



**CATERING EVENT ORDER FORM**

**PLEASE PLACE ORDERS TEN (10) DAYS IN ADVANCE**

**PLEASE NOTE ORDERS REQUIRE A MINIMUM OF 10 GUESTS**

**50% DEPOSIT PAYABLE TEN (10) WORKING DAYS BEFORE THE FUNCTION**

**FINAL PAYMENT DUE THREE BUSINESS DAYS BEFORE THE FUNCTION**

Today's Date: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Telephone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Time of Event: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Number of Guests: \_\_\_\_\_

Pick-up Time: \_\_\_\_\_

Delivery Time: \_\_\_\_\_

***A minimum of \$50 delivery fee will be applied to orders.***

***When booking a catering -- our cancellation terms:***

***Guest understands and agrees to a non-refundable deposit, to reserve Sweet Sosumba's services for the above date and time. Cancellations must be received 24 hours prior to the delivery/pickup time. If cancellation is made within 24 hours, the guest will be charged 25% of the catering total listed on this agreement.***

**PLEASE SELECT FROM THE FOLLOWING MENU ITEMS  
AND NOTE # OF INDIVIDUALS TO BE SERVED**

Menu Item	# of Individuals
Jerk Chick'n	
Curry Chick'n	
Coconut Curry Chickpeas	
Rice & Peas	
Jerk Ital Stew	
Fried Sweet Plantains	
Veggies (purple & green cabbage)	
Garden Salad	

We cook our food fresh to order with only the finest and freshest ingredients. We take great care and pride in all the dishes we make.

**DISPOSABLE NAPKINS, PLATES, SERVING SPOONS AND UTENSILS  
ARE AVAILABLE UPON REQUEST WITH AN ADDITIONAL FEE**

NAPKINS       PLATES       UTENSILS       SERVING SPOONS

Signature: \_\_\_\_\_ DATE: \_\_\_\_\_

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PAYMENT TYPE:     ZELLE                       CASH

Received From:

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

**TO BE COMPLETED AT TIME OF PAYMENT**