

## **Draft AGM Minutes**

### **West Surrey Centre of the Caravan and Motorhome Club 2024 AGM**

#### **Jacobs Well Village Hall**

**5th October 2024**

The meeting was opened by The Honorary Secretary reading the notice convening the meeting

‘Notice is hereby given that the 65th Annual General Meeting of the West Surrey Centre of the Caravan and Motorhome Club will be held on Saturday 5th October at 11 o’clock in Jacob’s Well Village Hall’

The Chairman welcomed the 24 members to the meeting, including past Chairmen present and their spouses, Alf Harvey, Dave Clayton, Roger & Penny Smith, Joan & Robert Green, Denise Vaughan.

Like the last few years, we are again using our own Past Chairman to be tellers. Our Tellers today are Past Chairman of this Centre Joan Green and her husband Robert.

As there has not been a volunteer to take the minutes, they will be taken by our Honorary Secretary.

The attendees were reminded that only Full, Family and Joint Members of the West Surrey Centre who were members at least 35 days ago will be allowed to speak or to vote. May I ask members of the West Surrey Centre, that when they wish to speak, to hold up your hand and wait for permission of the Chair before speaking. Please can you introduce yourself by giving both your first and surname and then speak slowly and clearly into the microphone so that we can accurately record your contribution.

Once again this year, we have asked all members to complete a form relating to the Data Protection Regulation. Please place your completed forms in the box provided.

Finally may I request that all mobile phones are switched off.

#### **Apologies for Absence**

Mike & Fliss Bush, Maureen Harvey, Tracey Clayton, June Tupper, Gerald & Sue Storr, Stella Clayton, Ken & Vera Edmonds. Former Chairman Tony Crawford also wished the Centre well for the future

The Chairman paid tribute to those members who have passed away since the last AGM

Linda Clark

John Godfrey

Elizabeth ‘Bet’ Steele

David Daziel

Also Past Members of this Centre

Gavin McDougall

Peter Smith

Also any others whose deaths have not been advised to us.

The Chairman asked for all present to stand for a minutes silence in remembrance for those who have passed away.

#### **Minutes of the previous AGM**

Agreed as an accurate record of the meeting.

Proposed: Joan Green      Seconded: Denise Vaughan

Unanimously agreed

Matters arising – none

**Chairman's Report:**

Report accepted

Proposed: Alf Harvey      Seconded: Dave Clayton

Unanimously agreed

**Honorary Secretary's Report**

Report accepted

Proposed: Robert Green      Seconded: Tish Guppy

Unanimously agreed

**Honorary Treasurer's Report**

Report accepted

Proposed: Joan Green      Seconded: Robert Green

Unanimously agreed & Accounts adopted

**Member's Motions:** - No motions had been received.

**Election Of Officer's and Committee**

The outgoing committee were invited to hand in their badges in the following order.

Vice Chairman – We currently do not have a Vice Chairman

Honorary Secretary – Roger Tupper

Honorary Treasurer – Susan Stoner

Honorary Rally Secretary – We currently do not have a Rally Secretary

Committee; Alf Harvey, Nick Eagleton, Colin Hill, Robin Stoner

The Chairman thanked the outgoing committee for all their hard work during this challenging year, especially due to lack of committee members and officers.

The Chairman thanked Alf Harvey & Dave Clayton for representing us at South East Region, June Tupper for organizing the flowers and Brian Saunders with his daughter Karen Adams for compiling and maintaining our web site and our Facebook facility.

The Chairman thanked Nick Eagleton for being Equipment officer and overhauling our rally kits and looking after the sheds.

The Past Chairman Denise Vaughan was invited to the platform to take the Chairman's Chain of Office, badge and flag from Doreen Bowers and say a few words;

Denise Vaughan thanked Doreen for taking over following her resignation and wished her and the Centre well for the future.

As there was only one nomination, Denise Vaughan presented Doreen Bowers with the Chairman's Chain of Office, with badge and flag and the Chairman's spouse Pete Bowers was presented with the spouse's jewel, silver teapot and tray.

The Chairman then continued with the presentation of the new Committee

**Election of Vice Chairman;** the Chairman advised that as there have been no nominations for this position, the committee will co-opt a member should any member come forward to take on the role. In the meantime the committee will share the responsibilities of the role.

**Election of Honorary Secretary;** as there is only one nomination, no vote is required. Roger Tupper was called forward and his badge was presented.

**Election of Honorary Treasurer;** as there is only one nomination, no vote required. Sue Stoner was called forward and her badge was presented.

**Election of Honorary Rally Secretary;** the Chairman advised that as there have been no nominations for this position, the committee will co-opt a member should any member come forward to take on the role. In the meantime the committee will share the responsibilities of the role

**Election of Committee;** as there are so few candidates for committee, no vote is required and the following were called forward and presented with their badges:

Nick Eagleton, Alf Harvey, Colin Hill, Robin Stoner

The next committee meeting is Tuesday 8<sup>th</sup> October

As we are a number short on the committee we may, during the year co-opt additional members onto the committee.

There have been no nominations for Miss West Surrey 2025.

### **Election of Auditor**

Appointment of DAUMANS as auditors for the coming year.

Proposed; Dave Clayton    Seconded; Alf Harvey

Unanimously agreed

### **Presentation of Trophies**

The Chairman advised that she would normally call upon our Rally Secretary to present Rally Officer rewards and Fellowships, but as we do not have a Rally Secretary, she would perform the task. However we have not been advised of any Centre member achieving a Rally Officer Award or a Fellowship this year.

The Chairman then proceeded to present Denise Vaughan with her Honorarium in recognition for her services to the Centre during her period as Chairman

The Chairman presented past Committee members Joan & Robert Green with their memento 'Goblets on a stand'.

Then the Chairman presented The Jane Fox Memorial Trophy for Fishing – this year's winner is Robin Stoner

The Chairman then continued, that on behalf of the committee she would like to record her thanks to the partners and supporters of the committee members for their support.

I would now like to present small gifts to a couple of our committee members who have worked in the background in support of the centre.

Brian Saunders for managing our website and Facebook

Karen Adams for maintain our web site

Steve Clayton for today's PA system

– thank you very much

### **Any Other Business**

The Chairman advised "Before we proceed with Any Other Business I would like to take this opportunity to advise those present of a decision that the committee have unanimously made;

As a result of our ongoing lack of a Rally Secretary, the committee as a whole have been, and still are, devising the 2024 Rally Program. To ease the production task and to reduce costs, we have decide that the printed book should now solely be a 'Rally Catalogue' with the Centre Rules, Organisation, Committee, Governance, etc. being accessible to all on our web site."

The Secretary was asked to read out any other business received from members not present at this meeting – He advised that nothing has been notified for AOB.

The Chairman invited the floor to propose any other business:

Alf Harvey advised that the Regions names will change to Divisions, with our South East Region changing on its forthcoming AGM. When this happens they will adopt a new constitution which will include their ability to run rallies and resolve etc. any queiries from Centres that would have previously been sent to Governance at the Club Head office. At the same time the number of rep representatives from each Centre will be reduced from 2 to 1. In response to a question from the floor Alf confirmed that the Region/Division members were all volunteers.

Tish Guppy asked why the posting of abridged committee minutes to our website had stopped. Hon Secretary apologized and admitted that it was an oversight by him and that they would resume following the next meeting

**Date of next AGM; Saturday 4<sup>th</sup> October 2025, 11 am, Jacob's Well Village Hall. (Doors will open at 10am)**

Finally; The Chairman thanked Joan & Robert Green for acting as Tellers and presented them with their gift.

The Chairman thanked the Members for attending.

The Chairman asked before everybody, before they leave to place their completed Data Protection Forms into the box.

The Chairman declared the meeting CLOSED