**Wildflowers Evacuation Plan**

1.This is how I will notify parents and other adults in the event of an emergency:  We have parents phone numbers in an app called remind.com so we can easily send one text that will reach all parents.

2.In the event that phones are not working, here is an out of area number that families can contact:  If local lines are tied up, parents can **call 715-210-6699** for updates.

3.If we need to evacuate, here is the location we will evacuate to: and this is how we will get there: (walk, personal cars, bus, etc):  In the case of an extreme emergency that would require us to evacuate school, we will walk the children to **Creston Elementary School located at 4701 SE Bush St, Portland Or 97206.** We would either plan to have the children inside the school or on the grounds behind (north) the school in the open field (depending on the place we determine to be the safest).

3.Our attendance records and emergency forms are located in an easy to find location, and will be brought with us during emergencies. They are located here: Inside the upper cabinet directly to the right of the refridgerator.

4.I will stay with children until they are reunified with their families in the event of an emergency. In the event of an evacuation, I will bring the following supplies with me to ensure children are cared for:  First aid kit, water, food, portable radio, whistle, hygiene supplies (toilet paper, wet wipes, garbage bags, toothbrushes), flashlights, medicine, change of clothes, cash)

5.If we have to shelter in place or lockdown our facility, we will take the following steps:  We will shelter in this room: If possible, we will shelter in our living room and set up as we do at nap time.

6.During an earthquake, we will take the following steps:  We will take cover away from windows and after we will shut off gas.

7.In an evacuation due to fire, hazards, or natural disaster, this is how I will ensure all children are evacuated safely:  We will move children quickly out whichever exit is closest and will take role call asap to ensure all kids are out.

8.If I have infants and toddlers, this is how I will ensure their needs are met during a(n):  Earthquake: We will bring extra formula and diapers and blankets with for infants. Shelter-in-place: We will make sure children have photos of families to look at and we have 2 weeks supply of food and extra water in a special emergency water barrel on site. Evacuation: We will first make sure children are picked up and taken outside and if possible before exiting, we will make sure infants and toddlers have adequate clothing in the event of evacuation.

9.If I have children with special needs or chronic medical conditions, I will ensure their individual needs are met. This is how I will do this:  We will take our medicine and medical information boxes along with us to provide any medical attention we can.

Suggestions for Evacuations:

Ø Make a quick assessment of the situation in the home and any injuries to children or adults

Ø Evaluate evacuation routes to ensure its clear of obstructions

Ø Call 911

Ø Bring disaster supplies (food, water, diapers, first aid kits), attendance, emergency forms, cell phone, jackets.

Ø Ensure that your evacuation site is a place you can easily access, and a place you could stay for up to 72 hours in  the event of a natural disaster. Consider a neighbor’s house, local school, church or other community center. Suggestions for Shelter in Place or Lockdown:

Ø Gather all children inside into one room, preferably one with few exterior windows and doors. Ø In case of intruder, turn off all lights, block the door from the inside, and keep children away from all doors and  windows.

Ø Provide quiet toys to keep children quiet

Ø Call 911    
Ø Close and lock all windows and doors

Ø In case of volcanic eruption, place damp towels at all thresholds and other places where ash could enter.

Suggestions for Earthquake:

Ø Direct all children to “DROP, COVER, HOLD” and remain that way until earth stops moving.

Ø Stay away from windows, bookcases, and other tall furniture that may tip over.

Ø Ensure that furniture that may tip are anchored to the wall.

Ø Children will need your assistance if they are injured. Do not attempt to run to children, as you may get hurt.  Instead, take immediate cover and call to the child with directions and reassurance.

Ø If no items are available to cover and hold, crouch by a load bearing wall and cover your head with your arms.

Suggestions for Continuity of Care:  Ø Have enough emergency supplies to care for each child for 72 hours. This includes water, blankets, formula, food, diapers, extra clothing, and a first aid kit.  Infants, Toddlers, Children with Special Needs, and Children with Medical Conditions:  Ø Consider how you will assist these children in evacuation. Ø Ask a neighbor if they are willing to help Ø Consider an evacuation crib or a crib with wheels Ø Place special supplies (diapers,

bottles, formula, medication) in an emergency backpack for easy access.