



**RHO SIGMA ALPHA SORORITY
HANDBOOK**

A decorative graphic at the top of the page features a large, light blue circle on the right containing the words "Dynamic. Dedicated. Determined." in a teal, sans-serif font. To the left of this circle are several overlapping geometric shapes: a solid teal circle, a grey triangle, and a grey trapezoid with white dots. The background is white with a subtle pattern of small grey dots.

Dynamic. Dedicated. Determined.

MISSION

Rho Sigma Alpha Sorority is dedicated to empowering women from diverse backgrounds, fostering a sisterhood that celebrates unity, strength, and resilience. We strive to create an environment that encourages personal development, fosters strong bonds, and instills the courage to confront challenges head-on.

VISION

Our vision is to be a transformative force that uplifts and empowers women and young ladies, transcending barriers, leading with passion, determination, and purpose. Rho Sigma Alpha envisions a world where our members embrace their individuality, support one another, and fearlessly pursue dreams.

VALUES

Strength: We believe in the power of inner strength to overcome obstacles and adversity. Our sorority encourages our members to embrace their inner resilience, empowering them to face life's challenges with courage and determination.

SisteRHOOd: We celebrate the essence of sisterhood, building strong bonds that transcend time and distance. Through unwavering support and camaraderie, we create a safe space where every member feels valued, heard, and loved.

Fierceness: We embody a fierce spirit that fuels our drive to make a lasting impact in our communities. With determination and fearlessness, we advocate for positive change, standing up for what is just and equitable.

Personal Growth: We are committed to fostering personal growth and development within each member. Through mentorship, guidance, and support, we empower our sisters to reach their full potential and achieve their aspirations.

Academic Excellence: We place a high value on academic achievement and provide resources to support our members' educational pursuits. Rho Sigma Alpha encourages intellectual curiosity and lifelong learning.

Community Engagement: We actively engage with our communities through service and outreach initiatives, making a positive difference to the betterment of society

As founding ladies of Rho Sigma Alpha Sorority Inc. We pledge to uphold these core values and principles, embracing diversity, and celebrating the unique strength of every member. Together, we will forge an unbreakable legacy, leaving an indelible mark on the world with our collective strength, sisterhood, and fierceness.

CHAPTERS

Alpha	Delaware
Beta	Georgia
Gamma	North Carolina
Delta	New Jersey
Epsilon	Maryland
Zeta	Nevada
Eta	Texas
Theta	Tennessee
Iota	Alabama
Kappa	Florida
Lambda	Indiana
Mu	South Carolina
Nu	Virginia
Xi	Pennsylvania
Omicron	Mississippi
Pi	Arkansas
Rho	Virgin Island
Sigma	Wisconsin
Tau	Michigan
Upsilon	Arizona
Phi	Ohio
Chi	Lousiana

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PH: 302-596-0054

National President

LaShyra Escobosa – lashyra@rhosigmaalpha.com

National Secretary

Renae Robinson – Renae@rhosigmaalpha.com

National Sergeant at Arms

Audrea Dickinson – Audrea@rhosigmaalpha.com

National Director of Community Engagement

communitydirector@rhosigmaalpha.com

National Membership Director

nationalmembership@rhosigmaalpha.com

National Youth Director

YouthDirector@rhosigmaalpha.com

IT Assistance

help@rhosigmaalpha.com

Sorority Store

Store@rhosigmaalpha.com

General Questions

Info@rhosigmaalpha.com

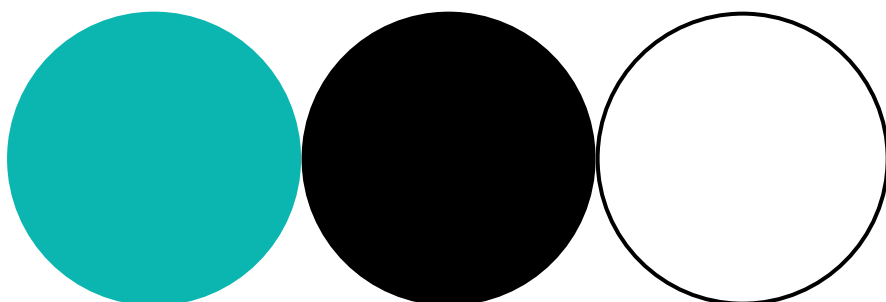
Open Door Policy

opendoor@rhosigmaalpha.com

About Rho Sigma Alpha Sorority Inc

- **PΣA was founded and Incorporated in Delaware Aug 8 2023. We are a 501c3 organization licenced and insured.**

Our Colors



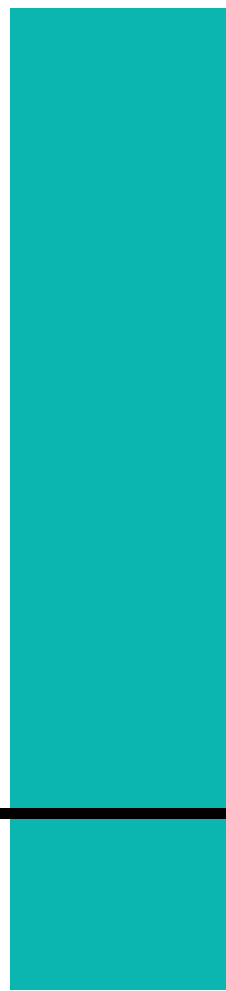
White Tiger



Orchid



Diamond





Second Saturday in October
#RHODayof service

A National Sanitary Napkins
Collection Campaign
by Rho Sigma Alpha Sorority.



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Chapter President Overview

As the Chapter President of Rho Sigma Alpha Sorority Inc., you are at the forefront of leadership, guiding our chapter with vision and dedication. Your role is multifaceted, encompassing responsibilities that drive the overall success and harmony of our sorority. From providing strong leadership to overseeing organizational functions, you set the tone for the chapter's activities. Your commitment to fostering a positive environment, effective communication, and adherence to the sorority's mission plays a pivotal role in shaping the experiences of our members. As Chapter President, you lead by example, ensuring that Rho Sigma Alpha thrives under your guidance.

- 1. Leadership:** Provide effective leadership to the chapter, guiding members toward the organization's goals and values.
- 2. Organizational Management:** Oversee the overall functioning of the chapter, ensuring that activities align with the sorority's mission and objectives.
- 3. Communication:** Foster open communication channels within the chapter, keeping members informed about events, updates, and important information.
- 4. Event Coordination:** Plan and coordinate various chapter events, including meetings, social gatherings, and community service activities.
- 5. Membership Development:** Support the growth and development of chapter members by implementing programs and initiatives that enhance their skills, leadership, and personal growth.
- 6. Financial Oversight:** Manage the chapter's budget, ensuring responsible financial practices and transparency in financial matters.
- 7. Community Engagement:** Facilitate the chapter's involvement in community service and outreach, promoting a positive impact in the local community.
- 8. Conflict Resolution:** Address and resolve conflicts within the chapter, promoting a harmonious and supportive environment.
- 9. Adherence to Policies:** Ensure that the chapter operates in accordance with the sorority's policies, guidelines, and any relevant regulations.
- 10. Representation:** Act as the official representative of the chapter in sorority-wide activities and interactions, fostering positive relations with other chapters and the organization as a whole.
- 11. Reporting to the National President:** Regularly provide updates and reports to the National President, keeping them informed about the chapter's activities, achievements, and any challenges faced.
- 12. Documentation:** Maintain accurate records of the chapter's initiatives, events, and financial transactions, and share necessary documentation with the National President as required.
- 13. Compliance:** Ensure the chapter's compliance with the policies, guidelines, and directives set forth by the National President and the national organization.
- 14. Collaboration:** Collaborate with other chapter presidents and national officers, fostering a cohesive and unified approach towards the sorority's overall objectives.
- 15. Strategic Planning:** Work closely with the National President to contribute to the development and implementation of strategic plans that align with the sorority's vision and goals.

Remember that specific responsibilities may vary based on the organization's structure and requirements.

Chapter Secretary Overview

Welcome to the role of Chapter Secretary in Rho Sigma Alpha Sorority Inc. As the steward of organizational efficiency, the Chapter Secretary plays a pivotal role in maintaining the heartbeat of our sisterhood. With a commitment to precision and communication, the secretary is entrusted with the crucial responsibility of record-keeping, correspondence, and ensuring seamless coordination within the chapter. Upholding the values and traditions of Rho Sigma Alpha, the Chapter Secretary is a key architect in preserving our legacy while actively contributing to the growth and unity of our sorority. This task list serves as a guide for the dedicated individual who embraces the multifaceted duties of the Chapter Secretary, fostering a vibrant and organized chapter experience for all members.

- 1. Maintain accurate records:** Keep detailed records of chapter meetings, attendance, and member information.
- 2. Communication facilitator:** Ensure effective communication within the chapter, including disseminating information from the national organization and coordinating with other officers.
- 3. Meeting coordination:** Organize and schedule regular chapter meetings, including preparing agendas, distributing meeting minutes, and handling any necessary logistics.
- 4. Correspondence:** Manage official correspondence on behalf of the chapter, including responding to emails, letters, and other inquiries.
- 5. Membership management:** Oversee the chapter's membership roster, including updating information, processing applications, and maintaining confidentiality.
- 6. Event coordination:** Assist in planning and coordinating chapter events, activities, and programs, working closely with other officers and committees.
- 7. Documentation:** Keep detailed records of chapter history, accomplishments, and activities, ensuring a comprehensive archive for future reference.
- 8. Reports:** Prepare and submit regular reports to the national organization, detailing chapter activities, achievements, and compliance with organizational guidelines.
- 9. Liaison with national organization:** Serve as a point of contact between the chapter and the national organization, relaying information, submitting required reports, and ensuring adherence to national policies.
- 10. Record-keeping:** Maintain a comprehensive file of chapter documents, such as bylaws, policies, and official communications.

Remember that specific responsibilities may vary based on the organization's structure and requirements.

Chapter Sergeant-at-Arms Overview

As the Chapter Sergeant-at-Arms for Rho Sigma Alpha Sorority Inc., your role is pivotal in fostering a secure and respectful environment within our chapter. Charged with upholding order, enforcing protocols, and ensuring the smooth flow of ceremonies and events, you play a crucial role in maintaining the integrity and unity of our sisterhood. Your dedication to security, conflict resolution, and adherence to our sorority's values contribute significantly to creating a positive and harmonious experience for all members.

- 1. Security and Order:** Maintain order during chapter meetings and events, ensuring a respectful and inclusive environment.
- 2. Protocol Enforcement:** Enforce and uphold the sorority's bylaws and code of conduct.
- 3. Attendance Monitoring:** Keep track of attendance at meetings and events.
- 4. Ceremonial Duties:** Oversee rituals, ceremonies, and formal proceedings as required.
- 5. Risk Management:** Assist in identifying and addressing potential risks or security concerns during activities.
- 6. Conflict Resolution:** Mediate disputes or conflicts among members with a focus on resolution and harmony.
- 7. Event Coordination Support:** Collaborate with event organizers to ensure a smooth and orderly flow of activities.
- 8. Member Accountability:** Address any breaches of conduct and report to the leadership team.
- 9. Emergency Response:** Be prepared to assist in emergency situations and follow established protocols.
- 10. Communication with National Organization:** Relay pertinent information to the national organization regarding security and protocol matters.
- 11. Training and Development:** Provide guidance and training to chapter members on proper conduct and protocol.
- 12. Collaboration:** Work closely with other chapter officers to maintain a cohesive and disciplined chapter environment.

Remember that specific responsibilities may vary based on the organization's structure and requirements.

Chapter Region Director Overview

As the Chapter Region Director for Rho Sigma Alpha Sorority Inc., your pivotal role lies in connecting the aspirations and perspectives of our area members with the broader vision set by the state chapter president. Serving as the liaison between our vibrant membership and the state leadership, you play a crucial part in fostering transparent communication, resolving challenges, and ensuring that our sorority's principles resonate strongly within the region. Your commitment to member advocacy, collaborative leadership, and the seamless coordination of regional activities contributes significantly to the unity and success of Rho Sigma Alpha.

- 1. Member Advocacy:** Serve as a dedicated liaison between area members and the state chapter president, ensuring their concerns, needs, and perspectives are effectively communicated.
- 2. Communication Facilitation:** Foster open and transparent communication channels between area members and the state chapter president to enhance understanding and unity.
- 3. Regional Representation:** Represent the interests and values of area members during discussions and decisions at the state level, providing a voice for the region within the larger sorority structure.
- 4. Collaborative Leadership:** Work closely with the state chapter president and other regional support teams to strengthen the overall leadership structure within the region.
- 5. Event Coordination:** Collaborate with area members to plan and coordinate regional events that promote sisterhood and engagement among members.
- 6. Feedback Collection:** Actively seek feedback from area members, compiling valuable insights to present to the state chapter president for consideration.
- 7. Conflict Resolution:** Address conflicts or concerns within the region, employing effective mediation strategies and working towards resolutions that align with the sorority's principles.
- 8. Policy Adherence:** Ensure that area members adhere to the sorority's policies, guidelines, and directives, maintaining consistency across the organization.
- 9. Leadership Development:** Implement and support leadership development initiatives for area members, fostering their growth and effectiveness.
- 10. Regional Reporting:** Provide regular reports to the state chapter president, offering a comprehensive overview of regional activities, challenges, and achievements.
- 11. Membership Engagement:** Encourage and support initiatives that enhance member engagement and participation within the region.
- 12. Collaboration with State Leadership:** Work closely with the state chapter president and other regional directors to create a cohesive and aligned vision for the sorority.

Remember that specific responsibilities may vary based on the organization's structure and requirements.

Chapter Treasurer Overview

As the Chapter Treasurer for Rho Sigma Alpha Sorority, you will play a pivotal role in ensuring the financial health and stability of our chapter. Reporting directly to the Executive Board, you will be responsible for managing the chapter's finances in alignment with our organization's goals and objectives.

Key Responsibilities:

1. Budget Management:

- Develop and maintain the chapter's annual budget in collaboration with the Executive Board.
- Monitor expenses and revenue to ensure adherence to the budgetary guidelines.
 - Provide regular financial reports to the Executive Board and chapter members, highlighting areas of concern or improvement.

2. Financial Planning:

- Work closely with the Executive Board to create financial strategies that support the chapter's growth and sustainability.
- Identify potential sources of funding and assist in the development of fundraising initiatives.
- Conduct financial forecasting to anticipate future needs and challenges.

3. Record Keeping and Documentation:

- Maintain accurate and up-to-date financial records, including receipts, invoices, and bank statements.
 - Ensure compliance with all financial regulations and guidelines set forth by the national organization and relevant authorities.
- Prepare and submit financial reports as required by the national organization and other stakeholders.

4. Membership Dues and Fees:

- Oversee the collection of membership dues and fees from chapter members in a timely manner.
- Keep detailed records of member payments and follow up on any outstanding dues.

5. Expense Reimbursement:

- Facilitate the reimbursement process for chapter members and officers in accordance with established procedures.
- Verify the legitimacy of expense claims and ensure proper documentation is provided.

6. Financial Transparency and Accountability:

- Promote transparency regarding the chapter's financial activities by providing regular updates and reports to members.
 - Maintain open communication with chapter members regarding financial matters and address any concerns or questions they may have.

7. Financial Controls:

- Implement internal controls to safeguard the chapter's assets and prevent fraudulent activities.
- Review financial policies and procedures periodically to ensure they remain effective and relevant.

By fulfilling your duties as the Chapter Treasurer with diligence and integrity, you will contribute to the continued success and prosperity of Rho Sigma Alpha Sorority.

