

AMA



BYLAWS

September 17, 2019

For the purpose of promoting the improvement of government service in all matters affecting transportation security, we members of the Air Marshal Association adopt these Bylaws.

Article I - Name

This organization shall be known as the Air Marshal Association, hereafter referred to as the "Association" or "AMA".

Article II – Purpose

The purpose of the Association shall be:

1. To advance the security and general welfare of Law Enforcement Officers and support staff working within the transportation domain;
2. To promote the efficiency and transparency of government; and
3. To recommend improvements to the nation's transportation system.

Article III - Structure

The structure of the Association shall consist of the following:

1. Membership
2. Association Board
3. Delegates
4. Committees

Article IV - Membership

Section 1 - Eligibility

Eligibility for Membership: Any current or former Federal Air Marshal, any Law Enforcement officer employed by the Transportation Security Administration (TSA), any employee performing Law Enforcement duties employed by the TSA, or any Law Enforcement support staff employed by the TSA is eligible for membership providing:

- A. A membership application has been reviewed and accepted by the Membership Committee, and;
- B. Membership dues are paid and current.

Section 2 - Application

Membership in the Association is granted after written application is approved by the Membership committee. The Membership committee is comprised of AMA officers authorized to accept or reject membership on behalf of the Association. Membership applications are available on the Association website with instructions for submission.

- A. Prospective members will receive notification of membership status within 30 days.
- B. Membership rejection appeals must be sent to the Membership committee via email within 14 days of notification of rejection. The Membership committee will forward the appeal to the full Board for reconsideration.
- C. Appeal decisions will be made by the Association Board within 60 days of receipt. The decision of the Board is final.

Section 3 – Revocation or discontinuation

Association membership:

- A. is discontinued if membership dues remain unpaid for a period of 28 days following the last payment received; or
- B. may be revoked by the Membership Committee for cause. Revocation appeals must be made in the manner described in Article IV, Section 2, B-C.

Section 4 – Honorary Membership and Emeritus

- A. *Honorary members* - The Association Board may confer honorary membership to persons who provide outstanding support to the AMA. Honorary members may attend association meetings and are entitled to benevolent and educational benefits. Honorary members may not vote.
- B. *Emeritus* - Emeritus status recognizes distinguished service upon Board retirement. Emeritus status may be granted to outgoing Board members with a unanimous vote of the Association Board. An Emeritus shall have no voting rights with respect to AMA business. Emeritus may provide leadership and guidance, as well as historical perspective. An Emeritus is a spokesperson who advocates for the Association in all forums, and may moderate meetings at the request and discretion of the Association Board.

Article V – Association Board, Delegates and Their Duties

Section 1 – Association Board

- A. The Association Board shall consist of 11 members:
1. 7 (seven) Directors; and
 2. 4 (four) Officers; and
 3. 1 (one) alternate Director.
- B. A majority of the Association Board shall constitute a quorum.
- C. The board may take action in person, via email, or in writing.
- D. The duties of the Board shall be as follows:
1. Board Directors – The Association Board has 7 (seven) Directors comprised of AMA Delegates who are nominated and elected by their peers in a Delegate only elections process. Board Directors shall:
 - a. vote on all actions brought before the Board;
 - b. approve bills to be paid,
 - c. hire employees as necessary to conduct Association business; and
 - d. be responsible for the conduct of all Association business;
 - e. publicly speak on behalf of the Association;
 - f. preside and supervise at Association meetings;
 - g. maintain and safeguard a record of the membership;
 - h. be custodian of all assets of the Association;
 - i. cause the proper filing of all reports or filings required by law;
 - j. solicit Delegates input on the vision and direction of the association;
 - k. be nominated and elected by current Delegates as overseen by the Election Committee; and
 - l. serve for a 3 (three) year term with no limit on re-elections.
 2. Board Officers – The Association Board has 4 (four) Officers providing vision, guidance and consistency to the association. Board Officers shall:
 - a. be responsible for the conduct of all Association business;
 - b. publicly speak on behalf of the Association;
 - c. preside and supervise at Association meetings;
 - d. maintain and safeguard a record of the membership;
 - e. be custodian of all assets of the Association;
 - f. cause the proper filing of all reports or filings required by law;
 - g. serve indefinitely until voluntary resignation, or unless unseated for cause by a vote consisting of at least 3/4 (three quarters or 75%) of the full Association Board.

Section 2 – Association Delegates

- A. Association Delegates allow for a more informed membership and effective member representation. Delegates are elected directly by the membership they serve. The Association endeavors to seat one or more Delegates at each location with at least 30 members.
- B. Prospective Delegates must be members in good standing for at least 1 (one) year immediately prior to a Delegate nomination or election.
- C. Association members in good standing within each location will vote for the person(s) to act as Delegates. The term of office for Delegates will be three (3) years. Delegates must remain in good standing during their appointment.
 - 1. The duties of an Association Delegate shall be:
 - a. Communication:
 - 1. Distributing Association material;
 - 2. Report to the Association Board on the affairs of the members and coordinate with the Association Board on all issues which affect the entire membership;
 - 3. Inform the group that he or she represents of the decisions made by the Association;
 - 4. Facilitate local Association meetings including organizing venues, distributing notices, etc.;
 - b. Recruitment & Organizing:
 - 1. Provide one-on-one contact with members and potential members ensuring new personnel are invited to join the Association;
 - 2. Contact Association members about meetings and campaign activities;
 - 3. Assisting Association campaigns in the workplace
 - c. Representation:
 - 1. Serve as the first point of contact for workplace and disciplinary issues and coordinate representation.
 - 2. Provide initial advice to members, and refer members to the Association Board for more complex matters;
 - 3. Identify collective issues in the workplace and bring them to the Association Board for assistance.
 - 4. Serve on at least one Association Committee

Article VI – Association Committees

The Association shall have the following regular committees:

Organizing and Membership Committee, Legislative-Political Committee, Election Committee, Veterans Committee, Medical Committee.

- A. Members of all committees shall be appointed by a majority vote of the Association Board.
- B. Committees vacancies are filled in the same manner as the original appointments.
- C. Any member of any committee may be removed by majority vote of the Association Board.
- D. Duties of the Committees:
 1. *Organizing and Membership Committee* – The organizing and membership Committee shall accept or reject membership applications in accordance with the by-laws and rules of this Association, revoke membership for cause, and shall assist the Association in organizing all employees within the Association’s jurisdiction.
 2. *Legislative-Political Committee* - The Legislative-Political Committee shall assist in developing and pursuing the association’s Legislative and Political agenda. The committee will coordinate and develop any issues to be presented to members of Congress, presidential appointees and relevant oversight committees. The Legislative Committee manages the Future working group, which develops proposals and strategies for workforce evolution.
 3. *Election Committee* – The Election Committee shall announce, conduct and certify the nomination, election, and referenda votes of the Association.
 4. *Veterans* – The Veterans committee shall assist in developing and pursuing a program of ensuring the fair and equitable treatment of all current and former members of the armed services.
 5. *Medical* – The Medical committee shall assist in developing and pursuing a program to educate and inform the membership about current health and wellness issues of concern and interest to the membership.

Article VII – Association Dues and Assessments

The revenue of the Association shall be obtained from the membership dues paid by each member, and from other activities approved by the Association Board.

- A. The dues of the Association will be set at \$25.00 for bi-weekly payroll deduction.

- B. Members placed in an inactive, LWOP, or non-pay status by the agency will be required to remit \$50.00 per month to the Association in order to retain membership and services.
- C. Retiree dues will be set at \$50 per annum.

Article VIII – Governing Authority

The affairs of the Association are governed by its membership in the following manner:

- A. Through the election of Delegates.
- B. Through the actions of Committees.
- C. Through action and decisions of the Association Board.

Article IX – Association Meetings

Section 1 – General

Meetings of the Association shall be conducted under these bylaws and rules of the Association. Copies of these bylaws shall be made available to any member, and will be available on the Association website.

Section 2 – Quorum

- A. The number constituting a quorum at Association meetings shall be the majority of those present.
- B. A majority of the Association Board, or a majority of the members of a Committee shall constitute a quorum for those bodies.

Section 3 – Regular meetings

Regular meetings of the Association occur no less than twice a year in locations to be announced at least 30 days prior to the meeting. The Association represents a national membership and regular meetings are open to all members from all locations.

Section 4 – Organizing meetings

Organizing meetings may be held at the request of a Delegate or when a need is identified by the Association Board. Organizing meetings are solely for organizing new members. No Association business shall occur at organizing meetings.

Section 5 – Board Meetings

Board meetings will occur once every year at the discretion of the Board.

Section 6 – Special meetings

Special meetings may be called by a majority vote of the Association Board. At least 30 days notice of special meetings should be given when possible.

Article X – General Election Provisions

- A. Only members of the Association in good standing shall be eligible to vote.
- B. The nominee in any election receiving the majority of the votes cast shall be declared elected. If no single nominee collects a majority on the initial ballot, a runoff ballot shall occur with only the two nominees garnering the greatest number of votes on the initial ballot.
- C. The term of elected office shall be 3 (three) years, and elections are held the first week of August every 3 years.
- D. Officers shall take office immediately upon notice of election results.

Article XI – Vacancies

A vacancy in the Association Board shall be filled by a unanimous vote of current Association Board members. Only elected Delegates can be appointed to the Board. A vacancy in a Delegate position shall be filled by a majority vote of the Association Board until the Election Committee holds another vote at that location.

Article XII – General

- A. The fiscal year of this Association shall be from January 1st of each year to and including December 31st of the same year.
- B. The Association is an IRS 501(c)5 labor organization.

Article XIII – Oath of Office

Each Member of the Association Board, after meeting all other qualifications, shall be considered seated upon taking the following oath:

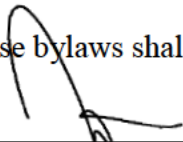
“I _____ (*name*) _____, hereby accept the office of _____ (*name of office*) _____ of the Air Marshal Association, with full knowledge of the responsibilities and duties of such office.”

“I promise to faithfully discharge my duties according to the bylaws and rules of the Association, safeguard all Association information, and give to my successor in office all books and records in my possession.”

“I shall at all times endeavor to serve the members of this Association in good faith, support our law enforcement family, and protect and defend the United States so help me God.”

Article XIV – Adoption

These bylaws shall be operative upon signature and ratification by the Association Board.



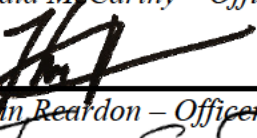
John Casaretti – Officer
9/17/19
Date



Samuel Robbins – Officer
9/17/19
Date



Gerald McCarthy – Officer
9/17/19
Date



Kevin Reardon – Officer
9/17/19
Date

T ■■■ S ■■■ – Director
9/17/19
Date

D ■■■ P ■■■ – Director
9/17/19
Date

J ■■■ V ■■■ – Director
9/17/19
Date

K ■■■ J ■■■ – Director
9/17/19
Date

V ■■■ ■■■ J ■■■ – Director
9/17/19
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K ■■■ E ■■■ – Director
9/17/19
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B ■■■ T ■■■ – Director
9/17/19
Date

