**PROPERTY ONBOARDING FORM**

NAME OF PROPERTY: Click or tap here to enter text.

NAME FOR CONTRACT: Click or tap here to enter text.

INVOICE ADDRESS: Click or tap here to enter text.

EMERGENCY CONTACT TELEPHONE NUMBER: Click or tap here to enter text.

LOCKBOX NUMBER *(including secondary lockbox):* Click or tap here to enter text.

FULL ADDRESS OF HOLIDAY LET: Click or tap here to enter text.:

A BREAKDOWN OF ALL BED SIZES: *(including duvets if different)*

Click or tap here to enter text.

NUMBER OF BATHROOMS: Click or tap here to enter text.

CONFIRMATION OF CHANGEOVER DAY: Click or tap here to enter text.

CONFIRMATION OF CHECK-IN/OUT TIMES *(you will have access to the system to see if the clean is complete to release early if you choose):* Click or tap here to enter text.

ANY SPECIAL THINGS TO NOTE ON THE PROPERTY:

Click or tap here to enter text.

HOW WOULD YOU LIKE OWNER STAYS TREATED: Make a selection.

HOW WOULD YOU LIKE MID STAYS TREATED *(stays over 7 nights):* Make a selection

WELCOME PACK REQUIRED: Make a selection.

PAWFECT POOCH PACK (Dog welcome pack) REQUIRED Make a selection

FIRE PACK REQUIRED: Make a selection

EXTRA SERVICES REQUIRED: Click or tap here to enter text.

Contract particulars:

NOTICE PERIOD FOR TERMINATION OF CONTRACT: *(You can set your own notice period and we are happy to set this as low as One-changeovers notice as we understand that if circumstances change, you do not want to be tied into a contract*): Click or tap here to enter text.

INVOICING FREQUENCY: Make a selection