Beach Program Coordinator for NH DES and Evelyn Nathan of the Kingston Conservation Commission. The presentation was well received and many questions from the students were answered.

**Cyanobacteria Advisories:** After the November 4<sup>th</sup> presentation, Greg had a short discussion with Amanda regarding when official beach advisories are posted and what could be done by CPLA before lab results confirming a cyanobacteria bloom are obtained. The NHDES policy is that official beach advisories are not posted until a water sample has been tested. This usually happens within 24 hours but can take longer over a weekend. After October 6<sup>th</sup>, NHDES does not post advisories since the swimming season has ended. However, since cyanobacteria blooms can occur well into the fall season and that there is still a potential hazard to pets and livestock, this policy is being reviewed and will likely change. CPLA's concerns are that the official advisory comes too late or not at all in the fall and it would like to advise the community earlier when a potential health risk exists. The proposed solution is for CPLA to send Amanda a photo of a reported cyano bloom, obtain a water sample for analysis and report the potential cyano bloom to the community through social media. The Board approved this procedure for reporting blooms in the future.

**Cyanobacteria Bloom:** On November 1<sup>st</sup> a water sample from Country Pond was sent to DES for testing. It tested positive for cyanobacteria. Results were received several days after the suspected bloom had disappeared. Due to the policies in place at the time, an advisory was not issued.

**Cyanobacteria Monitoring:** For organizations that wish to perform their own monitoring and testing for cyanobacteria, there is a new cyanobacteria monitoring program offered through the EPA. The program utilizes visual observations of the water body's surface and sampling of the suspected blooms. Field samples are examined with a microscope to produce photographic results which can be remotely analyzed. Results are collected and shared in a public database. Amanda commented that due to the many types of cyanobacteria, it is easy for false positives to occur. Overall there is a benefit to earlier detection and more frequent testing. The cost for the monitoring kit is \$815.

**CPLA 2020 Budget:** Greg presented a proposed 2020 budget. The budget includes the same programs as in 2019 plus an additional VLAP sampling at ice out and the expansion of the Lake Host program. The budget relies on funding through membership donations, fund raising activities, a grant from NH LAKES and the Newton warrant article. The Board members voted unanimously to accept.

Next Meeting Date will be Monday, December 16, 2019 at 2 Ridge Road, Newton

Meeting was adjourned at 8:40 pm

# Country Pond Lake Association

74 Wilders Grove Rd.

Oct 16, 2019 7 pm

## Board Meeting Minutes

**Present:** Greg, Linda, Bill, Jeannie, Susan, Jen provided treasurers report by phone

Meeting called to order at 7:20 pm

Motion to accept minutes for last meeting made by Jeannie, 2<sup>nd</sup> Linda

Discussion occurred on the timing of Newton-Kingston combined select board meeting, and the possibility of CPLA doing a presentation. Further discussion on who CPLA could enlist to be a spokesperson at town meetings. Jeannie agreed to find out when the combined quarterly meetings occurred.

### **Treasurers report:**

No new revenue. Expenses were \$100 + 4.95 transaction fee for the gift card for Tyler. Greg submitted August VLAP bill to Kingston. Kingston requested to be direct billed, however this is not feasible if we are splitting the bills between Newton and Kingston. Greg will investigate possibility of Kingston covering all VLAP testing and Newton providing funding for Lake Host program.

### **Committees:**

**VLAP:** No new results to report at this time, also waiting on dissolved oxygen results. We sent a sample of cyanobacteria bloom this week.

**Weed Watchers:** Amy Smagula from NH DES informed Tobi that the picture he submitted on Oct 1<sup>st</sup> was most likely Spiny Nyad which is considered invasive. She will schedule a survey this fall or next spring.

**Lake Host:** Thank you card from CPLA signed by all the Board, including a \$100 gift card, was sent to Tyler Payne.

### **Communications:**

A thank you was sent to WGCOA officers for the raffle basket contributing \$570.00 to CPLA. A blast went out to members for Citizen Input Campaign - Watershed Management Plan request for data. There were several responses which will be incorporated into the Land survey to be conducted October 21<sup>st</sup>. A year end summary will be sent in mid-November including a financial report.

Website updates included meeting minutes from last two meetings

### **Old Business:**

It was decided not to change CPLA mailing address at this time, because doing so would require us to update our non-profit business registrations. The cost of a PO box rental is \$68/yr. in 2020, when we are required to recertify, we will update the address to a PO box.

### **New Business:**

Greg, Bill, Jeannie and Sue will meet with the Horsley Witten, NH DES and Jamie Houle on Monday for Watershed Management Plan Land survey. Meeting is scheduled for 9:00 am on 10/21 at Greg's house on Sunshine Drive. Liz MacNeil will join us in the afternoon.

Jeannie walked us through process for creating a warrant article. The first step is to create a petition and collect signatures from 25 full time residents. Jeannie agreed to create the petition and collect the signatures. She will also send the draft warrant article she had created to Greg who will estimate the Lake host 2020 program costs to be incorporated in the warrant.

Greg informed that there would be an open session on the Ottati & Goss site at Kingston Town Hall on Wednesday 10/23 at 6:30 pm.

Next Meeting Date will be Monday, November 18

Meeting was adjourned at 8:45pm

# Country Pond Lake Association

Cashin House

Sept 11, 2019 7 pm

## Board Meeting Minutes

**Present:** Greg, Linda, Jeannie, Jennifer, Tobi, Bill, and Sue

7:10 pm Greg called meeting to order

**Review and accept minutes from last meeting:** Tobi accepted, Jen Second

### **Treasurers report:**

- Financial update
  - Expenses for the period were \$263.39,
    - 201.45 for Go Daddy renewal (saved \$60)
    - Brochures 45.98
    - Refreshments for Watershed Management Grant meeting \$15.96
  - Total Revenue \$665.00 (Member renewals, sales, donations and raffle)
    - Member renewals (3) \$75
    - Donations \$5.00
    - Tote bag sales \$15.00
    - CPLA raffle \$570.00

### **Committees:**

#### **VLAP:**

Greg got approval from Kingston to purchase Kemerrer bottle for approximately \$575. He has it and will turn it over to Alicia when he receives his reimbursement from Kingston. Kingston paid May invoice, Newton should pay June and July, we have not received August or September Invoices. Sara Steiner will loan us the equipment to do Sept Dissolved Oxygen measurements. This will show levels from top to bottom. Levels at bottom are of concern as algae consumes oxygen that fish rely on over the winter.

### **Social Media:**

There were a few posts, including the one on leaves, and CPLA raffle. Tobi just did another live filming of the lake. A few new likes and followers.

### **Weed Watchers:**

Tobi sent emails and received responses from the weed watchers. Jeannie suggested trying to get weed watchers more involved with the lake happenings. Susan suggested asking them to be liaisons for their weed watching areas to help communicate on behalf of CPLA.

### **Lake Host:**

Extension of Friday afternoon inspections for 2 more weeks. The last paid shift for Pat M was Sept 6. We logged 67 inspections. There were no invasive species found. We did educate 4-5 people who reported they were not aware of the proper clean/drain/dry procedures. Pat logged 53 hours, Tyler 104 hrs. administrative hours were 61 combined for Jen, Greg, Bill and Pat, with the majority done by Greg. This averages over 3hr/boat inspection. In comparison, the entire Lake Host program had 7 saves reported on NH Lakes. Our Lake Host program raises our visibility. Next year

CPLA will host a training locally to encourage more lake residents to attend and volunteer. Jen suggested we should focus on retirees.

Because we were unable to pay Tyler for his hours, due to NH Lakes requirement that one cannot be both a volunteer and a paid Lake Host, we will purchase a gift card for \$100 for him and send a thank you note from CPLA.

Greg received a note from Crystal from NH Lakes asking him to take the end of year survey and indicating that our activity will make us eligible for a slightly higher award next year. She also thanked us for our volunteer match of \$4,974 which was 1,000% match.

### **Communications:**

Email blast went out about the kick-off meeting, and the raffle. We have yet to send one out requesting people submit information. Greg is waiting on Julie LaBranche, Rockingham Planning Commission, who said she will create a place for people to self-report points of interest for the project, she said she will get this done by Monday, 9/16/19.

Susan will get a list to Linda of those who contributed to the WGCOA raffle basket so Linda can publicly thank them. List will include Merchants who contributed and volunteers who donated, or secured donations for the basket.

Linda will prepare a year-end summary in October, Jen to provide some financial info to be included and emailed to the membership, as this is the only time other than the annual meeting that the members are exposed to the financial data. It can also be a lead in to the 2020 membership drive.

Website updates made were the removal of info on hiring Lake Hosts, will repost early 2020, Presentation from Watershed Management meeting was added to Documents page. A news item follow up has not yet been posted.

### **Old Business:**

- Newton Old Home Days – Saturday Sept 14, 11 – 4 – Due to other commitments we did not have enough representation to make a meaningful presence at this event, so we will hold off until next year.

### **New Business:**

- Sally Soule, NHDES, sent CPLA " A citizen's guide to Volunteer Lake Watershed Surveys, How to Conduct a Nonpoint Source Phosphorus Survey". This document would be great material for anyone interested in learning more about the project and will be added to the Documents page of the website. For example, Liz MacNeil, lifelong resident of lake (age 25) who has expressed interest in sharing her skills as a Geotechnical engineer with CPLA. It is our hope to get her and many more in her age group engaged in this project and CPLA in general.
- Greg has agreed to provide a boat tour of the lake for the grant team. Other board members were interested in knowing the date/time, to possibly follow along and learn about the areas of interest.
- Greg suggested we use a single address for CPLA for consistency, some items currently listed at 74 Wilders Grove (former secretary) some with the Treasures address. Jeannie will research cost of PO box, number of keys and hours of availability, or other option is to transfer all to Treasurer.
- Pow Wow Pond is making a proposal to Kingston Conservation Commission to establish an Invasive species management fund which would be accessible to any waterbody in Kingston, so that they don't have to raise a warrant each year. They are asking Kingston to contribute 10.5k and E. Kingston to contribute 5K plus money from the state. Their warrant articles are fully supported each year.
- Susan reported that officers of WGCOA agreed to transition the Boat Parade to CPLA. WGCOA will still donate a basket for a raffle, and with CPLA leadership, we can involve the entire lake. Dates to consider are 3<sup>rd</sup> or 4<sup>th</sup> weekend of July for maximum participation.
- Discussion on possibly hosting one other social event on a different date, bonfire/cookout or some other fundraiser
- Susan will work with Sharon McSweeney who runs Boat Parade subcommittee for WGCOA to transition this event and invite her to lead a subcommittee for fundraising and Boat Parade for CPLA.
- Jeannie did research on how to do a warrant article; we will review this at the next meeting.

**Next Meeting Date:** 10/16/19

**Adjourn:** 8:35pm

Respectfully Submitted by;  
Sue Zipkin, CPLA Secretary

# **Country Pond Lake Association**

Kingston Community Library

July 23, 2019 7 pm

## **Board Meeting Minutes**

**Present:** Greg, Jeannie, Jennifer, Tobi, Bill, Sue and Linda by phone

7:08 pm Greg called meeting to order

**Review and accept minutes from last meeting:** Jeannie accepted Tobi Second

### **Treasurers report:**

Current bank balance is \$2,089. We received a generous donation from Pam Brown for \$500. Scott and Rene West and the Geilens also renewed at \$50.00. We made payment of \$300 for NH Lakes for membership. We have upcoming expenses for website renewal \$180. Also reimbursing Greg for bags and brochures. Jennifer did email to 2018 Members that have not signed up in 2019. We need to keep \$1000.00 in reserves for liability Insurance which will be required by NH DES for the next round of grants. Liability insurance cost is estimated to be \$1,000 to \$1,500 annually.

### **Committees:**

#### **VLAP:**

We are waiting for June results, nothing to report currently.

#### **Social Media:**

Usual likes and follows. Website hits were triple around the annual meeting. Susan will ask Marie to do a live shot of lake water testing with her drone, to be posted on social media/and web page.

#### **Weed Watchers:**

Same amount of weed watchers as last year. A woman across the lake found 2 empty Chinese Mystery Snails shells. No indication that they are present in our lake, may have died on a boat prior to making it to water, or have been dropped by a bird.

#### **Lake Host:**

We are well over our volunteer match, Tyler is doing his hours for free, he has completed 30, and will do another 70 hours. Pat Masterson has 25 hours. so far, with possibility of another 25. Pat is there Friday afternoons 3-7pm. A few members from Wilders Grove (Ted, Ray Madore, Marie S) and Linda from campground, expressed interest, however there have been challenges getting additional lake hosts trained due to the limited number and proximity of the training. Greg stated that NH Lakes has relaxed the requirements and that lake host training could be done by reviewing the manual, watching online videos, and shadowing Pat or Tyler on one of their shifts or go to Great Pond and shadow someone there. The potential Lake Hosts will be informed of the relaxed requirements.

### **Communications:**

Linda to do an email blast with July update and invitation to the August 19<sup>th</sup> Rockingham Planning Commission meeting. Blast to include a link to drinking water study results, and updates on weed watchers, VLAP, Lake host and an annual meeting summary.

Susan just emailed Greg her info for website, updates to be made. Annual meeting summary to be posted to the website.

**Old Business:**

At the WGCOA meeting July 14<sup>th</sup>, members voted against making a direct donation to CPLA from the WGCOA but expressed interest in supporting CPLA as individuals. Individuals will make donations to a basket to be raffled off at the boat parade September 7.

**New Business:**

August 19 Public meeting at Kingston Community Library for Kickoff meeting for the Country Pond Watershed Management Plan project. There will be an email blast. Greg has coffee, Jeannie, Jen coordinating refreshments and paper goods for the meeting.

Don from Horsley confirmed only 3 water samples were used in the original study from 2002, 2006, and 2007 (one sample per summer). All water testing done by CPLA to date will be included when the lake loading models are updated.

We need to have dissolved oxygen measurements taken in September before the lake does a turnover. We are not equipped, but James Houle, UNH, who is on our WMP project team, has the equipment.

After the Kickoff meeting there will be a field survey done in mid-September. The WMP team may be looking for volunteers to help with the site visits. Our project overlaps with what the town are doing for storm water management (MS4) plans. Jeannie volunteered to attend future update meetings.

Susan to work with Sharon McSweeney on future fundraising.

It was decided not to make a presence at Kingston Days  
We were unable to confirm date of Newton Old Home Days.

Next meeting scheduled for Monday September 9.

**Adjourn:** 8:42pm

Respectfully Submitted by;  
Sue Zipkin, CPLA Secretary

# Country Pond Lake Association

Kingston Town Library

June 11, 2019 7 pm

## Board Meeting Minutes

**Present:** Greg, Jeannie, Jennifer, Tobi, Bill, Linda, Sue

Meeting called to order at 7:08 pm

**Review and accept minutes from past 2 meetings April 30, 2019 and May 21, 2019:** Motion to accept, Jen-2<sup>nd</sup> Tobi

### **Treasurers report:**

Current bank balance is \$2,067.68. Annual meeting brought in \$800.00 revenue. Total collections/deposit (including t-shirts, raffle and the silent action is 969.22 net of Paypal fees. We are ahead on budgeted member dues by \$150. There were 5 donations at or above the \$50 level, Susan will follow up to make sure these donors received tote bags. Jen will compare last year's members to current year and send out letters to remind anyone who has not renewed.

### **Committees:**

#### **VLAP:**

Greg reported that he handed off the May results to Alicia. Phosphorus levels looked higher than this time last year. CPLA has a \$1000 budget from Town of Kingston and \$500 from Town of Newton to support this program. The first invoice for \$120 was sent to Kingston. All remaining invoices will go to Newton, as their funding will only support VLAP program, any changes would require a warrant article. Kingston funding is more flexible, Greg will request to purchase a testing bottle for CPLA so we do not have to borrow from Kingston Lake Association and risk contamination.

#### **Social Media:**

Tobi reported the best week ever for CPLA Facebook page occurred around the annual meeting for both likes and followers. He posted Mailchimp announcement on annual meeting to steer people to our webpage.

#### **Weed Watchers:**

Tobi will follow up with last years weed watchers to confirm continued interest. Cheryl from Whispering Pines and Wayne Campbell expressed interesting becoming weed watchers. Senkos, Cashins and Madores all want to continue with their sections.

#### **Lake Host:**

Greg reported that Tyler (Lake Host) encountered a boater who reported he was coming from Long Pond who was not aware of the clean drain and dry procedure, or that Long Pond had Milfoil.

CPLA has secured 2 passes for non-residents to park at the Newton Town Ramp.

Camp Tasker has agreed to allow Lake Hosts to use their bathrooms. Any lake hosts working during camp hours (weekdays) will be required to have a background check prior to being allowed on the premises when children are present.

Greg and Jenn need to interview Linda McDonald for paid Lake Host position.

Bill made a sign which is kept behind the kiosk at the boat ramp. Pat Masterson and Tyler Pane worked 2 shifts each Greg sent information on Lake Host training dates to CLPLA and WGCOA (Wilders Grove Cottage Owners Association) members who expressed interest in volunteering.

Greg reminded all board members to track and submit their volunteer hours for the matching requirement.

### **Communications:**

Linda to send out a communication summarizing the annual meeting, which will be posted on the website. Website updates to be made: add profile for new secretary, add Jeannie as Board Member At Large, add a section of prior officers.

### **Old Business:**

Annual meeting was a great success. Election results are Gregory Senko, President (term ending 2021), Sue Zipkin, Secretary (term ending 2021). The office of Vice President remains open.

On June 9<sup>th</sup> Tobi asked WGCOA (Wilders Grove Cottage Owners Association) to make a donation of \$500 to CPLA. He will draft the request to be sent to WGCOA members prior to their next meeting which will be held July 14, where they will vote on the donation. At the same meeting Greg gave an overview of CPLA, cyanobacteria issues and Lake Host Program. Members of WGCOA expressed interest. CPLA was invited to have a presence at July 4<sup>th</sup> Games on the Grove.

### **New Business:**

Jeannie made a motion to transition new officers at the annual meeting- Bill 2<sup>nd</sup>

Jeannie volunteered to stay on as a Board member at large.

Jen volunteered to set up a table at WGCOA with CPLA info on July 4<sup>th</sup> from 10-12.

Board discussed, but has not committed to set up at Kingston Days and/or Old Home days.

Next meeting to be held Tuesday July 16.

**Adjourn:** 8:49pm Motion to adjourn Greg, 2<sup>nd</sup> Jen

Respectfully Submitted by;  
Sue Zipkin, CPLA Secretary

# **Country Pond Lake Association**

Kingston Town Library

May 21, 2019

## **Board Meeting Minutes**

**Present:** Greg, Jeannie, Jennifer, Tobi, Bill, Linda  
Meeting called to order at 8:00pm

**Review and accept minutes from last meeting:** Deferred.

### **Treasurer's report:**

Jen sent the \$75 fee and filing to the State for the 2019 Annual Report and received notification that our Annual Report filing requirement will be suspended for 5 years. The next report and accompanying fee will be due in 2024. Jen will address renewals at the annual meeting as the renewal reminder letter is still under review.

### **Annual Meeting:**

Greg has a strong commitment from four guest speakers from the EPA and NHDES. Topics will include the recent finding of PFOAs at the Ottati & Goss site and the project to develop a watershed management plan, including information on the grant award.

Greg will present the Lake Host program and an overview of CPLA's activities since the last Annual Meeting. Jen will report on our finances and budget. Alicia will present our VLAP findings and answer questions from attendees. Board members will arrive at 8 am to set up. Raffle items will include 1 T-shirt of each size and 1 or 2 tote bags. We will hold a silent auction for Marie's generous framed picture donation.

### **Committees:**

#### **VLAP:**

Our first of five monthly samplings occurred this morning.

#### **Lake Host:**

Greg reports respondents to the call for inspectors includes coverage for only Thursday and Friday. We still need weekend coverage; these are priority time slots and will be paid hours. "Lake Host On Duty" signs are not available from NH Lakes at this time and will cost \$100. Bill offered to make a sign for the boat ramp. Jen expressed concern regarding potential parking violations for inspectors while on duty. Tobi suggested a windshield sign. Greg will contact the Newton Police Dept. to discuss the concern.

#### **Communications:**

Meeting reminders will be sent out by email. Linda will print Annual Meeting flyers to post in Public locations. Bill will take care of posting them. Jeannie suggested a copy & paste of the MailChimp announcement for the flyers.

**Adjourn:** 9:05 pm Motion to adjourn Greg, 2<sup>nd</sup> by Bill

Respectfully Submitted by;  
Jeannie, CPLA Secretary

# Country Pond Lake Association

74 Wilders Grove Rd.

April 30, 2019 7 pm

## Board Meeting Minutes

**Present:** Greg, Jeannie, Jennifer, Tobi, Bill, Linda, Patricia Masterson

Meeting called to order at 7:12 pm

**Review and accept minutes from last meeting:** Motion to accept, Greg – 2<sup>nd</sup> Jeannie

**Treasurers report:** The bank account balance is currently \$1173.46 including the \$500 per year reserve fund to cover mandatory liability insurance for future grant applications. Jen will pay \$300 to NH Lakes for a Partner level membership. She is working on the annual report filing, due this month.

**Ottati & Goss:**

The board discussed the news release about high PFAS levels at the Ottati and Goss superfund site in Kingston, which is adjacent to Country Pond. CPLA will update our membership as more information becomes available.

**Committees:**

**VLAP:**

The first water sampling is scheduled for 5/21/2019. Alicia has agreed to do a presentation of the results from 2018 testing at the annual CPLA meeting on June 1<sup>st</sup> at the Kingston Community Library.

**Social Media:**

Tobi has reached out and obtained permission to post CPLA's Facebook information on other Community sites. This is resulting in many more followers and interest.

**Weed Watchers:**

No updates. Tobi will be contacting the 2018 team of Weed Watchers soon. He will contact Amy at NH DES to obtain additional kits, as needed and maintain a visible presence for his team.

**Lake Host:**

Greg presented to the Newton Board and requested permission to start a Lake Host program at the Newton boat ramp. Permission was granted. The Select Board requested that we post flyers to inform boaters that they may be greeted at the boat ramp by a courtesy inspection staff member starting Memorial Day.

Patricia Masterson, Greg Senko and Jennifer West attended the Lake Host Coordinator training in Concord last Tuesday. The three will share this position for 2019. They will schedule and track hours and expenditures for the program. Payroll information is sent to NH Lakes for processing. Photos and samples of potential invasives are sent to NH DES for identification.

CPLA received the official notification of the payroll grant award for \$1,000 to help pay for lake host inspectors to staff the ramp. CPLA must follow the terms of participation:

- Membership with NH Lakes at a minimum of the Partner (\$300) level.
- Provide a 100% (minimum) expense match with CPLA funds and/or volunteer time plus allowed lake host program expenses.

Donations can be made to NH Lakes specific to the Country Pond Lake Host program.

**Communications:**

Earth Day announcements and a news roundup were sent out. Our next focus will be on the Annual Meeting and membership renewal. Linda completed the CPLA brochure, the Board approved the fee for printing a minimal amount and we have been distributing them. A few revisions will be made and additional brochures will be printed. Motion to spend up to \$60 for print by Jeannie, 2<sup>nd</sup> by Jen – unanimous approval.

Website updates include Our Team, PayPal link, Lake Host program and Earth Day report.

**Old Business:**

The RPC Watershed Management Plan project is slightly delayed but moving in a positive direction. Additional tote bag and decal deliveries were made to our CPLA Sponsors.

**New Business:**

We discussed the option of a porta-potty at the boat ramp to accommodate Lake Host inspectors. A majority of the board did not support this option for a number of reasons. Jeannie has suggested that we ask Camp Tasker for permission to utilize their facility if needed.

CPLA's Annual Meeting will be held at the Kingston Library on June 1, 2019 at 9am. Speakers will be Greg, Alicia and Sally Soule of NH DES. Raffles will include multiple options for attendees to choose from. Coffee and refreshments will be available.

**Adjourn:** 8:58pm Motion to adjourn by Greg, 2<sup>nd</sup> by Tobi.

Respectfully Submitted by;  
Jeannie, CPLA Secretary

# Country Pond Lake Association

Kingston Town Library

March 25, 2019 7 pm

## Board Meeting Minutes

**Present:** Greg, Jeannie, Jennifer, Tobi, Bill, Linda (via conference call)

Meeting called to order at 7:05pm

**Review and accept minutes from last meeting:** Motion to accept, Tobi – 2<sup>nd</sup> Greg

Jeannie asked Greg to clarify Committee Chair from Coordinator, citing that Linda is a Coordinator. Chairs are voting members of the Board, coordinators may not be. With regard to Board members voting, Bill suggested changing the CPLA website Board member list to include all the voting members. Greg will make the changes.

**Treasurers report:** There are currently 16 paid members for 2019. Donation amounts have increased per member. Checking account balance is currently \$1,173.46. The 2019 budget has been revised due to pending grants and Lake Host Program startup this season. The Conservation Commissions in Kingston and Newton have included CPLA needs in their budget. We are grateful to them. Dependent on this season's needs, we may need to request a re-allocation for the use of funds in the best interest of CPLA.

CPLA received an annual report form from the State which requires a \$75.00 fee. Jenn will investigate whether CPLA is exempt from this filing requirement as some non-profits with less than \$10,000 in assets are exempt.

### **Committees:**

**VLAP:** DES has released the Annual Report testing results for 2018, soon to be published on CPLA's website. Alicia has created the schedule for 2019 May through September collections. Sara Steiner of NH DES will attend the first sampling to obtain the thermocline readings. Bill made a viewscope for CPLA, John Geilen is making the Secchi disc for measuring water clarity. Alicia has arranged to borrow the other testing materials from Kingston Lake Association and Powwow Pond Association again for 2019 sampling.

**Social Media:** Tobi discussed the procedure for handling Facebook messages to CPLA. He directs the questions to the Board so they can be addressed to the best of our ability.

**Weed Watchers:** Tobi plans to contact the 2018 Weed Watcher team in early May to confirm their participation in 2019. He will contact Amy Smagula at NH DES to obtain additional kits. Tobi will maintain a visible presence for his team and ask the public to report any questionable weeds to his team. Drone use will be valuable to the effort of identifying proliferation.

**Lake Host:** Training for coordinators, in Concord, will be attended by Greg & Jen.

Lake Host inspectors will be trained by NH LAKES and paid an hourly rate. The coordinators must maintain a schedule and report the inspectors' activities. The number of boat inspections performed in 2019 will increase or decrease the grant money available for 2020. Volunteer hours (by the coordinators or volunteer inspectors) will count toward the grant match that CPLA must achieve. All Board members plan to volunteer hours toward this effort.

**Communications:** Email notifications have been sent regarding membership renewal and Earth Day clean up.

Website updates: The home page has been updated and has a link to join CPLA e-mail. Board member positions will be clarified. The PayPal link will be moved to the top of the page.

Linda drafted a trifold brochure for CPLA. She will be working on this and obtain input from Board members.

### **Old Business:**

RPC Watershed Management Plan and grant status: Five consulting companies responded to the RFP. Their qualification proposals are being reviewed by NH DES and selection should occur by April 22, 2019. The watershed management plan should be complete in 2020.

Questions regarding the obvious plume in our lake have been directed to NH DES. They will plan a visit after ice-out to take water samples to help identify potential causes for the plume.

Tote bag deliveries were made to our CPLA Partners and Sponsors. There are a few more deliveries to be made this week. Decals are being distributed to all Supporters.

**New Business:**

Greg will be presenting the Lake Host program to the Newton Board of Selectmen at their meeting in April. He will request permission to institute the Lake Host Program at the Newton boat ramp.

Lake Host program impact on the budget: Greg sent the grant application to NH LAKES. He estimated paid hours, from Memorial Day to Labor Day, at 16 Hours per weekend for 15 weekends. If accepted, we will be eligible to receive \$1,000 in grant money to administer the Lake Host Program. Many lake residents have voiced support for this program. CPLA will need to, at minimum, match the funds allotted. We will need to send reminders to 2018 members for their 2019 donations.

Earth Day cleanup is scheduled for April 20, 2019. Posters will be created and posted. Publication in the Carriage Towne News and emails to members and friends will occur.

Membership drive will include personal reminders to 2018 members.

CPLA's Annual Meeting will be held at the Kingston Library on June 1, 2019 at 9am. Speaker suggestions include: Marine Patrol, VLAP, and the selected consultant for the watershed plan.

**Adjourn:** 9pm Motion to adjourn by Tobi, 2<sup>nd</sup> by Jeannie.

Respectfully Submitted by;

Jeannie, CPLA Secretary

# Country Pond Lake Association Meeting Minutes

Kingston Town Library

January 15, 2019

**Present:** Greg, Linda, Tobi, Bill, Jeannie, Alicia

Meeting called to order at 6:45pm by Greg.

**Review and accept minutes from last meeting:** Motion to accept – Greg, 2<sup>nd</sup> Tobi – majority approved

**Treasurers report:** Jen has reported to Greg a total of \$600 in member donations for 2019 with many members contributing at the Partner and Sponsor levels.

We do not have an answer regarding the September water sampling bill reimbursement from Newton. Alicia will check its status.

## **Committees:**

**VLAP:** Alicia reports that Newton Conservation Commission has included funding for water sampling in their budget for 2019. She will, again, coordinate collection dates with Kingston Lake and PowWow Pond to borrow their water sampling equipment. We will be adding a fifth month, May, to the 2019 schedule. Being able to purchase our own equipment will be contingent on the town conservation commission budgets being approved. Sara of NHDES will repeat the testing for dissolved oxygenation in May and record the thermocline (temperature variation with depth). We are planning to reimburse delivery drivers for the trips to Concord this year.

It is planned that Alicia and the VLAP volunteers will be attending the NH DES refresher training for water testing again this spring.

Alicia is committed to the VLAP Program and her Committee but with her busy work schedule, has little additional time for CPLA. Because she is unable to attend many CPLA Board meetings and wants to focus on VLAP only, she does not wish to be a voting member of the Board. Greg proposed a title change from Chair to Coordinator of VLAP to remove her status as a Board member and comply with her request, 2<sup>nd</sup> by Linda – majority approved.

**Social Media:** Tobi is researching the ability to donate to CPLA through our Facebook page. This could potentially be a PayPal button or direct deposit to CPLA's bank account.

He will post the February 12<sup>th</sup> Lake Host meeting.

**Weed Watchers:** Tobi plans to maintain a tracking and reporting system for documenting areas where vegetative growth is expanding. His plans include educating users of Country Pond to contact the Weed Watchers and utilize the Committee to identify plant growth concerns. He will reach out to 2018 volunteers in the spring. We hope to be able to supply CPLA T-shirts to Committee Volunteers.

**Communications:** Recent email announcements include the February Lake Host Meeting invite, educational links for ice safety, membership renewal reminder and an explanation of 2018 CPLA budget spending.

We will share annual water sampling results as well as updates on the watershed grant when they are available.

A flyer about the Lake Host Meeting was produced. Linda and Bill will post them in stores, libraries and Town Halls this week.

## **Old Business:**

CPLA's website updates include the Lake Host meeting announcement, Lake Host job descriptions and 2019 membership levels. Sponsor and Partner lists are re-named Supporters. Decals will be sent with acknowledgements, tote bags will be personally delivered by CPLA Board members. Linda is following up on these items.

Greg is researching a multi-dollar level Paypal donation link for the website.

RPC meetings are still on hold.

Jeannie updated the residents list and sent it to Linda. Linda will cross-reference updates with MailChimp and CPLA Gmail and will send me information regarding new residents in her neighborhood.

**New Business:**

Alicia informed us that the Newton Select Board and Planning Board have assumed responsibility for MS4 (municipal separate storm sewer system) compliance, which had previously been the responsibility of the Conservation Commission. Alicia and Greg have attended the Planning Board Meetings in their Towns of Newton and Kingston, respectively.

Alicia and the Newton Conservation Commission have encouraged CPLA to establish a relationship with the Newton Recreation Commission, which is responsible for water testing at the Newton Town Beach. They test for fecal coliform only, not the parameters that are included in VLAP testing. When hazardous levels are detected, the Recreation Commission notifies the Health Office and a beach advisory will be listed by NH DES. Lake residents should check the beach advisory list for their safety.

**Goals for this year:**

Lake Host Program – requires a Manager, Point Person and boat inspectors

Soak Up the Rain Program – need a Coordinator

Watershed Management Plan – Consultant will be chosen by NH DES

Interface and develop relationships with Towns

Hold one or more open CPLA Board meetings

**Adjourn:** 8:45pm, Greg motion to adjourn, 2<sup>nd</sup> by Jeannie

Respectfully Submitted;

Jeannie Cashin, Secretary