

Country Pond Lake Association

Meeting by Zoom

January 11, 2022 7:00 pm

Board Meeting Minutes

Meeting called to order at 7:10

Present: Susan, Bill, Jen, Greg, Linda, Jeff, Jeannie, Tobi

Review and accept minutes from last meeting: Greg will send out December minutes to accept at next meeting

Treasurer's report:

- Financial update and member renewals
 - Checking account balance \$2,605.64, not including \$500 from Pam Brown
 - Savings \$2,010.69 (insurance reserve)
 - Will need \$3k for insurance, (\$1500/yr while grant work being conducted, will count as match)
 - Should move \$500 this year and \$500 next year
- Jen and Jeff have been working on the tax filings. Jeff to contact the state to confirm the due date. One other filing is due in May. Jen and Jeff will arrange a meeting to complete.

Committees:

- VLAP: No new data.
 - Need to track Ice In, 1.11.22
- Social Media:
 - Support HB1066 establishing a commission to investigate and analyze the environmental and human and animal health impacts relating to cyanobacteria blooms in New Hampshire
 - Updated cover photo to winter
- Weed Watchers: No activity
- Lake Host: No Activity

Communications:

- All 2021 Thank you/receipt letters for membership donations have been sent
- NH Lakes sent brochures and wanted posters we can use for our door-to-door Lake awareness outreach/membership drive. Linda will draft a letter to get people involved or continue involvement with CPLA.
- Email blast to support HB1066 establishing a commission to investigate and analyze the environmental and human and animal health impacts relating to cyanobacteria blooms in New Hampshire.

Old Business:

Watershed Assistance Grant application due on Friday Jan 14. Greg is working closely with Sally and will get it submitted on time.

- Greg working with Mike Pivero to get an updated estimate of what he can provide for match
- Greg and Linda will draw up a letter of support indicating that CPLA is committed to do the administrative work, and other monitoring, outreach etc. to be signed by CPLA officers.

Some issues that have complicated the submission:

- Based on discussion with the Newton Town Engineer, the boat ramp design has been significantly improved and the original cost estimate has increased nearly 3-fold from \$25k to \$70k. Our grant is only \$50k, requiring a cash match of \$20k. This level of cash match was not anticipated.
- New improved design includes 2 infiltration basins to capture the road runoff with a swale on the side. Ramp to be paved ½ way down then concrete slabs with spacers in between to allow for infiltration. Slabs to extend the ramp into the lake. This design will greatly improve the usability of the ramp while reducing phosphorus entering the lake.
- The total value of the project, including all the match we would provide to manage the project, is now ~\$111,000. CPLA may need to go to the town to help raise the required cash match.

Plans to move forward:

We can work on the project over two seasons in order to gain additional time to raise the \$20k cash match.

In the first year:

- Concannon Rd work (\$2K materials plus Kingston labor/equip as match)
- Contract for engineering drawings to complete the ramp design (\$5K)
- Wetlands and Shoreland permit applications for ramp project after drawings completed

In the second year:

- Raise remaining matching cash funds from warrant article, fund raising drive and possibly other grants (if available).
- Complete work on boat ramp

New Business:

Sue to ask Marie to ask for a new winter photo to be used on website and Facebook

Next Meeting Date and Place: Tuesday February 15, zoom

Adjourn: 7:59

Respectfully Submitted by;
Sue Zipkin, CPLA Secretary

To do list:

Raffle - Reach out early April to CPLA membership to get donations

Annual Meeting Planning

Ice Fishing Derby coordinate with Fish and Game

Country Pond Lake Association

Meeting via Zoom

February 15, 2022 7:00 pm

Board Meeting Minutes

Meeting called to order at 7:04

Present: Susan, Bill, Greg, Linda, Jeannie, Tobi

Review and accept minutes from last meeting: Bill made a motion to accept the minutes from December and January, Greg 2nd all in favor.

Treasurer's report:

- Financial update and member renewals
 - Our banking balances are \$2,011.54 for savings and \$3131.30 for checking
 - Susan will send a note to Jen and Jeff to get an update on the Tax filing

Committees:

- VLAP: no activity
- Social Media: no activity
- Weed Watchers: we have not heard anything from Amy on the invasive weed treatments
- Lake Host: Warrant article for 2022 funding, Jim Baker gave a pitch for the warrant article Lisa Gonyer and Mike Pivero also spoke in favor of it. The warrant passed with no problem.
 - Jim made the following suggestion for next year – go to the Selectman well before the town warrants are being formulated and request the Selectman propose the warrant for the Lake Association. In addition to voting to support it, they also present and advocate for it at the Deliberative. Requesting the Selectman propose a warrant is not unusual and given that it has passed several years in a row they will likely do it. Their proposing it has more weight with voters than a petition warrant article.
 - Greg suggested that the next step is to come up with a plan and a budget and go before the selectmen in May or June and ask them to build the Lake Host support into their budget for the conservation commission as is done in Kingston for Kingston Lake Association.

Communications:

- Blasts done: Support HB1066
- Thank you/receipt letters for membership donations 2022
- Email blast to do – 2021 wrap up Linda is planning to have this by April/May to send out
- Cover letter for Lake smart brochures/wanted poster Linda is working on this, will circulate soon
- Website updates - tbd
 - Winter photo – Susan asked Marie to send to CPLA mailbox
 - Add last two Board Meeting minutes to docs page
 - Supporters to be updated

Old Business:

- Watershed Assistance Grant final proposal submitted on time
 - Kingston road agent is just expecting us to pay for materials for the Concannon road project
 - For the Newton Boat Ramp, we don't have enough matching contributions to cover all the cash-out-of-pocket costs.
 - Need to get final engineering drawings for permit applications and accurate costing
 - The town does own the ramp, it is managed by the recreation dept. We may need to go to the town for matching funding
- Membership analysis?
 - Jeannie provided an updated list of names of all residents around the Pond
 - Linda will send a MailChimp list for Jeannie to compare to her new list, and Jeannie will highlight anyone who is new on the list
 - Sue will fill in the emails from the Wilders Grove Residents
 - Jeannie asked Greg to determine the homes in his area (Meeks, Shady, etc) that should or should not be on the list. Can we ask Ray Madore to do the same for his area?
 - Jeannie asked Jen to differentiate where Country Pond Rd address changes towns to assure correct mailing address please & update that

Linda is preparing a cover letter that will go with NH Lakes Lake smart Flyer to be delivered door to door the names on the final list. Once we have the list finalized, we can use that as a master list to track who has, and who has not renewed. We will time the outreach to count towards the grant match. Greg will confirm when we can start counting outreach activities.

New Business:

- Ice Fishing Derby – Susan/Tobi/Jen will be around and can pass out stickers/pamphlets and try to collect emails of any interested parties on the lake.
- Annual Meeting Planning
 - Need to pick a date in June per bylaws. Greg will check on dates that Sally will be available, as we will want her on the agenda.
 - Once we have a date, we can work on a venue, as we should be able to hold in person this year. Jeannie will reach out to whispering Pines to see if that might be a good option to hold the meeting. Need to check on AV capabilities in case we need to zoom Sally or other presenters. Sue will find out if Mike Lockwood is a member of Newton Fish & Game Club.
 - Greg suggested we have a representative from another lake that has gone through the Alum treatment process (Attitash or Nippo Lake) come speak of their experience.
- Earth Day is Friday April 22, need to start planning a communication.
- Informational meeting on weed treatments to be scheduled for April/May?

Next Meeting Date and Place: March 15, 7pm zoom

Adjourn: 7:51pm

Respectfully Submitted by;
Sue Zipkin, CPLA Secretary

To do list:

Raffle - Reach out early April to CPLA membership to get donations

Annual Meeting Planning

Ice Fishing Derby coordinate with Fish and Game

Warrant Article – check submission deadlines in November

Track dates of Deliberative meeting in February

Country Pond Lake Association

Meeting via Zoom

March 15, 2022 7:00 pm

Board Meeting Agenda

Present: Susan, Bill, Greg, Linda, Jeannie, Tobi, Jen

Review and accept minutes from last meeting: Jeannie made a motion to accept the minutes with the following change in the Lake Host section of the Committee reports: *Change from "him " to "Jim Baker"*. Greg 2nd all in favor.

Treasurer's report:

Financial update

- We have \$3239.30 in checking. The spreadsheet says it's \$6.10 less because Lake Host never cashed that check. Jen will let Lake Host know the check was not cashed
- We have \$2011.69 in savings.

Tax filing

- 5 year tax filing was done in 2020, so not due this year
- Jeff did the N990 post card
- NHCT-12 is due in May. Jen will do this, she has the link and can do it on line

Committees:

VLAP

- New for 2022: NHDES is recommending that we take monthly temperature and oxygen profile readings at the Deep Spot. The good news is they believe they have a sampling probe they can loan us for the summer, so no extra trip to DES is needed each month to pick up sampling equipment.
- Alicia set up the first sampling date with Sara Steiner, who will be retraining her and Bill to use the temp/O2 probe.
 - Friday, May 27th at 9am (with Sara)
 - Sunday, June 26th
 - Sunday, July 31
 - Sunday, August 28
 - Sunday, September 25
- No additional volunteers needed, simpler with just Alicia and Bill

Social Media:

Last minute reminder to vote. And Thank you for Voting

We have received a some inappropriate inquires on renting dock space, and gift card scam

Jeannie reminded the board that NH lakes suggestion to make sure people can sign up easily on the Facebook page. Tobi will pin the sign on to Mailchimp at the top of Facebook page.

Weed Watchers:

No activity yet

Lake Host: Greg submitted application. Pat and Jen will head up the effort again. The grant will be \$1,550. Greg created a budget, with the plan to begin on Memorial Day and end 2 weekends after Labor Day. Estimated 25 paid hours per week. May need to tweak these numbers to account for Pat's admin hours and pay rate of \$12/hr. and must include 15% for benefits.

CPLA will ask Pat to propose to the Newton Recreation Commission to include the lake host line in the recreation budget going forward, so we do not have to do a warrant every year. The Recreation commission will need to get approval from the Board of Selectmen. CPLA may need to go before the board to request this support.

Communications:

- Blasts done: None
- Thank you/receipt letters for membership donations 2022
- Email blast to do – 2021 wrap up
- Cover letter for Lakesmart brochures/wanted poster
 - Linda will add a request for financial support and keep the document to one page 2 sided.
 - Jeannie made a motion to purchase 100 t-shirt bags to hang flyer and poster on doors from amazon, Jen 2nd.
- Website updates
 - Photo - Susan will ask Marie for a winter and a spring photo to post on website and facebook
 - Need to add Country Pond Fish and Game Club as a Supporter
 - Last two Board Meeting minutes to docs page added
 - Supporters updated – 1 for 2022 so far

Old Business:

- Watershed Assistance Grant – no news
 - Greg will inquire if we can have approval for “Pre Award” costs for the grant for outreach, as our lake outreach is seasonal, and it is important to get information into the hands of members.
- Membership analysis
 - Jeannie has updated as much info as she can, Susan added some emails, Linda will take a walk around her neighborhood to determine which addresses have lake access.
 - This year we are not purchasing a CPLA gear giveaway item for membership.
 - We will have pens available to give away at the meeting
 - Current inventory:
 - Shirts: 2 Ladies XL, 1 Med Unisex, 1 Large Unisex, no hats, 26 koozies, 53 Pens, 36 stickers
 - Jen and Linda may have stickers

New Business:

- Annual Meeting Planning

- Sally has confirmed she will be available in early June
- Susan is following up with Country Pond Fish and Game Club on availability for early June
- Earth Day Cleanup Event
 - This year is the 5th Annual Earth Day, Saturday April 23
 - Jeannie will check on posters. Jen and Sue volunteered to help make and distribute posters.
 - Greg made a motion to approve up to \$100 to support the Earth Day refreshments and any other supplies necessary, Jen 2nd. All in favor. Jeannie will take care of getting the refreshments for the Earth Day event.
 - Jen suggested we expand earth day activities to include some educational component. We are also hoping to be able to count our educational outreach for our grant, so need to plan these accordingly. Alicia has said she will help with a lot of the materials when we begin to prepare these.

Next Meeting Date and Place: April 12, 7pm zoom

Adjourn: 8:42pm

Respectfully Submitted by;

Sue Zipkin, CPLA Secretary

To do list:

Raffle - Reach out early April to CPLA membership to get donations

Warrant Article – check submission deadlines in November

Track dates of Deliberative meeting in February

Ice Fishing Derby coordinate with Fish and Game

Country Pond Lake Association

74 Wilders Grove Rd and Zoom

April 14, 2022 7:00 pm

Board Meeting Minutes

Present: Susan, Bill, Greg, Linda, Jeannie, Tobi, Jen, Jeff

Review and accept minutes from last meeting: Jeannie made a motion to accept the minutes with minor clerical corrections, Greg 2nd all in favor.

Treasurers report:

- Financial update and member renewals
 - No new activity
 - Jen requested that as we get money in from Venmo that it is separated between membership and other dollars. This is important when it comes to tax reporting.

Committees: In the interest of time and with no current activity we skipped committee updates

- VLAP
- Social Media:
- Weed Watchers: Tobi requested to resign as weed watcher coordinator. Greg made a motion to accept Tobi's resignation, Jen 2nd, majority accepted.
- Lake Host: Hiring inspectors
 - Susan will reach out to her contacts at UNH to get lake host position posted to get summer help
 - Jen will reach out to Leane Larson early to get her engaged this year.

Communications:

- Blasts done: None
- Thank you/receipt letters for membership donations 2022
- Email blast to do – 2021 wrap up, Earth Day Cleanup
- Website updates

Old Business:

- **Earth Day preparations**
 - Jeannie created two new Earth Day posters and Sue had her new neighbor Ari create two more. Sue will hang the posters.
 - Linda will send an email blast with the information on Earth Day. Meet up is at 8:45 at the boat ramp we will have some informational pamphlets to give out at the ramp as well as coffee and donuts and trash bags
 - Susan will print out information that Jen sent out from NH DES, NH Sea Grant and UNH Cooperative Extension on proper lawn care and use of fertilizers to hand out at Earth Day event.
- **Lake Smart Flyer distribution**

- Linda prepared a CPLA communication to distribute to all lake residents to be packaged with the New Hampshire lakes Lake Smart brochure. Susan, Jeannie and Jen will distribute this material in green recyclable bags to keep dry case of rain.
- There are only 100 so first priority will be to get to all lake front residents
- Susan, Jen and Jeannie will split up Wilders Grover/Concanon and Highland (other side of lake) and Wenmarks and Marcoux Grove
- Jen will do Ridge Rd
- Greg and Linda will do their area
- **Annual meeting planning**
 - We are still trying to narrow down a date. It looks like June 18th may be the best day. Greg will check with Sally to see if she is available. Then Susan will follow up with a place to hold the meeting.
 - Possible venues: Newton Fish and Game Club, Saddle Up Saloon, VFW, Memorial School, Camp Tasker, Newton Town Hall. We need to we have Internet and a video projector.
 - Elections this year for treasurer and vice president. Jeff said he would stay on if we could not find another treasurer, but we will go ahead and look for a new treasurer since Jeff no longer lives on the lake. Jenn agreed she would stay on as vice president, but we will send out a call for nominations for the two offices.
 - Jeannie suggested showing a video that she saw called Nutrients 101 that explains a lot about nutrients in the water. The video was made by Solitude, which is a for profit company. CPLA's practice has been to only republish information from NHDES and NH Lakes. The Board will review the video before the next meeting to see if it is appropriate.

New Business:

- Spiny Naiad Control Plan
 - All of the board members read the spiny naiad control plan and sent comments back to Greg. Greg compiled all comments and sent to Amy. Greg also sent information on the long-term management plan to all the businesses that could be affected. These included Country Shores, Whispering Pines campgrounds and Camp Tasker. The town Conservation Commissions and the Newton Recreation Commission were also informed.
 - Jeannie asked if we could consider some of the other treatments, such as Phosloc and Alum, to target the phosphorus in the lake, which would then inhibit the growth of the invasive weeds. Greg explained that he had discussed with Sally and these treatments were not appropriate at this time, we have a watershed management plan in place and we need to address the external issues first and have more data on the progress we have made before we can consider other options. Additionally, the Phosloc type of treatment is estimated to cost around \$500k and do not know of any grants that could help pay for it. It is a temporary treatment and is not a long-term solution.
 - The state is responsible for inland waters, NH DES is recommending action on the Spiny Naiad problem, and are working through CPLA to communicate with stakeholders.
 - The plan is an adaptive plan to be reviewed and updated as new information becomes available based on results.
 - The state will pay 100% of the initial treatment cost. However, they would only pay 25-50% in subsequent years. Kingston currently has a town budget for \$14K for invasives treatment that has been used to help subsidize control of milfoil and other aquatic invasives in Powwow Pond. Newton does not have an item for invasive control in their budget.

Next Steps:

- Greg made a motion that we ask NH DES to provide an informational meeting within the next 30-45 days to inform the community of the plan. Jen 2nd the motion. 7 members of board were in favor, 1 abstained.

- Raffle – Linda will update last years call to CPLA membership to get donations for annual raffle.

Next Meeting Date and Place:

May 17, 7:00pm location TBD, in person

Adjourn:

Meeting adjourned at 9:23pm

Respectfully Submitted by;

Sue Zipkin, CPLA Secretary

To do list:

Raffle - Reach out early April to CPLA membership to get donations

Warrant Article – check submission deadlines in November

Country Pond Lake Association

Via Zoom

May 17, 2022 7:00 pm

Board Meeting Minutes

Meeting Called to order at 7:05 pm

Present:

Susan, Bill, Greg, Linda, Jeannie, Tobi, Jen

Review and accept minutes from last meeting:

Jeannie requested some revisions to the minutes. The board reviewed and Greg will update and send out for approval by email.

Treasurers report:

- Financial update and member renewals
 - Jeff was not able to attend, will update at next meeting.

Committees:

VLAP

- First scheduled testing date is May 27. Sara from NH DES is coming to take dissolved oxygen readings with the equipment NHDES is loaning us.

Social Media:

- Tobi reposted all email blasts:
 - Cyanobacteria Alert Reached 81 ppl, 4 shares
 - Lake Host email, reached 140 ppl, 12 engagements, 3 shares
 - Public Hearing for treatment of Spiny Naiad Reached 67 ppl 15 engagements, 3 shares
 - One person from WGCOA made one comment in opposition

Weed Watchers:

- Daly's emailed to request someone check out a weed by 10-12 Marcoux Rd
 - Toby will check it out

Lake Host: Hiring inspectors

- Briana is going to come back
- Volunteers Ray, Tina, Sue all agreed to come back and also Leanne Larson
- Sue posted Lake host position on handshake for UNH, SNU, Plymouth, and Merrimack College.

Communications:

- Blasts done: Earth Day, Spiny Naiad LTMP Information Meeting, Lake Host
- Lake Smart brochures distributed – list of recipients
- LTMP sent to Conservation Commissions, Newton Rec Com, Campgrounds and Camp Tasker
- Thank you/receipt letters for membership donations 2022
- Email blast to do – Raffle, Annual Meeting
- Website updates

Old Business:

Update from Sally on Watershed Assistance Grant

- State has signed off – waiting for Federal approval
- We can start counting activities that mention the Watershed Assistance Grant toward our match requirement
 - Sue will assist in guidance for tracking and documenting match to be sure it will be compliant
 - Jen set up a spreadsheet on Google sheets for board members to track their hours
 - We will use the rates in our application to calculate our matching contribution
 - Sue will provide a form to document contributions from external parties that we can use toward our match

Annual meeting planning

- Date will be June 18th Location TBD,
 - Linda will send out an announcement of the date, location TBD
 - Fish and Game club is not available
 - Sue has reached out to Camp Tasker and Newton Town Hall
 - Greg/Linda will reach out to Kingston library
- Presentations
 - Sally will attend
 - We will plan other presentations at our next meeting on June 7

New Business:

- Spiny Naiad Long Term Management Plan information meeting
 - Greg talked to someone from Big Island Pond that has been dealing with Milfoil, Fanwort and Spiny Naiad treatments. She provided a lot of background on what their experience has been. They reached out to their stakeholders. ~50% replied and of those nearly 100% supported herbicide treatment after years of diver treatment not proving effective
 - CPLA is organizing an informational meeting to be held on May 18th at 7pm. Board and Amy Smagula from NH DES will meet at Kingston Library, meeting will be shared with public via zoom.
 - There has been some email activity by COUNTRY POND ASSOCIATION making false and accusatory comments regarding CPLA intentions and that they plan a petition.
 - Greg will do the introduction at the meeting and will clarify CPLA's role is to support the health of the lake, there are limited options to deal with the invasive species, CPLA has organized this information session and Q&A with NH DES, and we plan to request input from the community before moving forward with any treatment.
 - Amy will be prepared to address any concerns from the community
- Recent Cyanobacteria sample sent to NH DES
 - Need to get more members involved who could possibly run samples to Concord for testing
- Markers in lake to identify rocks – Bill asked who is responsible, he noticed one was missing at south eastern corner of the lake
 - Marine Patrol was out to replace on Sunday, may have replaced with 2 black markers to go around perimeter
- Raffle – Our plan is to reach out in spring to CPLA membership to get donations
 - Linda sent a draft to Sue today, Sue will review and send back asap.

Next Meeting Date and Place: Tuesday June 7th 7:00 pm by zoom

Adjourn: 8:25 pm

To do list:

Raffle - Reach out early April to CPLA membership to get donations

Elections send out before June meeting – VP and Treasurer

Boat Parade to be organized by CPLA to encourage lake wide participation – Tie to raffle

Warrant Article – check submission deadlines in November

Country Pond Lake Association

Via Zoom

June 7, 2022 7:00 pm

Board Meeting Minutes

Meeting Called to order at 7:16 pm

Present:

Susan, Bill, Greg, Linda, Jeannie, Tobi, Jen

Review and accept minutes from last two meetings: There was a requested correction to the May minutes:

- To change, "WCOGA made one comment in opposition"
- To say, "one person from WGCOA made a comment in opposition of Spiny Naiad treatment"

Treasurers report:

Bank balance

- Checking \$3,790.31
- Savings \$2,012.00

Includes a transfer of \$339 from PayPal for membership.

There is an \$1000 invoice from NH LAKES for Lake Host payroll dated 5/24 that needs to be paid.

Jen will send a letter to the town requesting this year's warrant article funds that were approved.

Committees:

- VLAP: first samples were taken last Friday 5/23. The dissolved oxygen meter on loan from NHDES worked great, it was not much extra work.
- Social Media: Annual Meeting, Public information Meeting, Cyano bacteria alert
 - May 17 Cyano Bacteria Alert had 314 views, 95 engagements, 9 comments and 8 shares
 - There was some confusion on the Cyanobacteria alert as it was not on beach advisory alert
 - May 17 announced Annual Meeting had 106 views, 2 engagements, 2 comments, 8 ppl going, 6 interested
 - 5/19 Spiny Naiad Information Meeting zoom link had 131 views, 39 engagements, 7 shares
 - May 21 Link to the recording of the public meeting and answers to questions had 15 comments, 6 shares
 - May 23 Cyano alert posted - Jen took to be tested no other comments
 - 5/31 News Update seen by 330 ppl, 49 engagements, 5 shares, 2 comments
- Weed Watchers: We are looking for a new coordinator, will ask at annual meeting
 - Also need someone to manage the Spiny Naiad weed control program
 - Need volunteers to take samples to the state

- Lake Host: We have 2 paid people and several volunteers. Google calendar for volunteers to be created and shared

Communications:

- Blasts done: Naiad Feedback Request, Update Naiad, Annual Meeting and Raffle, Naiad Follow up Questions, Annual Meeting, Cyano Alert
- Lake Smart brochures distributed to all waterfront properties first, and any leftover went to some others in lakefront neighborhoods
- Thank you/receipt letters for membership donations 2022
- Linda will send Annual meeting reminder

Old Business:

Annual meeting planning - Jeannie will pickup Box of Joe and muffins/bagels. Meet at town hall at 8:30, meeting begins at 9:00

- Greg will give intro, recap of Spiny Naiad meeting and next steps
- Weed Watchers, will ask for a volunteer Weed Watcher coordinator
- Presentations
 - VLAP – Alicia prepares/Greg presents
 - Lake Host - Jen
 - Watershed Management Plan – Sally Soule
 - Budget – Jen
 - Elections
 - Raffle/Boat Parade - Sue

New Business:

- Greg met with the new highway dept administrator in Kingston, Lisa Perrault
 - She is trying to help with the transition of Road Agent and trying to understand the MS-4 work that the town is doing. She has put together outreach info on lake health issues.
 - It was proposed to put CPLA name on the work they do and CPLA can put Kingston's name on the work we do.
 - She sent a mailing to the entire town
- Raffle – Susan will announce at the annual meeting and start to reach out to those who donated last year.
- Boat Parade need to pick a date and reach out to other parts of the lake
- Volunteer Match sheet for Watershed Assistance Grant on google sheets

Next Meeting Date and Place: Tuesday July 12, 7pm

Adjourn: 9:17pm

To do list:

- Raffle - Reach out early April to CPLA membership to get donations
- Warrant Article – check submission deadlines in November
- Boat parade – pick date

Country Pond Lake Association

74 Wilders Grove Rd. Newton NH 03858

July 13, 2022 7:00 pm

Board Meeting Minutes

Meeting called to order at 7:10 pm

Present:

Susan, Bill, Greg, Linda, Jeannie, Tobi (via Zoom), Jen, Ashley

Officer Elections: Sue to Treasurer, Ashley to Secretary, Jenn to Vice President

- Sue and Jenn will need to go to bank to adjust accounts for Sue becoming treasurer
- Jenn has a key to the CPLA mailbox (USPS located in Newton Junction)

Review and accept minutes from last meeting: Jeannie would like to add the name of the person from Kingston Town Hall (Lisa Perrault) that Greg spoke with to the minutes.

Treasurers report:

- Financial update and member renewals
- Online worksheet available to the public (checking numbers and membership numbers)
- Currently just over 20 members including the board in 2022
- Jeff Eichel has paperwork and files to hand over to Sue/Jenn
- Checking: \$3,071.85

Committees:

- Weed watchers: The only recent post was the post about the annual meeting in June. Another post/mail blast is due after this meeting. The annual meeting audio did not record. Tobi has been going out around his beach and locally. He has found some spiny naiad and some southern naiad – no more than this time last season. Greg has not heard from Amy Smagula other than she has not been able to find divers. Jennifer from Big Island Pond Council has previously told us there are a limited number of divers to perform this service. We may not have a treatment option for 2022. Diquat will not kill the seeds already dropped by spiny naiad. Seeds typically do not drop from spiny until September timeframe. Tobi will continue to check other areas of the lake for spiny naiad growth. Jeannie will check with Sean Murray (Westshore resident) to see if he and his diver friends would like to get certified in weed pulling for pulling spiny naiad. If interested, he will need to reach out to Amy Smagula to determine next steps. Beaver Lake in Derry has their own divers that Jeannie can reach out to.
- Lake Host: Leanne Larson has been volunteering in 2022. We currently have 48 volunteer hours which is cash equiv of \$1,471 (minus miles which comes to \$1,390). By the end of the season, we need at least \$1,000 in equivalent volunteer time in order to requalify for the NH LAKES \$1,500 grant next year.

- Annual meeting: Jenn gave budget for Lake Host program of \$7,500, which is an expansion of the previous budget. This is a concern with the lower membership numbers and lower member contributions. CPLA would need to contribute \$3,700 towards this amount, which we currently do not have. The savings account money is needed for insurance for upcoming grants. Paige (current paid lake host) will most likely not continue past July. Sue will email past members whose memberships have expired. Jenn will check in with Pat Masterson to see if Paige is planning to end her watch in July.
- \$2,000 came from Newton warrant article, \$2,030 from member contributions, \$500 from speculative raffles, minus \$300 from NH LAKES membership. \$5,720 total. Greg would like to suggest \$6,000 for Lake Host budget for 2022 season. All members agree.
- Newton warrant article: Jeannie talked to Pat about possibility of adding warrant article amount into the rec budget. The check from the town was cut on June 21, 2022. The check should be in the mail.
- Jeannie suggests Lake Hosts talk to boaters about boat ramp project.

Communications:

- New manager of Lone Tree reservation (Eric Towne) would like to get involved with CPLA
- Speaker Request to NH LAKES
- Bill will add boat parade flyer to the kiosk by the boat ramp along with the photo of the most notorious weeds, lake hosts will also hand out copies of the boat parade flyer. Jenn will get flyers to Pat to give them to the lake hosts (Sue will email Jenn the file).
- Thank you/receipt letters for membership donations 2022
- Email blast to do – Boat parade on August 6
- Website updates: Greg needs to update the site with the presentations from the 2022 annual meeting

Old Business:

- WAG agreements
 - Review of documents with Sally: We have certificate of good-standing, workers comp certificate has been waived
 - UEI number application: Completed
 - Retention of grant data – 7 years: Ashley to create Dropbox account for CPLA
 - Certificate of authority: required as part of grant package, president and secretary can sign the letter say we accept funds from NH DES. Must be notarized.
 - The board agrees to enter into agreement with the NH DES
 - Boat Ramp RFQ – milestones: RFQ will be made public to get bids. Released on 7/18. CPLA would like to get vendor selected by the beginning of September to get engineering work completed to determine budget for warrant article in March 2023.
 - Outreach requirements. Must be approved by NHDES and state “funded by WAG”.
 - Funds from grant for boat ramp remediation will only amount to ~\$35,000 where project cost is estimated at \$70,000.
 - Liability Insurance quote needed for \$1M/incident, \$2M aggregate, no workers comp
- Boat Parade – August 6th, social event after with BBQ, could sell raffle tickets there (also at the Poker Run at WGCOA). Linda will have contact at Carriage Towne News add boat parade to notices. Board approves funds for up to \$300.

New Business:

- Sue has been working with Michelle and Joel Daly from Marcoux Grove on raffle prizes and active fundraising from other areas of the lake (Wenmarks, Westshore, etc.) including an informational cocktail hour.

Next Meeting Date and Place: August 11, 2022 at 7pm at Jenn's house

Adjourn: 9:15pm

To do list:

Warrant Article – check submission deadlines in November

Bylaws revisions – must be voted on at annual meeting or special meeting

Soak up the Rain – Lisa Loosigian would like to schedule site visits to improve home owner practices

Minutes
Country Pond Lake Association

8/11//2022

Meeting called to order at 7:00 pm via Zoom

Present: Greg Senko, Jennifer West, Sue Zipkin, Bill Cashin, Jeanne Cashin, Linda Foss

Absent: Tobi Howell

Guests: Sally Soule, NH DES Coastal Watershed Supervisor

Secretary's Report:

Minutes from the 7/13/2022 meeting were reviewed. MM&S to accept the minutes, all in favor.

Treasurer's Report:

Sue will coordinate with Jen to visit the bank to get account authorization. She has obtained the key to the PO box from Jeff and has been checking it regularly.

Boat Parade:

CPLA's first year hosting the former Wilder's Grove Boat Parade was a success, with about a dozen boats participating and many people watching and cheering from shore. The panel of judges had representatives from neighborhoods around the lake. There was a good turnout at the cookout held at Jen's house.

Raffle:

The raffle drawing will be held on September 3 at the WGCOA Taco Cookoff. Ticket sales will be online whenever possible to make accounting easier. There will be an email blast and update to the website with purchase information once the raffle items are bundled and ready to present.

Membership:

Sue did a membership analysis which showed that membership and dues have increased significantly in the past month, putting 2022 on par with other years. Linda has drafted a reminder letter for former members who are not current with dues.

Watershed Assistance Grant:

Sally Soule of NH DES joined the meeting to discuss CPLA's options for the Watershed Assistance Grant. Greg reached out to Sally after last month's meeting to express concern that

CPLA did not have the resources to implement the full scope of the grant since an early estimate of the boat ramp project was \$20K over the anticipated cost and construction costs have increased significant in the past several months. Sally said that DES understood the challenges facing all-volunteer organizations like CPLA and that they understood the many variables that can affect such projects. She also noted that she has worked with other small lake associations that have faced similar circumstances and understands the need for flexibility. Sally informed CPLA that a decision to move forward with only part of the work, or even none of the work, specified in the grant would have a negative impact on CPLA's ability to apply for grants for the same, or other, projects in the future. She made the following suggestions.

- Amend the grant to remove the task of constructing the boat ramp
- Keep the Concannon Road project in the grant.
- Keep the boat ramp engineering plans in the grant. They may be used to complete the project at a future date.
- Removing the boat ramp construction will reduce the grant from \$50K to \$15K.
- Once the boat ramp plans are complete, CPLA can present them to the Town of Newton. CPLA could apply for a construction grant in a later year, or the Town of Newton could apply for the construction grant themselves.
- Liability insurance is still required for the project.
- It will take about 6-8 weeks once the grant is signed and submitted to the Governor's Council for approval for funds to be released (anticipated end of October).
- Greg will coordinate with the Kingston Highway Department to ask what their expected start date is for the project, and to be certain that residents' concerns about maintenance and snow removal around the trench are addressed to their satisfaction.
- The Highway Department could do match work before the grant agreement is signed by the Governor and Executive Council, however they will not be paid until the grant is formally approved.
- Sue asked if permission was needed for pre-award costs. Sally said she would look into it.
- Sally will send revised documents for board approval and signature.

Motion to change the scope of the watershed assistance grant as described by Sally Soule. MM&S, all present in favor. Jen and Tobi will be contacted by email to have their votes recorded.

Meeting adjourned at 8:15pm

Next meeting Tuesday, September 13, 7:00pm

Minutes
Country Pond Lake Association

9/13/2022

Meeting called to order at 7:00 pm via Zoom

Present: Greg Senko, Jennifer West, Sue Zipkin, Bill Cashin, Jeanne Cashin, Linda Foss, Tobi Howell

Minutes:

Minutes from the 8/11/2022 meeting were reviewed. MM&S to accept the minutes, all in favor.

Treasurer's Report:

- The bank balance is \$5,100.50 plus Sue has \$900 from the raffle and a \$100 check to deposit.
- Sue visited the bank and has obtained account authorization. The only access issue now is with the App not working.
- The check from Newton for the \$2,000 Lake Host Warrant article was received and deposited.

Committees:

VLAP

- Last sampling of this season is scheduled for Sept 26th.

Social Media and Communications

- Posts from the past month included pictures of the boat parade, raffle reminders and results.

Lake Host Program

- The paid hourly costs for inspectors were less than planned and budgeted this year since our main employee finished the season early.
- Jen and Sue will attend the Newton Recreation Commission meeting on September 19 to discuss the possibility of adding Lake Host funding to their budget. It was proposed that \$3,000 would be required to fully fund the Lake Host program.
- Jen proposed a salary increase to \$12 per hour for the Lake Host assistance coordinator position for 2023. MM&S, all in favor.
- Linda will send Sue the Lake Host FAQ sheet

Old Business:

Watershed Assistance Grant

- The deadline to respond to the RFQ is Friday, September 16. So far there have been no questions submitted.
- Sue received a questionnaire from the insurance company. She spoke with the Treasurer of the Pleasant Lake Preservation Association regarding insurance. PLPA's premiums were approximately \$400 per and they were able to reduce the insured amount to \$1 million. They said that with additional Officer's and Director's the insurance cost is \$800 per year.
- Jeannie will provide a sample incident report form that CPLA can modify to satisfy insurance requirements.

New Business:

- Paving - Jeannie asked if it was possible for some of the existing drainage problems, including the redirecting of runoff at the Adams/Kimball properties could be corrected during the re-paving of Country Pond/Wilder's Grove/Concannon Road. Toby said that the road crew made sure the existing drains near his house were working effectively following the re-paving. He also explained that re-paving is different from rebuilding the roadway and that the crew had to work with the existing road.

Meeting adjourned at 8:27pm

Next meeting Tuesday, October 18, 7:00pm

Minutes
Country Pond Lake Association

10/24/2022

Meeting called to order at 7:00 pm at 2 Ridge Road Newton

Present: Greg Senko, Jennifer West, Sue Zipkin, Linda Foss, Tobi Howell

Minutes:

Minutes from the 9/13/2022 meeting were reviewed. MM&S to accept the minutes, all in favor.

Treasurer's Report:

- The bank balance is \$5,615.56
- The GoDaddy payment problems have been resolved.

Committees:

VLAP

- The last sampling of the season was completed, however Alicia reported having trouble obtaining the data from NH DES

Social Media and Communications

- One post advertising Marie Sapienza's Country Pond calendar, with a portion of the proceeds going to CPLA.
- The website has been updated to include the raffle winners.
- Linda is working on the 2023 receipt emails to contributors, as well as thank-you letters to raffle donors.

Lake Host Program

- The last payment of \$400 has been paid to the Lake Host program.
- Jen and Sue attended the Newton Recreation Commission meeting on September 19 to discuss the possibility of adding Lake Host funding to their budget. While the Rec Commission was open to the proposal, they advised against it for this year. They said that with other substantial increases expected in the town's budget, funding for the program could be cut if the proposed town budget warrant article does not pass.
- The petition for the 2023 Lake Host warrant article is due on January 10. The planned warrant article will request \$3,000 of Lake Host funding from the town.

Watershed Assistance Grant:

- There were three respondents to the Request for Qualifications to develop engineering plans for the Newton boat ramp. Greg, Sue, Jen and Sally Soule evaluated the proposals and unanimously determined that KV Partners was the best qualified vendor. Their cost quotation fits within the grant funds available. Greg will contact KV to confirm that permitting costs will be included in the quotation. MM&S to sign the agreement with KV Partners.
- Sue received a quotation of \$550 for liability insurance. MM&S to accept the quotation and purchase the insurance.
- Greg will gather the required documents and signatures to complete the contract.

Report on Local Lake Association Meeting:

Greg attended a meeting of local lake association presidents on September 28th. The lakes represented were Country Pond (Kingston/Newton), Powwow Pond (Kingston), Long Pond (Danville), Angle Pond (Hampstead) and Phillips Pond (Sandown). Most of the conversation was about weed control efforts, as the other associations have a long history with fanwort and/or milfoil. Key take away points from the discussion:

- Fanwort has proven to be more invasive than milfoil.
- Check the survey maps for completeness. It is easy for one or more areas that require treatment to be missed which can result in ineffective control.
- Hand weeding by divers is best used as a follow-up to herbicide treatment. It is not uncommon for small patches to be missed by diving so repeated visits are needed to remove all the plants. It is never a “one and done” process. For this reason, diving has not proven very effective for large areas.
- Divers are required to have two following swimmers to net missed fragments. Sometimes divers have shown up without enough personnel to meet this requirement.
- Diving is best complemented by local resources to aid in collecting and transporting the pulled weeds.
- Benthic barriers have proven effective for small, localized follow-up control.
- Netted rakes are only useful in very shallow areas. In deeper waters the fragments drift away.

Meeting adjourned at 8:21pm

Next meeting Tuesday, November 28, 7:00pm

Minutes
Country Pond Lake Association
12/7/2022

Zoom meeting called to order at 7:05 pm

Present: Greg Senko, Jennifer West, Sue Zipkin, Linda Foss, Tobi Howell, Bill Cashin

Guest: Barbara DiVecchia

Minutes:

Minutes from the 10/24/2022 meeting were reviewed. MM&S to accept the minutes, all in favor.

Treasurer's Report:

- The current bank account balance is \$5,505.44.
- NH LAKES annual partner dues of \$300 and the post office box fee of \$74.
- Sue noted that we have not yet received the premium bill for the liability insurance.

Committees:

VLAP

- The last sampling of the season was completed, however Bill reported that we are still missing data from NH DES. Bill returned the dissolved oxygen meter to NH DES.

Social Media and Communications

- Tobi's post of swan photos received...
- Linda completed the 2022 membership receipts and raffle donor thank-you emails.
- Linda will do an activity update and membership renewal email blast before year end.

Lake Host Program

- MM&S to request \$3,000 in the 2023 warrant article. Jen will print the warrant article and will check with the town office on signature requirements.

Brittle naiad

Amy Smagula reached out to Greg regarding spiny naiad removal in 2023. Amy will include CPLA as a candidate for invasive control funding and will schedule a lake survey for mid-July.

Watershed Assistance Grant:

- The grant contract documents have been completed and were mailed to NH DES on November 21. The contract with KV Partners has been signed.

Fundraising:

- Sue suggested choosing a date for the 2023 Boat Parade once the WGCOA 2023 calendar of events is set. She also suggested contacting Michele Daley and starting earlier this year with fundraising efforts.
- Sue asked if anyone would be available to help with a food/drink table on the CPF&G club ice fishing derby in February.
- Sue volunteered to research the requirements for applying as a nonprofit recipient of gaming funds.
- Sue mentioned that she had seen some lakes do a lakefront holiday light competition and suggested something similar for the future.

Meeting adjourned at 7:55pm

Next meeting Tuesday, January 3, 2023, 7:00pm