

Country Pond Lake Association

Meeting via Zoom

Dec 17, 2020 7:00 pm

Board Meeting Minutes

Present: Susan, Bill, Jen, Greg, Linda, Jeff, Tobi

Review and accept minutes from last meeting: Jenn made a motion to accept, Bill 2nd, all in favor.

Treasurers report:

- Financial update and member renewals
 - We have \$4,259.40 in bank account, (includes \$1,500 insurance reserve). Spreadsheet is up to date.
 - Calendar proceeds will be sent by Venmo quarterly
 - Non profit status should be up to date, paperwork was filed in 2018 for 5 years. Form 990-N to be done each year, Jeff and Jen will meet to review/submit any filings due this year.

Committees:

- VLAP: Nothing new to report.
- Social Media:
 - Too Much P in Your Lake was posted. 85 impressions. 78 people viewed, 3 engagements (clicked further on post)
 - Information on how many people we are reaching will be helpful to provide to the town for MP4 Plan
 - Tobi will post Spirit of NH Award
- Weed Watchers: Nothing new to report
- Lake Host:
 - NH Lakes nominated all Lake Host coordinators as a group for the Spirit of NH Award. This was a virtual event to recognize all kinds of volunteerism throughout the state. Lake Host Coordinators were chosen as a winner of this award. This will be a nice piece to promote our work in our next communications.

Communications:

- No Blasts done since last meeting, next one will be Lake Host Award and Warrant Article , then membership renewal EOY
- Thank you/receipt letters for membership donations are up to date
- In response to email received from Dana Akers we will recognize his donation.
- We should provide information to CPLA members/email list that donations can be made directly to NH Lakes to support Country Pond Lake Host Program
- Website updates
 - Board meeting minutes added to Docs page

- Updates made to Supporters page

Old Business:

- Warrant article 2021 must be submitted by Jan 14th. Public hearing on January 20th, Deliberative session on February 1st. Susan will coordinate collection of signatures. We will check in on Jan 4th to see how we are on signatures. Jen will find drop off warrant article, and will find out if meeting will be held on zoom.
- Promotional Items
 - Jeannie looked into t-shirts. Susan will look into using the Custom Ink vendor who did the koozies, we already have the design. Pros/Cons – Jeannie’s vendor did the fulfillment so individuals could order their own size, and will be delivered to them directly. They may be more expensive, but we won’t have to purchase an inventory of multiple sizes. With Custom Ink, we have to determine inventory and purchase up front, and transact collect \$/deliver shirts but likely to be cheaper. Get pricing for decision at next meeting.

New Business:

- An invitation was sent to Greg, Sally and Julie from Kingston MS4 group to attend meeting. Greg was able to attend. The towns have a lot of MS4 work to manage that is outside the scope of our watershed management plan. Our project was outlined to the Kingston MS4 team. When our plan has been completed, including a public review, it will be shared with the towns. We will be working on it through the winter and hope to finish up by spring or summer. One area where we could help the towns is public outreach. The messaging is very similar to the topics of the Soak up the Rain program. To get credit for it, we need to be able to track how many people are opening and reading the info or how many information packets are handed out. We could do that with Newton too.

Next Meeting Date and Place: Monday January 11th 7 pm

Adjourn: 7:57 pm

To do list:

Raffle - Reach out early April to CPLA membership to get donations
Earth Day 2021
Raffle Event

Country Pond Lake Association

Meeting via Zoom

Nov 24, 2020 7:00 pm

Board Meeting Minutes

Present: Susan, Jeannie, Bill, Jen, Greg, Linda, Jeff, Tobi

Review and accept minutes from last meeting: Jenn made a motion to accept, Linda 2nd, all in favor.

Treasurers report:

- Financial update and member renewals
 - We have \$4,409.39 in bank account, (includes \$1,500 insurance reserve). Spreadsheet is up to date. Final invoice of NH Lakes was paid, a couple of memberships and \$24.00 from Country Pond Calendar proceeds.

Committees:

- VLAP:
 - All 2020 Data in Spreadsheet. There was nothing unusual or surprising. Some parameters were better. No Cyanobacteria blooms. We are waiting on NH DES to issue annual report to distribute to membership and post on the website.
- Social Media:
 - Tobi posted summer wrap up message. Too Much P in Your Lake was not posted, will post this next.
- Weed Watchers: Tobi sent weed watchers list a thank you email.
- Lake Host:
 - End of season reports from NH LAKES. We achieved 164% of required grant match in volunteer hours.

Communications:

- Blasts done: Summer Wrap Up
- Thank you/receipt letters for membership donations almost up to date, 5 left.
 - Need to deliver membership “gifts” to Jody Brown, Brian Philpot, Bill Grimes and Kingston Conservation Commission.
- Lake Host support letter sent to NH Lakes, received a thank you from Krystal for sending the letter. The letter is needed for their grant application to State of NH.
- Email blast to do – notice about warrant article, membership renewal EOY
- Website updates
 - Board meeting minutes added to Docs page
 - Summer Wrap Up added to News page
 - Need to add Brian Philpott and Wests to webpage for Partner level contribution

Old Business:

- PO Box - Jeff will sign up for a PO box this week
- Warrant article 2021 – Linda will update and send to the board so we can all print off and collect signatures.

- CPLA Promotional Items - It was determined towels are cost prohibitive. We have the pens that Jeannie ordered, and will do a t shirt with the Koozie design. Jeannie will reach out to her contact who we can order our own sizes as needed. Possibly ladies t-shirts, long sleeve, and sweatshirts could all be options

To do list:

Raffle - Reach out early April to CPLA membership to get donations

Earth Day 2021

Raffle Event

Next Meeting Date and Place: Thursday December 17th 7pm

Adjourn: 8:17 pm

Respectfully Submitted by;

Sue Zipkin, CPLA Secretary

Country Pond Lake Association

Meeting via Zoom

October 13, 2020 7:00 pm

Board Meeting Minutes

Present: Susan, Jeannie, Bill, Jen, Greg, Jeff, Tobi

Review and accept minutes from last meeting: Bill made a motion to accept, Greg 2nd, all in favor.

Treasurers report:

- Financial update and member renewals
 - We have \$4,392.89 in bank account, \$1,500 is insurance reserve
 - Includes Susan 9/15/20 \$205.00 Venmo for CPLA gear
 - Greg has membership check from conservation commission, will mail to Jeff
 - Jen submitted last payroll for 4 more hours for Pat

Committees:

- VLAP:
 - No updates, Bill and Alicia will coordinate with Sally for next testing at “Ice Out”
- Social Media:
 - Not much activity this month. A few new followers and likes. Tobi reposted NH lakes webinars.
 - Tobi will post some fall lake pictures, some drone footage
- Weed Watchers:
 - Tobi reported lake is clear, water is low, weeds are visible and dying fast
No sightings of Spiny Naiad or purple loosestrife
Tobi will send a thank you to weed watchers and ask for continued support next year
- Lake Host:
 - Greg did some analysis
 - 2020 had 219 inspections vs. 67 in 2019. Of the 219, 32 arrivals (15%) came from impaired waters
 - We had 107 volunteer hours
 - Total payroll cost to date \$3,200 vs budget of \$4,000
 - With \$1000 warrant and \$1750 grant we only had to contribute approx. \$500 from CPLA funds
 - Jenn will draft a write up (with input from Pat) of how the program evolved this year, this can be used for next year’s warrant request, and in thank you to lake host volunteers
 - Jen confirmed we can have 16-17 yr old work ramp if deemed competent with parental consent. NH LAKES recommends that a minor does not work alone.
 - Jen to follow up with Pat on NH Lakes Lake Host Program evaluation

Communications:

- No new blasts done since last meeting:

- Email blast to do –
 - Thank you letters for membership dues – there are a few recent donations that need to be done
 - Summary/wrap up for the year
 - Send a Membership renewal reminder as a stand alone
 - Request for T-shirt design
- Website updates
 - Board meeting minutes added to Docs page

Old Business:

Promotional Items:

- Jeannie shared some pricing on towels, she also suggested some other options such as water bottles/mugs. She will work with Susan to put together a table with different options and costs for next meeting, so we can make a decision in time to have info to include in membership drive email.

New Business:

- WMP Update
 - Grant application – not ready for 2021, Sally sent detailed email with reasons we are not ready to submit for 2021. Greg to attend meetings, Jen volunteered to attend if she could have some notice.
 - Issues to be worked out:
 - Local leadership – who will manage grant, NHDES cannot
 - Landowner commitments for BMPs
 - Project scope
 - Matching funds – minimum 40% cash or services - Julie will schedule meetings with Newton/Kingston to help them understand how we can help them with their MP4 goals by working with us, they would be our match.
 - Kingston is more complicated because they have 3 other impaired waterbodies in addition to ½ of Country Pond.
- Greg shared webinar: Is there too much P in your lake? Tobi will post on facebook
- Warrant article 2021 – We will ask for \$2500.00 this year based on the growth of the program. We will have statistics on the 2020 program and projections for 2021 as backup information to share when we get signatures for the warrant.
 - Jeannie will review her notes from last year to confirm the date warrant is due, potentially Jan 3.
 - After 3 years of warrants, we plan to request this be a line item in the general fund

Next Meeting Date and Place: November 10th 7:00

Meeting was adjourned at 8:28 pm

Respectfully Submitted by;
Sue Zipkin, CPLA Secretary

Country Pond Lake Association

Meeting via Zoom
Sept 15, 2020 7:00 pm

Board Meeting Minutes

Present: Susan, Jeannie, Bill, Linda, Jen, Greg, Jeff, Tobi

Review and accept minutes from last meeting: Bill made a motion to accept, Jeff 2nd, all in favor.

Treasurers report:

- Financial update and member renewals
 - We have \$4,291.04 in bank account, \$1,500 is insurance reserve
 - 2 member renewals @\$25 level
- Raffle and CPLA gear
 - Raffle brought in \$640.00
 - CPLA gear to be reconciled ~ \$150.00 more in sales to be transferred this week
- Expenses
 - No new NH lakes invoices
 - Domain and website renewals are up to date through 2022

Committees:

- VLAP:
 - Last sampling for the year was completed last Sunday, 9/13/20
 - Alicia sent August results 9/10/20
 - Greg will inquire about reimbursement for mileage (>100 miles round trip); currently this is donated by CPLA board members who are not looking to be reimbursed at this time
- Social Media:
 - Tobi shared NH Lakes WHAT PLANTS ARE GROWING IN YOUR FAVORITE LAKE?
 - Request for Lake Host volunteer posts
 - Cyanobacteria siting was post by resident of Concanon, DES came and took a sample, no Cyanobacteria detected
- Weed Watchers:
 - Tobi reported that majority of activity is photos of snails collected, which he responds to with instructions to remove them from lake
He will be on the lookout for Spiny Naiad in the last few weeks of summer.
- Lake Host:
 - New Volunteer – Tina Dion
 - Budget forecast – looks like we will be well under \$4,000, currently projected at \$3,200
 - Volunteer Match is currently at 131% of budget, and anticipated that Ray, Susan and Tina continue to log volunteer hours.
 - Pat and the volunteers are projected to continue Lake Hosting through Columbus day weather permitting

Communications:

- Blasts done since last meeting:
 - CPLA Raffle Announcements/info on how to purchase tickets through website
 - Lake Host Volunteer Requests
- Thank you letters for donations
- Email blast to do –
 - Summary/ wrap up for the year
 - Send a Membership renewal reminder as a stand alone
 - Request for T-shirt design
- Website updates
 - Board meeting minutes added to Docs page

Old Business:

- Membership drive 2020
 - Inventory
 - 40 Koozies
 - 6 Hats left
 - Need to deliver koozie and decal to 3 most recent members?

New Business:

- WMP Update
 - Greg reached out to Sally and Julie for an update on grant application
- CPLA take over Annual raffle – Greg to keep this item on Agenda to make sure we act timely
 - Reach out early(April) to CPLA membership to get donations, suggest:
 - Members can donate their own business services to raffle
 - Unused gift cards
 - Approach local business for donations for 2021
 - Start announcing ticket sales early, and enlist volunteers to sell tickets
 - Drawing tied to event – COVID dependent
 - How can it be lake-wide?
 - Possible venues – Saddle up Saloon?
- 2021 give away/CPLA gear to sell
 - Beach Towels, Jeannie will look into, Susan will help
- T-shirt design
 - Send a request to membership to solicit T-shirt design

Next Meeting Date and Place: October 13th 7:00

Meeting was adjourned at 7:58 pm

Respectfully Submitted by;
Sue Zipkin, CPLA Secretary

Country Pond Lake Association

Meeting via Zoom

Aug 11, 2020 7:00 pm

Board Meeting Minutes

Zoom Meeting called to order at 7:04

Present: Susan, Jeannie, Bill, Linda, Jen, Greg, Jeff, Tobi

Review and accept minutes from last meeting: Greg made a motion to accept, Bill 2nd, all in favor.

Treasurers report:

- Financial update
 - We have \$3,943.38 in the bank account
- Member renewals
 - 3 new members
 - Kingston Conservation Committee has expressed intent, but has not yet joined, Greg will remind Evy Nathan at next meeting
- Expenses
 - Domain and website renewals are due in September, Greg will go on Go Daddy website to see if we can get a discount for early renewal
 - Lake Host expense has been coming from grant, only one invoice so far which was paid 6/9 for \$1092
- Jeff was able to reduce Paypal rate from 2.7% to 2.2% for non-profits, and to link bank account to Venmo which carries no fees

Committees:

- VLAP:
 - Reports are currently being sent to KCC, Greg is scanning and sending to Alicia
 - July sample was abnormally high, Alicia attributed that to the need to reposition boat during testing due to high winds which may have stirred up sediment
 - Alicia is still having an issue getting other information, she will contact Sara Steiner to get the reports
 - Bill reported that water is low, culverts and main tributaries are not flowing
 - Next testing Sunday 8/16/20
- Social Media:
 - POSTS:
 - Repost of Lake Host Webinar series 7/16/20
 - Annual Meeting update 7/21/20
 - Lake Host Emails reposted 7/25/20 and 8/10/20
 - Current followers of CPLA Facebook page is 330
 - Other channels have had complaints on boater behavior, CPLA stance is that we are here for water quality, please contact marine patrol for other issues

- Weed Watchers: Tobi reported that there was nothing new to report- a few more snails have turned up here and there but nothing to worry about. He is keeping an eye out for the return of Spiny Naiad. Greg mentioned he had seen water marigolds near his end of the lake
- Lake Host:
 - We are well on our way to our meeting our match , approx. 80% (\$1389.47 of \$1750)
 - Ray Madore is our newest lake host
 - Ted and Tina Beltz are planning to take the training and begin soon
 - 154 inspections to date, no suspicious weeds found
 - Susan spoke to the Ferraras who said it was ok for any of the Lake Hosts to park in their area across from boat ramp while on duty.

Communications:

- Blasts done: Lake Host, Annual Meeting write up
- Gmail signature on Google Docs is all set
- Need to do 3 thank you letters for 3 recent donations
- Email blast to do – more Lake Host Program will continue to do every 2 weeks with new calendars, Tobi will continue to repost on FB.
- Website updates
 - Greg added Board meeting minutes added to Docs page
 - Corrected title on presentation
 - Calendar link still won't work on website

Old Business:

- Membership drive 2020
 - Susan reported 9 hats and 46 koozies remaining, will Venmo cash from sales once she has reconciled inventory for member gifts vs. sales.

New Business:

- WMP Update - Greg provided update from virtual meeting on 8/5. The following documents are all being reviewed and/or revised:
 - TMDL Model Update is being revised
 - Greg has asked Sara Steiner to review the document with recommendations on monitoring program. It suggests several ways to improve our monitoring by expanding sampling and monitoring. Need to determine the cost of these initiatives, some are easy to estimate, some are not.
 - List of sites to consider for additional grant still ranks Boat Ramp, 74 Wilders Grove Rd, 14 Concannon, Newton Town Beach and Wenmarks Rd runoff as top 5. They have calculated estimates of the cost to fix and cost over 20 years. These only contribute approx. 1-2 lb reduction per year off the 200lb reduction required by the plan.
 - Non-structural Practices evaluation will provide the greatest reduction. This refers to behavioral changes such as cleaning out catch basins, leaf removal, reduction in fertilizer used, etc.
- Aquatic Vegetation write up was shared with Board
- All of the above documents will be rolled into the final plan

- Jen and Jeannie commented on the culverts not flowing, concerned about smell and possible issues that affect health of lake. Although this is not in the scope of watershed runoff issues, Greg agreed to ask the team for advice on how we can get assistance with requesting help from the town to clear the culverts.

Next Meeting Date and Place: September 15, Zoom 7:00pm

Meeting was adjourned at 8:24 pm

Respectfully Submitted by;
Sue Zipkin, CPLA Secretary

Country Pond Lake Association

Meeting via Zoom

July 14, 2020 7:00 pm

Board Meeting Minutes

Zoom Meeting called to order at 7:06

Present: Susan, Jeannie, Bill, Linda, Tobi, Jen, Greg, Jeff

Review and accept minutes from last meeting: Jen made a motion to accept, Jeannie 2nd, all in favor.

Greg began by welcoming Jeff. Jen has handed off Treasurers responsibilities to Jeff. Jeff has access to bank account, and Google Docs.

Treasurers report:

- Greg went through the financials and membership numbers. We had expected \$1,600 in Member dues and are currently at \$1,830, We are also tracking to meet or exceed our \$800 target for Promotions, Raffle and auctions; currently we are at \$520.00.
- Form 990 was completed and filed.
- Jeannie mentioned we could receive some administrative exemptions from tax filing if we had less than 10K in assets. Jen clarified that we do have to file the form 990, however she did file an exemption from filing the annual report which was granted until 2023, at which point we will need to file for 2020, 2021, 2022, and 2023. Jen has started a spreadsheet to capture the information annually so we will be able to file when required to do so.
- There was discussion on how to move forward with the mailing address for bank statements and other items. Greg reminded the board that a motion was passed to get a PO box to consolidate all documents to one address. Jeannie made a motion to forgo the PO box to save the annual expense. The board voted in favor of securing a mailbox. Jeff and at least one other board member should have access to the mailbox, however, Jeff as treasurer will have the responsibility to check the mailbox on a regular basis.
- We have not received any VLAP invoices, so they must be getting paid by Kingston
- We have received the 1st Lake Host Invoice.

Committees:

- VLAP: Billing is going directly to town of Kingston. Bill and Alicia did the 3rd VLAP testing last Sunday, and Bill brought the sample to Concord. Have not seen any results yet. Jen asked if the results are going with the invoices to Kingston, but Greg mentioned that Alicia had informed him that she would be getting a copy as well.

Greg will be at the Kingston Conservation Commission on Thursday and will check with Evy Nathan, Chair of the Conservation Commission to see if she has seen an invoice and/or results. He has also suggested that we present her with a CPLA hat in appreciation for all of her help.

- Social Media: It has been a quiet few weeks since the annual meeting. There have been no blasts to repost. Should pick up as we post Annual meeting follow up and requests for Lake Host Volunteers. Greg will ask Kaitlin if we can post her Lake Host picture from website on Facebook. Sue will take some pictures of her and Pat and any other volunteers to post on facebook.
- Weed Watchers:
 - Greg submitted a specimen to Tobi that he thought may have been fanwort. Tobi forwarded to Amy Smagula. The specimen turned out to be water marigold (Biden's

beckii), a native. It is a very tricky one to decipher. The giveaway is that fanwort has stems off the main stem, and then the fan-shaped leaves. Water marigold has fans directly attached to the stem, no stem then a stalk. We now have photos of fanwort for comparison. Also, fanwort is usually bright green, never the blackish color like that. .

- Susan reported that Bobby Ferrara has found multiple large Chinese Mystery Snails on his property by the boat ramp. He said there are also a lot of smaller snails, which we believe are a different species, but Sue is going to try to get a sample of both. She informed him that the large snails should be extracted.

- Lake Host:

- Inspections have been performed by Pat, Kaitlin and Sue.
- We have 92 inspections to date.
 - June: 6 inspections on boats coming from infested waters
 - July: 2 inspections on boats coming from infested watersNo invasive species found, but educated boaters on the proper protocol to clean, drain and dry
- Camp Tasker agreed to allow use of bathroom on weekends
- Police continue to ticket vehicles without the Newton sticker
- Still working to make the calendar accessible to volunteers on board
- Greg is working on the getting the Calendar on website, will try making it public in Google Calendar, that may solve the problem
- Jen will help Jeannie with form and calendar so that she can volunteer at the ramp
- Jeannie offered to contact the camp grounds to see if they were either interested in taking the Lake Host training and performing inspections, or if they would notify us of some dates when most of the boats are launched, so we can send a Lake Host volunteer to do inspections at their boat ramp.
 - Likely this may not go into effect until next year, as we missed the majority of boats coming in, unless they indicate there are significant turn over days where new campers come in, we could try to set up a volunteer for this year. Otherwise we can work on a plan to set it up for next year.
 - Greg confirmed that we cannot use the Lake Host grant funds to pay for Lake Host at private ramps, grant funds must be used for hours at public ramp.
- We are a little over ½ way to our volunteer match for our grant

Communications:

- No Blasts since the annual meeting
- Linda will put a letter head on Google docs
- Thank you letters for donations are up to date
- Jen will draft an email to members regarding Lake Host Volunteering, including a link and/or snapshot of 2-week period at a time to see if we can get some commitments
- Linda to write a follow up communication on the annual meeting, including a link to the recording of the meeting
- Website updates
 - Annual Meeting presentations added to Docs page
 - Will add link to recording
 - Board Meeting minutes added to Docs page

Old Business:

Jeannie suggested that we include the follow up on action items in this section

- Did we ever send thank you to Kingston Conservation? and KLA for equipment loan?
 - Linda will check so see if we did. In the meantime, Greg will bring Evy a hat.

*NOTE that January meeting minutes indicated that \$25 –sticker, \$50- Koozie \$100- hat, for 2020 as noted on website:

Level	Contribution	Donation	Voting rights	Benefits
Supporter	\$5-\$24		No	Email news, CPLA decal
Member	\$25-\$49		Yes	as above plus CPLA koozie
Partner	\$50-\$99		Yes	as above plus name on website
Sponsor	\$100 +		Yes	as above plus CPLA baseball hat and business card on website

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- Membership drive 2020
 - Jeannie and Susan will complete delivery of Koozies and Hats for donations since annual meeting
- Annual Meeting
 - Linda will draft a write up of the meeting
 - No items were donated for auction or raffle
 - Sue will follow up with WGCOA to see if they will do the CPLA raffle basket again

New Business:

- WMP Update – Greg received a copy of the TMDL Model Update from Sally Soule. Document was much more manageable than expected (16 pages). He has forwarded a copy to Alicia for comment.

In summary report tells us that sources of phosphorus have not changed, and the majority is from our watershed. Properties on the lake are the highest contributors. What did change is the estimates of how much phosphorous is entering and how much we need to reduce it to.

- Original study showed approximately 600kg/yr entering lake with a need to reduce to 300 kg/yr or 50% reduction.
- New study shows a revised estimate of 530 kg/yr entering the lake with a need to reduce to 400 kg/yr which is a 20-25% reduction, which seems much more manageable.

There was also a recommendation for water quality data monitoring for more months of the year. This year we had planned to test after ice-out, but due to COVID 19, we did not do the

collection, as the labs were closed for testing. Sally has mentioned that you need 10 years of data to understand general trends and we are just in our 3rd so we have a way to go. Greg to get specifics on when to start/end testing or other expansion of sampling program.

- Greg requested a hat for Kingston Conservation committee, the board unanimously agreed.
- Bill mentioned the culverts are not flowing and the water is very low.

Next Meeting Date and Place: August 11 Zoom 7:00pm

Meeting was adjourned at 8 pm

Respectfully Submitted by;
Sue Zipkin, CPLA Secretary

Country Pond Lake Association

Meeting via Zoom

June 9, 2020 7:00 pm

Board Meeting Minutes

Zoom Meeting called to order at 7:12

Present: Susan, Jeannie, Bill, Linda, Tobi, Jen, Greg

Review and accept minutes from last meeting: Jen made a motion to accept, Linda 2nd, all in favor.

Treasurers report:

- Jen reported April –June \$1,684 in revenue and \$396.97 in expenses for the hats. She has balanced the bank statement. She attempted to pay NH Lakes dues on line but could not, will send check. Krystal just send an invoice today for \$1,092.00 for Lake Host.
- Form 990 was completed and filed,
- Warrant article funds (\$1,000) received
- Everything is in good order to handoff to Jeff Eichel
- Membership lists were shared with the Board

Committees:

- VLAP: Billing is going directly to town of Kingston. Bill and Alicia did the first VLAP testing. Went well. The lake is very low, the deep spot is only 27 ft not 32. Bill developed a new cable system with the appropriate intervals marked and it worked very well.
- Social Media: Last moth all member mailing were posted to Facebook. Tobi created an event, 3 people indicated going, 20 people interested and or shared it. Latest is the email about the nominations seen by 143 people 26 engagements.
- Weed Watchers:
 - Tobi has a sent a email to weed watchers team, still working to finalize assignments. Also Jan Jones expressed interest.
 - There have been inquiries on the Red Grass. Pete sent a picture to Bill it is “Spike Rush”
 - Jen found 2 Chinese Mystery Snails and her neighbor found 2 also, this has been confirmed by Amy at DES. Tobi reported that they are edible, also eaten by bass.
 - No new siting of Spiney Naiad, not expected until later in summer.
 - Greg may include a few photos of invasive species in the presentation
- Lake Host:
 - Inspections have been performed by Pat and Kaitlin. Kaitlin got a ticket, because she does not have a resident sticker. Pat will see what she can do to get the ticket dismissed and get a sticker for Kaitlin to use while working as Lake Host.
 - Currently the sign is not being used per NH Lakes, as they don’t want Lake Hosts to have to hand off the sign. The board agreed that a solution could be to have Kaitlin use the sign exclusively since she has the majority of hours.
 - Greg will reach out to the camp to inquire about restroom use on the weekend when camp is not in session. (Background checks are required for Lake Hosts to use during camp) Susan and Jen volunteered to provide their phone numbers to Lake Host who may need to use the facilities during the week.

- Volunteer inspectors are still needed to cover shifts, Jeannie to find out about the recorded training
- Greg is working on the getting the Calendar on website

Communications:

- Blasts have been sent out about the Annual Meeting, nominations, and voting procedures
- Linda created a signature, but others were not able to access it. Linda will put a letter head on Google docs.
- Thank you letters for donations are up to date
- Linda submitted the article about the annual meeting that Jeannie wrote to Carriage Town News
- Upcoming emails to be sent on Lake Host Program, Initiation to Annual Meeting with zoom link and instructions to be sent in advance, so that members can test their system. Plan to send a week before and then a few days before and again on the morning of the meeting
- Website updates
 - Supporters page updated, and will continue as we get donations
 - Hats and Koozies on membership page, announcement on home page
 - Greg to update page that mentions what we accomplished in the first year

Old Business:

- Membership drive 2020
 - Koozies and Hats received and delivered for paid members
- Annual Meeting
 - Will be held via Zoom – Moderator is Sue, she will watch chat, and also run PowerPoints for anyone who would like her to. Sue will make all presenters co-presenters so that they can share their screen if they want to. No one else will be able to share screen. Sue will set to mute everyone on arrival, and they can unmute themselves if they wish to speak. Board practiced Hand off of screen sharing during the meeting.
 - Voting for whole panel in progress, Sue is monitoring the mailbox and will confirm votes
 - Presentations will consist of
 - Welcome Greg (5 minutes)
 - Finance- Greg (10 minutes)
 - VLAP- Alicia (10 minutes)
 - Weed Watchers Greg (10 minutes)
 - Lake Host- Jen, (10 minutes)
 - Watershed management-including list of sites selected -Sally (20 minutes)
 - Announce Election Results Sue (2 minutes)
 - Q&A to be submitted by Chat
 - We will not have any items to raffle at the meeting, but will mention to members to email us with any donations they could offer for a future fundraising raffle.

New Business:

- WMP Update – Preliminary reports will be ready to review in July. Greg asked if anyone was interested in reviewing them. This will be a lengthy scientific report. We are hoping Alicia will review it, if not Jeannie may be able to. If it is determined it could be split to be reviewed, others are willing to help.
- Jeannie pointed out that we need to change the duration of the incoming VP so it will renew along with secretary and alternate with Treasurer and President.

- Susan will ask for a spot on the agenda at the WGCOA meeting on June 14 to remind people about voting for officers, the annual meeting and renewing memberships

Next Meeting Date and Place: July 14th Zoom 7:00pm

Meeting was adjourned at 8:51 pm

Respectfully Submitted by;
Sue Zipkin, CPLA Secretary

Country Pond Lake Association

Meeting via Zoom

May 12, 2020 7:00 pm

Board Meeting Minutes

Zoom Meeting called to order at 7:09

Present: Susan, Jeannie, Bill, Linda, Tobi, Jen, Greg

Review and accept minutes from last meeting: Greg made a motion to accept, Linda 2nd

Treasurers report:

- Jen reported the current bank balance \$3,501.48 including
 - \$859 in revenue, including \$200 from Pam Brown and dues from several others
 - \$155 in expenses including reimbursement to Linda for decals
- Total membership revenue \$1,180.00 including a few new members on Sunrise Dr., annual revenue budget is 1600 so we are just over 70% of our budget goal.
- Jen will file Form 990 over next month or so
- Jen will follow up on how to get the money Warrant article funds to support the lake host program.

Committees:

- VLAP:
 - Greg requested that that Kingston be billed directly for all 2020 VLAP testing by NHDES
 - Alicia documented the sampling procedures in detail, including COVID 19 precautions, in case someone had to take over for her at any point. Alicia and Bill are set begin on May 17, Bill has all the equipment.
- Social Media:
 - Since March 8th there have been several posts including Thank you for voting, aerial drone video, COVID wellness, reposting of NH LAKES article, Loon video, Earth Day and another live video resulting in over 300 likes with 309 followers. It was noted that because we included the link to the Earth Day site which dominated the post, that our own content may have been overlooked, we should keep in mind for future posts.
- Weed Watchers:
 - Tobi will send email to group of weed watchers this month to confirm assignments for this summer.
- Lake Host: We received \$1750 this year; \$200 more than the calculation we were eligible for. NH LAKES is saving money by not issuing Lake Host decals and handouts this year due to Covid-19 precautions. The savings are passed on to lake associations.
 - Grant paperwork
 - Greg completed the paperwork to NH LAKES, Jen needs to sign off and email to NH LAKES
 - Hiring request

- We can make hiring requests, NH LAKES will handle all the hiring including I-9, we just need to send a request. Greg will send in hiring request for Pat, and Pat can send in for Kaitlin.
 - Training
 - All of management team needs to do online training. This must be updated every year. This year's training includes new COVID19 training procedures. Go to NH LAKES and sign up on website.
 - Jeannie will call Krystal about getting a recorded training session for use anytime in training CPLA volunteers.
 - NH LAKES is not issuing a LAKE HOST ON DUTY sign this year, Bill still has from last year.
 - We have 4-5 T shirts, we can request up to 8 more at no cost, Greg to work out sizes and submit form. Once Pat is hired, she can fill out these requests

Communications:

- Recent emails
 - COVID, Earth Day
- Emails Linda will send out:
 - Thank you letters for donations
 - Call for support of Lake Host Program, with information on how to sign up for training
 - Annual Meeting plans
- Website updates
 - Lake Host and Supporters pages updated
 - Add hats and koozies

Old Business:

- Membership drive 2020
 - Promotional items –Koozies and Hats to arrive this week
 - Susan and Jeannie to deliver Koozies and Hats to members at designated levels
 - Tobi has some brochures to give to Jeannie to hand out to new members

New Business:

Watershed Management team had a meeting and discussed a list of potential sites that will be with the most impact regarding run-off, cost, and overall benefit to the lake. The list was narrowed down to 5 possible project sites that will be designed to the 10% level. These are high impact projects with good possibility land owner/town approval and require real engineering design work. The work from this grant will be used to apply for future funding to implement the fixes. The projects that made the list were:

- Newton Town Beach
- Area next to Newton Tow Beach by Whispering Pines
- Newton Boat Ramp
- 14 Concannon Rd
- 74 Concannon Rd

Applications are due in September for next year's funding for site work.

Annual Meeting to be held June 20th

- Susan can set up the meeting with Zoom, up to 300 attendees, no time limit
- Voting for officers – to be done by email ahead of time, results shared at meeting
 - Greg and Jen's terms are up, but can renew

- Presentations – we can utilize the presentation format from last year, with updated information.
 - Finance, VLAP, Weed Watchers, Lake Host, Watershed management
 - Greg will get in touch with Sally to see if she can present
- Questions can be submitted by chat, we can have 2 people monitoring chat
- Tobi will ask Marie if she wants to donate another Photo for auction. We will announce hats and koozies for sale.

Next Meeting Date and Place:

Zoom meeting June 9th 7:00pm

Adjourn:

Meeting was adjourned at 8:51 pm

Country Pond Lake Association

12 Ridge Rd.

March 9, 2020 7:30 pm

Board Meeting Minutes

Meeting called to order at 7:34

Present: Susan, Jeannie, Bill, Linda, Tobi, Jen, Greg (by phone)

Review and accept minutes from last meeting: Jeannie accepted and Tobi 2nd.

Treasurers report:

- Member renewals
 - We had 11 renewals, 1 new member \$655.00
 - Payment for \$155 for stickers
- Financial update – current balance \$ 2,816.76

Committees:

- VLAP:
 - Greg will contact Limnology lab regarding requested billing change to bill Town of Kingston directly
 - This should be fine because Alicia gets an electronic copy of the results
 - Jennifer will follow up with the Town of Newton on \$200 Papal invoice that has not been remitted.
 - Alicia emailed looking to set up a date for first sampling after ice out.
- Social Media:
 - Membership email copied to Facebook viewed by several hundred people
 - Toby will post a reminder to vote on Lake Host
- Weed Watchers:
 - Country Pond is now on the impaired lake list due to invasive species
 - Tobi to follow up with Amy to investigate Spiney Naiad, set up time for her to observe at the lake
 - Only seen in October, sent photos, need to confirm
- Lake Host:
 - Need to appoint a Program Coordinator, must be a volunteer.
 - Jen has agreed to be program coordinator contingent on Pat accepting Assistant coordinator role and she can delegate the majority of responsibilities other than payroll to Pat
 - Jen will review and approve all payroll on a biweekly basis
 - Greg has agreed to set up calendar for managing shifts
 - Pat would be responsible to coordinate with both paid employees and volunteers and submit biweekly payroll to Jen to enter

- Assistant Coordinator – this can be a paid position. The board agreed that the most qualified person would be Pat, Greg will work with Pat to communicate responsibilities and confirm her interest in this role:
- Responsibilities would be;
 - Provide live local training to neighborhood volunteers and others
 - Online entry of inspection reports
 - Manage paid and volunteer staff
 - Submit required draft reports to Program Coordinator for review and submission
- Grant Application due March 20
- Ads for employees, we will put ads in Carriage town news, Greg will contact UNH for an intern
- Make it easier for volunteers
 - Communications to go out let them know they can do local training, short shifts (2 hrs),
 - Paid people will have set hours, volunteers will fill in
 - Interest was expressed by Marie Sapienza, Sharon McSweeney, Sue Z.

Communications:

- Blasts done: Vote on Warrant Article, Membership renewal
- Email blast to do – call for support of Lake Host Program Volunteers;
 - also Facebook post, post flyers at Senior Center
- Website updates
 - Lake Host FAQs added
 - Need to update Lake Host and Supporters pages

Old Business:

- Membership drive 2020
 - Giveaways – Koozies and Hats orders, Susan is doing additional research to see where we can get the best rates, and if we can order 2 different color hats.

New Business:

- Greg made a motion to appoint Jen Lake Host Program Coordinator , Susan 2nd
- By-laws for officers was reviewed, there are no officers approaching term limits at this time
- Earth day Wed April 22, should we schedule a cleanup for Sat April 25?

Next Meeting Date and Place: April 6 12 Ridge Rd.

Adjourn: 8:45pm

Country Pond Lake Association

2 Ridge Rd.

January 6, 2020 7 pm

Board Meeting Minutes

Present: Bill, Tobi, Jen, Jeannie, Linda, Susan, Greg (via video conference)

Meeting called to order at 7:38 pm

A motion to accept the minutes from 1/6 meeting was made by Jen, 2nd Tobi

Treasurers report:

No new members, no new expenses. Tax form 990N will be filed in next couple of months.

Committees:

VLAP: No update

Social Media: Update blast was posted which was well received, and well liked. Warrant Article post had 1266 views 587 engagements and shared 8 times. Other activity included Tobi's repost of NH Lakes January Post, and some winter pictures, including Marie's shot of the Bobcat.

Weed Watchers: Tobi will reach out to Dave Suich who offered to volunteer

Lake Host: Warrant was approved by Newton BOS. In terms of staffing, Pat would like to continue with Friday afternoons. Greg will reach out to Pat to see if she would be interested in being the Lake Host coordinator and offer training to local residents who may be interested in picking up a shift. Katelynn, a UNH student who lives in Exeter is interested in Monday 8-12, Sat 8-12 and Thurs 3-7, Jen will get paperwork to her. We should continue to look for one more paid volunteer or see if Katelynn wants additional hours. Greg will reach out to the UNH career center to see if anyone needs an internship. Greg will also reach out to Krystal for the info on the 2020 Lake Host Grant, the old info is still on the website. Last year the Grant was submitted on March 18th.

Communications: Linda sent out Support the Lake Host funding warrant article email with FAQs. Linda revised article for Carriage Town News. Membership drive will begin after the Warrant. Jeannie suggested open Board meetings. Linda will send out an email to the membership "Did you know that you could attend a meeting if you would like to? Please contact us" and Tobi will post on social media.

Old Business:

Warrant Article: Jen submitted the petition with well over the required 25 required signatures on January 13th and attended the Public Hearing on January 20th. Tobi attended the Deliberative session at the Town Hall on February 1st, as CPLA representative. Pat Masterson, Jim Baker and Annie Collier also endorsed the article. The Lake Host Program article, which was the last on the agenda, was unanimously approved by the town select people.

Newton Fish and Game Ice fishing Tournament to be held 2/2/20 was cancelled

New Business: Greg received an email from Sally that Site Specific Plan was approved. Now they can do the modelling to recalculate the phosphorous load and determine what they think the sources are.

Sue is working on design for hats, to be sold for \$25.00, koozies to be sold for \$5.00

Membership Drive for 2020 will have levels similar to last year.

\$100 – Hat, Business card on website

\$50- Koozie, name listed on website

\$25- Sticker

It was suggested that we update website with each level of member, and a list of names below.

Next meeting date will be Monday, March 9, 2020 7:30pm at 2 Ridge Road, Newton

Meeting was adjourned at 8:35 pm

Respectfully Submitted by;

Sue Zipkin, CPLA Secretary