

Draft AGM Minutes

West Surrey Centre of the Caravan and Motorhome Club 2025 AGM

Jacobs Well Village Hall

4th October 2025

The meeting was opened by The Honorary Secretary reading the notice convening the meeting

‘Notice is hereby given that the 66th Annual General Meeting of the West Surrey Centre of the Caravan and Motorhome Club will be held on Saturday 4th October at 11 o’clock in Jacob’s Well Village Hall’

The Chairman welcomed the 24 members to the meeting, including past Chairmen present and their spouses, Alf Harvey, Dave Clayton, Joan & Robert Green.

Like the last few years, we are again using our own Past Chairman to be tellers. Our Tellers today are Past Chairman of this Centre Joan Green and her husband Robert.

As there has not been a volunteer to take the minutes, they will be taken by our Honorary Secretary.

The attendees were reminded that only Full, Family and Joint Members of the West Surrey Centre will be allowed to speak or to vote. May I ask members of the West Surrey Centre, that when they wish to speak, to hold up your hand and wait for permission of the Chair before speaking. Please can you introduce yourself by giving both your first and surname and then speak slowly and clearly into the microphone so that we can accurately record your contribution.

Once again this year, we have asked all members to complete a form relating to the Data Protection Regulation. Please place your completed forms in the box provided.

Finally may I request that all mobile phones are switched off.

Apologies for Absence

Mike & Fliss Bush, Maureen Harvey, Tracey Clayton, June Tupper, Geoff & Sue Packham, Committee member Colin Hill, Past Chairman Denise Vaughan

The Chairman paid tribute to those members who have passed away since the last AGM

Susan Coulstock

Stella Clayton

Terry Allen

Also Past Members of this Centre

Phillip Ellis

Geoff Bullock

Tony Bryant

Tony Prosser

Also any others whose deaths have not been advised to us.

The Chairman asked for all present to stand for a minutes silence in remembrance for those who have passed away.

Minutes of the previous AGM

Agreed as an accurate record of the meeting.

Proposed: Joan Green Seconded: Alf Harvey

Unanimously agreed

Matters arising – none

Chairman's Report:

Report accepted

Proposed: Alf Harvey Seconded: Dave Clayton

Unanimously agreed

Honorary Secretary's Report

Report accepted

Proposed: Pete Bowers Seconded: Tish Guppy

Unanimously agreed

Honorary Treasurer's Report

Report accepted

Proposed: Alf Harvey Seconded: Robert Green

Unanimously agreed & Accounts adopted

Member's Motions: - No motions had been received.

Election Of Officer's and Committee

The outgoing committee were invited to hand in their badges in the following order.

Vice Chairman – We currently do not have a Vice Chairman

Honorary Secretary – Roger Tupper

Honorary Treasurer – Susan Stoner

Honorary Rally Secretary – We currently do not have a Rally Secretary

Committee; Alf Harvey, Nick Eagleton, Robin Stoner, Joan Green. Unfortunately Colin Hill was unable to attend today

The Chairman thanked the outgoing committee for all their hard work during this challenging year, especially due to lack of committee members and officers.

The Chairman thanked Alf Harvey representing us at the South East Division formally South East Region and Nick Eagleton for being Equipment officer and overhauling our rally kits and looking after the sheds.

The Chairman asked her Husband Pete to hand over his Consorts Jewel along with the silver Teapot and Tray

Past Chairman Joan Green was invited to the platform to take the Chairman's Chain of Office, badge and flag from Doreen Bowers and say a few words;

Joan Green thanked Doreen on behalf of the members for her work in keeping the Centre ticking over, so ably supported by our Secretary Roger, Treasurer Sue and the rest of the committee.

Joan advised that as she would not now be running the Next Year's New Year Rally, volunteers were needed to take it over.

Election of Committee

Election of Chairman; As there was only one nomination, Joan Green presented Doreen Bowers with the Chairman's Chain of Office, with badge and flag and the Chairman's spouse Pete Bowers was presented with the spouse's jewel, silver teapot and tray.

The Chairman then continued with the presentation of the new Committee

Election of Vice Chairman; the Chairman advised that as there have been no nominations for this position, the committee will co-opt a member should any member come forward to take on the role. In the meantime the committee will share the responsibilities of the role.

Election of Honorary Secretary; as there is only one nomination, no vote is required. Roger Tupper was called forward and his badge was presented.

Election of Honorary Treasurer; as there is only one nomination, no vote required. Sue Stoner was called forward and her badge was presented.

Election of Honorary Rally Secretary; the Chairman advised that as there have been no nominations for this position, the committee will co-opt a member should any member come forward to take on the role. In the meantime the committee will share the responsibilities of the role

Election of Committee; as there are so few candidates for committee, no vote is required and the following were called forward and presented with their badges:

Nick Eagleton, Alf Harvey, Colin Hill, Robin Stoner, Joan Green

As we are a number short on the committee we may, during the year co-opt additional members onto the committee.

The next committee meeting is Tuesday 14th October

There have been no nominations for Miss West Surrey 2026.

Election of Auditor

Appointment of DAUMANS as auditors for the coming year.

Proposed; Nick Eagleton Seconded; Graham Guppy

Presentation of Trophies

The Chairman advised that she had the Goblets and Plaque to award to Denise Vaughan in recognition of her services to the Centre as a Past Committee Member. However, as a result of her absence today we will post them to her.

The Chairman advised that she would normally call upon our Rally Secretary to present Rally Officer rewards and Fellowships, but as we do not have a Rally Secretary, she would perform the task. However we have not been advised of any Centre member achieving a Rally Officer Award or a Fellowship this year.

Then the Chairman presented The Jane Fox Memorial Trophy for Fishing – this year's winner is Robin Stoner

The Chairman then continued, that on behalf of the committee she would like to record her thanks to the partners and supporters of the committee members for their support.

I would now like to present small gifts to a couple of our Non-committee members who have worked in the background in support of the Centre.

Karen Adams for maintain our web site and Facebook
Cherryl and Tim Howlett for being our Southern Centre Reps
Steve Clayton for today's PA system
– thank you very much

Any Other Business

The Chairman advised "Before we proceed with Any Other Business I would like to take this opportunity to advise those present of a decision that the committee have unanimously made;

As a result of our ongoing lack of a Rally Secretary, the committee as a whole have been, and still are, devising the 2026 Rally Program. To ease the production task and to reduce costs, we have decided that the printed book should now solely be a 'Rally Catalogue' with the Centre Rules, Organisation, Committee, Governance, etc. being accessible to all on our web site."

"Also we are lacking members who are willing to help run rallies. This is severely restricting the number of Rallies that West Surrey can run and offer for your enjoyment. If any member here thinks that he/she might be able to run a rally or be a Co Rally Officer, please have a chat to, or contact, me or one of our committee members after this meeting"

The Secretary was asked to read out any other business received from members not present at this meeting – He advised that nothing has been notified for AOB.

The Chairman invited the floor to propose any other business:

Sue Stoner (Hon Treasurer) "As you know, we currently have a Junior Fund, totaling £1956.00 AS we have neither a Junior Committee nor any Juniors currently attending rallies, and haven't had for some years, the committee wishes to propose that the amount currently in this fund be transferred to the Centre fund, where it can be used for the benefit of all members. This would be on the proviso that should we acquire any Juniors in the future, then that amount of money would be made available for their use. If agreed the Auditors will be advised to transfer it."

Following a vote by a show of hands, the proposal was carried unanimously

There being no further business, the Chairman advised that the

Date of next AGM; Saturday 3rdth October 2026, 11 am, Jacob's Well Village Hall. (Doors will open at 10am)

Finally; The Chairman thanked Joan & Robert Green for acting as Tellers

The Chairman thanked the Members for attending.

The Chairman asked before everybody, before they leave to place their completed Data Protection Forms into the box.

The Chairman declared the meeting **CLOSED**