



**Application for Employment**

Position You Are Applying For \_\_\_\_\_

Desired Salary \_\_\_\_\_

Date Available for Work: \_\_\_\_\_

**PERSONAL INFORMATION**

\_\_\_\_\_

\_\_\_\_\_

**Last Name** \_\_\_\_\_ **First Name** \_\_\_\_\_ **Middle** \_\_\_\_\_

\_\_\_\_\_

**Address** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_ **Email address:** \_\_\_\_\_

**Social Security Number:** \_\_\_\_\_

**Are you a U.S. Citizen?** [ ] Yes [ ] No

**Have you ever been convicted of a felony?** [ ] Yes [ ] No

**If selected for employment are you willing to submit to a pre-employment drug screening test?** [ ] Yes [ ] No

**EDUCATION**

School Name	Location	Years Attended	Degree Received	Major

**Other training, certifications or licenses held:** \_\_\_\_\_

**EMPLOYMENT**

**Employer:** \_\_\_\_\_ **Dates Employed:** \_\_\_\_\_

**Work Phone:** \_\_\_\_\_ **Pay Rate:** \$ \_\_\_\_\_ **to** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**Duties Performed:** \_\_\_\_\_

**Supervisors Name and Title:** \_\_\_\_\_

**Reason for leaving:** \_\_\_\_\_

**May we contact them?** [ ] Yes [ ] No

**REFERENCES**

Name	Title	Company	Phone

**Acknowledgement and Authorization**

- I certify that all answers given herein are true and complete to the best of my knowledge.
- I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.
- In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_