

# Secure IT!

## Be a Cyber-Superhero with these easy steps!



### Your Account, Your Fortress!

Don't give the keys to your castle so easily!

Keep those usernames (usually your email) and passwords under wraps. If you're wearing out the same password like your favorite pair of jeans, change it up! That's like a sneaky invader having a duplicate key. Switch the locks frequently!

### Beware of Unwanted Help!

Unexpected call promising to fix your IT systems? That's like a wolf offering to babysit the sheep! You didn't ask for help, so who are they really helping? Themselves to your accounts, that's who! Never entertain such calls.

### "Free" Software? - No Thanks!

Free software downloads? More like "free" headaches! They're often laced with malicious surprises that can compromise your computer. Remember, the best things in life aren't always free!

### Passwords: Keep it Fresh, Keep it Secret!

Don't recycle old passwords. Cyber baddies love it when you go back to an old password. It's like leaving a window open for them! Keep your passwords fresh, secret and, most importantly, all yours!

### Don't be Software Santa!

If an unknown person asks you to download and install software, just don't! It's like inviting a thief into your home. The only time this is okay is when you're the one who started the conversation.

### Two-Factor Authentication:

#### Your Digital Bodyguard!

Imagine having a bodyguard who checks your ID every time you enter your own house. That's what two-factor authentication does for you! It's a secondary password from your phone that makes hacking your system as hard as breaking into a bank vault!

### The Bank Heist that Isn't!

Your bank will NEVER ask you to transfer money to a new account. If that happens, you're chatting with a cyber-bandit. Hang up, and call your bank directly. Remember, no one needs your money as much as you do!

### Email: Double-Check, Don't Double-Click!

An unexpected email with links or attachments is like a stranger handing you a gift-wrapped box. Don't open it! Call the sender first. Trust, but verify!

### Keeping Your Money Safe

When sending your money, big or small amounts, always be careful. If you see new or recently changed bank details that seem odd, take an extra step. Don't hesitate to phone the person or company you're sending money to. Make sure to use their officially listed phone number, not one you find on the invoice or document. This simple action could save you from a scam.

Remember, it's always better to be safe than sorry.

## Remember, you're the Cyber-Superhero here!

Following these simple steps, you'll beef up your cyber security, making it tougher for any online villain to compromise you. While you can't be 100% invincible, you can definitely be a tough nut to crack!

**So go on, power up your cyber shields and save the day!**