

## WEST SURREY CENTRE

<b>The minutes of the Committee meeting held in the Brookwood Memorial Hall on Tuesday 11 February 2025</b>
---

The meeting opened at 19.30 hrs.

Present: -

**Doreen Bowers (DB) Chairman**  
**Roger Tupper (RT) Hon. Secretary**  
**Sue Stoner (SS) Hon. Treasurer**  
**Robin Stoner (RS) Committee**  
**Colin Hill (CH) Committee**

**Club =The Caravan & Motorhome Club**

<b>1</b>	<b>Apologies for Absence</b> Alf Harvey, Nick Eagleton	<b>Action</b>
<b>2</b>	<b>Minutes of the previous meeting</b> It was proposed by SS and seconded by RS that the minutes of the meeting be accepted as a true record. DB then signed the master copy of the minutes.	
<b>3</b>	<b>Matters arising and action items from the previous meeting</b> The 'Duties Of A Rally Officer' instructions to be updated and given to all Rally Officers. In hand - being progressed. Draft circulated to committee for comment. It was agreed that the impact of the first paragraph needs softening. An updated version entitled Guidance for a Rally Officer circulated to committee. A further change is required to reflect new directive from Division. Ongoing. Now completed and circulated to committee for agreement - agreed. To be sent to non-committee members who are running a rally this year. It is noted that this needs to be a 'live' document due to changing requirements and Club demands.	RT
<b>4</b>	<b>Chairman's Report inc personal correspondence</b> Netley Rally - deposit cheque sent, but already paid so cheque has been stopped. We have been advised that the big field is being split into 2 separate fields. We will be in the upper field.  Samples of wooden rally plaques have been received. Competitively priced but more details required. To be considered for Easter Rally  Gazebo's - Replacements to be ordered  Excessive communication being received from Division. Division to be reminded that we have a SE Division Rep and that they should not usurp his position. Additionally as they have decreed that we can have only 1 Rep, they must expect there to be times when meetings cannot be attended.	DB  DB  RT
<b>5</b>	<b>Vice Chairman's report</b>  Vacant Position - No Report	

<b>6</b>	<p><b>Hon Secretary's report inc general correspondence to the Centre</b></p> <p><b>Membership</b>  As at 31 Jan 2025  Lead members 383  Joint members 315  Family members 6  Life members 12  TOTAL Membership 716</p> <p><b>Incoming Correspondence including Emails</b>  <u>Other:</u>  Request from West Sussex for agreement for them to run the 2025/26 New Year Rally at Tillingbourne - It was agreed  Bedfordshire Steam &amp; Country Fair, Biggleswade - Advert/Details  Southern Centres Rally - Advert  FM Tags - new 2025 price list  Heather Farm Café - advising that they would welcome us back next year for a Coffee Morning</p> <p><u>Governance</u>  Season's Greetings to Centre (received in December)  Re Rally Listings - How to correct any errors and advise that rallies listed as short but over 5 days need corrective action  Re reasons why Divisions need Rally Data and general advice on members conduct</p> <p><u>Division</u>  Re Collection of Rally Data  Re February Zoom meeting  Re March/April Zoom meeting</p> <p><b>Outgoing Correspondence</b>  New Member Packs  Lapsed Member reminders  Updates  Reply to Division that only our Division Rep will take part in Zoom meetings when available.</p>	
<b>7</b>	<p><b>Hon Treasure's report inc general finance</b></p> <p>With no rallies since the last meeting, the only financial activity has been the receipt of interest on our deposited funds..</p>	
<b>8</b>	<p><b>Hon Rally Secretary's report inc rally programme</b>  This is a vacant Position</p> <p>The 25/26 New Year Rally has been booked by West Sussex who have invited us. Details on our web site  Canal Centre rally has been confirmed by the new site owners (Surrey CC).  Easter Rally- it was agreed that the Centre would pay for 1 night and raffle, and/or Social charge be used to fund 2<sup>nd</sup> or more nights as far as possible.  In discussion with the West Sussex Rally Sec. it was proposed that we invite West</p>	

	<p>Sussex to all of our 2026 rallies and West Sussex invites us to all of their 2026 rallies, and the two Centre try to co-ordinate. This was agreed.</p> <p>To enable co-ordination we need to agree/book our 2026 Rallies as soon as possible.</p>	
<b>9</b>	<p><b>Southern Centres report</b></p> <p>Now advertising on our web-site</p>	
<b>10</b>	<p><b>South East Division report</b></p> <p>See previous reports regarding correspondence etc.</p>	
<b>11</b>	<p><b>Special Plaque applications</b></p> <p>None - no rallies before next meeting</p>	
<b>12</b>	<p><b>Flagpole duties</b></p> <p>None - no rallies before next meeting</p>	
<b>13</b>	<p><b>AOB</b></p> <p>RT - advice that Brookwood halls now have new unlock/lock system using either a passcode or App on mobile phone. Hon Sec. has both. (the gates still require a key)</p>	

**Date of the next meeting 11 March**

Meeting closed at 20:45

#### **Dates for the Committee meetings in 2025**

January NO MEETING	11 February	11 March
8 April	13 May	14 June
8 July	12 August	9 September
14 October	14 November	9 December